1. 3:00 P.M. Agenda

   Documents: 02-16-16 AGENDA.PDF

2. 3:00 P.M. Meeting Packet

   Documents: 2016-02-16 COUNCIL PACKET.PDF

CITY OF HORSESHOE BAY

NOTICE OF PUBLIC MEETING

AGENDA

February 16, 2016

Notice is hereby given to all interested members of the public that the Horseshoe Bay City Council will hold a Public Meeting at 3:00 p.m., on Tuesday, February 16, 2016 at City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas. The agenda for the Public Meeting is to discuss and/or act on the following:

1. Call the Meeting to Order and Establish a Quorum
2. Invocation
3. Pledges to the Flags
4. Public Comments: *(Anyone wishing to address the Council please sign in at the podium. When called upon by the Mayor speakers are asked to go to the podium and state your name and address and will be limited to 3 minutes. This is an opportunity for the public to address the City Council on any subject. In accordance with the Texas Open Meetings Act, the Council may not discuss issues raised or make a decision at this time. Issues raised may be referred to staff for research and possible future action.)*
5. Staff Recognition:
   a. Hill Country 100 Award Recipients:
      i. Ben Miller – Fire Department
      ii. Kevin Ard – Police Department
6. Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits
7. Items to be removed from the Consent Agenda: *(All items under the Consent Agenda are considered to be routine by the Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Councilmember is made prior to the time of the Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.)*
8. Consent Agenda Items:
   a. Approval of Minutes of the January 12, 2016, 9:00 a.m. and 1:00 p.m. Workshop Meetings and January 19, 2016 Regular Meeting
   b. Approval of Annual Racial Profiling Statistics Report for 2015
   c. Approval to Move April 5, 2016 Council Workshop to March 29, 2016
   d. Approval of Amendment to Personnel Policy Article IV, Conditions of Employment; Section 11, Dress Code Policy
   e. Approval of Amendment to Personnel Policy Article IV, Conditions of Employment; by adding Section 12, Weapons in the Workplace Policy
9. Monthly Statistical Departmental Data Reports
   a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.
10. Update Regarding Street Improvement Plan
11. Discuss, Consider and Take Action Regarding Approval of Contribution Requests of $5,000 each by :
    a. Llano County Library System
    b. Friends of the Marble Falls Library
12. Discuss Ordinances to Control and Police any Issues Regarding Short Term Rentals Within the City of Horseshoe Bay

13. Discuss, Consider and Take Action Regarding Ordinance for a FY 2016 Utility Fund CIP Budget Amendment in the Amount of $85,000 to Transfer Funds from South Lift Station Rehabilitation Project to Computer Server Replacement Project
14. Discuss, Consider and Take Action Regarding Amendment to Resolution RES 15-03-17B to Replace Council Member Phillip Lee as Council Liaison to the Long Range Planning Advisory Committee
15. Discuss, Consider and Take Action Regarding Approval of Long Range Planning Advisory Committee Request to Hire Consultant
16. Discuss, Consider and Take Action Regarding the Preliminary Plat of Gynergy Villas At Horseshoe Bay, a 63 Lot R-4 Townhouse Subdivision, With Two New Streets, a Clubhouse, a Swimming Pool, a Water Feature and Several Common Areas, Including a Common Area For a 40,100 Cubic Foot Water Quality Pond on a 10.95 Acre Tract (On The Northwest Side of Golden Nugget, Southwest of The First Lot on The Northwest Corner of Golden Nugget and Broken Hills, and across from Westgate Loop And Westgate Subdivision)
17. Discuss, Consider and Take Action Regarding Denial of Variance and Removal of Sign at The Bible Church of the Lakes Located at 24101 E. Hwy. 71 in the City's ETJ
18. Discuss, Consider and Take Action on Amendment to Chapter 10 Subdivision Regulations to Delete Article 10.02 Plat Approval
19. Public Hearing, Discuss, Consider and Take Action Regarding Approval of the Preliminary and Final Plat for:
    a. Replat of Lot Nos. 3-A. 4-A, 44-A, 46-A and 83-A, Horseshoe Bay Applehead Island, Plat No. 21.1 into 4 Lots to Increase the Width of Access on Lake LBJ for each new lot (Lots are Adjacent to and to the West of 5 Applehead Island Drive and South and East of 68 Applehead Island Drive)
20. Public Hearing, Discuss, Consider and Take Action Regarding Ordinance to Extend the Moratoriums on New Construction in Zone 13 Caprock Zone, and Tract BBB-2A of Zone 14 Horseshoe Bay Boulevard PD Zone (2700 Block of Bay West Blvd., and Northwest Corner of Horseshoe Blvd. and Hi Circle North)
21. Adjournment

Teresa L. Moore, TRMC
City Secretary

The Council may go into Executive Session, if necessary and appropriate, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D, on any matter that may come before the Council that is listed on the Agenda and for which an Executive Session is authorized. No final action, decision, or vote will be taken by the Council on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Council only in open meeting.

Certificate of Posting

I, Teresa L. Moore, City Secretary for the City of Horseshoe Bay, Texas do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public continuously 72 hours prior to the meeting.

Teresa L. Moore, City Secretary

CITY OF HORSESHOE BAY

COUNCIL MEETING

FEBRUARY 16, 2016

3:00 P.M.

CITY OF HORSESHOE BAY

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AGENDA

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Item # 6

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits

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Under Section 43.063 of the Texas Local Government Code, the City is required to hold two public hearings prior to any consideration of an Annexation Ordinance and annexing areas into the City. These were held January 12, 2016 and January 19, 2016.

Initially, the City considered tracts of land within 5 areas for annexation. Numerous landowners whose properties have agricultural designation have elected to enter into development agreements with the City. This precludes those Ag properties from being considered for annexation today. Additionally, Council voted to remove the Overlook subdivision and a 90 acre tract near Cottonwood Shores from annexation consideration due to existing restrictive covenants and a request by the Mayor of Cottonwood Shores, respectively.

At today's meeting, the annexation ordinance will be officially "read", which constitutes the institution of proceedings to annex the remaining properties. The Council will need to take action on whether to adopt the annexation ordinance that includes the service plans.

The Annexation Service Plans required for each property being annexed has been completed and is an Exhibit to the Ordinance. They are all very similar in nature and content. There are some small increased revenues from property taxes for the General Fund and garbage collection for the Utility Fund, while there is some revenue decrease for the Utility Fund from lower water rates. In the end there are no net expenditures associated with providing services for any of these properties.

Council will need to consider the following:

1) Removing the Wilderness Reserve properties along south side of Hwy 71 from consideration.

2) Whether or not to remove from consideration the properties along CR 311:

Please note on the map enclosed for this Area 2 (green area only) that the portion labeled EXCLUDED represents the parcels that signed a development agreement. Other than Ms. Knox's Ag Exempt parcels on 2831—she wants to be annexed—there are no other official Ag Exempt tracts in this area that staff is aware of now. No other tracts qualify for Development Agreements as these can ONLY be signed with Ag Exempt parcel owners.

3) The Proposed Annexation Ordinance.

On February 16, there may be a few owners from a handful of tracts that staff is still trying to locate to communicate with, as to their intention because we have either not signed for or received a development agreement, or the property just changed hands through a foreclosure process etc. These properties will be covered by the City Manager and City Attorney at the Council meeting. An Annexation Ordinance *can still be passed on February 16 addressing all other properties before any resolution is reached for these outstanding properties.*

Then in March at the next Council meeting, Council can consider another annexation ordinance regarding any outstanding properties that may not have signed a development agreement.

Annexation Ordinance as presented includes:

Area 1: 2 parcels and 85 acres

Area2: 23 parcels and 152 acres

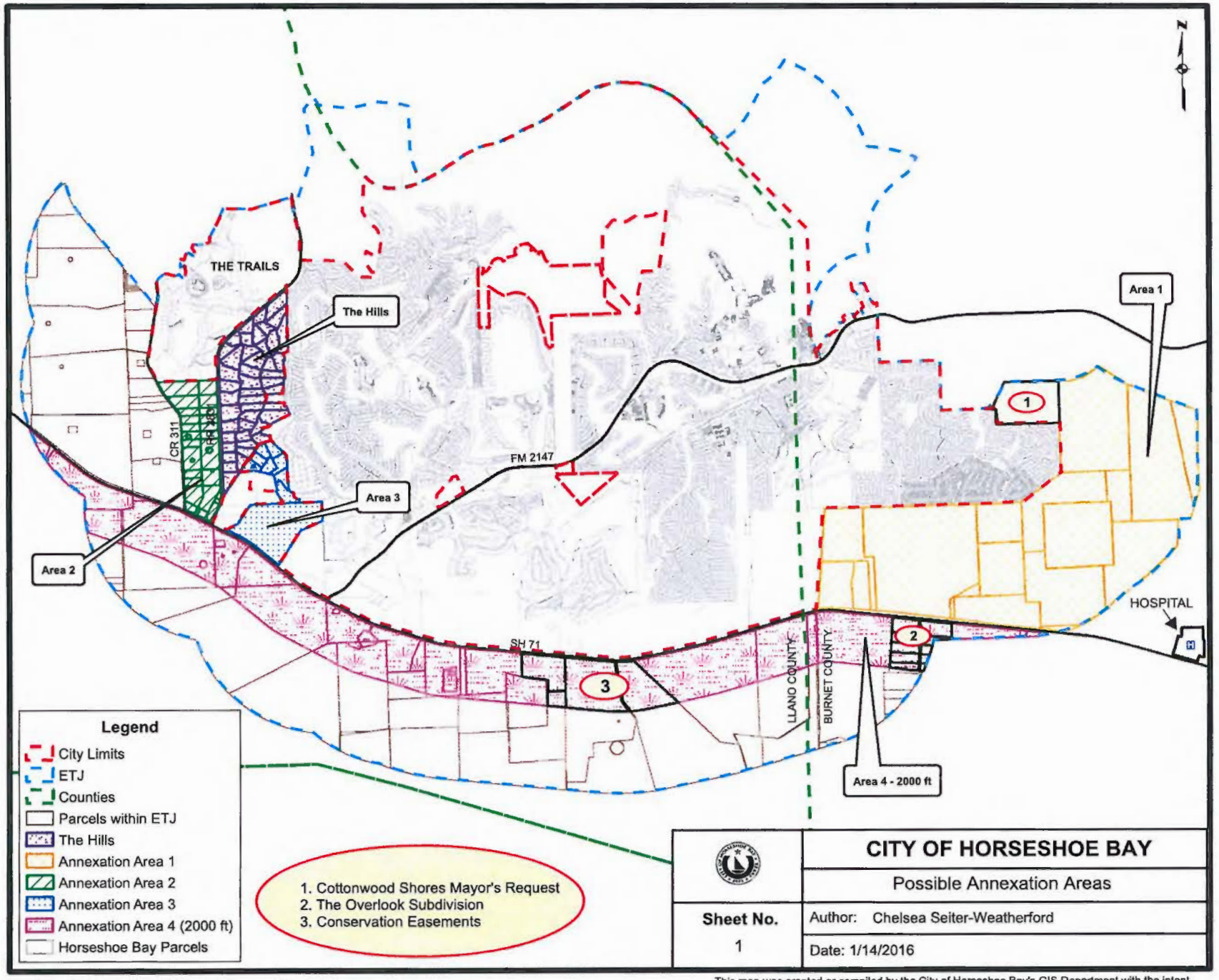
Area 3: 9 parcels 50 acres

Area 4: No parcels

The Hills: 50 parcels and 314 acres

This represents approximately 6% of current City acres.

Enclosures: Annexation Ordinance with Legal Descriptions and Service Plans Attached
Maps of: Entire Area; Area 1; and Areas 2, 3 & The Hills



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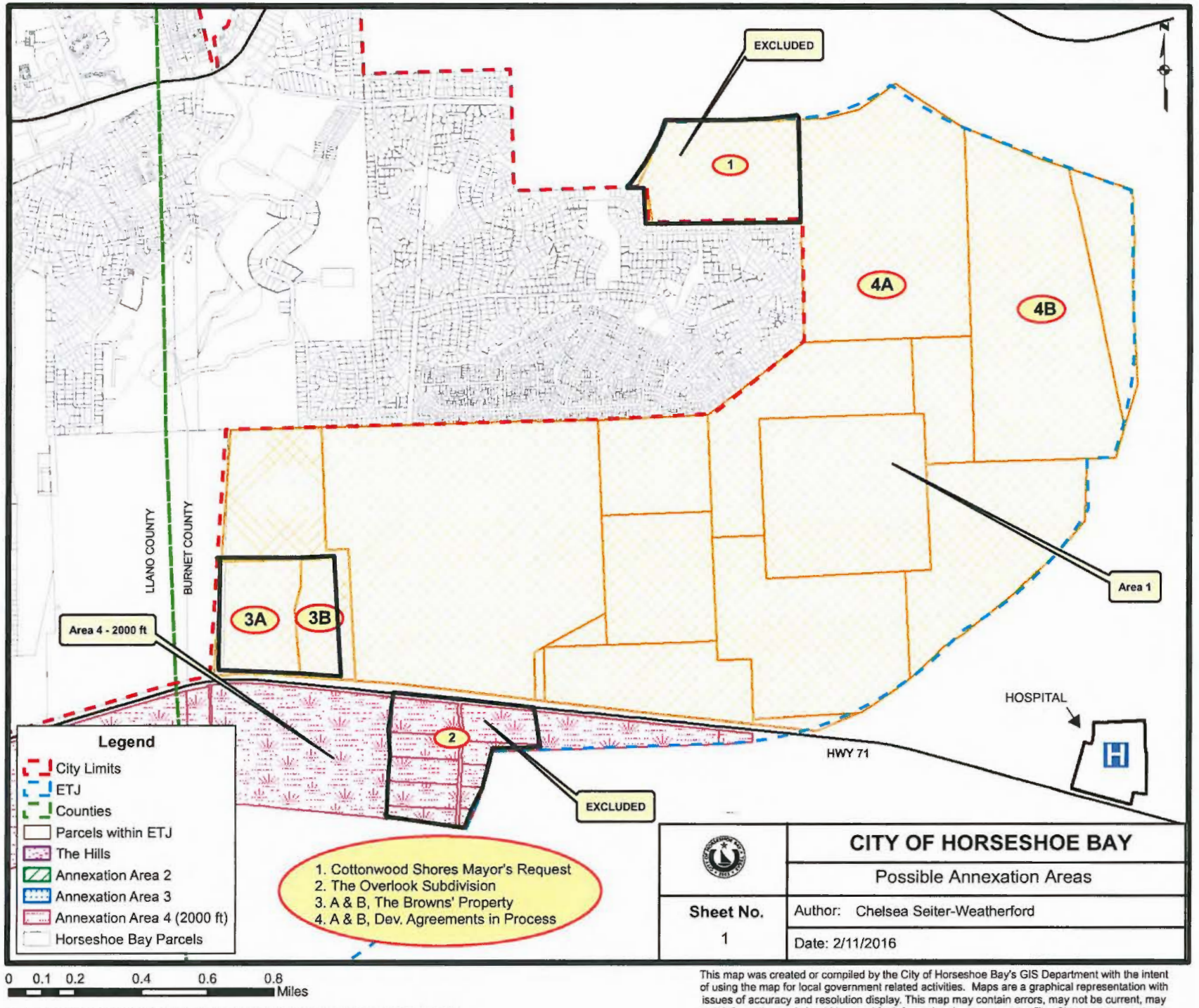
Area 1



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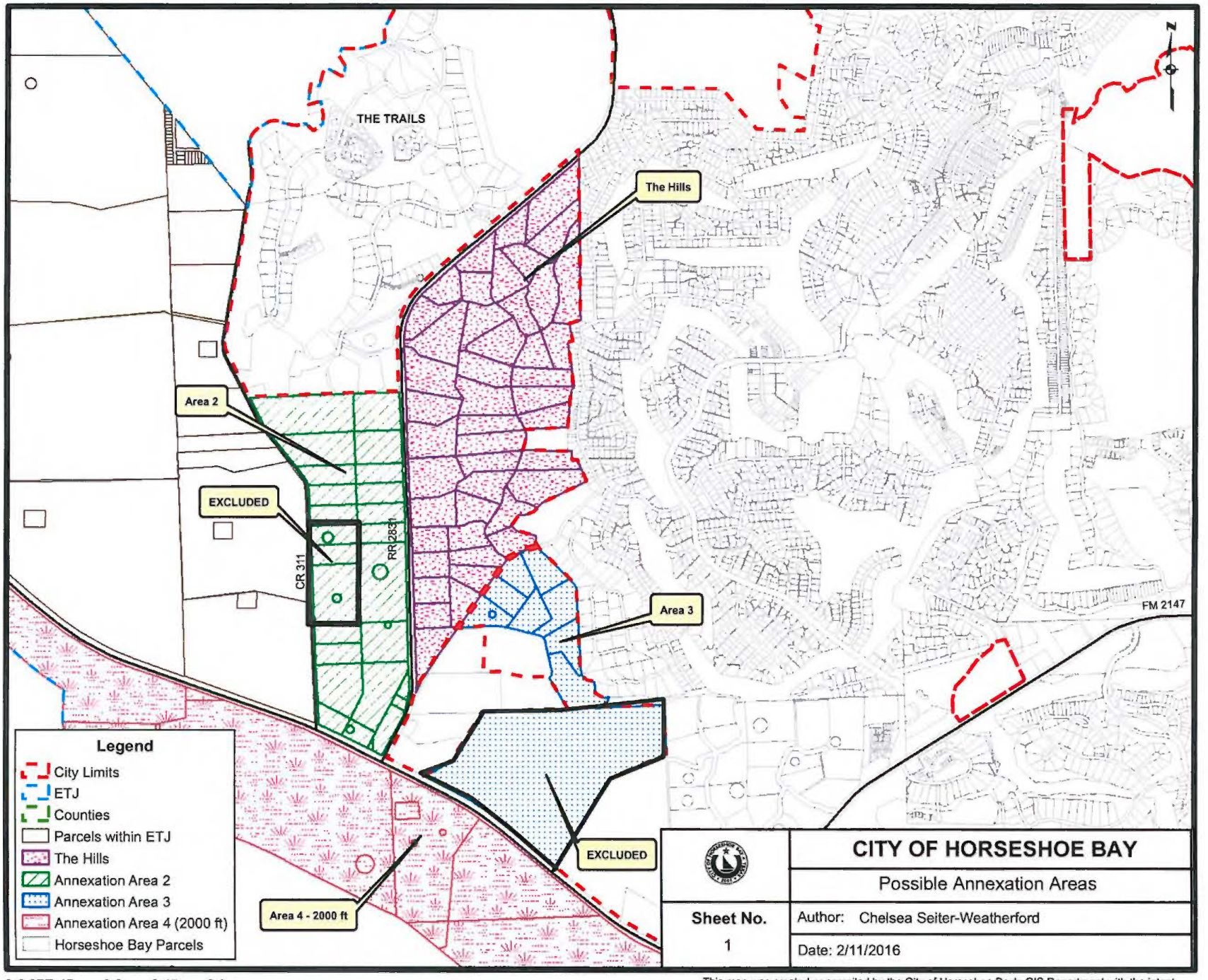
Area 2, 3 and The Hills



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CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

ANNEX AREAS IN THE CITY'S ETJ INTO THE CITY LIMITS

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF PROPERTIES WITHIN THE EXTRATERRRITORIAL JURISDICTION, AND DESCRIBED ON EXHIBIT A – MASTER MAP OF AREAS BEING ANNEXED AND EXHIBIT B1 THRU B5 – LEGAL DESCRIPTIONS ATTACHED HERETO; INTO THE CITY OF HORSESHOE BAY, TEXAS FOR ALL MUNICIPAL PURPOSES; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREAS SHALL BECOME A PART OF THE CITY AND THAT THE INHABITANTS THEREOF, IF ANY, SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR ZONING OF SUCH PROPERTIES IN ACCORDANCE WITH THE CITY'S ZONING ORDINANCE; PROVIDING AN EFFECTIVE DATE; SEVERABILITY AND PROPER NOTICE AND MEETING

WHEREAS, the City of Horseshoe Bay, Texas is a home-rule municipality as defined by the Texas Local Government Code; and

WHEREAS, Chapter 43 of the Texas Local Government Code, V.T.C.A., authorizes municipalities to annex adjacent territory in accordance with the procedures provided for therein; and

WHEREAS, notices of the appropriate public hearings were published in a newspaper having general circulation in the City of Horseshoe Bay, Texas and the public hearings were conducted and held in accordance with applicable law; and

WHEREAS, the City of Horseshoe Bay, Texas prepared service plans for the extension of municipal services into the areas commonly more fully described herein, said service plans being attached hereto as Exhibits "B1-B4" and incorporated herein for all purposes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. ANNEXATION

That the hereinafter described tracts of land that are within the extraterritorial jurisdiction of, and that are adjacent to and contiguous to the present corporate limits of the City of Horseshoe Bay, Texas, be, and the same are hereby annexed into the City of Horseshoe Bay, Texas for all municipal

purposes (as shown and numbered on the master maps attached hereto as Exhibit A) and the corporate lines and limits of the City of Horseshoe Bay, Texas are hereby extended to embrace the said tracts of land, which are shown below and are more particularly described as follows:

Area 1 (30.11 Acres), Burnet County Property ID 72653 - as more fully described in deed recorded in Volume 1335, Page 364, Official Public Records of Burnet County, Texas

(55.29 Acres), Burnet County Property ID 63478 - as more fully described in deed recorded in Volume 1326, Page 433, Official Public Records of Burnet County, Texas

Area 2 (3.29 Acres), Llano County Property ID 50056 – as more fully described in deed recorded in Volume 1176, Page 38, Official Public Records of Llano County, Texas

(0.19 Acres), Llano County Property ID 50057 – as more fully described in deed recorded in Volume 1176, Page 38, Official Public Records of Llano County, Texas

(2.599 Acres), Llano County Property ID 5312 – as more fully described in deed recorded in Volume 1376, Page 942, Official Public Records of Llano County, Texas

(0.5 Acres), Llano County Property ID 5261 – Track 2

(3.304 Acres), Llano County Property ID 5108 – Track 1

(10.962 Acres), Llano County Property ID 10215 – Track 28

(12.47 Acres), Llano County Property ID 52008 – Track 3

(8.05 Acres), Llano County Property ID 5651 – Track 4

(2.0 Acres), Llano County Property ID 5738 – Track 5

(19.114 Acres), Llano County Property ID 5816 – Track 6 through 9

(0.5 Acres), Llano County Property ID 6103 – Track 8

(4.984 Acres), Llano County Property ID 6277 – Track 10

(4.968 Acres), Llano County Property ID 7749 – Track 11

(4.926 Acres), Llano County Property ID 7888 – Track 12

(4.885 Acres), Llano County Property ID 7988 – Track 13

	(7.59 Acres), Llano County Property ID 8096 – Track 14
	(9.537 Acres), Llano County Property ID 8199 – Track 15
	(19.59 Acres), Llano County Property ID 8339 – Track 16
	(12.469 Acres), Llano County Property ID 8427 – Track 17
	(5.512 Acres), Llano County Property ID 8515 – Track 18
	(5.02 Acres), Llano County Property ID 8596 – Track 19
	(5.0 Acres), Llano County Property ID 52233 – Track 26
	(5.0 Acres), Llano County Property ID 10153 – Track 27
Area 3	(9.39 Acres), Llano County Property ID 6018 – Lot 8
	(5.98 Acres), Llano County Property ID 6129 – Lot 9
	(7.62 Acres), Llano County Property ID 6233 – Lot 10
	(5.69 Acres), Llano County Property ID 7707 – Lot 11
	(6.13 Acres), Llano County Property ID 7845 – Lot 12
	(5.0 Acres), Llano County Property ID 7952 – Lot 13
	(5.0 Acres), Llano County Property ID 8055 – Lot 14
	(5.0 Acres), Llano County Property ID 68303 – Lot 15
	(0.47 Acres), Llano County Property ID 8162 – Lot 15
Area 4	None At This Time
The Hills	(5.02 Acres), Llano County Property ID 5063 – Lot 1
	(5.798 Acres), Llano County Property ID 6249 – Lot 10
	(5.92 Acres), Llano County Property ID 7721 – Lot 11
	(6.75 Acres), Llano County Property ID 7858 – Lot 12
	(8.87 Acres), Llano County Property ID 64874 – Lot 13

(0.5 Acres), Llano County Property ID 7966 – Lot 13

(0.5 Acres), Llano County Property ID 8069 – Lot 14

(6.93 Acres), Llano County Property ID 65887 – Lot 14

(8.99 Acres), Llano County Property ID 8180 – Lot 15

(6.82 Acres), Llano County Property ID 8313 – Lot 16

(5.05 Acres), Llano County Property ID 8409 – Lot 17

(5.0 Acres), Llano County Property ID 8494 – Lot 18

(5.03 Acres), Llano County Property ID 8579 – Lot 19

(10.02 Acres), Llano County Property ID 9712 – Lot 22

(8.12 Acres), Llano County Property ID 9799 – Lot 23

(7.493 Acres), Llano County Property ID 69813/69814 – Lot 3

(7.493 Acres), Llano County Property ID 5370 – Lot 3

(10.88 Acres), Llano County Property ID 5494 – Lot 4

(8.23 Acres), Llano County Property ID 5616 – Lot 5

(5.05 Acres), Llano County Property ID 5783 – Lot 6

(6.12 Acres), Llano County Property ID 5906 – Lot 7

(5.05 Acres), Llano County Property ID 6033 – Lot 8

(5.17 Acres), Llano County Property ID 6144 – Lot 9

(0.5 Acres), Llano County Property ID 5230 – Lot 2

(10.46 Acres), Llano County Property ID 67523 – as more fully described in deed recorded in Volume 1346, Page 875, Official Records of Llano County, Texas

(0.5 Acres), Llano County Property ID 9614 – Lots 20 and 21

(16.68 Acres), Llano County Property ID 68701 – as more fully described in deed recorded in Volume 738, Page 271, Official Records of Llano County, Texas

(9.13 Acres), Llano County Property ID 32402 – Lot 24

(10.44 Acres), Llano County Property ID 32420 – Lot 25

(7.312 Acres), Llano County Property ID 32440 – Lot 26

(0.5 Acres), Llano County Property ID 32458 – Lot 27

(4.84 Acres), Llano County Property ID 32465 – Lot 27

(6.69 Acres), Llano County Property ID 32477 – Lot 28

(6.01 Acres), Llano County Property ID 32494 – Lot 29

(7.53 Acres), Llano County Property ID 32509 – Lot 30

(5.98 Acres), Llano County Property ID 32525 – Lot 31

(5.32 Acres), Llano County Property ID 32542 – Lot 32

(5.12 Acres), Llano County Property ID 32557 – Lot 33

(5.29 Acres), Llano County Property ID 27251 – Lot 36

(5.09 Acres), Llano County Property ID 32612 – Lot 37

(16.6 Acres), Llano County Property ID 32574 – Lots 34 and 35

(5.0 Acres), Llano County Property ID 27285 – Lot 38

(5.0 Acres), Llano County Property ID 27335 – Lot 41

(6.01 Acres), Llano County Property ID 27349 – Lot 42

(5.0 Acres), Llano County Property ID 27364 – Lot 43

(5.0 Acres), Llano County Property ID 27379 – Lot 44

(5.0 Acres), Llano County Property ID 27405 – Lot 46

(5.0 Acres), Llano County Property ID 27303 – Lot 39

(5.0 Acres), Llano County Property ID 27317 – Lot 40

(5.0 Acres), Llano County Property ID 27392 – Lot 45

II. RIGHTS AND PRIVILEGES

That the inhabitants, if any, of the properties hereby annexed to the City of Horseshoe Bay, Texas shall be entitled to all the rights and privileges of said citizens of the City of Horseshoe Bay, Texas, and shall be bound by the acts, ordinances, codes, resolutions and regulations of the City of Horseshoe Bay, Texas.

III. SERVICE PLAN

That Service Plans which are attached hereto as Exhibits "B1-B4" are hereby approved and incorporated herein as part of this Ordinance for all purposes.

IV. ZONING

All areas being annexed pursuant to this ordinance shall be temporarily classified as A-1 Recreational, if vacant, or R-1 Single Family Residential, if developed, in Zone 3 Horseshoe Bay West, pending subsequent action by the Planning and Zoning Commission and the City Council for rezoning, all in accordance with City Ordinance ORD 14-06-10A.

V. MAP AND BOUNDARIES AMENDED

That the official map and boundaries of the City of Horseshoe Bay, Texas, heretofore adopted and amended be and is hereby amended so as to include the aforementioned territory as part of the City of Horseshoe Bay, Texas.

VI. CORRECTION OFFICIAL MAP

That the Development Services Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City of Horseshoe Bay, Texas to add the territory hereby annexed as required by law.

VII. EFFECTIVE DATE

That this Ordinance shall become effective after its passage.

VIII. STAFF DIRECTIVES

That the City Secretary is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk, and to perform all other acts necessary to notify the appropriate entities of the City's annexation of territory by this Ordinance.

IX. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional or if any portion of said property is incapable of being annexed by the City of Horseshoe Bay, Texas, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and as to this end the provisions of this Ordinance are declared to be severable.

X. PROPER NOTICE AND MEETING

That the meeting at which this Ordinance was enacted was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

ADOPTED AND APPROVED on this 16th day of February, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan

ATTEST:

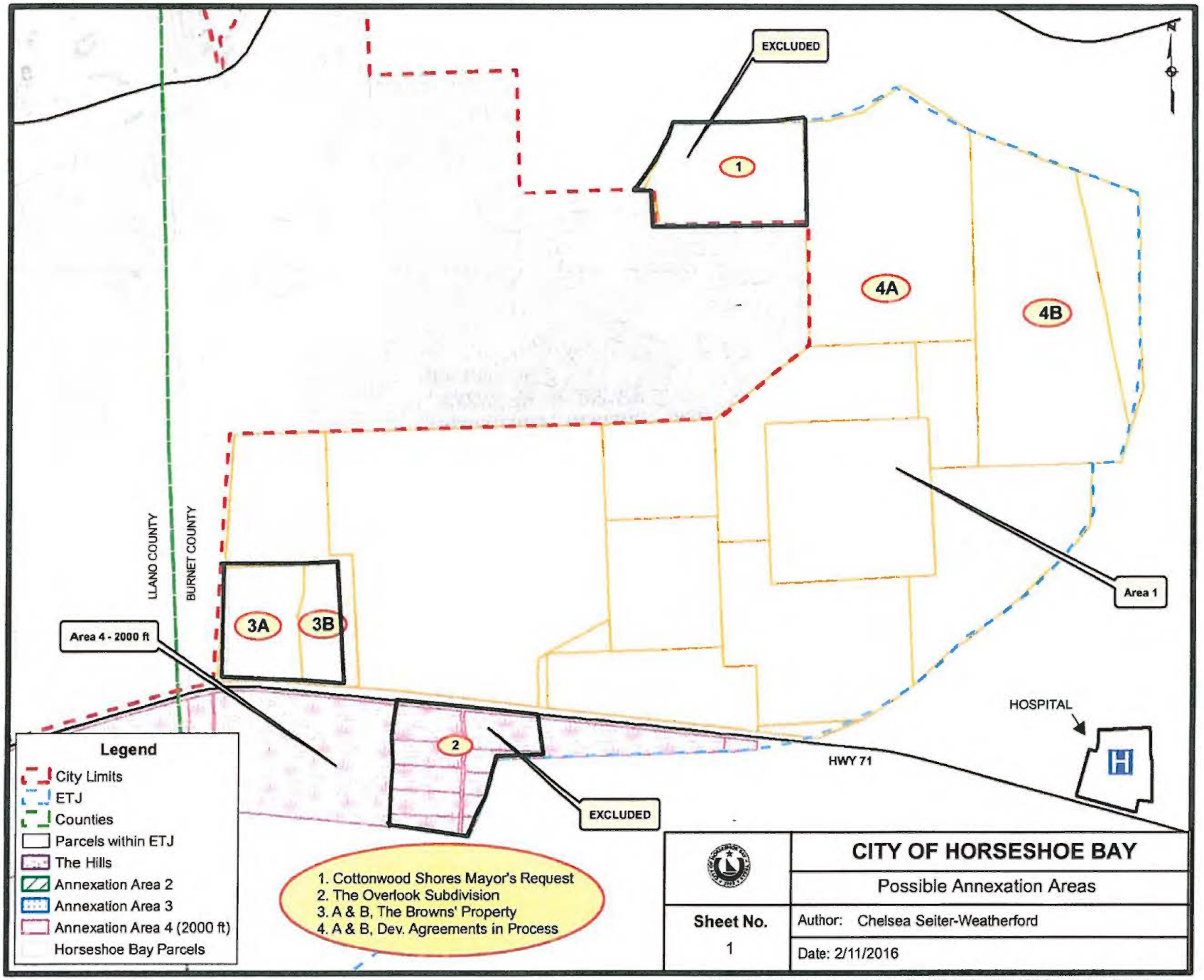
_____

Teresa L. Moore, City Secretary

EXHIBIT A

MASTER MAPS OF AREAS BEING ANNEXED

Area 1



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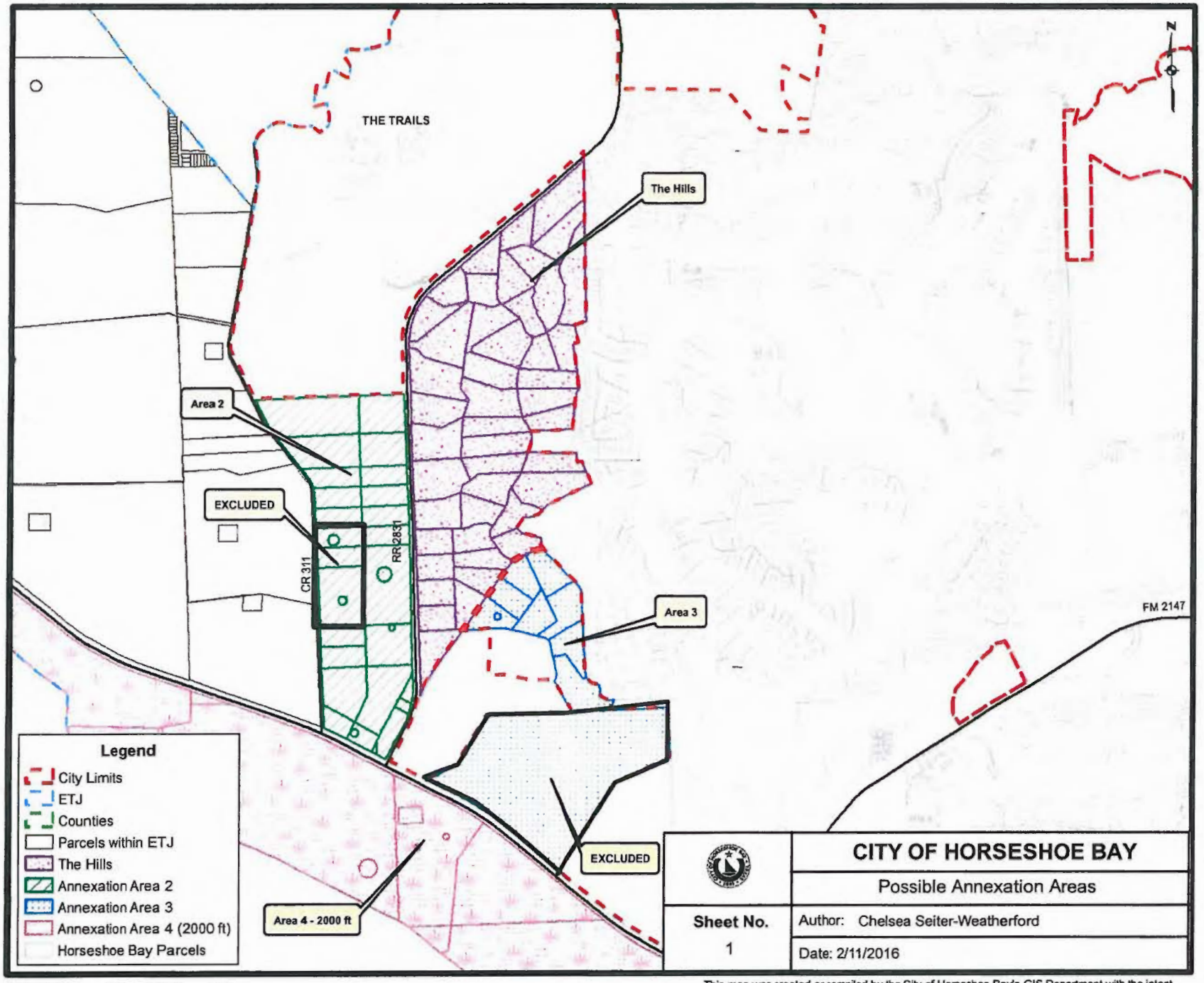

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EXHIBIT B1

AREA: #1: Two Tracts approximately 85.4 acres in Burnet County, contiguous to current City limits.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of the Burnet County Sheriff's Office.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of Burnet County.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services*: Currently, the Area is under the jurisdiction of Marble Falls Area EMS.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Marble Falls Area EMS.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Area now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

These services can be effectively accommodated within the current budget and staff appropriation and will actually be a small revenue source for the City.

5. BUILDING INSPECTION

A. *Existing Services:* By Agreement with Burnet County, the City provides building permitting, plan review, platting and replatting, and inspection services to this Area in the City's Extraterritorial Jurisdiction (ETJ). This includes providing building plan review, issuing building permits, and conducting inspections of building construction for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City, but does not include issuing Development Permits for floodplain regulations.

Services to be Provided: The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* No existing public water service providers provide Water Services to the defined area. Some properties have private water wells that are maintained by owners at residences.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No existing public wastewater service purveyors provide central sanitary sewer services to the defined area. Private septic systems are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with

roads in the Area there are only private roads and/or driveways. Any privately-owned roads in the Areas may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association, any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the

Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Area to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____
Stephen T. Jordan
Mayor

ATTEST:

_____
Teresa L. Moore
City Secretary

EXHIBIT B2

AREA #2: 23 Tracts approximately 152.46 acres in Llano County, contiguous to current City Limits.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of the Llano County Sheriff's Office.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services*: Currently the Areas are under the jurisdiction of Llano County.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services*: Currently, the Area is under the jurisdiction of Llano County Emergency Services District No. 1.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Llano County Emergency Service District No. 1.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Areas now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

These services can be effectively accommodated within the current budget and staff appropriation and will actually be a small revenue source for the City.

5. BUILDING INSPECTION

A. *Existing Services:* By Agreement with Llano County, the City provides building permitting, plan review, platting and replatting, and inspection services to this Area in the City's Extraterritorial Jurisdiction (ETJ). This includes providing building plan review, issuing building permits, and conducting inspections of building construction for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City, but does not include issuing Development Permits for floodplain regulations.

B. *Services to be Provided:* The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* The City provides potable water to this Area through a contract with Quail Ridge POA. Some properties have private water wells that are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No public wastewater services are currently provided by any service provider. Septic systems at residents are currently maintained by property owners.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for

annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City ordinances. Before an Infrastructure Permit will be approved by the City for any construction of wastewater infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Wastewater Utility Service Agreement (which includes, but is not limited to, exhibits for wastewater collection and distribution line connection and construction standards, (ii) the Impact Fees attributable to the proposed development on such Area (iii) a Wastewater Conveyance Agreement dedicating the wastewater infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private wastewater systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's wastewater mains shall, at such land owner's sole cost and expense, extend the City's wastewater mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's wastewater main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City wastewater main with at diameter of at least six inches. All newly constructed infrastructure must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

9. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

A. *Existing Services*: A four-inch water main line provides potable water to properties in this Area and is currently maintained by the City, but is a Quail Ridge POA owned line. No public wastewater services are currently provided by any service provider.

B. *Services to be Provided*: Once water and wastewater services are made available to the Area proposed for annexation, as outlined in Sections 7 and 8, the City shall maintain them in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently maintained within the City. All City maintenance shall be as defined by a Water Utility Service Agreement and/or a Wastewater Utility Service Agreement for water and/or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Area.

It is anticipated that the implementation of Water and Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services*: There is one public road CR 311 on the border of this Area currently being maintained by Llano County. The proposed annexation for this Area does NOT include CR 311. Any privately-owned roads in the Area may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is little to no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Areas to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan
Mayor

ATTEST:

_____

Teresa L. Moore
City Secretary

EXHIBIT B3

AREA #3: Nine Tracts approximately 50.28 acres in Llano County, contiguous to current City Limits.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of the Llano County Sheriff's Office.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of Llano County.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services*: Currently, the Area is under the jurisdiction of Llano County Emergency Services District No. 1.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Llano County Emergency Service District No. 1.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Areas now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

5. BUILDING INSPECTION

A. *Existing Services:* By Agreement with Llano County, the City provides building permitting, plan review, platting and replatting, and inspection services to this Area in the City's Extraterritorial Jurisdiction (ETJ). This includes providing building plan review, issuing building permits, and conducting inspections of building construction for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City, but does not include issuing Development Permits for floodplain regulations.

B. *Services to be Provided:* The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* The City provides potable water to a portion of this Area through a contract with the Hills POA. Some properties have private water wells that are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No public wastewater services are currently provided by any service provider. Septic systems at residents are currently maintained by property owners.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City ordinances. Before an Infrastructure Permit will be approved by the

City for any construction of wastewater infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Wastewater Utility Service Agreement (which includes, but is not limited to, exhibits for wastewater collection and distribution line connection and construction standards, (ii) the Impact Fees attributable to the proposed development on such Area (iii) a Wastewater Conveyance Agreement dedicating the wastewater infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private wastewater systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's wastewater mains shall, at such land owner's sole cost and expense, extend the City's wastewater mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's wastewater main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City wastewater main with at diameter of at least six inches. All newly constructed infrastructure must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

9. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

A. *Existing Services*: A six-inch water line provides potable water to some properties in this Area and is currently maintained by the City, but it is a Hills POA owned line. No public wastewater services are currently provided by any service provider.

B. *Services to be Provided*: Once water and wastewater services are made available to the Area proposed for annexation, as outlined in Sections 7 and 8, the City shall maintain them in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently maintained within the City. All City maintenance shall be as defined by a Water Utility Service Agreement and/or a Wastewater Utility Service Agreement for water and/or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Area.

It is anticipated that the implementation of Water and Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services*: There is one public road in the current City limits bordering

Area 3 – The Hills Rd/Golden Nugget Rd that is maintained by the City now. Any privately-owned roads in the Area may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal

services adequate to serve the Areas. Any capital improvements to be constructed in the Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Areas to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan
Mayor

ATTEST:

_____

Teresa L. Moore
City Secretary

EXHIBIT B4

AREA The Hills (I, II and III): 50 Tracts approximately 314.81 acres in Llano County entirely, contiguous to current City Limits.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of the Llano County Sheriff's Office.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services*: Currently the Area is serviced by a contract for fire protection with the City of Horseshoe Bay.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population, and the City servicing this Area already with current staffing, it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services*: Currently, the Area is under the jurisdiction of Llano County Emergency Services District No. 1.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Llano County Emergency Service District No. 1.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Areas now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

These services can be effectively accommodated within the current budget and staff appropriation and will actually be a small revenue source for the City.

5. BUILDING INSPECTION

A. *Existing Services:* Llano County provides platting and replatting (Subdivision regulations) in this Area and issues Development Permits for floodplain regulations.

B. *Services to be Provided:* The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* The City provides potable water to this Area through a contract with the Hills POA. Some properties have private water wells that are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No public wastewater services are currently provided by any service provider. Septic systems at residents are currently maintained by property owners.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for

annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City ordinances. Before an Infrastructure Permit will be approved by the City for any construction of wastewater infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Wastewater Utility Service Agreement (which includes, but is not limited to, exhibits for wastewater collection and distribution line connection and construction standards, (ii) the Impact Fees attributable to the proposed development on such Area (iii) a Wastewater Conveyance Agreement dedicating the wastewater infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private wastewater systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's wastewater mains shall, at such land owner's sole cost and expense, extend the City's wastewater mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's wastewater main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City wastewater main with at diameter of at least six inches. All newly constructed infrastructure must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

9. **MAINTENANCE OF WATER AND WASTE WATER FACILITIES**

A. *Existing Services*: A six-inch water line provides potable water to properties in this Area and is currently maintained by the City, but it is a Hills POA owned line. No public wastewater services are currently provided by any service provider.

B. *Services to be Provided*: Once water and wastewater services are made available to the Area proposed for annexation, as outlined in Sections 7 and 8, the City shall maintain them in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently maintained within the City. All City maintenance shall be as defined by a Water Utility Service Agreement and/or a Wastewater Utility Service Agreement for water and/or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Area.

It is anticipated that the implementation of Water and Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services*: There are three private roads in this Area – The Hills Rd, Hills Way, and Hills Ct. that are all maintained by the Hills I & II POA now. Any privately-owned roads in the Area may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Areas to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan
Mayor

ATTEST:

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Teresa L. Moore
City Secretary

Item # 8a

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Minutes of the January 12, 2016 Morning and Afternoon Workshop Meetings and the January 19, 2016 Regular Public Meeting

Enclosures: Minutes

CITY OF HORSESHOE BAY

CITY COUNCIL WORKSHOP MEETING

MINUTES

January 12, 2016

The City Council of the City of Horseshoe Bay held a Public Meeting at City Hall, January 12, 2016 beginning at 9:00 a.m. in accordance with duly posted notice of said meeting with the following members present:

Stephen T. Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member
David Pope, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered with the agenda subject and item number shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 9:00 a.m. with a quorum present. He asked that anyone wishing to speak sign the form on the podium. Mayor Jordan said members of the Planning and Zoning Commission and the Long Range Planning Advisory Committee had been invited to attend to hear comments and several members were present. Mayor Jordan gave the invocation.

2. Conduct Public Hearing Pursuant to Local Government Code Section 43.063 Giving the Public the Opportunity to be Heard Regarding the Intent to Annex Five Areas Located in the City's Extraterritorial Jurisdiction into the City Limits: Mayor Jordan convened the public hearing at 9:05 a.m. stating the public was now invited to address the Council concerning the proposed annexation. He explained that those who had signed up would have three minutes to speak when their name was called and that there would be an opportunity to speak without signing up but to please sign up so the Council would have the benefit of their name. Mayor Jordan wanted all to understand that Council Members are not allowed to respond to statements or questions, but can hear their comments and take them into consideration during the deliberation. He said, additionally once the public hearing was concluded the Council Members would discuss among themselves the issues and thoughts they had on the proposed annexation, there would not be any questions or comments taken from the public at that time. Mayor Jordan said he appreciated the willingness of everyone to be at the meeting and to present their comments.
   Donald Orr, Mayor of Cottonwood Shores spoke requesting that a portion of Area A, be left out of the annexation at this point in time. He described this area as the south side of what was the old Krumm Ranch on the City's eastern boundary, bordering on two sides with the City of Cottonwood Shores city limits. Mayor Orr explained approximately 324 acres are in their ETJ and 90 acres are in the HSB ETJ and was being considered by HSB for annexation.

Andy Felkner, resident of The Overlook, Carol Sue Purcell, owner of ranch property south of Hwy. 71; Maggie Booth owner of Red-Tail Ranch south of Hwy 71; Betsy Bouchard, owner of B-Squared Ranch south of Hwy 71; Casey Burns, resident of The Overlook; Brad Jones, owner of property on CR 311; Stacy Holland, owner of 77 acres off Hwy 71; and Kelly Sutton, owner of about 500 acres on Hwy 71, all expressed concern regarding their property being annexed into the City limits.

Mayor Jordan asked if there were any other speakers. There were none and he adjourned the public hearing at 9:30 a.m.

3. Discuss Annexation Process Regarding the Intent to Annex Five Areas Located in the City's Extraterritorial Jurisdiction into the City Limits: Mayor Jordan said the City Council, City Attorney and City Manager were prepared to make comments and he thought many of the concerns expressed would be addressed; however, the public was not allowed to speak during this item. He added there would be a second public hearing Tuesday, January 19, 2016 at 3:00 p.m. where additional comments would be allowed. City Manager Stan Farmer reported the new development agreements for the areas south of Hwy 71 and north of 71 between the airport and the hospital were mailed Friday from the City Attorney's office and should address some concerns. These agreements had a deadline of January 29 as explained in the cover letter. City Attorney Rex Baker reported his firm had been asked to draft documents for this annexation. He said the form he initially used was a Texas Municipal League form that was modified and used for the last City annexation where there was only a little bit of agriculture property. Mr. Baker responded to comments and concerns of the property owners stating the City threw a big net around a lot of property because they had to identify possible areas of annexation for notice purposes. He said they realized they could only annex 30% of the City's current size and the total area would be carved down prior to the ultimate decision on which properties to be annexed was made. City Manager Stan Farmer added that if the owners signed the development agreements then their property would not be part of the annexation and therefore would not count toward the total annexed acreage. Mr. Baker reported a statutory requirement that any city wanting to annex property has to offer everyone with an agriculture, wildlife or timberland exemption the opportunity to have a development agreement which would prevent annexation. So if a property owner signs the development agreement that property would not be annexed; however, if the owner does not sign the development agreement and that property is within the area the City elects to annex then your property would be annexed. Mr. Baker said that whatever purpose the property was being used for prior to annexation would not be changed due to annexation, but when the owner changes the use of the property by selling a portion to possibly be used for a cement plant or junk yard the City would have the ability to stop it being used for that purpose. Addressing the conservation agreements some of the property owners have executed, Mr. Baker said that conservation agreements do protect the property; however, they are not in perpetuity and the conservation company had the right to change those, although he stated he had not seen their exact agreement. He added in conservation easements there were usually areas carved out for future homes/development; however, he did not know what was in these particular agreements. Mr. Baker said the decision to annex The Overlook would be up to the Council adding he had reviewed their restrictive covenants and they were very restrictive and they do pretty much what the City wanted done; however, there are circumstances where these could be changed or lapse. Mr. Baker reported the original development agreements went out with a one-year term with the property being automatically annexed after that one year; however, after the negative

response he said the Council had sent out a new agreement with a three-year term that would automatically renew for additional three-year periods up to a total of 45-years which is the maximum allowed by the current State statute. Mr. Baker said both the City and the owner mutually would have the right to terminate with six months' notice.

Mayor Jordan said the City's concern was protecting the borders and controlling what happens within Horseshoe Bay for the ones living here now and in the future. He said the control the City has in the Extraterritorial Jurisdiction was not sufficient for the City to stop many types of uses of the land from occurring. Mayor Jordan said the City does not want development that would not be conducive to the lifestyle here that they want to protect. He reported the City had listened to comments and adjusted and amended in the new agreement that had been sent out to owners with ranch property on both sides of Hwy 71. Mayor Jordan reported that initially the City was contacted by residents of The Hills regarding voluntary annexation and City Council and staff met with them and presented what the City had to offer and they presented what they wanted in order to be included in Horseshoe Bay and the Council would have an opportunity to vote on that. He said there are a couple of properties within The Hills with agriculture exemptions; however, they are not being offered the three-year development agreement with automatic renewal on those properties but instead a one-year agreement because the City did not want a section of that community, if annexed to have properties outside the City right in the middle of it. Mayor Jordan said two years ago the City annexed several "donut hole" areas in the City and the ones that were ag exempt were still ag exempt today; but if they choose to develop the land then they would become a part of the City and the City would control the development. Council Member Clinesmith asked City Attorney Baker to further explain the revised 2,000 feet area along the property south of Hwy 71. He reported that even though the City's ETJ goes further south of Hwy 71, the only area the City was concerned with was the first 2,000 feet fronting on Hwy 71 and so in the new development agreements for those properties anything beyond that then the City had no concern and would not be part of the development agreement and would not be annexed. Council Member Gray asked the acreage percentage of The Hills. City Manager Farmer guessed it would be less than 700 acres or less than 1% of the City's total area. Mayor Jordan reported the second public hearing on the annexation will be held Tuesday, January 19 at 3:00 p.m. and there would be another opportunity to speak at that time. He said following the public hearing the Council would have the opportunity to consider the comments with the overall decision regarding the annexation issue would not be made before the following month. City Attorney Baker encouraged recipients of the new development agreement to contact him if they had questions. He encouraged them to sign the development agreement as it would evaporate the City annexing their property and they could continue to use their property as it is currently being used. Following discussion it was determined that the 2,000 feet option was only offered to the properties on the south side of Hwy 71. City Manager Farmer reported for the benefit of the Council that there would be another public hearing Tuesday, January 19 at 3:00 p.m. and that the agenda was worded where the Council would be able to take action to exclude any property such as The Overlook. Then after the January 29 deadline to sign the development agreements staff would put together a map for the Council showing the status of each property and what properties were eligible for annexation. After guidance from the Council a final map would be drawn of the properties to be annexed and the annexation ordinance to include the service plans as an appendix. He said the Council had already received the service plans including costs of service for review. City Manager Farmer clarified that only Area 4 which is south of Hwy 71 (2,000 feet) and Area 1 between the hospital and the airport would receive the new three-year

renewable option in their development agreements, with Quail Ridge still under the original offer for the one-year development agreement followed by automatic annexation unless the Council made changes.

The Council adjourned for a recess at 10:00 a.m.
The regular meeting resumed at 10:06 a.m.

4. Discuss Proposed Fire Department Engine Replacement Plan: City Manager Stan Farmer reported that Fire Chief Joe Morris had done analysis regarding the City's fire engines and determined that due to the lead time necessary to order replacements it was timely to bring it to the Council now. Chief Morris said he had been busy assessing the needs of the Fire Department and had identified replacement of engines as high on the list. He reported he had determined it is not necessary for the City to purchase a ladder truck due to the agreement with the City of Marble Falls Fire Rescue where they send 4 firefighters on the ladder truck any time he requests them to do so. The City of Horseshoe Bay reciprocates with an engine and firefighters as well. Chief Morris said because of that agreement he would not recommend the City purchase an aerial truck at this time. He reported he had examined the seven vehicles in their fleet and the only issue is with the three engines. Chief Morris said the repair costs for the three engines had been significantly high totaling over $114,000 for the last five years. He identified them as Engine 11 stationed at Central, Engine 12 the frontline engine at Station 2 and Engine 13 the reserve engine used when either of the other two was out of commission. Chief Morris said all of the engines are at or near the end of service life and due to age, parts are difficult or impossible to obtain. He reported that Engine 12, in addition to being 12 years old, was grossly underpowered because the chassis was intended for a cement truck and not a fire engine. Chief Morris said it was a very low-cost economical way to put a fire truck in service but it did not meet the needs of fire service and lacked the safety features that custom cab fire engines have. He reported Engine 13 could be the strongest engine in the fleet but was 28 years old and needs to be retired. Chief Morris said it has none of the required safety features that are needed in today's apparatus. Chief Morris reported his first preference would be to purchase two engines, one for each station and put them into service as soon as possible at a cost of about $850,000. His second option was to purchase them and have the first come out of the 2017 budget and the second in the 2018 budget in order to reduce the financial impact to the City. Chief Morris said financing was available with fixed rates of 3.25% with the benefit of receiving the money up front and there would be no lien on the equipment. The City would make 10 equal payments over 10 years and still receive the cash discount. Chief Morris said he would like to have two engines outfitted with the exact same equipment so that the firefighters in an emergency situation would know exactly where everything was placed. He said he would have specific specs and prices for the Council at the April workshop. Council Member Gray asked that this report include warranties and the availability of extended warranties. Council Member Clinesmith asked about the safety factor using these vehicles in emergency situations and Chief Morris reported he was moving crews from one to another whenever there were serious mechanical issues. Council Member Gray questioned the possibility of replacing all three engines and Chief Morris said he would look into the possibility of using money from the sale of the current engines to upgrade the backup engine.

5. Discuss Fire Department Personnel Compensation Pay: City Manager Stan Farmer reported the system the City currently uses regarding accrued overtime by firefighters was set up by the Lake LBJ Municipal Utility District. The law allows entities to pay time and one half or equal

compensation time for accrued overtime. The Lake LBJ MUD chose to pay compensation time which then accrues and leaves the City with a large liability on the books which currently totals $102,000. Mr. Farmer said there were two concerns with the first being how to stop the accrual and second how to get rid of what is already accrued and the liability it presents. Chief Morris reported the City is required to work under the Fair Labor Standards Act (FLSA) which says in a 28 day pay period any hours worked over 212 hours by a firefighter has to be paid at one and one-half times their rate or compensate them one and one-half times in accrued time. He said when they reach a bank of 480 hours of comp time then no more time can be accrued and the City is required to pay them at one and one half times their hourly rate in access of 212 hours worked. Chief Morris said it had created a scheduling nightmare since there is a minimum staff level of five firefighters each day, three on Engine 11 and two on Engine 12 and the City only employs five full-time firefighters per shift. When anyone takes off then he goes to the part-time firefighter pool, but with the comp time it ties his hands because per FSLA rules if a firefighter asks to be off and use comp time it cannot be denied because it is hours they have already worked. Chief Morris requested that the Council consider stopping the accrual and changing to payment of the comp time at the premium rate. He said the second issue was what to do with the amount which has already been accrued which he hopes the Council would consider at the April workshop.

6. Discuss Cash Flow for Utility Fund and Street Fund Capital Projects: Finance Director Larry Anderson gave a presentation to the Council regarding the available funds and the projected need for both the Utility Fund and the Street Fund Capital Projects for fiscal years 2016 through 2020.

7. Discuss the Need for Improved HSB POA Phone Directory Inclusive of all Residents (with consent): Mayor Jordan spoke regarding his desire that HSB POA expand their phone directory to include all residents in the City. He said he had discussed this with the various POA Presidents and asked Council's opinion regarding the City assisting financially with the development of this expanded directory. After discussion it was determined that it was a good idea for Mayor Jordan to continue to his discussions other POAs to determine if there was a better way to get more cooperation; however, the consensus of the Council was that producing a phone directory was not something the City should be involved in doing.

8. Adjournment: Mayor Pro Tem Haydon made a motion to adjourn at 12:08 p.m. The motion was seconded by Council Member Pope. The motion passed unanimously (5-0).

APPROVED this 16th, February 2016.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, City Secretary

CITY OF HORSESHOE BAY

CITY COUNCIL WORKSHOP MEETING

MINUTES

January 12, 2016

The City Council of the City of Horseshoe Bay held a Public Meeting at City Hall, January 12, 2016 beginning at 1:00 p.m. in accordance with duly posted notice of said meeting with the following members present:

Stephen T. Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member
David Pope, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered with the agenda subject and item number shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 1:00 p.m. with a quorum present and reported that the Council had held a workshop that morning and he hoped the members of the LRPAC heard some of the issues that the City would be dealing with and said the Committee's input would be welcomed.

2. Discuss Progress and Future Plans with Long Range Planning Advisory Committee: Committee Chairman, Jim Long, introduced members of the committee in attendance. They were Lynette Morrison, John Bird, Buddy Nichols, Forrest Colvin, Larry Stahl and Ted Hess. Mr. Long reviewed the reasons for creation of the committee in March 2015. He said they held their first organizational meeting on April 1 and began the process they would use to begin generating their "Comprehensive Plan". Mr. Long said they started with a blank piece of paper and spent a great deal on time on how they would complete their goal. He explained they researched the functions of each City department, a history of HSB development prior to and after incorporation, the role of The Resort relative to the City, the role the Declarations and Reservations in limiting City authority, impact on land use and construction, maintenance, etc., the role of the Maintenance Fund and the role and authority of the eleven different POAs in HSB. They further researched the City ordinances, the profile of planning and zoning and its' authority, the profile of the HSB population, the socio-economic factors affecting HSB and that of the population. Mr. Long said they researched the previous HSB Comprehensive Plan and they read a number of other cities comprehensive plans to determine what format to use and what content it should have. He said this was a very time consuming project but at the end of that research they came up with a planning process that would guide them start to finish through the project which they would periodically review to see if changes should be made. Mr. Long said the committee had spent about 797 hours on this project to date, held 14 formal meetings in 2015 totaling approximately 460 hours, an additional 250 hours in study, research and writing not in meetings by individuals in sub committees and something over 80 in stakeholder interviews.

Mr. Long reported the committee then proceeded with the SWOT analysis (strengths, weaknesses, opportunities, threats) of the City. The committee determined 36 strengths, 52 weaknesses, 38 opportunities and 16 threats for a total of 145 separate issues identified. He said they developed an outline of goals for the City based on these which came down to 51 goals from the 145 issues which in turn were separated into seven different categories which would be explored all the way to the end of the Plan. These were land use; economic sustainability; community facilities and programs; infrastructure and technology; services to the residents; image and identity; and environmental concerns. Mr. Long said they then conducted 54 stakeholder interviews to find out what they thought. Next, they took those interviews and melded them into their goals. He said from subjective reading of these the most common across the board responses were internet speed, how important it was to maintain and improve the infrastructure the City has to date, to make sure to give full support to police, fire and EMS and good planning for water. Also, there was much demand for recreational facilities open to all residents due to inadequate recreational facilities for people that are not members of the Resort. There was a significant amount of interest in libraries and forming a historical society. Mr. Long reported it was also very important to monitor and encourage corporate development of service businesses along Hwy 2147, hopefully with focus on additional restaurants. He added there was the overall concern for the success of the Resort.

Mr. Long said the next step would be a survey to all the residents of Horseshoe Bay that would done with a program called Survey Monkey. He said once they received those results they would be folded into the goals so they would consistently be updated as they work their way through the process. Mr. Long then gave the Council a preview of the format of the final report they would submit to the Council. He said they were in the process of hiring a consultant but were experiencing some delay due to lack of interest because it is such a small project. Mr. Long said they plan to conduct open houses for residents, create actions from their goals and at that point in time they hope to submit a draft to the consultant or editor who would edit the final report to insure that it flows smoothly from beginning to end. This would then be reviewed by the complete committee and needed changes made them submitted to Council for information and approval.

Mr. Long said their timeline had a completion date of March 31; however, they now believe it would be June. Mayor Jordan encouraged the committee to come to the Council for feedback or guidance if they needed it. Mr. Long said the critical item currently was to solve the consultant issue since they had hoped to have the information regarding cost, etc. ready for this meeting. Council Member Gray commented that due to the importance of high-speed internet in the City that it might be important for the City to participate in some kind of funding with a high-speed provider to get distribution in this area and he asked that the committee include just how critical and what is the timeline attached to that criticalness. Mr. Long said they had done a great deal of research on this and it would be included. Council Member Clinesmith asked Mayor Jordan if there would be an internal needs assessment to go along with this. She said this question would be for the Mayor and Stan so the Council can look at it and know what they are anticipating. Stan reported that the infrastructure and some general fund items such as the street project are all planned out so all that is done. Council Member Clinesmith would like to see it all pulled together in a document, she stated she wanted to see the needs assessment for each department. Stan said with a city this size it would probably be one page to reference cash flow or five year capital. He said the departments aren't large enough to have a large needs assessment. Stan said the largest needs assessment in the general fund is the fire trucks. Mayor Jordan said he thought it was important that whatever the staff comes back to the Council with in terms of needs that the

Council would then want to incorporate that with the City's plans and include it in a checklist as they go forward in making sure it is keeping with the Long Range Planning Advisory Committee recommendation to the Council. Mayor Jordan said that the Council had not had that in the past and now the he believed it was time to pull things together and focus on those particular things the community would like to see. Mr. Long said they would also recommend periodic reviews of where the City was in terms of the Plan. The Council complimented the LRPAC on their work to this point.

3. Adjournment: Mayor Pro Tem Haydon made a motion to adjourn at 12:08 p.m. The motion was seconded by Council Member Pope. The motion passed unanimously (5-0).

APPROVED this 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, City Secretary

CITY OF HORSESHOE BAY

CITY COUNCIL MEETING

MINUTES

The City Council of the City of Horseshoe Bay held a Public Meeting at City Hall January 19, 2016, beginning at 3:00 p.m. in accordance with duly posted notice of said meeting with the following members present:

Stephen T. Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member
David Pope, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda item number and subject shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 3:00 p.m. stating a quorum was present. He said copies of the agenda were available on the podium and asked that anyone who would like to make comments please sign the sheet on the podium and go to one of the podium microphones when it was their turn to speak.

2. Invocation: Council Member Lambert gave the invocation.

3. Pledges to the Flags: Mayor Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Public Comments: There were no public comments.

5. Conduct Public Hearing Pursuant to Local Government Code Section 43.063 Giving the Public the Opportunity to be Heard Regarding the Intent to Annex Five Areas Located in the City's Extraterritorial Jurisdiction into the City Limits: Mayor Jordan spoke to the people who received notice of annexation stating he did regret not reaching out to them in advance in order to give them a better understanding of the City's intent and purpose for the annexation. He said it was clear that the initial letter that was sent out may have confused some and did not clearly state what the City's purpose was and subsequently new letters had been sent to property owners in areas 1, 2 and 4. Mayor Jordan reported these letters extended the terms of the development agreement to three years with automatic renewal which could continue on to 45 years. He said in addition the letter explains that those who have agriculture exemptions or a conservation easement at this time will be able continue those under the ETJ status. Mayor Jordan said those properties in The Hills and Area 3 and chose to be annexed then those agriculture exemptions would continue. He said the lack of

adequate information that went out to the property owners occurred on his watch and as Mayor he apologized for the lack of consideration. Mayor Jordan said he hoped the property owners now know if they sign the development agreements their property will not be annexed. The City's sole purpose in doing this was to protect the borders as they have learned there was not sufficient protection provided for the ETJ. He said the City wanted to continue to be a good neighbor and protect the City's heritage as well as the property owners'. Mayor Jordan explained at the January 12, 2016 public hearing he heard many owners speak of the land being in their families for many years and in some cases several generations and these were inspiring stories and he wanted them to know the City was not trying to change a thing with regard to their properties and the use of them. He hoped they understood the City was going forward for the benefit of all in order to protect the borders and not allow the type of use or development that would be undesirable. The beauty and serenity is enjoyed by everyone driving on Hwy. 71. His goal is to restore their trust and to be good neighbors.

Mayor Jordan convened the public hearing at 3:10 p.m. Steve Allison spoke representing Carol Sue Purcell, owner of about 560 acres south and fronting Hwy. 71 which had been in her family 150 years. He said the City's plan to annex her property has caused concerned regarding why that property would be important for annexation. Mr. Allison said there were several of these ranches that are strictly ranch properties and would not have any tax revenue as they are all ag or conservation exempt or otherwise protected. He said the Mayor's explanation helped quite a bit and would have been beneficial earlier in the annexation process. Mr. Allison said he felt they did now have confirmation that any ag exemption, hunting, buildings that are in place or under construction will be protected whether it is through annexation or the development agreement that these would be grandfathered which would settle some concerns; Leo Lawler, owner of property at 1006 CR 311, reported they had owned twenty acres there since 2006 and they raise purebred red angus cattle on their land. He stated CR 311was not appropriate to be incorporated in the HSB city limits due to the fact there are a lot of mobile homes, multiple outbuildings, boats, RVs, trucks, trailers that are all parked outside along this road. Mr. Lawler said this area is rural agriculture and incongruous to the HSB type of development. He said the road was barely acceptable in terms of construction, being narrow enough that trucks and trailers had to pull over to pass each other at times. Mr. Lawler said until recently it did not have striping and there were accidents on the hill. He said the residents thought including CR 311 in an annexation design that was focused on Hwy. 71 development is unnecessary and against their desire. Residents wish to remain rural and it this would be disruptive and expensive for them to comply with HSB rules and regulations, one issue would be the housing of all the things that are currently stored outside. They think it would be a poor price value to everyone including the current HSB residents that have to submit, they think, outside taxation for something that doesn't provide any value to them. Gordon Denton, HSB resident spoke regarding his concern as to the way this procedure was going on and the fact the City was not necessarily acting in the best interest of all concerned. Mr. Denton said he was a Rotarian for 35 years and he used their 4-way test and encouraged the Council to use the test of *is it the truth, is it fair, is it beneficial to all concerned and would it build better friendships amongst all concerned* and make sure this was carried through in this annexation. He said he knew any agreement with a government body puts a lot of people wondering what the catch was and he hates giving up some of his rights for no apparent reason and as a property owner, especially as one that has

had land in their name for a long time, perhaps before the Texas state constitution was written, they had certain rights and by annexing or maybe even entering into an agreement, such as the ETJ agreement or anything of that nature they might have to give up some of these rights. Mr. Denton said remembering from contract law the only thing that made contracts enforceable was whether there was consideration, something given on one side for something given on the other side and maybe the City needs to figure out what they can give the landowners that would be consideration for giving away some of their land development rights. Brad Gobel, a local real estate agent in HSB said he had several of the ranches listed out along Hwy. 71. He said roughly 1200-1500 acres and several of the owners were present. He said he wanted to clarify that the City was now offering a three year agreement with automatic three year renewals; however, there was a termination of that agreement after the first three years by either party with six months written notice. Mr. Gobel said he brought that up because the council members would change and there would be new members and within six months after the first three year agreement, if the City wanted to annex that property they could by giving the owners six months' written notice. He wanted to bring it up so everyone would be aware. Mr. Gobel said several of his land owners were concerned about this, they knew annexation was inevitable and they were just trying to get the best agreement they could. He said the majority planned to leave their property ag or wildlife exempt and at some point when development occurs they realize that by signing the agreements they will automatically be voluntarily annexed. Mayor Jordan asked if there were any other speakers. There were none and he adjourned the public hearing at 3:20 p.m.

6. Discuss, Consider and Take Action Regarding the Annexation of Five Areas Located in the City's Extraterritorial Jurisdiction into the City Limits: Council Member Clinesmith spoke stating that she appreciated the history of some of the ranchland south of Hwy. 71 told at the January 12, 2016 meeting and thanked the Mayor for his comments. She said she felt the Council was taken aback having assumed a neighborly letter was sent out prior to the beginning of the process. Council Member Clinesmith asked for clarification regarding CR 311 and confirmed that it backed up to The Trails. There was discussion regarding this area and the availability of development agreements for that area. It was determined that State statute only allows properties with agriculture exemption to be eligible for development agreements. Council Member Clinesmith stated she wanted to make sure the City was cognizant of "sprawl", and where the border will end as the City will always have a border. Mayor Pro Tem Haydon said he asked Wayne Baylor in The Hills if they had concerns about their property backing up to Quail Ridge and they did not. He said he was not sure there was a need to annex this section. City Manager Farmer said part of Quail Ridge (Area 2) borders on the west side of RR 2831. Council Member Pope stated he did not see a pressing concern to annex the properties on CR 311 at this time. Leo Lawler, Quail Ridge property owner, stated his property was a 20 acre parcel and adjacent to the back of The Trails and the area designated for the caretaker whose house is there and an equestrian boarding barn was there as well. He said his property was not currently agriculture exempt but they use the land for their cattle breeding business and are working on getting the agriculture exemption from the County. Council Member Gray asked what The Overlook represented as a percentage breakout of Area 2. City Manager Farmer said about 80 acres of The Overlook was in the HSB ETJ which was negligible. Council Member Gray if the City was within the 30% maximum in order to even consider annexing all of these areas. Mr. Farmer said if the ranch

owners sign the development agreements then that acreage would not count against the 30% maximum number. City Attorney Baker said most of the owners in Area 1 and most of the owners in Area 4 had agreed to sign the development agreement. Council Member Clinesmith asked if there had been some expressed concerns from landowners on RR 2831. Mr. Farmer said no but the logic was the same as for Hwy. 71. City Attorney Baker confirmed the development agreements could be terminated after the first three years, with six months' notice from either party. He said this was a safeguard because the current council does not want to bind future councils and as land uses change as the City grows different people might have different thoughts on it but if these areas were annexed they would still be grandfathered on the agriculture exemption and if the use did not change then there should be no problem. Brad Gobel said he understood this part of it and then clarified that as long as owners keep their land ag exempt nothing would change and Mr. Baker concurred that was the feeling of the current Council. Mr. Gobel said there were different things that would happen to land that would be different than it was now and would include the requirement to get building permits from the City; however, Mr. Baker said that if you are currently in the ETJ you already are required to get a building permit from the City. Mr. Baker said if your property was not annexed then status quo, if you want to build a building and you are within the City's ETJ you would have to get a building permit due to local agreements between the counties and the City. Mr. Baker explained if your property was annexed it would be subject to being zoned as with any property that comes into the City through annexation is zoned and when it is initially zoned if it is open space it is zoned Recreational and if you have a subdivision it comes in a R-1. He said one of the things the City is doing for The Hills for example was to have a specific zoning R-Rural Residential which would include ag exempt and adopt their CCRs into that zoning so all their rules would be in that zoning designation. Mr. Gobel asked what cost would be involved; he mentioned Stacy Holland when they purchased 77 acres and the legal costs they incurred dealing with all the City's requirements. He said he understood the six month clause; however, there was still uncertainty for the landowners. Mr. Baker reported the Council had instructed him to revise the original development agreements in order to give the property owners more certainty and that was why they did the three years with automatic renewal unless somebody changes the use of their property. Mr. Baker said the agreement states for the benefit of the current owner and their successors and assigns so whenever someone buys it they can take it subject to the development agreement. Mr. Gobel asked if there was an issue leasing the property and Mr. Baker said no. Ruth Newman, HSB property owner, expressed concern regarding the City annexing areas when she feels the City is hard pressed to provide services now and could the City afford to annex this property. Council Member Clinesmith said she thought the Council was going to receive this information today. City Manager Farmer said this was called a service plan and that it would be part of the final annexation ordinance but he would have it for the Council next month before the meeting. He assured her there was no cost, no requirement to run water or sewer lines out to all these places or put in roads, developers would have to take this on so there was no cost there. There would be very minimal cost for police and fire but these are undeveloped areas so there was no need to hire additional police officers, so the cost would be marginal if anything at all. Ms. Newman asked that the Council provide full service to all the people that are in the City, some of the streets in her neighborhood were not paved for one reason or another

and there are times things do not get mowed. She said she would like to see the City pay attention to what it has now before the borders are expanded.

Mayor Jordan said the Council could take action today if they chose. He said first the 90 acres of the Krumm Ranch that Cottonwood Shores Mayor Orr asked to be excluded from the annexation could be discussed. Mayor Pro Tem Haydon made the motion to exclude this area from the proposed annexation, seconded by Council Member Pope. Motion passed unanimously (5-0).

City Manager Farmer reported there is a subdivision on Hwy. 71 on the edge of the City's ETJ called The Overlook and the first half of the subdivision is in the City's ETJ. City Attorney Baker had reviewed their CCRs and they provide a great deal of protection so he did not feel the City would have any concerns. Mayor Pro Tem Haydon made the motion to exclude The Overlook from the proposed annexation, seconded by Council Member Pope. Motion passed unanimously (5-0).

It was determined each of these areas could still be annexed at a later date if necessary.

The Council discussed Area 2 which lies between RR 2831 and CR 311. It was determined some of this property is agriculture exempt but others are not; however, the area is rural with no development taking place. Donna Knox spoke stating her property was agriculture exempt and they are concerned about being annexed although there would be some benefits to them as they pay double rates currently for water from the City. Council Member Haydon said he had spoken to Wayne Baylor in The Hills and he did not express any concern that Area 2 should be annexed to protect The Hills. The Council had additional discussion regarding Area 2 annexation but determined it was premature to make a decision. The consensus of the Council was to delay a decision until the February Council meeting.

7. Items to be removed from the Consent Agenda: Council Member Gray asked that items 8.b. and 8.c. be removed from the Consent Agenda.

8. Consent Agenda Items:
   a. Approval of Minutes of the December 15, 2015 Regular Meeting
   b. Approval of Resolution to Withdraw from Llano County Emergency Management Plan Participation and Adopt a City of Horseshoe Bay Emergency Management Plan
   c. Approval to Appoint Norm Long to a one-year term as the of Chairman of the Planning and Zoning Commission
   d. Approval to Change Fire Department Personnel Compensation Pay from Compensation Accrual to Overtime Pay Per the Personnel Policy Article VI, Payroll, Section 4, Payment of Overtime Pay Services
   e. Approval of Resolution to Designate the City's Official Newspaper

Mayor Pro Tem Haydon made the motion to approve the remainder of the Consent Agenda, seconded by Council Member Pope. The motion passed unanimously (5-0).

Council Member Gray said anytime the City takes responsibility for something that had been the responsibility of another party it should be determined if there is any financial impact to the City with regards to that action. Fire Chief Morris reported there would be no financial impact and that the City is already operating in this mode and this action only formalizes

what the City is already doing. Council Member Gray made the motion to approve this item as presented, seconded by Council Member Pope. The motion passed unanimously (5-0).

Council Member Gray questioned whether the Planning and Zoning Committee was supposed to make the recommendation to the Council appointment of the Chairperson. Development Services Manager Winter said it was his understanding that the appointment was made by the Council. Council Member Gray said he knew that but in the past the recommendation had come from the P & Z Commission and this was deviating from the traditional way this had been handled in the past and he would like to have the comfort that members of the Commission supported the appointment. Council Member Gray made the motion to postpone this item until the February Council meeting. City Attorney Baker read from the ordinance that "the City Council shall appoint a chairman from among the membership of the P & Z and the P & Z shall elect a vice-chairman." Motion failed from lack of a second. Mayor Pro Tem Haydon made the motion to approve the item as presented, seconded by Council Member Pope. The motion passed (4-0-1) with Gray abstaining.

9. Monthly Statistical Departmental Data Reports:
   a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.

   City Manager Farmer pointed out that the Fire Department's monthly report was in a new format which contained graphs of the data provided and the Police and other departments would add the graphs to their reports for February.

10. Presentation of City Quarterly Financial Report: Finance Director Larry Anderson presented the fiscal year 2016 first quarter financial report.

11. Update Regarding the Street Improvement Plan: City Manager Stan Farmer reported that The Highlands area is complete with asphalt and ribbon curb and the contractor is currently cleaning up the area. He said the final invoice should be sent soon and would be processed but he included this item since the entire project's paperwork was not completely finished. The project was still under budget and he should have final numbers for the Council soon.

12. Discuss, Consider and Take Action Regarding Mausoleum Road Improvement: City Manager Stan Farmer reported the City and HSB POA are working together to improve this road and provide a better parking area at the Mausoleum. Currently, the City is still planning to install a new improved road over the current road; however, the quote from Aaron Concrete is now $134,000 for the improvement. Initially, it was $130,000; however, due to remobilization because they have already left the area. Mr. Farmer said the addition of the parking lot improvement, which the City owns, for a 1-1/2 asphalt overlay for a new overall total of $139,000. He said the HSB POA was taking responsibility for purchasing and installing a new cattle guard at the entrance to the parking lot plus a metal removable bollard to prevent vehicles from driving down the concrete path to the mausoleum. The HSB POA still needs to sign agreements to relinquish easements over the road and the parking lot and take responsibility for the concrete path to the mausoleum. Mr. Farmer stated City Attorney

Baker and he had talked to HSB POA General Manager and they might have more to add. HSB POA President Darlene Bowles said the POA just today received the bid on the various items mentioned by Mr. Farmer and their board would be meeting the next day to finalize their decision on how to move forward with those expenses and they would get back with the City then. Council Member Gray asked if the City had a time-line guarantee on the current quote of $139,258. City Manager Farmer said it is usually 30-days and should be able to easily get started in that time period. Mayor Pro Tem Haydon made the motion to approve proceeding with this project contingent on the HSB POA fulfilling their obligation as mentioned above and to approve the new amount of $139,258, seconded by Council Member Gray. The motion passed unanimously (5-0).

13. Discuss, Consider and Take Action Regarding Open and Concealed Carry and Firearm Signage: Police Chief Rocky Wardlow reported on the newly enacted law that allows open carry of handguns in Texas and various options for when and where this can be prohibited in City buildings. He explained locations where it could be prohibited are room(s) where meetings of a governmental entity are held and the meeting is an open meeting subject to chapter GC 551 so the Council could chose to prohibit open or concealed carry of a handgun at those meetings provided signage prescribed by statute is posted at the public entrance into the Council Chambers. Chief Wardlow added that Council also has the ability to choose whether to prohibit firearms, specifically long rifles and/or shotguns regardless of whether the person is a licensed handgun holder or not at certain locations such as municipal parks and/or public meetings of a municipal or other governmental body with the posting of a notice at the public entrance that guns or firearms are not allowed. City Manager Farmer listed each different option for the Council to choose regarding this item as well as displaying samples of the required signs. After discussion, Council Member Lambert made the motion to approve enforcement of 30.07 disallowing concealed carry during meetings and posting of the sign disallowing long guns to be carried in City parks, motion failed for lack of a second. Council Member Pope made the motion not to post any signs during open meetings in Council Chambers and to not post the sign disallowing long guns in City parks, seconded by Mayor Pro Tem Haydon. The motion passed (3-1-1) with Lambert voting against and Clinesmith abstaining.
14. Discuss, Consider and Take Action Regarding Request by The Bible Church of The Lakes for a Variance from Section 3.06.016(5) of the Sign Ordinance to Allow an Exempt Freestanding Sign that Exceeds the Maximum Size Requirement of 16 Square Feet (24101 Highway 71 E. in the ETJ): Development Services Director Eric Winter reported this was a request to allow an exempt freestanding sign that exceeded the maximum size requirement. He said the church had erected this sign to replace the previous freestanding sign on the property. He reported there are objections to the sign and copies of emails were included in the Council's packet. Mr. Winter said positive modifications have been made to the sign since it was first installed to include less brightness and turning the sign off from midnight until dawn and based on the analysis staff recommended approval of the variance to allow the oversized sign. Council Member Gray asked if the sign was already up and did City ordinance prevent lighted signage. Mr. Winter said that the sign had already been installed and a sign for a church was exempt per the ordinance and the only thing the City could enforce was the size could not exceed 16 square feet in area. Keith Woody, president of the Sandy Harbor Association and president of the Sandy Harbor VFD. He said he was speaking

regarding some concerns raised in his community. Mr. Woody said the residents are proud of CR 311 as an entrance to their community and they are not in favor of this sign. Sherman DeBusk owns the property on the northwest corner of Hwy. 71 and CR 311 and is a neighbor of the church and the sign. He said his house is 900 yards from the light and it is extremely bright at his house at night. Mr. DeBusk said he is a master electrician and served on the Austin Electrical board for nine years. He said he thought this light could possibly be a traffic hazard at its current brightness. Mr. DeBusk said there are other types of signs that are more suitable for this area and was against approving the variance for the oversized sign and having that type sign at all. Council Member Pope said he is a member of this church and they have recently had it turned off until they can have it reprogrammed so it would not so bright. They plan to have it show the services with topics on one side and then periodic church related messages on the other and that if the Council approved the variance then he would ask that it be subject to the light being held to a certain level. Council Member Gray said he found it disturbing that the ordinances allow this type sign. Mr. Winter said LED signs are not permitted in the City; however, because this sign is at a church it is exempt from the City's ordinance regulations except for the maximum square footage clause. Council Member Gray made the motion to deny the variance and activate an initiative to amend the current ordinance to exempt internally lit signs and that the City explore their options in order to have the existing sign taken down, seconded by Council Member Lambert. Motion passed (3-1-1) with Pope voting against and Haydon abstaining.

15. Discuss, Consider and Take Action Regarding the Preliminary Plat of Gynergy Villas At Horseshoe Bay, a 63 Lot R-4 Townhouse Subdivision, With Two New Streets, a Clubhouse, a Swimming Pool, a Water Feature and Several Common Areas, Including a Common Area For a 40,100 Cubic Foot Retention Pond on a 10.95 Acre Tract (On The Northwest Side of Golden Nugget, Southwest of The First Lot on The Northwest Corner of Golden Nugget and Broken Hills, and across from Westgate Loop And Westgate Subdivision): Development Services Director Eric Winter reported that the Planning and Zoning Commission at their meeting on January 13 continued this item until its next meeting on February 2 based on issues brought up at the meeting. Based on their action the City Council would not be able to take action on this item at this time and needed to continue the item until the February 16 meeting where the Planning and Zoning Commission's recommendation from their meeting would be provided. This item was continued until the February 16, 2016 Council meeting.

16. The City Council, meeting as the Board of Adjustment, will Conduct a Public Hearing, Discuss, Consider and Take Action Regarding:
    a. Request for a Variance from Section 14.02.406(a)(5) of the Zoning Ordinance Which does not Allow Visible flat Roofs on any Building or Structure, to Allow Construction of a new Residence with a Visible flat roof on Lot No. 12027-A of Horseshoe Bay (402 Lighthouse Dr.)

Mayor Jordan convened the public hearing at 5:25 p.m. Development Services Director Eric Winter said this was a Board of Adjustment public hearing regarding a variance for a visible flat roof. Mario Segovia with Dick Clark and Associates spoke representing David and Robin Kehoe who are the owners of 402 Lighthouse Drive. He reported his firm designed the house with respect to this particular lot and in order to reduce the massing a flat roof was

necessary and the proper esthetic for the modern style of this home. Council Member Gray asked if anyone had addressed the reason the City prohibits flat roofs. It was determined these roofs are not allowed in the CCR's of the subdivision. Council Member Clinesmith asked if neighbors had been notified and was told notices had been sent regarding the public hearing to every property owner within 200' notifying them of the request and the public hearing. She asked that this information be included in the summary sheet in the Council packet in the future. The public hearing was adjourned at 5:27 p.m. Mayor Pro Tem Haydon made the motion to grant the variance as presented, seconded by Council Member Pope. The motion passed unanimously (5-0).

17. Adjournment: Mayor Pro Tem Haydon made the motion to adjourn at 5:33 p.m., seconded by Council Member Pope. Motion passed unanimously (5-0).

APPROVED this 16th day of February, 2016.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, TRMC
City Secretary

Item # 8b

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Rocky Wardlow, Chief of Police

RE: Annual Racial Profiling Statistics Report for 2015

Texas SB 1074, which became law on 09/01/2001, prohibits racial profiling by Texas peace officers, and requires agencies to collect stop data beginning on 01/01/2002 with the primary emphasis to see if minorities were being targeted for searches. In addition, this legislation requires by March of each year that the Governing Body review the annual report posted as a regular agenda item.

A Racial Profiling Report is also required to be forwarded to the Texas Commission on Law Enforcement (TCOLE). That agency is required by legislative action to be the clearinghouse for all such reporting. The required report to TCOLE from the Horseshoe Bay Police Department was electronically submitted on 1/22/16.

Attached for Council review is a copy of the Horseshoe Bay Racial Profiling Report for calendar year 2015. You will note that the total percentage of citations issued to minorities (Blacks, Hispanics, Asians, American Indians, Middle Eastern, or Others) was only 11.63% as compared to 88.34% issued to Caucasian.

Horseshoe Bay Police officers conducted forty nine (49) discretionary searches during 2015. That represents 2.52% of the total stops reported. Of those forty nine (49) searches, 91.84% were conducted on Caucasians, and 8.16% were conducted on minorities (Blacks, Hispanics, Asians, American Indians, Middle Eastern, or Others).

These numbers are highly indicative of a department that does not participate in racial profiling and does not conduct an overall excessive amount of searches.

In addition and pursuant to the reporting requirements, the Horseshoe Bay Police Department received no formal complaint alleging any Horseshoe Bay policer engaged in racial profiling during calendar year 2015.

Staff recommends acknowledgement of the Annual Racial Profiling Statics Report for 2015.

Enclosures: 2015 Racial Profiling Report

Horseshoe Bay Police Department
Annual Racial Profile Report
2015

Introduction

This report details an analysis of the Horseshoe Bay Police Department's statistical information on citizen contacts for calendar year 2015. According to the State of Texas, "race" means "of a particular descent, including Caucasian, African, Hispanic, Asian or Native American descent" as well as Middle Eastern decent.

The report has been prepared to specifically comply with Article 2.132 (7) of the Texas Code of Criminal Procedure regarding the compilation and analysis of citizen contacts data. Because all Horseshoe Bay Police Patrol vehicles have cameras designed and used for the purpose of recording contacts with citizens, Horseshoe Bay is exempt from the more rigorous reporting requirements of section 2.134.

For the purposes of this report, the following definition of racial profiling is used:

- Racial profiling means a law enforcement initiated action based upon an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as a person having engaged in criminal activity (Texas CCP Article 3.05).

The demographic information contained in this report was taken from the demographic profile for the City of Horseshoe Bay gathered during the 2010 census report.

The greatest challenge in presenting meaningful numbers is using an appropriate comparison. Census data is the most readily available data that identifies the demographics of a city, county, or state. However, the accuracy of census data is always questioned and even if accurate in the beginning, the data becomes aged and out of date as the decade progresses. Census data is only collected every 10 years and becomes less and less accurate with each year that passes.

In some of the census data, the numbers do not add up. This is primarily due to some individuals being counted twice. The Census Bureau considers Hispanics to be a culture and not a race, so there are White Hispanics and

Black Hispanics. This often times causes individuals of this type to be counted twice, depending on how they completed the Census survey form. On the other hand, the State of Texas considers "Hispanic" to be a race. Unfortunately, the State of Texas does not provide census data based on their definition of race.

Other challenges exist relating to the statistical comparisons with a percentage of citations written to residents vs. part-time residents vs. non-residents such as visitors, resort guests, and day laborers reporting here for work from surrounding areas.

2010 Population – City of Horseshoe Bay*

Total Population	3,418	
Caucasian (Non-Hispanic)	3,330	97.42%
African (black)	127	3.71%
American Indian/Alaska native	0	0.00%
Asian alone	0	0.00%
Hawaiian/Pacific Islander	0	0.00%
Some Other race alone	0	0.00%
Two or more races	30	0.87%
Hispanic or Latino alone	84	2.45%

*These categories and numbers provided by the US Census Bureau

The State of Texas has defined "Race or ethnicity" as a particular descent, which includes Caucasian, African, Hispanic, Asian, Middle Eastern, or Native American descent. The State of Texas recognizes "Middle Eastern" as a race but the Census Bureau does not. Since the State of Texas requires the reporting, we are required to use their definition. However, for the purpose of comparison, we must use Census data collected under their definitions.

Horseshoe Bay Police Department Racial Profiling Policy

The Horseshoe Bay Policy Department has adapted policies to be in compliance with Article 2.132 of the Texas Code of Criminal Procedure. There are seven specific requirements mandated by Article 2.132 that a law enforcement agency must address. Chapter 5 of the Horseshoe Bay Police Department policy manual addresses all seven of those items and provides clear direction that any form of racial profiling is strictly prohibited and any officer found engaging in inappropriate profiling will face disciplinary action.

The policy provides a very clear statement of the agency's philosophy regarding equal treatment of all persons regardless of race, ethnicity, or social status.

Horseshoe Bay Police Department Training and Education

Texas Occupation Code 1701.253 and 1701.402 require that curriculum be established and training certificates issued for all Texas Peace Officers. The Department retains documentation on each and every officer employed that certifies the training outlined by the aforementioned statutes has occurred.

Horseshoe Bay Police Department Complaint Process

Article 2.132 section 2(b)3-4 of the Texas Code of Criminal Procedure requires that law enforcement agencies implement a complaint process for citizen contacts. Chapter 3 of the Horseshoe Bay Police Department policy manual outlines the process by which allegations of misconduct against a member of the Department are to be conducted.

Horseshoe Bay Police Department Video Review

In accordance with State mandates, the Horseshoe Bay Police Department regularly reviews video footage captured by cameras installed in all vehicles used for patrol purposes. The footage is chosen weekly on a random basis and reviewed by a patrol Lieutenant. In addition to the random viewing during 2015, footage is reviewed when connected to other events such as evidence in an offense. There were no instances of racial profiling found during those video reviews.

Horseshoe Bay Police Department Statistical Data related to Contacts with Citizens

Article 2.132(b)6 requires that law enforcement agencies collect statistical data on traffic stops and detentions and record specific information on the race of the person stopped. In addition, agencies must collect information concerning searches and whether or not the search was based on consent or probable cause. The statistical data collected reveals no racial profiling was found by the Horseshoe Bay Police Department in 2015.

2015 Analysis of Traffic Stops

Officers of the Horseshoe Bay Police Department made a total of 1,939 traffic stops that resulted in citations or arrests during calendar year 2015. It is important to note that the collection of race data is determined by the officer's perception. The law allows for the determination to be made by either perception or by requesting such information from the person stopped. However, asking for a person's race often times creates a misconception by the citizen which can lead to an argument or confrontation due to the issue of race being brought up by the officer. Texas no longer lists the race of an individual on a driver license, thus, the race shown in the traffic stop figures below are, in most all cases, based on the officer's perception of a person's race.

Traffic Stops resulting in Arrest or Citation*			Pop% - Horseshoe Bay*
Caucasian	1,713	88.34%	97.42%
African (black)	40	2.06%	3.71%
American Indian	3	0.15%	0.00%
Asian	9	0.46%	0.00%
Hispanic	165	8.50%	2.45%
Middle Eastern	9	0.46%	N/A
Other/Unknown	0	0.00%	0.87%
*2015 HSBPD data			*2010 Census data

The above figures are not surprising due to the daily traffic pattern within the city. The percentages of individuals stopped are similar in nature to the local population. The vast majority is white or Caucasian, followed by a much lesser extent of black and Hispanics. It should be noted that officers do not stop only city residents. They often stop people who live in Burnet, Llano, and other counties who come to or pass through Horseshoe Bay for work or business. They often stop tourists visiting the hill country region as well as guests who live outside the region, state, and in some cases even the country, who are guests at Horseshoe Bay Resort or other locations around Lake LBJ.

2015 Analysis of Searches

Texas State statute requires police departments to capture data related to searches. However, the statute does not define the word "search", a term that can mean different things to different people.

The figures below reports the number of searches conducted by Horseshoe Bay Police subsequent to a traffic stop. These numbers do not include searches subsequent to an arrest or routine vehicle inventories conducted following an arrest. Those numbers are not included because they are not discretionary in nature, but rather are required after an arrest has been made. Individuals are searched after being stopped for a variety of reasons. Officers may have a concern for their personal safety (a possibility of a weapon), they may have probable cause that a crime has been committed and the person stopped is concealing evidence of that crime, or they may have a reasonable suspicion that a crime is about to be committed and request consent from the person to search the person or the vehicle.

49 Searches Conducted / 1,939 stops

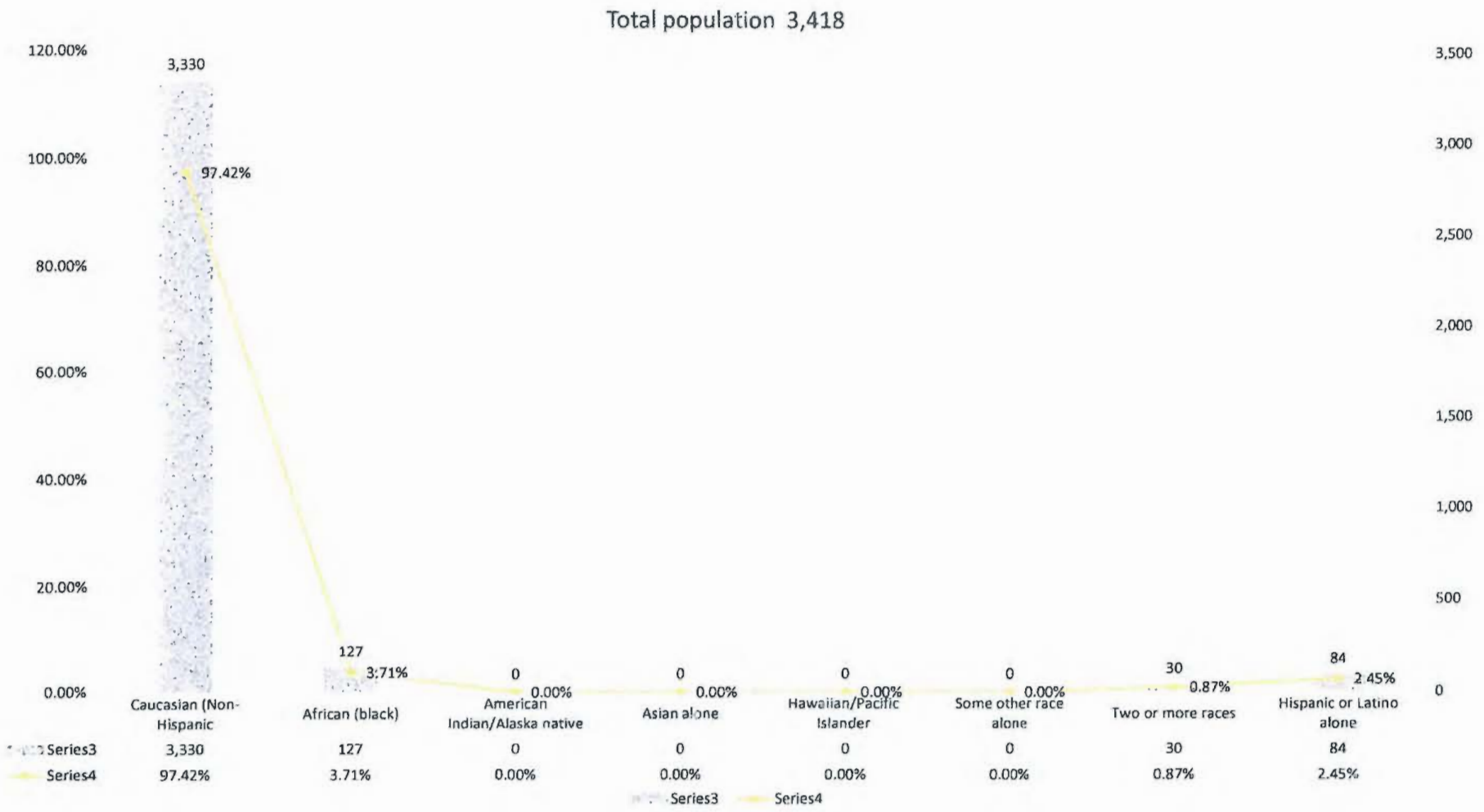
Total Searches	49	2.52% of total stops
Search by Consent	26	1.34% of total stops
Search by probable cause/ Reasonable suspicion	23	1.18% of total stops

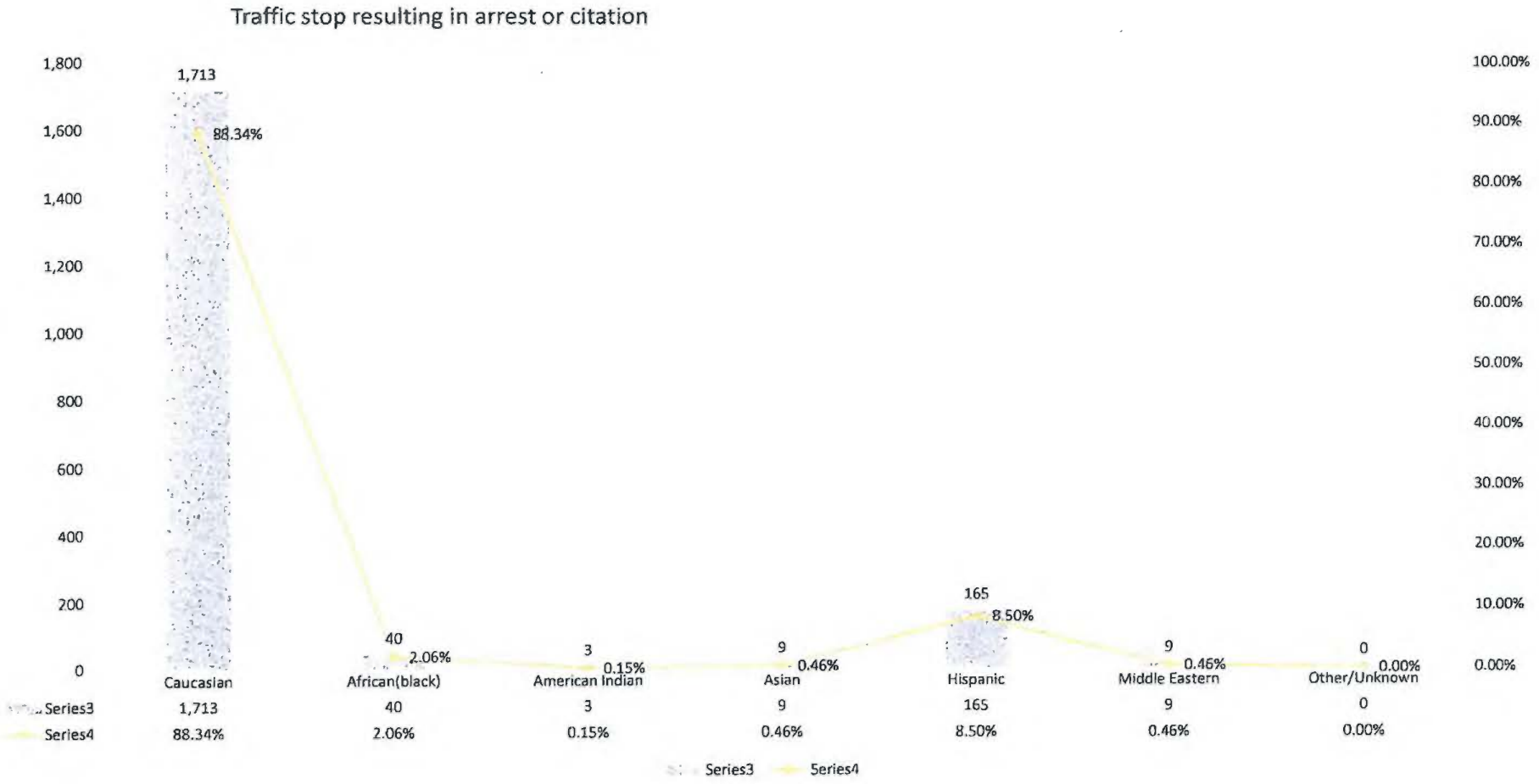
Statistically, searches were conducted in 2.52% of the total stops made. Whites or Caucasian accounted for 91.84% of those persons searched, 4.08% were of Hispanic origin, and the remaining 4.08% were African American. There were no searches were conducted on any other minority group.

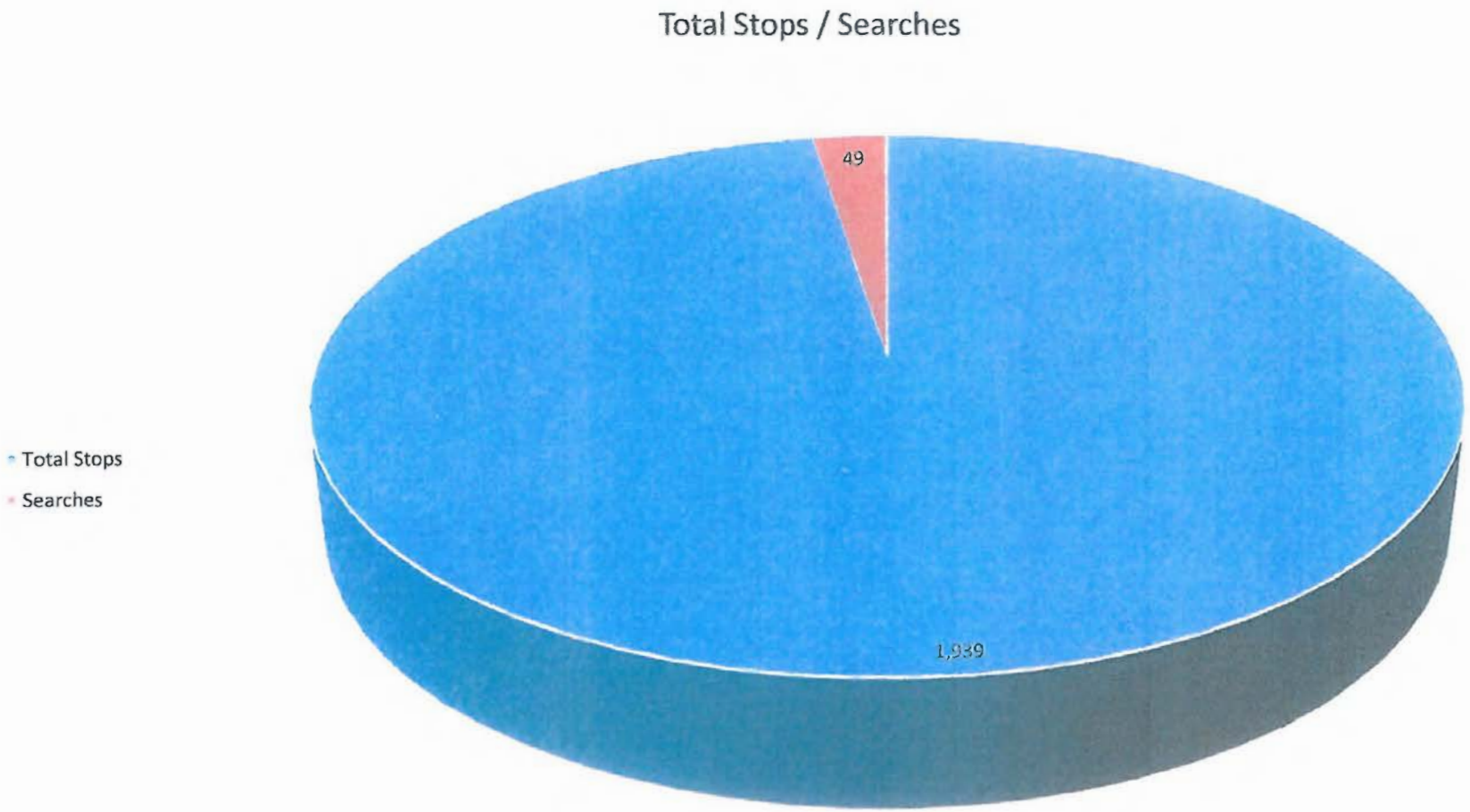
Summary

Statistics alone do not determine whether police officers engage in racial profiling. The Horseshoe Bay Police Department makes every effort to ensure that each officer is trained and held to strict and high standards of conduct. A police agency must rely on the ethics of its officers and the values instilled within the organization. Horseshoe Bay police officers are held accountable for their actions and supervisors critique the day to day performance of officers. The Horseshoe Bay Police Department is proud of its officers and the discretion they use in carrying out their duties.

The Horseshoe Bay Police Department is devoted to providing police services in a fair and impartial manner. We are committed to avoid any form of bias based policing and strive to provide the highest level of professional police services, dedicating ourselves to the protection of life and property to all of our citizens while maintaining the highest ethical standards.


Total population 3,418
120.00%
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
3,500
3,000
2,500
2,000
1,500
1,000
500
0
3,330
97.42%
127
3.71%
0
0.00%
0
0.00%
0
0.00%
0
0.00%
30
0.87%
84
2.45%
Caucasian (Non-Hispanic
African (black)
American Indian/Alaska native
Asian alone
Hawaiian/Pacific Islander
Some other race alone
Two or more races
Hispanic or Latino alone
Series3 3,330 127 0 0 0 0 30 84
Series4 97.42% 3.71% 0.00% 0.00% 0.00% 0.00% 0.87% 2.45%
Series3
Series4


Traffic stop resulting in arrest or citation
1,800
1,600
1,400
1,200
1,000
800
600
400
200
0
100.00%
90.00%
80.00%
70.00%
60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
1,713
88.34%
40
2.06%
3
0.15%
9
0.46%
165
8.50%
9
0.46%
0
0.00%
Caucasian
African(black)
American Indian
Asian
Hispanic
Middle Eastern
Other/Unknown
Series3 1,713 40 3 9 165 9 0
Series4 88.34% 2.06% 0.15% 0.46% 8.50% 0.46% 0.00%
Series3
Series4


Total Stops / Searches
49
1,939
Total Stops
Searches

Item # 8c

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Approval to Move April 5, 2016 Council Workshop to March 29, 2016

At the December 15, 2015 meeting the Council approved City Manager Stan Farmer to apply and possibly attend an International City Managers Association Senior Executive Institute Leadership Class in April 2016.

At the January meeting Mr. Farmer told the Council he had been accepted to the class; however, there is a conflict with the scheduled date of the April 5, 2016 Workshop Meeting.

Staff is requesting moving the April 5 Workshop to March 29 one week earlier due to the conflict.

Enclosures: None

Item # 8d

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

Re: Discuss Consider and Take Action Regarding Amendment to Personnel Policy Article IV, Conditions of Employment; Section 11, Dress Code Policy

Approval for the following changes to the City of Horseshoe Bay Personnel Policy is requested.

This change provides more detail on unacceptable attire and the declaration of "casual Fridays." The purpose of these changes is to enforce a more professional workplace dress code.

Staff recommends approval.

Enclosures: Proposed Dress Code Policy – Clean version
Proposed Dress Code Policy – Redline version

Section 11 Dress Code Policy – Revised 02-16-2016

Employees are expected to present a neat and clean appearance and dress appropriately for the position for which they were hired.

The following are examples of unacceptable attire:

- Plain or pocket T-shirts
- T-shirts with logos
- Tank tops, tube tops, halter tops
- Off-the-shoulder tops
- Spaghetti straps on tops or dresses
- Low cut necklines
- Midriff length tops
- Spandex or Lycra such as biker shorts
- Cutoffs, shorts, skirts shorter than 3" above the knee
- Jeans* (see below)
- Capri pants
- Tennis shoes, Athletic shoes
- Flip flops
- Open toed flat shoes (all flat shoes must be closed toe)
- Underwear as outerwear
- Athletic wear
- Beach wear
- Workout clothes
- Evening wear

Fridays are considered casual Fridays. If a holiday falls on a Friday, the day before the holiday will be considered casual Friday. On these days, jeans and capris are considered acceptable attire. However, jeans with holes, jeans with frayed ends or frayed seams, jeans with patches or ripped jeans are unacceptable at all times.

Employees who are furnished uniforms are required to wear those uniforms during their work hours. *Employees who work in Field and/or Plant Operations, and perform work in the Field/Plant, may wear jeans with their furnished uniforms. All employees are required to maintain a presentable image whatever the appropriate dress.

Tattoos must not be visible during duty hours. No hardware should be worn in any body piercings except for acceptable earrings which meet department safety requirements.

Enforcement:

Department Heads and Supervisors are responsible for monitoring and enforcing this policy. The policy will be administered according to the following action steps:

1. If questionable attire is worn in the workplace, the respective Department Head/Supervisor will hold a personal, private discussion with the employee to advise and counsel the employee regarding the inappropriateness of the attire.
2. If an obvious policy violation occurs, the Department Head/Supervisor will hold a private discussion with the employee and ask the employee to go home and change his/her attire immediately.
3. Repeated policy violations will result in disciplinary action, up to and including termination.

Section 11 Dress Code Policy

Employees are expected to present a neat and clean appearance and dress appropriately for the position for which they were hired.

The following are examples of unacceptable attire:

- Plain or pocket T-shirts
- T-shirts with logos
- Tank tops, tube tops, halter tops
- Off-the-shoulder tops
- Spaghetti straps on tops or dresses
- Low cut necklines
- Midriff length tops
- Spandex or Lycra such as biker shorts
- Cutoffs, shorts, skirts shorter than 3" above the knee
- Jeans* (see below) ~~with holes, jeans with frayed ends or frayed seams, jeans with patches, ripped jeans~~
- Capri pants
- Tennis shoes, Athletic shoes
- Flip flops
- Open toed flat shoes (all flat shoes must be closed toe)
- Underwear as outerwear
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2. If an obvious policy violation occurs, the Department Head/Supervisor will hold a private discussion with the employee and ask the employee to go home and change his/her attire immediately.
3. Repeated policy violations will result in disciplinary action, up to and including termination.

Item # 8e

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

Re: Discuss, Consider and Take Action Regarding Amendment to Personnel Policy Article IV, Conditions of Employment by adding Section 12, Weapons in the Workplace Policy

Approval for the following changes to the City of Horseshoe Bay Personnel Policy is requested.

This policy is recommended to ensure the safety of the public and City employees. Due to the recent implementation of the Open Carry law, this is a good opportunity to communicate our expectations to employees regarding firearms, as well as other dangerous weapons.

Article IV, Section 12 (new Section) – Weapons in the Workplace Policy

Policy

To ensure that the City of Horseshoe Bay maintains a safe workplace for the public and employees, the City prohibits employees from openly carrying firearms or possessing dangerous weapons on City property. Concealed carry of a firearm, with a lawful Texas License to Carry (LTC) permit, is allowed. Under Texas law, employees are allowed to store firearms in a locked, privately owned motor vehicle, unless that vehicle is owned or leased by the City.

Persons Covered

Unless it is a requirement of the City employee's job, employees are not allowed to openly carry firearms or possess dangerous weapons while on duty and/or on City property. Otherwise, all City workers are subject to this policy, including contract workers and temporary employees. City Employees who are conducting City business (on duty), regardless of whether utilizing a City vehicle or on City property, are also prohibited from openly carrying weapons or possessing dangerous weapons while conducting City business (on duty). A License to Carry (LTC) permit does not supersede the City's policy.

Definitions

"City property" is defined as all City-owned or leased buildings and property to include surrounding areas such as sidewalks, walkways, driveways and parking lots under the City's ownership or control. The policy applies to all City-owned or leased vehicles.

"Dangerous weapons" include explosives, knives (other than pocket knives) and other weapons that might be considered dangerous or that could cause harm.

"Firearms" include handguns and/or long guns.

Employees are responsible for making sure that any item possessed by the employee is not prohibited by this policy.

Enforcement

Employees must notify the City if they have a License to Carry (LTC) permit, as well as their intentions to carry a concealed firearm while on duty or using a City vehicle. This notification must be done by completing the appropriate form and submitting it to Human Resources.

Violation of this policy may result in disciplinary action, up to and including termination.

The City Attorney and Police Chief assisted the City Manager with drafting this policy.

Enclosures: None

Item # 9

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Department Heads

Re: Monthly Statistical Departmental Data Reports

1. City Manager Monthly Statistical Data
2. Administration Department Monthly Statistical Data
3. Community Services Department Monthly Statistical Data
4. Development Services Department Monthly Statistical Data
5. Fire Department Monthly Statistical Data
6. Police Department Monthly Statistical Data

Enclosures: Monthly Reports

CITY OF HORSESHOE BAY

CITY MANAGER

2015/2016 Activity Report

January

1. Met with Fire Chief
2. Conducted Employee Safety Meeting
3. Conducted a Staff Meeting
4. Conducted a Development Review Committee Mtg with Senior Staff
5. Attended P&Z Mtg
6. Conducted Conference Call with City Attorney for Annexation
7. Attended Long Range Planning Committee
8. Met with Jayne Mortenson of HC Builders Assoc for Breakfast mtg
9. Hosted Mike Hodge City Manager of MFs for lunch in HSB
10. Met with a representative for a rancher to answer questions on Dev Agreement
11. Attended City Council Workshop
12. Met with rancher to answer questions on Dev Agreement
13. Conducted a Stakeholder Interview for the Long Range Planning Committee (Mike Widler)
14. Conducted a Tour of City Utility facilities for 2 new Councilmembers
15. Wife and I hosted Mike Hodge City Manager of MFs & Wife for dinner at Yacht Club
16. Met with a Consultant with Eric Winter for Long Range Planning Committee
17. Met with Sue Breland a Survey Consultant for Long Range Planning Committee
18. Attended City Council Meeting
19. Met with Councilman Gray
20. Attended and entered the Chili cook-off dinner at Church at HSB
21. Attended Meeting with US Representative Mike Conoway
22. Attended Long Range Planning Committee
23. Conducted Conference Call with Eric Winter with Consultant for Long Range Planning Committee
24. Met with a representative of local wireless internet provider VGI
25. Met with a property owner of land along 311 & 2831
26. Rode around with an owner of several mobile homes in HSB South seeing improvements
27. Conducted a Stakeholder Interview for the Long Range Planning Committee (Ray Gill)
28. Met with Councilman Lambert and a local resident that has insight for Internet discussion
29. Attended ESD Meeting and spoke in support of ESD offer to purchase AEDs for PDs Patrol cars
30. Wife & I attended/invited to a dinner with First Capital Bank of Texas representatives at Yacht Club
31. Met with Jayne Mortenson of HC Builders Assoc. & Justin MacDonald a Regional Builder and Builder Representative for Texas nation-wide
32. Attended 2nd Annual HC Home Builders event at La Quinta
33. Met with Jan and Roy Busse regarding the Gynergy Project

December

1. Conducted Employee Safety Meeting
2. Attended Advisory Mtg
3. Attended POA Presidents' Meeting
4. Attended Long Range Planning Committee
5. Conducted a Staff Meeting
6. Met with Commissioner Peter Jones regarding Transportation Matters
7. Conducted Annexation Meeting with Senior Staff
8. Conducted Stakeholder Interview of Randal Dahl for Long Range Planning Committee
9. Met with Mayor Orr, and Councilman from Cottonwood Shores with Jeff Koska regarding utility matters
10. Attended City Council Meeting
11. Attended City Employee Christmas Lunch
12. Attended Long Range Planning Committee
13. Met with City Attorney regarding Annexation
14. Interviewed by Jodi Lehman regarding Annexation
15. Introductory meeting of Pat Bouchard new P&Z member to Eric Winter
16. Met with Bill Smyrl regarding possible development
17. Met with Lot Clearing Contractor

November

1. Attended City Anniversary Event at Yacht Club
2. Conducted Employee Safety Meeting
3. Attended P & Z meeting
4. Attended Developer Meeting
5. Attended Burnet Co Precinct 4 Annual Luncheon
6. Met with Sam Martin regarding annexation of Hills III
7. Met with Morrisons
8. Attended City Anniversary Event
9. Conducted Annexation Meeting with Rex and Eric
10. Attended City Council mtg
11. Conducted meeting for Employee Appreciation Event
12. Attended Spanish Trails Open House
13. Attended Hill Country Builders Association Banquet Dinner
14. Interviewed by two Long Range Planning Committee members
15. Lunch with Sonny Mobley
16. Master of Ceremony for Rocky Wardlow Roast at Trails
17. Met with TML appointed Attorneys
18. Lunch with Larson Lloyd of Northland Cable

October

1. Attended Ribbon cutting for Bill Lane Safety Center
2. Met with HDR Engineers
3. Conducted Monthly Safety Meeting with Employees
4. Attended TX American Planning Association Conference in Galveston
5. Met with Jim Long of Long Range Planning Committee
6. Met with Todd Still of Zeecon
7. Attended Trails event for Joe Morris & wife
8. Conducted Staff Meeting
9. Attended City Council Meeting

10. Attended Long Range Planning Committee
11. Conducted an Annexation Conference Call with City Attorney
12. Attended Training Session for Regional Notification System
13. Met with Jeff Koska
14. Attended Monthly HSB Business Alliance Coffee at Grand Bank
15. Planned a wedding too….

CITY OF HORSESHOE BAY

INVESTMENT REPORT
AS OF JANUARY 31, 2016

ACCOUNT	INTEREST RATE	12/31/2015	INTEREST	OTHER DEBITS/ CREDITS	1/31/2016
UTILITY FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 115,106	$ 31	$ (30)	$ 115,106
UTILITY FUND OPERATING	0.30%	$ 76,611	$ 59	$ 117,244	$ 193,914
TOTAL - AMERICAN BANK		$ 191,717	$ 90	$ 117,213	$ 309,020
TEXPOOL					
LCMUD#1 CAPITAL RECOVERY	0.27%	$ 38,816	$ 9	$ (924)	$ 37,901
RATE STABILIZATION FUND	0.27%	$ 2,971,045	$ 633	$ (157,128)	$ 2,814,550
TOTAL - TEXPOOL		$ 3,009,861	$ 642	$ (158,052)	$ 2,852,451
TOTAL UF ACCOUNTS		$ 3,201,578	$ 732	$ (40,839)	$ 3,161,471
GENERAL FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 32,038	$ -	$ 14	$ 32,052
GENERAL FUND OPERATING	0.30%	$ 23,754	$ 25	$ 116,139	$ 139,918
GENERAL FUND LOT MOWING	0.05%	$ 3,176	$ -	$ 2,871	$ 6,047
PD ACCOUNT	0.10%	$ 8,891	$ 1	$ (1)	$ 8,891
TOTAL - AMERICAN BANK		$ 67,859	$ 26	$ 119,023	$ 186,908
TEXPOOL					
GENERAL FUND OPERATING	0.27%	$ 3,377,254	$ 883	$ 988,622	$ 4,366,759
GENERAL FUND RESERVE	0.27%	$ 2,342,621	$ 532	$ (371)	$ 2,342,782
TOTAL - TEXPOOL		$ 5,719,875	$ 1,415	$ 988,251	$ 6,709,541
TOTAL GF ACCOUNTS		$ 5,787,734	$ 1,441	$ 1,107,274	$ 6,896,449
CAPITAL PROJECTS FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 28,131	$ -	$ (1)	$ 28,130
TEXPOOL					
CAPITAL PROJECTS FUND 7	0.27%	$ 2,427	$ 5	$ 4,159	$ 6,591
TOTAL CAPITAL PROJECTS		$ 30,558	$ 5	$ 4,158	$ 34,721
INTEREST & SINKING FUND					
TEXPOOL					
INTEREST & SINKING	0.27%	$ 367,844	$ 100	$ 150,704	$ 518,648
TOTAL I&S ACCOUNTS		$ 367,844	$ 100	$ 150,704	$ 518,648
TOTAL CITY ACCOUNTS		$ 9,387,714	$ 2,278	$ 1,221,297	$ 10,611,289
AGENCY FUND INVESTMENTS					
ESCONDIDO PID					
AMERICAN BANK	0.15%	$ 199,106	$ 24	$ (46,808)	$ 152,322
SUMMIT ROCK PID					
TEXPOOL	0.27%	$ 1,401,893	$ 326	$ 64,117	$ 1,466,336
TOTAL - SUMMIT ROCK		$ 1,401,893	$ 326	$ 64,117	$ 1,466,336
TOTAL AGENCY FUND ACCOUNTS		$ 1,600,999	$ 350	$ 17,309	$ 1,618,658

TAX COLLECTIONS			
2015 TAXES COLLECTED TO DATE	1/31/2016	$ 3,454,934	81.81%
2014 TAXES COLLECTED TO DATE	1/31/2015	$ 3,509,338	85.90%

The City of Horseshoe Bay Investment Portfolio is in compliance with the investment strategy of its Investment Policy and the relevant provisions of Chapter 2256 of the Public Funds Investment Act.

Stan R. Farmer
City Manager/Investment Officer

Larry O. Anderson
Finance Director/Investment Officer

CITY OF HORSESHOE BAY

ADMINISTRATION DEPARTMENT
MONTHLY FINANCIAL REPORT
AS OF JANUARY 31, 2016

Investment Report:

All account balances reflected are as January 31, 2016. The total of all City accounts was $10,611,289. Interest earned on all accounts totaled $2,278. The TexPool average interest rate for the month of January was .27% as compared to .05% for the month of January last year.

Utility Fund:
The total of the Utility Fund accounts was $3,161,471 comprised of $309,020 in the operating accounts at American Bank of Texas, and $2,852,451 in TexPool.

General Fund:
The total of the General Fund accounts was $6,896,449 comprised of $186,908 in the operating accounts at American Bank of Texas, and $6,709,541 in TexPool.

Capital Projects Fund:
The account balance of the Capital Projects Fund at TexPool was 6,591.and $28,130 at American Bank.

Interest and Sinking Fund:
The account balance of the Interest and Sinking Fund at TexPool was $518,648.

Agency Funds:
The Escondido PID account balance at American Bank of Texas was $152,322. The account balance of the Summit Rock PID account at TexPool was $1,466,336.

Tax Collections:
The 2015 taxes collected as of January 31, 2016 total $3,454,934. At a collection rate of 81.81 %, as compared to 85.90% collected at this same time last year.

A copy of the January 31, 2016 Investment Report is attached for your review.

Operating Budget Reports:

All Budget Reports are as of January 31, 2016.

Utility Fund:
The budget reflects that the Utility Fund YTD revenues were $53,926.03 more than budgeted and the Utility Fund YTD expenses are under budget by $82,127.11.

General Fund:
The General Fund YTD revenues were $69,818.51 less than budgeted and the General Fund YTD expenses were under budget by $131,917.79.

Capital Projects Fund:
The Capital Projects Fund YTD revenues were $14.86 less than budgeted and the Capital Projects Fund YTD expenses were under budget by $1,005.89.

Debt Service Fund:
The Debt Service Fund YTD revenues were $229,091.59 more than budgeted and the Debt Service YTD Expenses were zero.

A copy of the Budget Summary for each Fund is attached for your review.

Human Resources Report:

JANUARY 2016

Job Openings as of January 31, 2016:

- One (1) Plant Operator
- Two (2) Field Operator
- One (1) Field Operations Supervisor

New Hires:

- Chris Harrison, Part-Time Fire Fighter

Turnover:

Two (2)
Total 2016: 2

Headcount as of January 31, 2016:

- Full Time Employees: 72
- Part Time Employees: 16
- **Total Number of Employees: 78**

The following employees observed City anniversaries in January:

Name	Date	Yrs		Name	Date	Yrs
Kyle Schmidt	01/01/2010	6		Joe Bates	01/05/2002	14

Miscellaneous:

- W-2's were sent out according to the deadline.
- The deadline for 1095-C's has been extended to March 31, 2016. 1095-C's will be sent out by that deadline.
- The Council consented to allow the City to exercise the appropriate discretion to eliminate the use of Comp. Time when paying Fire Department employees. All overtime will now be paid as overtime. (Article VI. Payroll. Section 4).

Safety:

The Safety Meeting was held on Tuesday, February 2, 2016 and was hosted by Field Operations. Dan McGraw provided a presentation regarding workplace safety to an attendance crowd of 47 employees.

The meeting was adjourned at 8:50 a.m.

Larry O. Anderson
Finance Director

SAFETY MEETING MINUTES
JANUARY 05, 2016
8:00 A.M.

Stan Farmer called the meeting to order at approximately 8:00 a.m. There were 47 employees in attendance. The meeting was hosted by Field Operations who provided refreshments of breakfast tacos along with coffee, milk, and juice.

I. **ANNOUNCEMENTS**:

Recognized Council Members/Special Guests: No guests were in attendance.

Announced New Employees: Austin Dunavant, Part-Time Animal Control Officer (12/21)

Vacancies: One (1) Plant Operator; One (1) Field Operator; One (1) Police Officer

Recognized City Anniversaries: Stan announced the following anniversary dates during the month of January:

Name	Date	Yrs		Name	Date	Yrs
Kyle Schmidt	01/01/2010	6		Joe Bates	01/05/2002	14

Recognized Birthdays: Stan recognized the following birthdays for the month of January:

Name	Date		Name	Date		Name	Date
Don Johnson	6		Jessica Noaker	7		Aaron Watson	7
Bill Teeter	9		Rick Ribera	10		Austin Dunavant	18
Ryan Guthrie	22		Linden Thorp	26		Vicki Briggs	28

Employee Announcements: Births/Marriages/Awards/Etc.

Miscellaneous Announcements:

- **Council Meeting:** Announced a City Council Workshop is scheduled for January 12, 2016 at 1:00 p.m. Also announced the next City Council Meeting is scheduled for January 19, 2016 at 3:00 p.m.
- **Next Holiday**: The next holiday – Monday, February 15, 2016 for President's Day.
- **Next Safety Meeting:** Tuesday, February 2, 2016, sponsored by Development Services.
- **Accidents**: Stan reviewed the accidents for the month of December.

Totals for Fiscal Year:	FY 2016:	FY 2015:
• Accidents Reported in December:	1	0
• Total Accidents YTD:	7	0
• Lost-Time Accidents YTD:	1	0

II. **PROGRAM:** Dan McGraw provided a presentation regarding safety in the workplace. Dan explained the importance of wearing PPE (Personal Protective Equipment) and taking precautions when working in risky situations. Pictures of the City's equipment were shown, along with an informative video of City employees fixing a leak and restoring the landscape. Dan also showed what a grinder looks like before and after it is repaired and explained how fixing the grinder in-house is cost-effective. He praised Gary Wilkes for the work he performs on the grinders. Lewis Young assisted Dan in demonstrating how to meld a pipe, using poly vs. PVC. This is also an example of saving costs to the City.

III. **Other Announcements by Managers/Question and Answer Session:** Employees recognized: Teresa Moore, Stephanie Black and Sheri Pollard for work on the website; Shelly Linder for assisting with new house utilities; Jami Bowles for improvement to a lot that was manicured; Troy Buchanan for his quick response to a call and his professionalism.

IV. **Door Prize Drawing:** After the program, 47 numbers were in the drawing pool. Numbers were drawn, and the lucky winners were #17, Rocky Wardlow and #28, Terry DiSanto. Each received a $20 gift card.

V. **ADJOURN:** There being no further business; the meeting was adjourned at 8:50 a.m.

Submitted by: Vicki Briggs, Human Resources Administrator

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

1 - Utility Fund

From 1/1/2016 Through 1/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1001	WATER - PRODUCTION	262,681.00	187,939.67	(74,741.33)	992,972.00	1,037,837.03	44,865.03	3,217,000.00	(2,179,162.97)	(67.73)%
REV	2001	WASTEWATER - TREATMENT	173,798.00	184,505.65	10,707.65	740,192.00	748,680.45	8,488.45	2,279,500.00	(1,530,819.55)	(67.15)%
REV	3001	SOLID WASTE - RECYCLING	67,145.00	67,642.05	497.05	268,580.00	267,502.05	(1,077.95)	805,750.00	(538,247.95)	(66.80)%
REV	4000	STANDBY	123.00	964.17	841.17	492.00	1,504.10	1,012.10	1,500.00	4.10	0.27%
REV	9999	INTEREST INCOME	300.00	691.93	391.93	1,200.00	1,838.40	638.40	3,750.00	(1,911.60)	(50.97)%
Total REV			504,047.00	441,743.47	(62,303.53)	2,003,436.00	2,057,362.03	53,926.03	6,307,500.00	(4,250,137.97)	(67.38)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	192,064.00	181,332.93	10,731.07	702,996.00	732,992.85	(29,996.85)	1,989,500.00	1,256,507.15	63.15%
EXP	1001	WATER - PRODUCTION	75,592.00	58,055.86	17,536.14	307,155.00	288,483.29	18,671.71	844,250.00	555,766.71	65.82%
EXP	1002	WATER - DISTRIBUTION	48,479.00	35,366.33	13,112.67	217,469.00	161,691.69	55,777.31	670,250.00	508,558.31	75.87%
EXP	2001	WASTEWATER - TREATMENT	28,892.00	20,354.14	8,537.86	109,912.00	101,809.47	8,102.53	312,750.00	210,940.53	67.44%
EXP	2002	WASTEWATER - COLLECTION	72,187.00	46,341.25	25,845.75	285,301.00	267,292.99	18,008.01	845,500.00	578,207.01	68.38%
EXP	3001	SOLID WASTE - RECYCLING	45,354.00	49,705.51	(4,351.51)	210,528.00	198,963.60	11,564.40	629,750.00	430,786.40	68.40%
Total EXP			462,568.00	391,156.02	71,411.98	1,833,361.00	1,751,233.89	82,127.11	5,292,000.00	3,540,766.11	(66.91)%
		Total 1 - Utility Fund	41,479.00	50,587.45	9,108.45	170,075.00	306,128.14	136,053.14	1,015,500.00	(709,371.86)	(69.85)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

2 - General Fund

From 1/1/2016 Through 1/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1000	ADMINISTRATION	52,975.00	48,074.88	(4,900.12)	190,900.00	193,640.80	2,740.80	551,000.00	(357,359.20)	(64.85)%
REV	5000	FIRE	20,758.00	15,485.76	(5,272.24)	96,532.00	98,032.46	1,500.46	242,500.00	(144,467.54)	(59.57)%
REV	6000	EMERGENCY SERVICE DISTRICT	750.00	750.00	0.00	3,000.00	3,000.00	0.00	9,000.00	(6,000.00)	(66.66)%
REV	7000	TAX	372,325.00	362,110.33	(10,214.67)	1,557,700.00	1,552,017.51	(5,682.49)	4,727,500.00	(3,175,482.49)	(67.17)%
REV	8000	POLICE	0.00	112.39	112.39	2,500.00	12,661.02	10,161.02	2,750.00	9,911.02	360.40%
REV	9500	DEVELOPMENT SERVICES	15,496.00	11,487.00	(4,009.00)	38,233.00	38,664.00	431.00	91,500.00	(52,836.00)	(57.74)%
REV	9600	STREET MAINTENANCE	209,000.00	142,535.05	(66,464.95)	356,679.00	356,974.74	295.74	676,500.00	(319,525.26)	(47.23)%
REV	9800	MOWING & CLEARING	40,400.00	0.00	(40,400.00)	80,800.00	0.00	(80,800.00)	486,000.00	(486,000.00)	(100.00)%
REV	9999	INTEREST INCOME	1,200.00	1,470.11	270.11	1,800.00	3,334.96	1,534.96	2,500.00	834.96	33.39%
Total REV			712,904.00	582,025.52	(130,878.48)	2,328,144.00	2,258,325.49	(69,818.51)	6,789,250.00	(4,530,924.51)	(66.74)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	144,321.00	115,634.98	28,686.02	626,522.00	575,481.62	51,040.38	1,588,500.00	1,013,018.38	63.77%
EXP	5000	FIRE	135,800.67	132,673.65	3,127.02	589,431.68	612,671.85	(23,240.17)	1,725,500.00	1,112,828.15	64.49%
EXP	8000	POLICE	139,292.00	133,944.88	5,347.12	612,166.00	586,544.79	25,621.21	1,787,500.00	1,200,955.21	67.18%
EXP	9000	ANIMAL CONTROL	6,436.00	23,216.12	(16,780.12)	118,077.00	76,971.37	41,105.63	168,750.00	91,778.63	54.38%
EXP	9500	DEVELOPMENT SERVICES	25,486.00	23,661.62	1,824.38	110,585.00	101,076.51	9,508.49	323,250.00	222,173.49	68.73%
EXP	9600	STREET MAINTENANCE	7,665.00	3,440.12	4,224.88	52,659.00	39,082.75	13,576.25	230,000.00	190,917.25	83.00%
EXP	9800	MOWING & CLEARING	52,332.00	0.00	52,332.00	203,162.00	188,856.00	14,306.00	628,000.00	439,144.00	69.92%
Total EXP			511,332.67	432,571.37	78,761.30	2,312,602.68	2,180,684.89	131,917.79	6,451,500.00	4,270,815.11	(66.20)%
		Total 2 - General Fund	201,571.33	149,454.15	(52,117.18)	15,541.32	77,640.60	62,099.28	337,750.00	(260,109.40)	(77.01)%
Report Difference			201,571.33	149,454.15	(52,117.18)	15,541.32	77,640.60	62,099.28	337,750.00	(260,109.40)	(77.01)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

7 - Capital Projects Fund

From 1/1/2016 Through 1/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	9999	INTEREST INCOME	20.00	5.25	(14.75)	80.00	65.14	(14.86)	250.00	(184.86)	(73.94)%
Total REV			20.00	5.25	(14.75)	80.00	65.14	(14.86)	250.00	(184.86)	(73.94)%
	50000	Expenses									
EXP	9700	STREET IMPROVEMENTS	8,668.00	8,420.94	247.06	37,604.00	36,598.11	1,005.89	109,500.00	72,901.89	66.57%
Total EXP			8,668.00	8,420.94	247.06	37,604.00	36,598.11	1,005.89	109,500.00	72,901.89	(66.58)%
		Total 7 - Capital Projects Fund	(8,648.00)	(8,415.69)	232.31	(37,524.00)	(36,532.97)	991.03	(109,250.00)	72,717.03	(66.56)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

8 - Debt Service Fund

From 1/1/2016 Through 1/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	7000	TAX	39,354.00	150,704.28	111,350.28	157,416.00	386,385.82	228,969.82	472,250.00	(85,864.18)	(18.18)%
REV	9999	INTEREST INCOME	12.00	100.09	88.09	48.00	169.77	121.77	150.00	19.77	13.18%
Total REV			39,366.00	150,804.37	111,438.37	157,464.00	386,555.59	229,091.59	472,400.00	(85,844.41)	(18.17)%
	50000	Expenses									
EXP	7000	TAX	0.00	0.00	0.00	0.00	0.00	0.00	724,750.00	724,750.00	100.00%
Total EXP			0.00	0.00	0.00	0.00	0.00	0.00	724,750.00	724,750.00	(100.00)%
		Total 8 - Debt Service Fund	39,366.00	150,804.37	111,438.37	157,464.00	386,555.59	229,091.59	(252,350.00)	638,905.59	(253.18)%
Report Difference			273,768.33	342,414.48	68,646.15	305,556.32	733,775.56	428,219.24	991,650.00	(257,874.44)	(26.00)%

TEXPOOL - MONTHLY EXPENSE TRANSFERS

Jan-16

ACCOUNT	ACCOUNT #	AMOUNT	PURPOSE
GENERAL FUND	7894300001		
		100,000.00	A/P & PAYROLL
		150,000.00	A/P & PAYROLL
STREET SIGN FUND	7894300002		ACCOUNTS PAYABLE
LLANO CO MUD-CAPITAL RESERVE	7894300003		
		923.71	CAPITAL PAYMENT
CAPITAL PROJECTS	7894300004		
		4,144.27	PAY ROLL
		2,453.00	ACCOUNTS PAYABLE
		788.11	ACCOUNTS PAYABLE
		3,455.31	PAY ROLL
		3,342.54	ACCOUNTS PAYABLE
RATE STABILIZATION FUND	7894300008		
		5,000.00	ACCOUNTS PAYABLE
		40,895.00	ADMIN FEES
		5,000.00	PAY ROLL
		5,000.00	ACCOUNTS PAYABLE
		103,121.00	2007 NOTE PAYMENT
GENERAL OPERATING RES	7894300009		
		370.69	MONTHLY INTEREST
SUMMIT ROCK	7894300011		
INTEREST & SINKING	7894300012		

CITY OF HORSESHOE BAY

COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

Water and Wastewater Flows: A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

January 2016 (Nov 8 –Dec 7 Billing Cycle)	Jan-16	*Jan-15*
Water Produced for Sale:	**30.13** MG	***30.99*** *MG*
Known Leaks and Accounted Uses:	*5.578* MG	*3.795 MG*
Unknown Water Loss:	*1.29* MG	*2.13 MG*
Water Sold To Public:	**23.26** MG	***25.06*** *MG*
Maximum Daily Flow:	1.04 MG	*1.82 MG*
Average Daily Flow:	0.97 MG	*1.00 MG*
Total Water Production for Fiscal Year:	**190.23** MG	***155.62*** *MG*
*Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)**	5.6%	*4.8%*

** Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).*

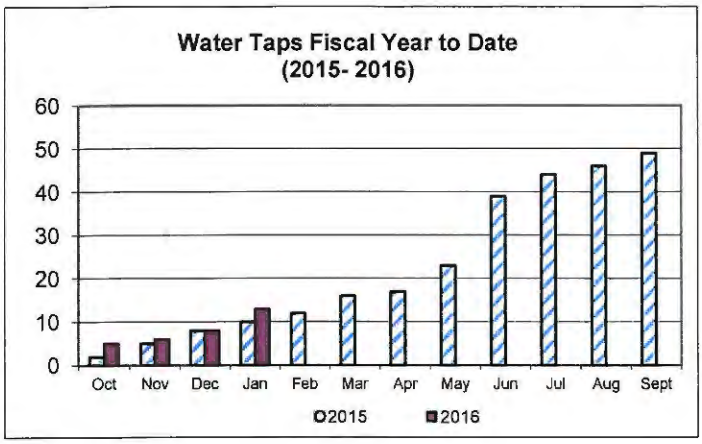
December 2015 Wastewater Treatment	Jan-16	*Jan-15*
Treated Wastewater:	**14.49** MG	***14.96*** *MG*
% Water Sold:	62%	*60%*
Maximum Daily Flow:	0.576 MG	*0.649 MG*
Average Daily Flow:	0.468 MG	*0.483 MG*
Total Wastewater Treated for Fiscal Year:	**63.17** MG	***61.90*** *MG*
Effluent Pumped to Golf Courses & Other Reuse Stites:	4.22 MG	*3.45 MG*
Year-to-Date Percent of Water Sold :	41%	*47%*

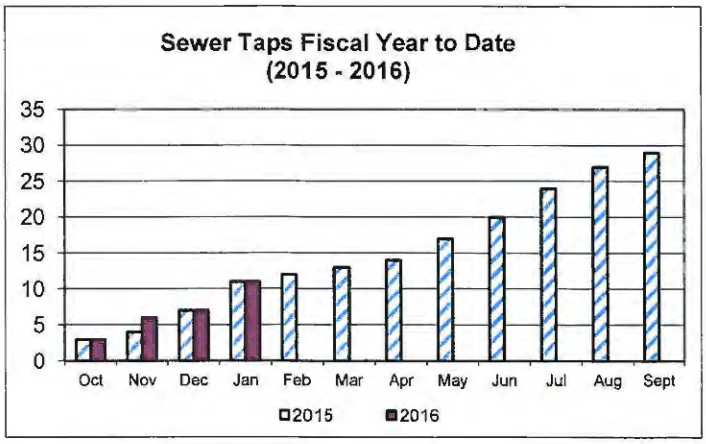
Average Wastewater Flow from Cottonwood Shores (for January 2016) was 64,000 gallons per day, which is **67%** of the contract amount (96,000 gallons per day).

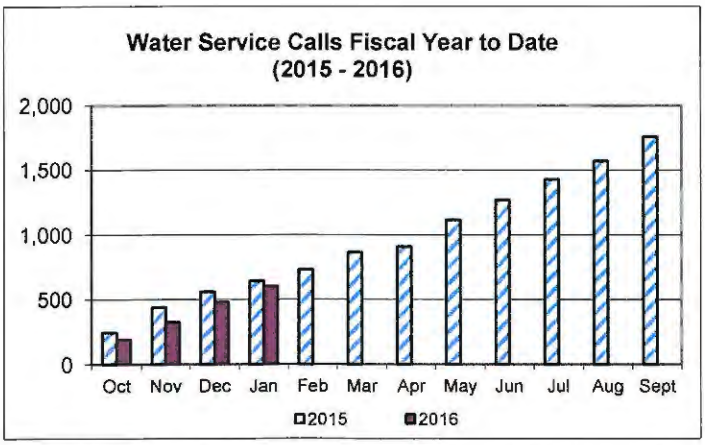
	O-15	N-15	D-15	J-16	F-16	M-16	A-16	M-16	J-16	J-16	A-16	S-16	YTD
Raw Water (MG)	**78.66**	**62.79**	**41.27**	**41.56**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**224.28**
Water Produced (MG)	**72.28**	**57.42**	**30.40**	**30.13**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**190.23**
Known Leaks And Accounted Uses (MG)*	**10.64**	**5.26**	**3.77**	**5.58**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**25.25**
Water Loss (MG)*	**1.81**	**5.24**	**2.53**	**1.29**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**10.86**
Water Loss %	*2.5%*	*9.1%*	*8.3%*	*4.3%*									*5.7%*
Water Sold (MG)	**59.83**	**46.92**	**24.11**	**23.26**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**154.12**
Treated Wastewater (MG)	**17.35**	**16.10**	**15.23**	**14.49**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**63.17**
Treated Wastewater as % of Water Sold	*29%*	*34%*	*63%*	*62%*									*41%*

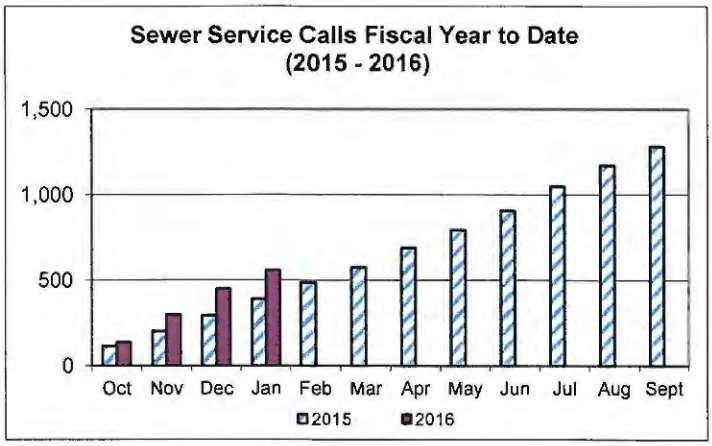
*** October Known Leaks included two large volume line leaks (one which was in an unihabited area that ran for a long period) and extensive flushing to maintain Chlorine levels.**

CITY OF HORSESHOE BAY

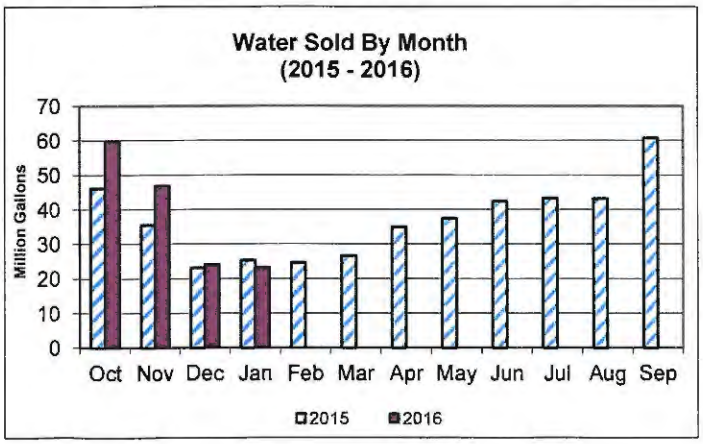


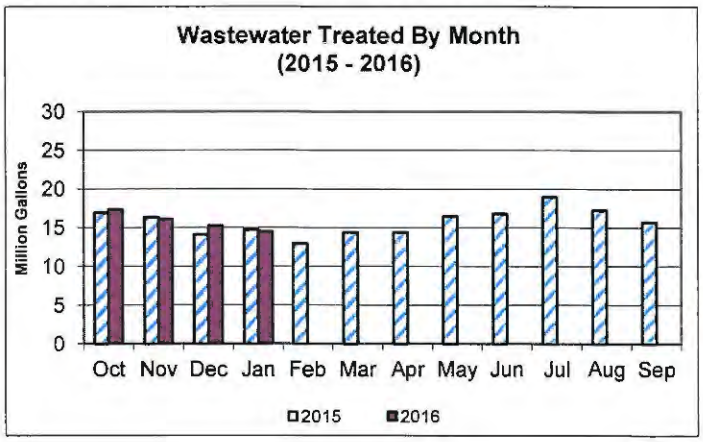






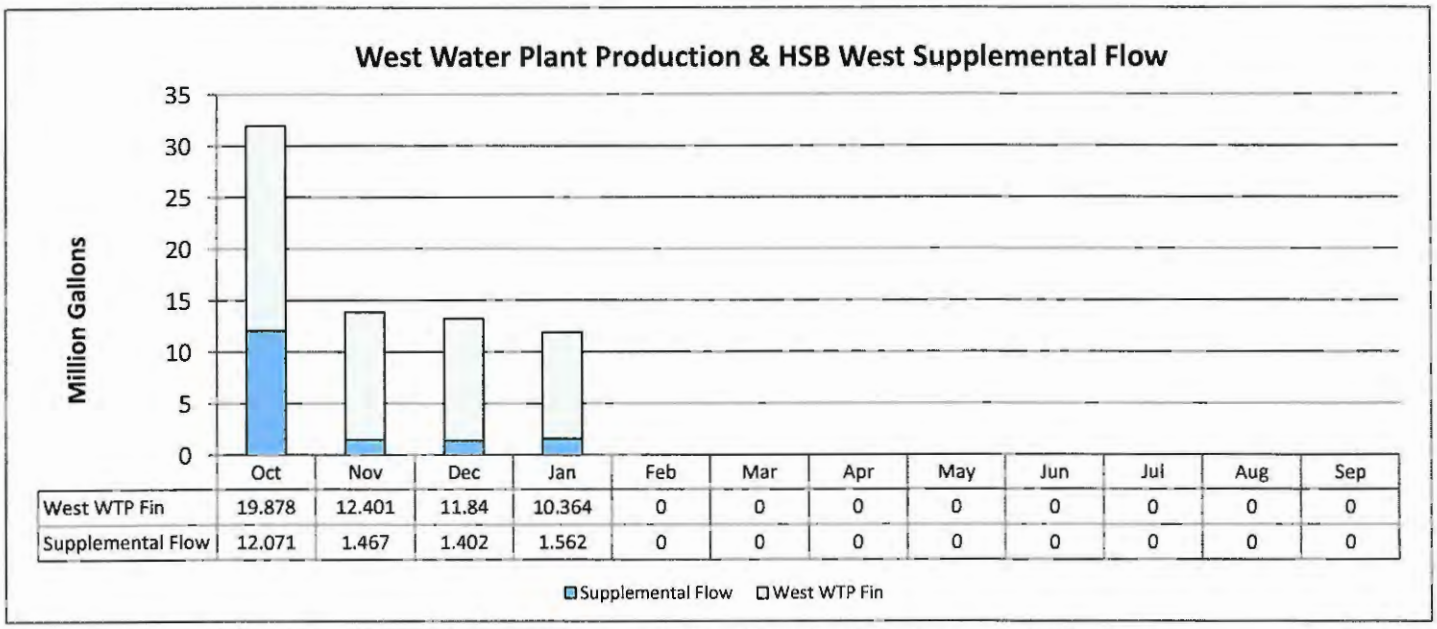
↑ Differecne in 2015 to 2016 adjustment in accounting multiple meter work activities as single workorders





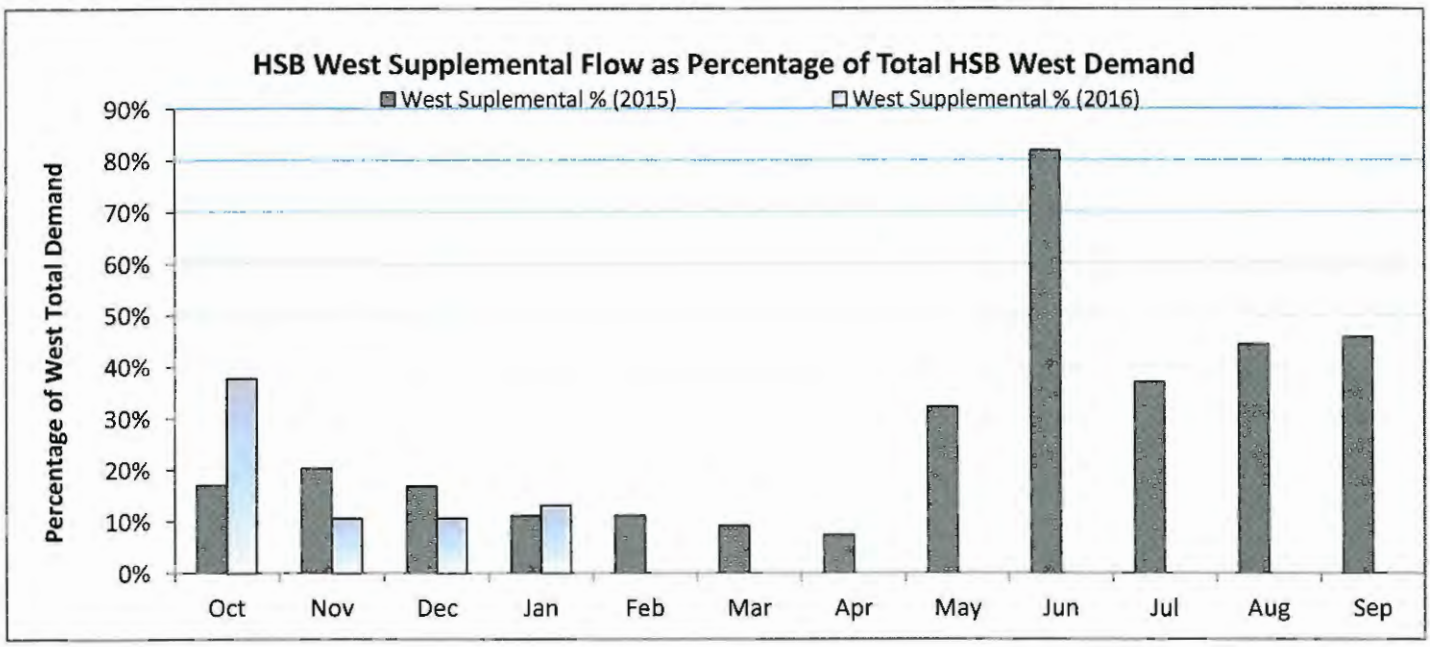
All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.

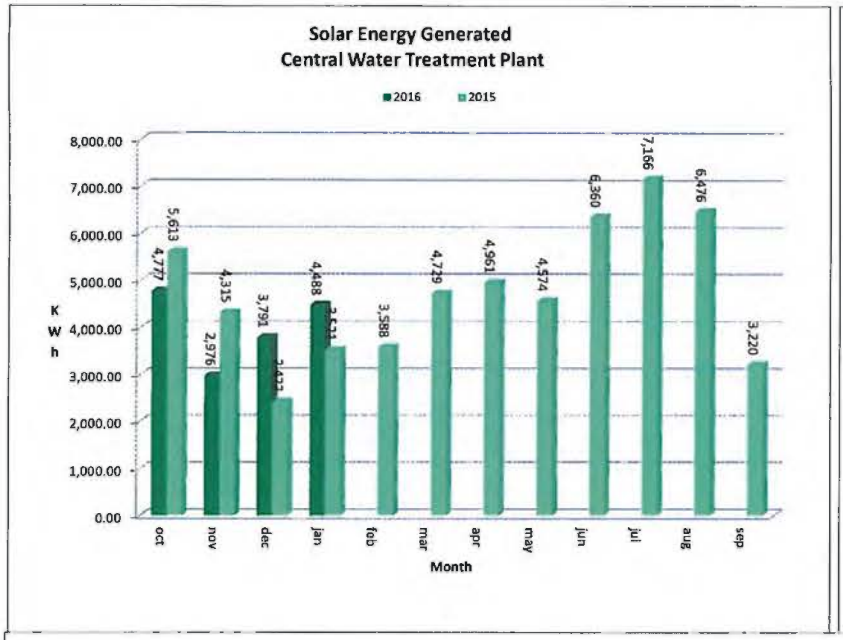
CITY OF HORSESHOE BAY

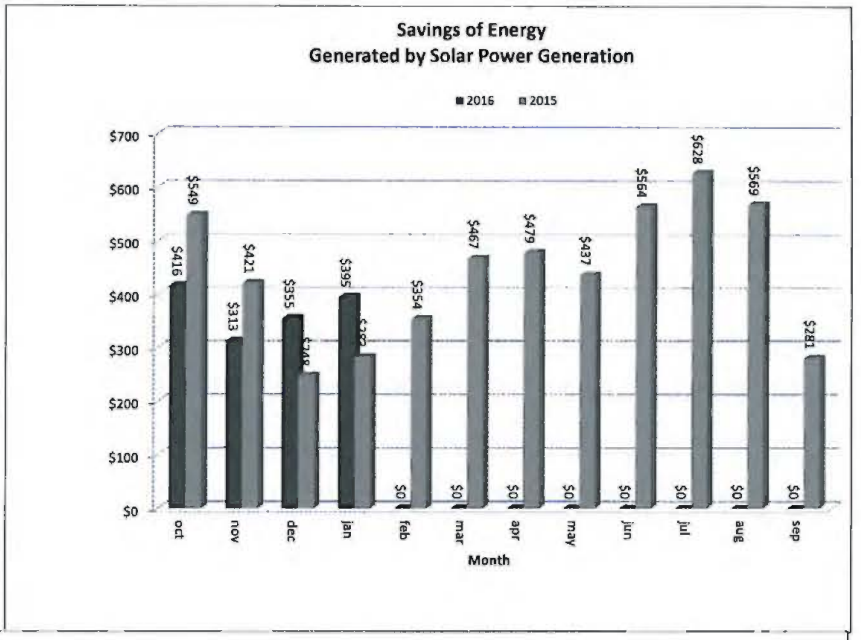


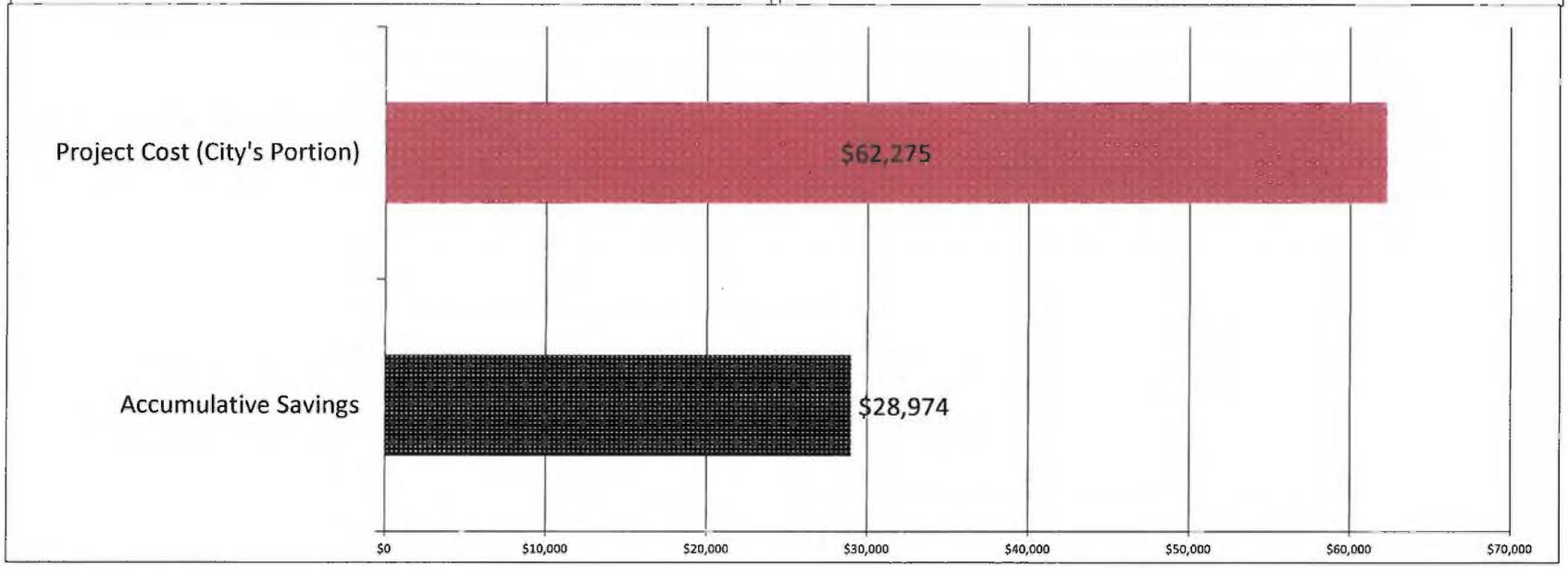
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
West WTP Fin	19.878	12.401	11.84	10.364	0	0	0	0	0	0	0	0
Supplemental Flow	12.071	1.467	1.402	1.562	0	0	0	0	0	0	0	0

*February flows at West Plant down due to replacement of section of raw water line on Water's Edge.




Solar Energy Generated
Central Water Treatment Plant
2016
2015
8,000.00
7,000.00
6,000.00
5,000.00
4,000.00
3,000.00
2,000.00
1,000.00
0.00
K W h
4,777
5,613
2,976
4,315
3,791
2,433
4,488
3,731
3,588
4,729
4,961
4,574
6,360
7,166
6,476
3,220
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Savings of Energy
Generated by Solar Power Generation
2016
2015
$700
$600
$500
$400
$300
$200
$100
$0
$416
$549
$313
$421
$355
$395
$354
$467
$479
$437
$564
$628
$569
$281
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Project Cost (City's Portion)
$62,275
Accumulative Savings
$28,974
$0
$10,000
$20,000
$30,000
$40,000
$50,000
$60,000
$70,000

CITY OF HORSESHOE BAY

Summary of Community Services Department Activities for January FY2016

Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.

Management Activities

Advertised for two Field Operator Positions made vacant in late December. Interviews were held in January and positions were filled in Early February.

Researched and developed migration plan for City's server replacement project. Replacement on aging server equipment and software platforms that are seven years old.

Coordinated efforts with City's Financial, GIS, Assets Management, Document Scanning and Utility Billing programs to ensure proper system design and data migration.

Finalized City's sewer system model and Summit Rock Lift Station design. Met with Engineer on 90 % plans and specifications. Provided comments for final design documents.

West Water Plant expansion design oversight. Work with Engineer on equipment specifications and submittals. Prepare info for Engineering Design Report to TCEQ.

Oversight of migration of GIS and Utilities data layers into new GIS database model. Research new in-house opportunities to utilize GIS Application to improve effectiveness.

Continue to work with Developers to evaluate feasibility and layout of utilities to Synergy Village Development project. Met with

Continue to work with Developers to evaluate feasibility and layout of utilities to Tuscan Village and Siena Cove Development project. Review of utility service options.

Research alternative options to Existing Automatic Meter Reading Options. Met with two vendors with similar products as existing system. Set up software demonstrations.

Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures. Performed data logs on over 40 meters.

Worked with Fire Chief on City's Proposed Emergency Management Plan and role Community Services Director and Staff will play

Oversight of utility construction for the Golden Bear Development. Final inspection on installations. Took bacteriological samples and observed pressure test. System online.

Began amending the Cottonwood Wastewater contract for Council review and approval at future meeting. Amending to include new anticipated expansion of wastewater service.

Worked with Contract IT vendor (Onsite Computer) on licensing options for moving software to new in-house servers for data storage. Replacing old servers due to age.

Oversight of part time seasonal GIS Intern workload. Managing workload and provided direction and coordination with other departments on updating City's GIS system.

Inspected Drained High Storage #1 (750,000 gallon tank) as per TCEQ requirement. Noted structural and paint degradation and prepare for routine project budget in FY 2017.

Met with Zeecon installation crew at both West Elevated Tank and Summit Rock Tank for installation of internet equipment. Advised of proper route for antenna and electrical.

Finalized bidding documents for City's Landscaping contract for City Hall, Demonstration Garden, Fire and Police grounds and

Worked with City's Financial Director on Rate Stabilization Fund and Capital Improvement Plan expenditures to be presented to the Council at the January Council Workshop.

Provided a tour of Water and Wastewater Facilities to new Council Members Lambert and Clinesmith. Reviewed operations and capital projects plans for near future.

Met with Engineer on Creek Crossing Report - visited sites and gathered data to provide in developing strategies for mitigating risk of mainline failures for five creek crossings.

Interviewed prospective Field Operations Supervisor to replace position made vacant in January. Met with City Manager on offer to hire. Candidate to be here on Feb. 29th.

Operational Projects

Meter replacement program - 38 meter replacements and 13 new taps since beginning of beginning of Fiscal Year. Since December over 40 W/WW taps have been purchased.
System chlorine flushing and customer assistance for water quality issues - tracking chlorine and ammonia levels in distribution
Cleaned and refilled 750,000 High Storage reservoir on Pawnee street. Inspected structure and filled out required TCEQ inspection. Rechlorinated and placed back in service.
Repaired 9 water mainline leaks and 0 sewer leaks in January. Two water leaks had substantial loss due to remote location and
Working with Water Conservation Officer on Rebate program preparation for FY 2016. Developing forms and data to train irrigators to provide audits. Met with Irrigators.
Developed an article on a new website available for customers to understand Rain Harvesting Rebates available through the City's
Draining 1,300,000 High Storage and prepare it for cleaning and inspection. Both Tanks are being evaluated for coating protection
Replaced mixing unit in Sewer Plant Aeration Basin #1. Use of crane and extensive work force to remove and replace unit in basin. New motor was also installed on unit.
Began sewer plant lift station rehabilitation to include rebuilding of pumps and replacement of aging electrical panel and wiring.
Site excavation of West Water Plant electrical and mainlines next to existing facilities to ensure no conflicts with planned expansion

Large Capital Projects

Met with Engineer on construction and treatment equipment specifications for West Water Treatment Plant expansion. Worked on revised budget and timing of bidding.
Met with Staff on Summit Rock Lift station design - finalize model design. Reviewed 90% drawings and provided input on ongoing design. Met with Engineer on comments.
Met with Engineer on Airport Sewer Extension project to discuss project scope and design. Evaluating mainline routing alternatives
Met with Developers on Old Wehmohs Place Tract owned by Mrs. Hurd to discuss project design considerations and review of

Training Activities

Ben Bales passed his TCEQ "D" Wastewater Treatment license.
Jeff Koska participated in a Webinar on Energy Management in the Water Industry on January 27th provided by Engineering Firm
Sherri Pollard participated in a Webinar on ESRI GIS in conjunction with the upcoming Water GIS Conference in Austin in February.

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

JANUARY 2016 ACTIVITY REPORT

Meetings with the following:

1. Rex Baker and Stan Farmer regarding annexation presentation to city council on 1/12/16;
2. David Pope and Stan Farmer regarding Bible Church of the Hills Sign Variance;
3. Chuck Strasburg regarding copy of the plat of Lot 33 of Summit Rock Plat 3.1;
4. Jim Jones regarding new street signs needed for Par 3 Court and the other golf themed private streets;
5. Lisa Coder regarding Baycliff Apartments zoning and future development;
6. John Bird regarding the City's building inspection services;
7. Greg Frazier regarding lots on Faultline Drive and drainage issues;
8. Sam Tarbet regarding Waiver of Encroachment 1126 Mountain Leather and fence erected on front property line at 814 Broken Arrow;
9. Laurie Brix of the Shoreline Condos HOA regarding process for building permits and inspections; and
10. Melissa Gonzales owner of a potentially substandard structure at 105 Star #4.

Other Meetings I attended:

1. Monthly Safety Meeting;
2. Senior Staff Meeting;
3. Design Review Committee Meeting on Gynergy Subdivision;
4. Long Range Planning Committee;
5. City Council Workshop with Planning and Zoning Commission;
6. City Council Workshop with Long Range Planning Advisory Committee;
7. Planning and Zoning Commission;
8. Municipal Court;
9. Jeff Koska, Tim Foran and Tony Plumlee regarding Sam Boyd Project on Faultline Drive;
10. City Council;
11. Conference call with Freese & Nichols about the Comprehensive Plan scope;
12. Hill Country 2016 Housing Snapshot in Marble Falls;
13. Long Range Planning Committee; and
14. Development Services staff meeting;

Other Activity:

1. Viewed a FEMA webinar regarding new floodplain regulations;
2. Coordinated posting of temporary open carry and concealed carry signs outside of Council; Chambers when needed for Municipal Court as requested by Judge Kevin Madison; and
3. Worked with Melissa Gonzales and her contractor to make needed repairs to 105 Star #4.

Code Enforcement Officer Activities from 10/01/15 (Fiscal Year) To Date Summary:

- Red Tags Issued: 8
- Certified Letters Sent: 41
- Regular Letters Sent/Posted: 42
- Citations and Court Summons Issued: 1
- Total Vehicles Removed: 9
- Letters for Yard Lights/Addresses: 0
- Development Services Director Minor Plats approved: 1

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

JANUARY 2016 ACTIVITY REPORT

Building Permits

Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
12-16-15	12-28-15	01-04-16	Residential	1126 Mountain Leather	Burgess
12-16-15	12-28-15	01-04-16	Remodel	101 Lighthouse Dr.	Granger
12-18-15	12-28-15	01-06-16	Residential	1501 Azure	Landblock, LLC
10-01-15	10-29-15	01-07-16	Residential	301 The Trails Parkway	Massey
12-22-15	01-04-16	01-08-16	Residential	107 La Bonita	Fergus
11-23-15	12-11-15	01-08-16	Residential	108 Gemstone	Applepalm Partners
N/A	N/A	01-08-16	Residential Re-Permit	312 Nattie Woods	Battah
N/A	N/A	01-08-16	Residential Re-Permit	316 Nattie Woods	Timeless Texas Inv.
01-04-16	01-11-16	01-11-16	Remodel	319 Lucy Lane	Dukes
N/A	N/A	01-11-16	Residential Re-Permit	126 Rock N Robyn	EOL Ranch, LTD
01-05-16	01-14-16	01-15-16	Kitchen Remodel	1301 The Cape Unit 4	Greiner
01-12-16	01-14-16	01-18-16	Re-Roof	1008 Clayton Nolen Dr.	Jarrad
01-12-16	01-14-16	01-19-16	Re-Roof	707 Indian Paint	Rybak
01-20-16	01-21-16	01-25-16	Fence	416 Hi Circle West	Brown
01-15-16	01-21-16	01-27-16	Re-Roof	702 Sky Lane	Day

Residential Permits	FY 13	FY 14	FY 15	FY 16
October	3	3	9*	2*
November	0	5	3	2
December	3	6	6*	11
January	2	1	3	5
February	4	2	2	
March	2	1	2	
April	3	2*	2	
May	3	2	7	
June	2*	11	6	
July	2	4*	5	
August	3*	3	4	
September	3	7	5*	
Yearly Total	**30**	**47**	**54**	**20**

*Indicates one Single-family permit in the ETJ

Department Activity Report	January
House Plans Submitted	4
Residential Permits	5
Plan Reviews	15
ATS Inspections	78
Garage Sale Permits Issued	0
Variances	2
Mobile Homes	0
Plat/Replat (Incl. Minor Plats)	2
CUP	0
Amendments	0
Requests for information	661

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
1	2401 Saddle Gun-2nd Repermit-Note 1	4B	Horseshoe Bay South	10/21/2015-Repermit	2/11/2014	0	1/21/2016
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	1/8/2016-Repermit	8/7/2013	0.5	2/16/2016
3	316 Nattie Woods-Repermit-Note 2	12	Summit Rock	1/8/2016-Repermit	5/15/2014	0.5	2/16/2016
4	115 Cross Bow-Note 3	4A	Horseshoe Bay	9/4/2014	1/21/2016	1	3/4/2016
5	213 Lighthouse Dr.-Note 4	4A	Horseshoe Bay	9/16/2014	5/18/2015	1.5	3/16/2016
6	444 La Serena Loop-Note 5	9	Escondido	9/25/2014	10/12/2015	2	3/25/2016
7	307 Outcrop-Note 6	3	Horseshoe Bay West	10/2/2014	9/25/2015	2	4/2/2016
8	104 Estate Dr.- Note 5	7	Peninsula	10/15/2015-Repermit	11/25/2014	2.5	4/15/2016
9	112 Alexis Lane-Note 5	11	The Trails	10/17/2014	6/22/2015	2.5	4/17/2016
10	113 La Bonita	9	Escondido	11/5/2014	12/22/2015	3	5/5/2016
11	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/14/2015	4	6/11/2016
12	126 Rock N Robyn- Repermit-Note 7	11	The Trails	6/25/2014	10/21/2015	5.5	7/11/2016
13	128 Plaza Escondido	9	Escondido	1/29/2015	1/21/2016	6	7/29/2016
14	300 High Pointe Ln.	12	Summit Rock	2/11/2015	1/18/2016	6	8/11/2016
15	116 Nattie Woods	12	Summit Rock	2/11/2015	1/15/2016	6	8/11/2016
16	104 Amethyst	3	Horseshoe Bay West	3/19/2015	9/8/2015	7.5	9/19/2016
17	1109 Fault Line Dr.	3	Horseshoe Bay West	4/10/2015	1/15/2016	8	10/10/2016
18	128 Nightshade	12	Summit Rock	4/30/2015	12/7/2015	9	10/30/2016
19	433 La Serena Loop	9	Escondido	5/1/2015	12/18/2015	9	11/1/2016
20	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	1/18/2016	9.5	11/21/2016
21	116 Los Puertas	9	Escondido	5/26/2015	11/6/2015	10	11/26/2016
22	403 Rio	4A	Horseshoe Bay	5/28/2015	12/30/2015	10	11/28/2016
23	106 Blanco Ct.	6	Pecan Creek	6/5/2015	1/4/2016	10	12/5/2016
24	120 Tee Off	4A	Horseshoe Bay	6/10/2015	1/8/2016	10	12/10/2016
25	601 Mountain Leather-Note 8	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	10.5	12/16/2016
26	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	10.5	12/16/2016
27	157 La Serena Loop	9	Escondido	6/17/2015	1/25/2016	10.5	12/17/2016
28	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	10.5	12/18/2016

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
29	2126 Chameleon	4B	Horseshoe Bay South	7/17/2015	10/30/2015	11.5	1/17/2017
30-31	416 Hi Circle West-Note 9	4A	Horseshoe Bay	7/20/2015	11/10/2015	11.5	1/20/2017
32	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	12	1/28/2017
33	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	11/17/2015	12	1/31/2017
34	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	12	2/5/2017
35	110 Kelley Lane	11	The Trails	8/18/2015	11/17/2015	12.5	2/18/2017
36	109 Gillespie Court	6	Pecan Creek	8/20/2015	12/3/2015	12.5	2/20/2017
37	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	13	2/25/2017
38	813 Trails Parkway	11	The Trails	9/3/2015	11/17/2015	14	3/3/2017
39	212 Nattie Woods	12	Summit Rock	9/11/2015	12/14/2015	14	3/11/2017
40	3340 W SH 71	ETJ	N/A	9/14/2015	1/15/2016	14	3/14/2017
41	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	14.5	3/21/2017
42	303 Emerald Way	3	Horseshoe Bay West	9/28/2015	1/12/2016	15	3/28/2017
43	135 Wilderness Dr. E	ETJ	N/A	10/14/2015	12/30/2015	15	4/14/2017
44	100 Gallop	3	Horseshoe Bay West	10/20/2015	1/18/2016	15	4/20/2017
45	105 Plaza Escondido	9	Escondido	11/3/2015	1/26/2016	16	5/3/2017
46	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	1/18/2016	16	5/4/2017
47	212 Lasso	4A	Horseshoe Bay	12/2/2015	12/30/2015	17	6/2/2017
48-63	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
64	120 Azalea Loop	12	Summit Rock	12/2/2015	1/27/2016	17	6/2/2017
65	112 Jade	3	Horseshoe Bay West	12/3/2015	12/15/2015	17	6/3/2017
66	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	17	6/3/2017
67	607 Hi Stirrup	4A	Horseshoe Bay	12/3/2015	1/18/2016	17	6/3/2017
68	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	1/15/2016	17	6/4/2017
69	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	1/27/2016	17	6/22/2017
70	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	1/26/2016	17	6/22/2017
71-72	3402 W SH 71-Note 9	ETJ	N/A	12/22/2015	1/22/2016	17	6/22/2017
73	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	1/29/2016	17	6/23/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
74	709 Sky Hawk	3	Horseshoe Bay West	NYI			
75	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	None Requested	18	7/4/2017
76	1501 Azure	4A	Horseshoe Bay	1/6/2016	1/26/2016	18	7/6/2017
77	301 The Trails Parkway	11	The Trails	1/7/2016	None Requested	18	7/7/2017
78	107 La Bonita	9	Escondido	1/8/2016	None Requested	18	7/8/2017
79	108 Gemstone	2	Applehead	1/8/2016	None Requested	18	7/8/2017
80	213 Grove Ct	12	Summit Rock	NYI			
81	225 Grove Ct	12	Summit Rock	NYI			
82	306 Apache Tears	3	Horseshoe Bay West	NYI			
83	101 Grove Ct	12	Summit Rock	NYI			
84	106 Blue Yonder	2	Applehead	NYI			
85	High Circle South	4A	Horseshoe Bay	NYI			
86	Plenty Hills	3	Horseshoe Bay West	NYI			

NOTES

1 - Contractor to request Repermit for 2 months

2 - Contractor requested Repermit from Council on 12/15/15. Repermit was granted for 60 days and contractor paid for Repermit on 1/8/16

3 - Contractor notified that Permit will expire on 3/4/16 and if not finished, a Repermit will need to be issued

4 - Contractor stated he will be completed by 2/29/16

5 - Contacted contractor about requesting a 100 day extension 30 days out if not able to be completed by date permit expires

6- Contractor was granted Repermit on 10/15/15 for 6 months

7- Contractor was granted Repermit on 1/11/16 for 6 months

8 - Repermit issued 11/7/2015 because of no construction within 6 months

9 - Duplex

10 - Construction started without permit

11 - Last Phase of 16 units at The Enclave

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor.

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
79	108 Gemstone	2	Applehead	1/8/2016	None Requested	18	7/8/2017
84	106 Blue Yonder	2	Applehead	NYI			
7	307 Outcrop-Note 6	3	Horseshoe Bay West	10/2/2014	9/25/2015	2	4/2/2016
11	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/14/2015	4	6/11/2016
16	104 Amethyst	3	Horseshoe Bay West	3/19/2015	9/8/2015	7.5	9/19/2016
17	1109 Fault Line Dr.	3	Horseshoe Bay West	4/10/2015	1/15/2016	8	10/10/2016
25	601 Mountain Leather-Note 8	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	10.5	12/16/2016
26	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	10.5	12/16/2016
28	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	10.5	12/18/2016
32	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	12	1/28/2017
37	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	13	2/25/2017
42	303 Emerald Way	3	Horseshoe Bay West	9/28/2015	1/12/2016	15	3/28/2017
44	100 Gallop	3	Horseshoe Bay West	10/20/2015	1/18/2016	15	4/20/2017
46	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	1/18/2016	16	5/4/2017
48-63	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
65	112 Jade	3	Horseshoe Bay West	12/3/2015	12/15/2015	17	6/3/2017
66	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	17	6/3/2017
70	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	1/26/2016	17	6/22/2017
73	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	1/29/2016	17	6/23/2017
74	709 Sky Hawk	3	Horseshoe Bay West	NYI			
75	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	None Requested	18	7/4/2017
82	306 Apache Tears	3	Horseshoe Bay West	NYI			
86	Plenty Hills	3	Horseshoe Bay West	NYI			
4	115 Cross Bow-Note 3	4A	Horseshoe Bay	9/4/2014	1/21/2016	1	3/4/2016
5	213 Lighthouse Dr.-Note 4	4A	Horseshoe Bay	9/16/2014	5/18/2015	1.5	3/16/2016
20	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	1/18/2016	9.5	11/21/2016
22	403 Rio	4A	Horseshoe Bay	5/28/2015	12/30/2015	10	11/28/2016
24	120 Tee Off	4A	Horseshoe Bay	6/10/2015	1/8/2016	10	12/10/2016
30-31	416 Hi Circle West-Note 9	4A	Horseshoe Bay	7/20/2015	11/10/2015	11.5	1/20/2017
33	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	11/17/2015	12	1/31/2017
47	212 Lasso	4A	Horseshoe Bay	12/2/2015	12/30/2015	17	6/2/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
67	607 Hi Stirrup	4A	Horseshoe Bay	12/3/2015	1/18/2016	17	6/3/2017
68	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	1/15/2016	17	6/4/2017
69	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	1/27/2016	17	6/22/2017
76	1501 Azure	4A	Horseshoe Bay	1/6/2016	1/26/2016	18	7/6/2017
85	High Circle South	4A	Horseshoe Bay	NYI			
1	2401 Saddle Gun-2nd Repermit-Note 1	4B	Horseshoe Bay South	10/21/2015-Repermit	2/11/2014	0	1/21/2016
29	2126 Chameleon	4B	Horseshoe Bay South	7/17/2015	10/30/2015	11.5	1/17/2017
23	106 Blanco Ct.	6	Pecan Creek	6/5/2015	1/4/2016	10	12/5/2016
36	109 Gillespie Court	6	Pecan Creek	8/20/2015	12/3/2015	12.5	2/20/2017
8	104 Estate Dr.- Note 5	7	Peninsula	10/15/2015-Repermit	11/25/2014	2.5	4/15/2016
6	444 La Serena Loop-Note 5	9	Escondido	9/25/2014	10/12/2015	2	3/25/2016
10	113 La Bonita	9	Escondido	11/5/2014	12/22/2015	3	5/5/2016
13	128 Plaza Escondido	9	Escondido	1/29/2015	1/21/2016	6	7/29/2016
19	433 La Serena Loop	9	Escondido	5/1/2015	12/18/2015	9	11/1/2016
21	116 Los Puertas	9	Escondido	5/26/2015	11/6/2015	10	11/26/2016
27	157 La Serena Loop	9	Escondido	6/17/2015	1/25/2016	10.5	12/17/2016
41	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	14.5	3/21/2017
45	105 Plaza Escondido	9	Escondido	11/3/2015	1/26/2016	16	5/3/2017
78	107 La Bonita	9	Escondido	1/8/2016	None Requested	18	7/8/2017
9	112 Alexis Lane-Note 5	11	The Trails	10/17/2014	6/22/2015	2.5	4/17/2016
12	126 Rock N Robyn- Repermit-Note 7	11	The Trails	6/25/2014	10/21/2015	5.5	7/11/2016
35	110 Kelley Lane	11	The Trails	8/18/2015	11/17/2015	12.5	2/18/2017
38	813 Trails Parkway	11	The Trails	9/3/2015	11/17/2015	14	3/3/2017
77	301 The Trails Parkway	11	The Trails	1/7/2016	None Requested	18	7/7/2017
2	312 Nattie Woods-Repermit-Note 2	12	Summit Rock	1/8/2016-Repermit	8/7/2013	0.5	2/16/2016
3	316 Nattie Woods-Repermit-Note 2	12	Summit Rock	1/8/2016-Repermit	5/15/2014	0.5	2/16/2016
14	300 High Pointe Ln.	12	Summit Rock	2/11/2015	1/18/2016	6	8/11/2016
15	116 Nattie Woods	12	Summit Rock	2/11/2015	1/15/2016	6	8/11/2016
18	128 Nightshade	12	Summit Rock	4/30/2015	12/7/2015	9	10/30/2016
34	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	12	2/5/2017
39	212 Nattie Woods	12	Summit Rock	9/11/2015	12/14/2015	14	3/11/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
1/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
64	120 Azalea Loop	12	Summit Rock	12/2/2015	1/27/2016	17	6/2/2017
80	213 Grove Ct	12	Summit Rock	NYI			
81	225 Grove Ct	12	Summit Rock	NYI			
83	101 Grove Ct	12	Summit Rock	NYI			
40	3340 W SH 71	ETJ	N/A	9/14/2015	1/15/2016	14	3/14/2017
43	135 Wilderness Dr. E	ETJ	N/A	10/14/2015	12/30/2015	15	4/14/2017
71-72	3402 W SH 71-Note 9	ETJ	N/A	12/22/2015	1/22/2016	17	6/22/2017

NOTES

1 - Contractor to request Repermit for 2 months

2 - Contractor requested Repermit from Council on 12/15/15. Repermit was granted for 60 days and contractor paid for Repermit on 1/8/16

3 - Contractor notified that Permit will expire on 3/4/16 and if not finished, a Repermit will need to be issued

4 - Contractor stated he will be completed by 2/29/16

5 - Contacted contractor about requesting a 100 day extension 30 days out if not able to be completed by date permit expires

6- Contractor was granted Repermit on 10/15/15 for 6 months

7- Contractor was granted Repermit on 1/11/16 for 6 months

8 - Repermit issued 11/7/2015 because of no construction within 6 months

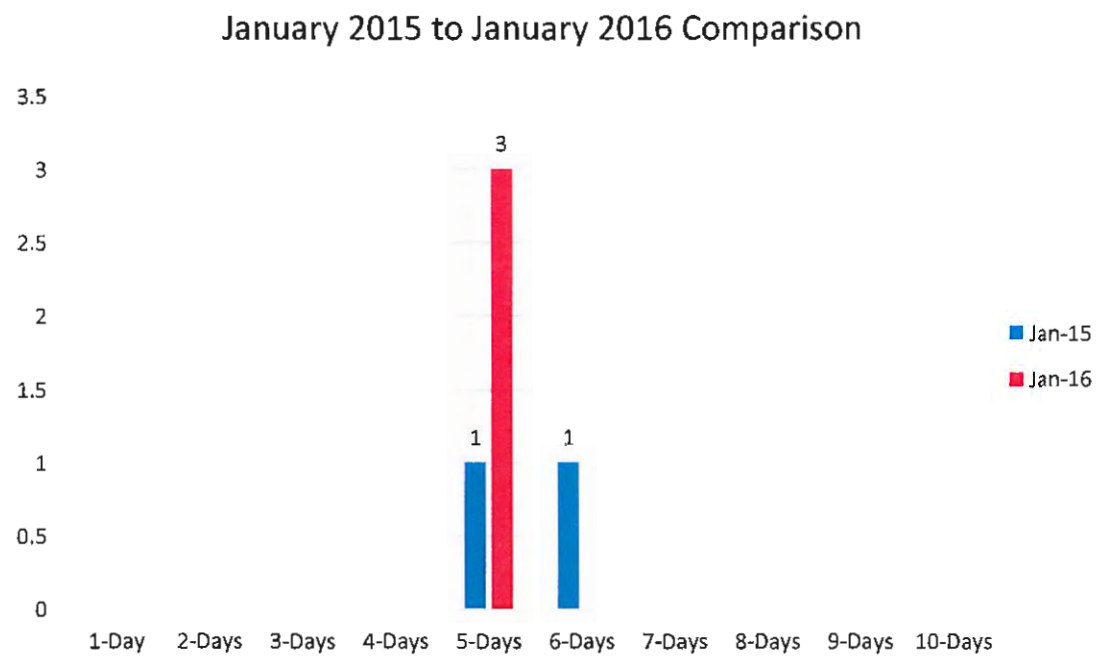
9 - Duplex

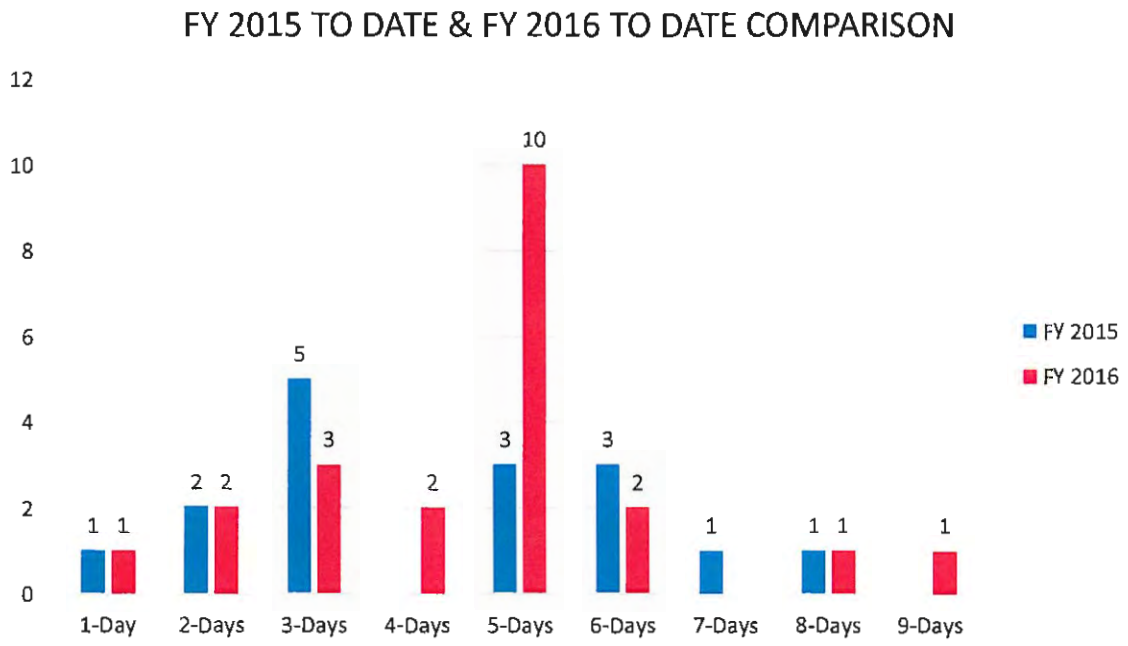
10 - Construction started without permit

11 - Last Phase of 16 units at The Enclave

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor.

ATS REVIEWS OF RESIDENTIAL BUILDING PLANS





City of Horseshoe Bay

OFFICE OF COURT ADMINISTRATION

JANUARY 2016 OFFICIAL MUNICIPAL COURT ACTIVITY REPORT

	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	YTD
New Cases Filed	**36**	**26**	**31**	**37**									**130**
Fined													
A. Bond Forfeited	0	0	0	0									**0**
B. Fined	25	22	23	30									**100**
C. Cases Dismissed	3	4	3	3									**13**
Disposition of Trial													
Trial by Judge - Guilty	0	0	0	0									**0**
Trial by Judge -N Guilty	0	0	0	0									**0**
Trial by Jury - Guilty	0	0	0	0									**0**
Trial by Jury - N Guilty	0	0	0	0									**0**
Cases Dismissed													
A. After Driver Safety Course	4	4	0	2									**10**
B. After Deferred	7	1	4	0									**12**
C. After Proof Fin. Respons.	2	1	0	0									**3**
D. Compliance Dismissal	0	1	4	1									**6**
Comm. Serv. Ordered	0	0	1	0									**1**
Cases Appealed	0	0	0	0									**0**
Juvenile/Minor Activity													
A. TCC	0	0	0	0									**0**
B. ABC	0	0	0	0									**0**
C. DUI	0	0	0	0									**0**
D. H&S Offenses filed	0	0	0	0									**0**
H. Non-Traffic Offenses	0	0	0										**0**
Arrest Warrants:													
A. Class C. Misdemeanors	44	0	35	29									**108**
B. Felonies	0	0	0	0									**0**
													0
TOTAL REVENUE	**$ 8,480**	**$ 11,211**	**$ 10,576**	**$ 11,372**									**$ 41,639**

CITY OF HORSESHOE BAY

FIRE DEPARTMENT
January 2016 FY ACTIVITY REPORT

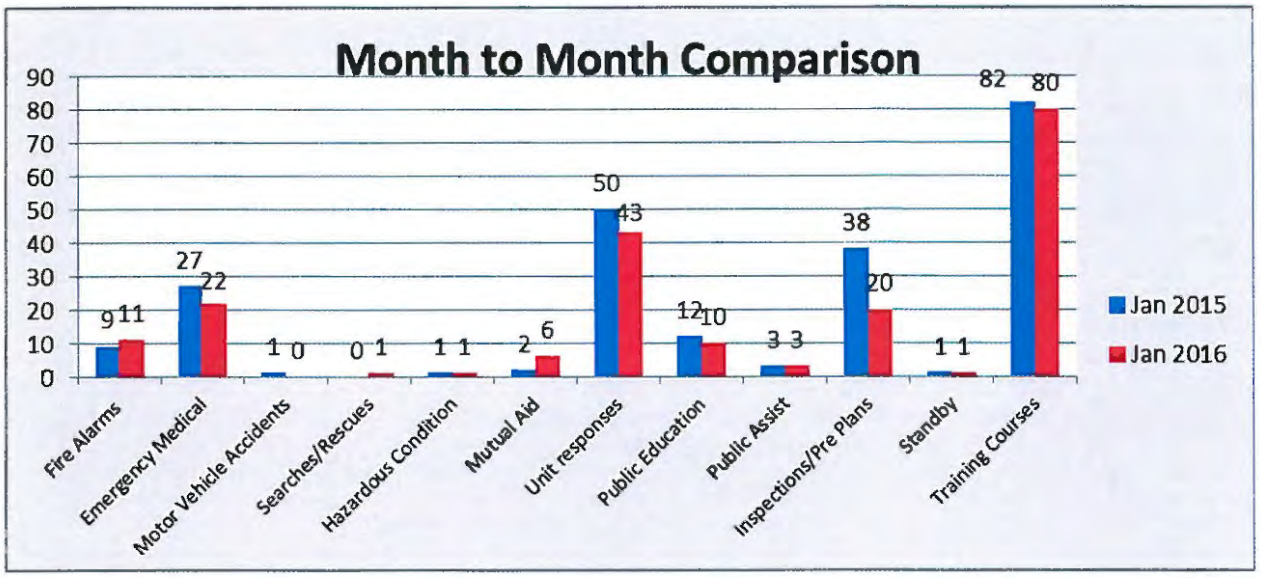
Meetings Attended – Chief Morris and Asst. Chief Black attended multiple meetings during the month of January to include the following: Meeting with Medical Director Dr. Madrigal, City Council Budget Workshop and Council Meeting, ESD #1 and ESD #4 monthly meeting, Safety Meeting, HSB Resort Pre-Incident Meeting for Balloon Fest, Staff Meeting with City Manager.

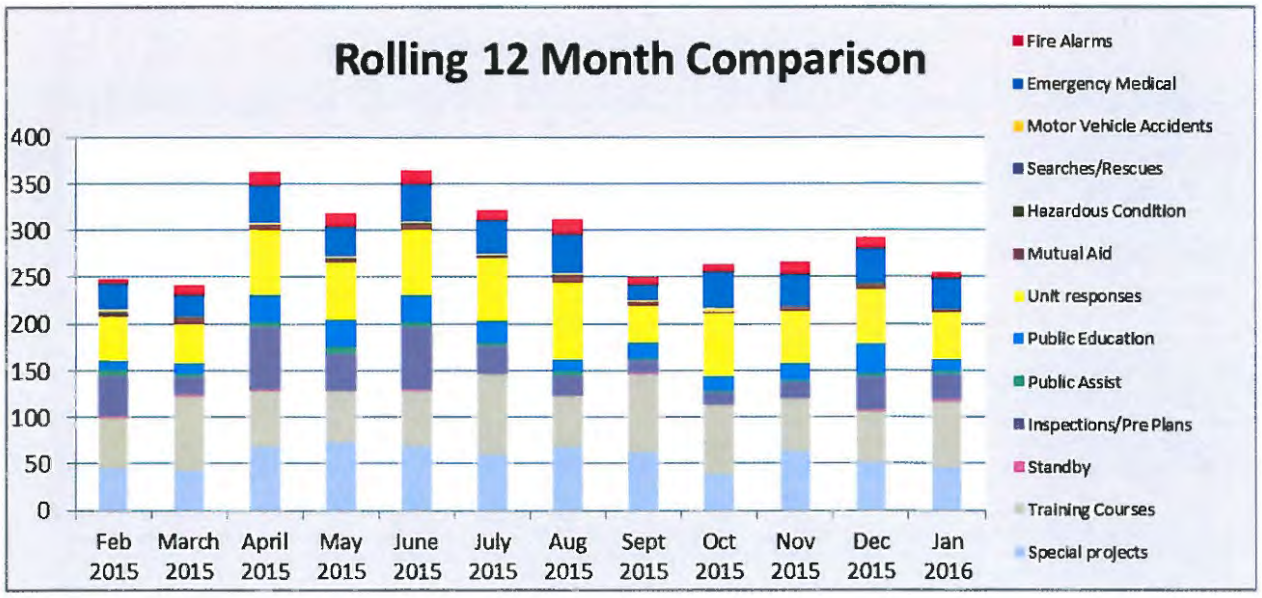
Notable Training – Joint Training at Scott & White Hospital Marble Falls, Joint Training with MFFD on High Angle Stokes Basket Rescue, Automobile Extrication Training.

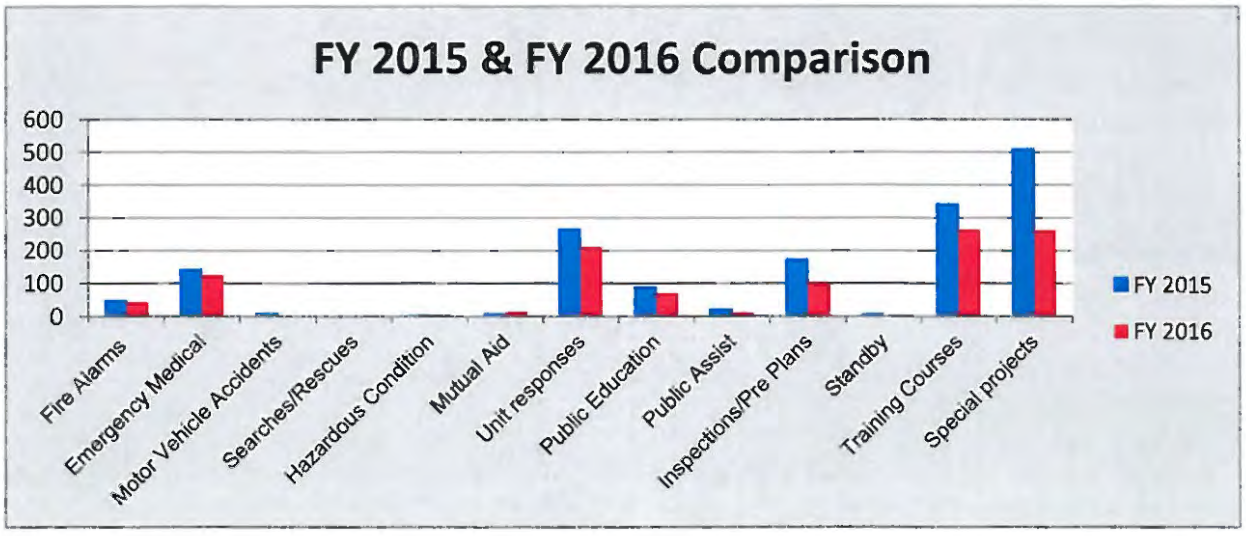
Other – Apparatus Committee toured Ferrara Fire Apparatus Facility.

OPERATIONS	Jan 2016	Jan 2015	FYTD 2016	FYTD 2015
Fire Alarms (all types- buildings, vehicles, etc.)	11	9	43	45
Emergency Medical	22	27	126	141
Motor Vehicle Accident	0	1	1	7
Searches and/or Rescue	1	0	3	0
Hazardous Condition	1	1	4	2
Mutual Aid	6	2	14	6
Number of unit responses	43	50	212	264
Public Education/Relations	10	12	70	86
Public Service or Assistance	3	3	11	19
Inspections/Preplans	20	38	101	171
Standby Public Safety	1	1	3	4
Training programs	80	82	265	338
Spec. projects (i.e. spec. meetings & other work details)	53	44	263	507
Totals	241	270	1116	1590

Monthly Response Time: 6.6 minutes


Month to Month Comparison
90
80
70
60
50
40
30
20
10
0
9 11
27 22
1 0
0 1
1 1
2 6
50 43
12 10
3 3
38 20
1 1
82 80
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Jan 2015
Jan 2016


Rolling 12 Month Comparison
400
350
300
250
200
150
100
50
0
Feb 2015
March 2015
April 2015
May 2015
June 2015
July 2015
Aug 2015
Sept 2015
Oct 2015
Nov 2015
Dec 2015
Jan 2016
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects


FY 2015 & FY 2016 Comparison
600
500
400
300
200
100
0
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects
FY 2015
FY 2016

CITY OF HORSESHOE BAY

POLICE DEPARTMENT
January 2016 FY ACTIVITY REPORT

During the month of January 2016 there were twenty-seven (27) new cases reported to our department. The January cases consisted of twelve (12) misdemeanor cases, one (1) felony cases, fourteen (14) non-criminal cases, six (6) traffic accidents, and ten (10) arrests. The department cleared twenty-five (25) new and old Horseshoe Bay cases in the month of January. Twelve (12) residents requested home security watches during January. Also local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to four-hundred eighty-two (482) calls for service, including twenty-five (25) alarms for the month of January.

During the month of January, 2016, fourteen (14) new cases were assigned to CID for follow up investigation. Six (6) of those cases were a misdemeanor grade, zero (0) cases were a felony level and five (5) investigations were non-criminal in nature. Those include investigations such as Hospice Death, Suicide Attempt, Domestic Disturbance and Lost & Found. A total of one hundred fifteen (115) persons were interviewed by investigators. These interviews resulted in seventeen (17) witness/victim statements and four (4) confession statements. CID cleared fourteen (14) active cases during the month. CID assisted the Patrol Division in covering three (3) Patrol Shifts and had eight training hours this month.

OPERATIONS	JAN 2015	JAN 2016	FYTD 2015	FYTD 2016
Dispatch For Service	588	482	2572	2103
Police Assists Fire/EMS	6	3	13	12
Dispatch Assist Utility	4	1	15	4
Home Security Watches	14	12	98	77
Alarms	12	25	64	85
Traffic Accidents	3	6	20	19
Citations	60	41	216	127
Warnings	124	92	562	412
Verbal Warnings	62	70	193	263
Arrest	16	10	39	53
Code Enforcement	77	66	305	243
Education	46	16	292	162
Felony Cases	9	1	24	14
Misdemeanor Cases	16	12	53	77
Non-Criminal Cases	8	14	35	32
Total Reports (New)	33	27	112	123
Cases Cleared (Old & New)	30	25	120	80

Monthly Response Time: 5.52 minutes

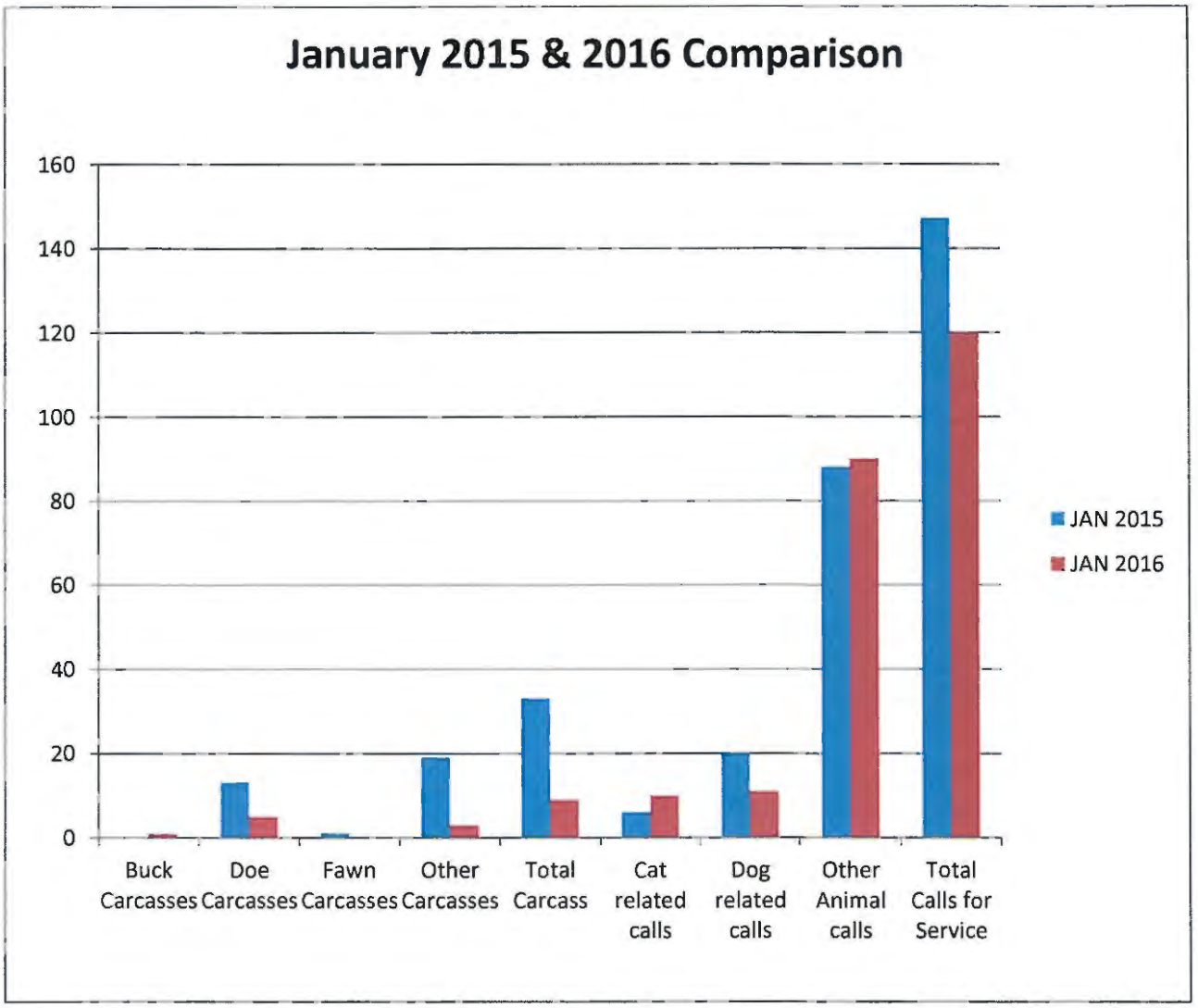
CITY OF HORSESHOE BAY

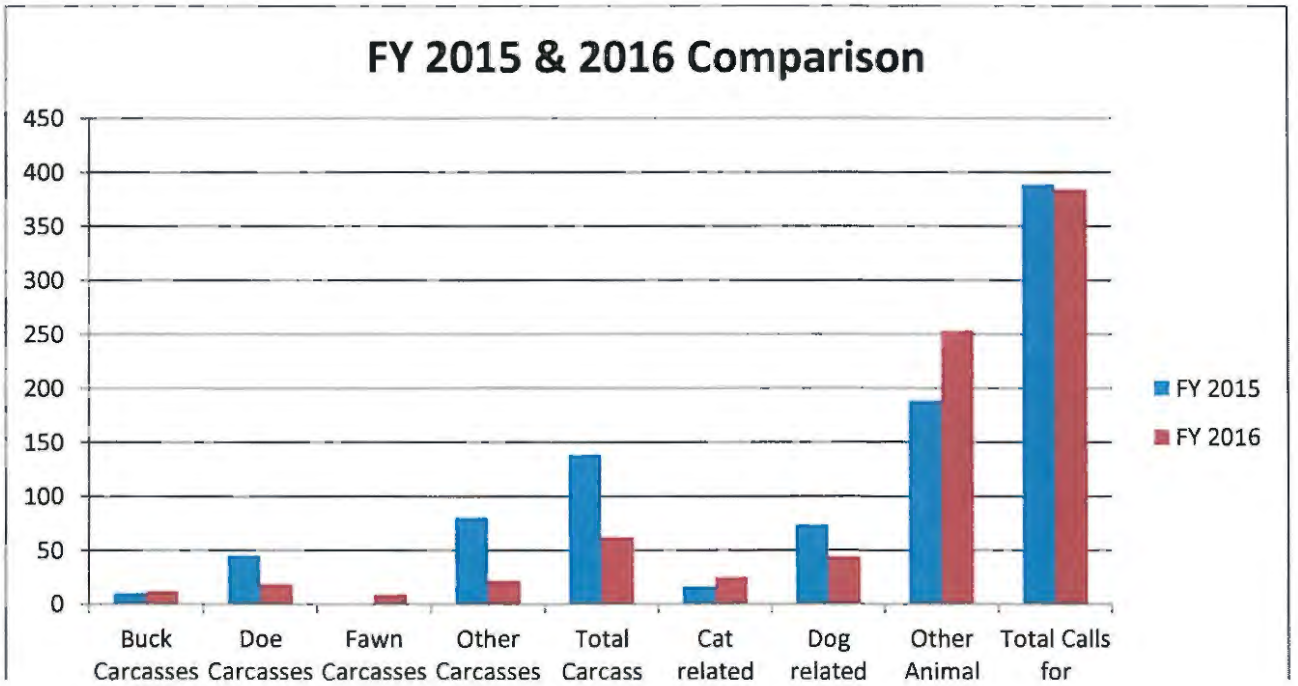
ANIMAL CONTROL
January 2016 FY ACTIVITY REPORT

The Animal Control Person handled approximately one hundred twenty (120) calls within the month of January. Fifty-two (52) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while sixty-eight (68) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in zero (0) of the calls for the month of January.

OPERATIONS	JAN 2015	JAN 2016	FYTD 2015	FYTD 2016
Buck Carcasses	0	1	10	12
Doe Carcasses	13	5	45	19
Fawn Carcasses	1	0	1	9
Other Carcasses	19	3	80	22
Total Carcasses	33	9	138	62
Cat related calls	6	10	16	25
Dog related calls	20	11	73	44
Total Other calls	88	90	188	253
Total Calls	147	120	388	384


January 2015 & 2016 Comparison
160
140
120
100
80
60
40
20
0
Buck Carcasses
Doe Carcasses
Fawn Carcasses
Other Carcasses
Total Carcass
Cat related calls
Dog related calls
Other Animal calls
Total Calls for Service
JAN 2015
JAN 2016


FY 2015 & 2016 Comparison
450
400
350
300
250
200
150
100
50
0
Buck Carcasses
Doe Carcasses
Fawn Carcasses
Other Carcasses
Total Carcass
Cat related
Dog related
Other Animal
Total Calls for
FY 2015
FY 2016

Item # 10

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

Re: Update Regarding Street Improvement Plan

Attached is the seventh report for the Highlands/Clayton Nolan Project area.

Enclosures: Highlands Area Spreadsheet

Report Regarding Highlands Area
February 8, 2015

Cost Information	Total	Per Mile
Aaron Concrete, 7.7 miles	3,355,483	435,777
Change Order #1	87,830	
Change Order #2	139,358	
Aaron Concrete, present total commitment	3,582,671	465,282
Engineering, surveying, misc. etc.	409,000	53,117
Main Over & Under Costs:		
Asphalt Material	169,000	
Silt Fence	-70,000	
Rock Bearms	-15,400	
CMP Replacement	-45,000	
Concrete RIP/RAP	11,000	
Estimated Concrete Over/Under	8,300	
Additional Concrete Curbing	17,000	
Material Haul Off	0	
Base Material	-37,850	
Portland Cement	-65,550	
Asphalt for Side Street Tie-ins	7,275	
Total known costs to date:	**3,991,671**	**518,399**

Construction Status

DONE--Clean up continues

Change Order #1: Four Island Removals and adding Muleshoe and remainder of Tailwind Streets

Change Order #2: Adding the Masoleum Rd

Item # 11

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Discuss, Consider and Take Action Regarding Approval of Contribution Requests of $5,000 each by:
a. Llano County Library System
b. Friends of the Marble Falls Library

As has been the case in previous years both the Llano County Library System and the Friends of the Marble Falls Library have each requested the City continue its annual contribution to support the their libraries. $10,000 was placed in the budget in anticipation of these requests.

After a request for a contribution from The Friends of the Marble Falls Library in 2007, the Council approved the attached Contribution Policy in June.

The Council determined that The Friends of the Marble Falls Library was a 501(c)3 organization whose sole purpose was to support the Marble Falls Library and met the criteria in the City's Contribution Policy. Information received shows approximately 1500 people in the 78657 zip code hold library cards for Marble Falls Library.

Llano County Library System approached the Council in 2012 with a similar request for a $5,000 contribution specifically to be used to source electronic books. The Council determined this request also met the criteria. Information received shows approximately 236 people in the 78657 zip code hold library cards for Llano County Library System.

The Article 3, Sec. 52 of the Texas Constitution stipulates that cities can contribute to charitable operations only if the City Council determines the expenditure accomplishes a public purpose.

Council approval of this item, would affirm that the expenditure meets the criteria stated in the preceding paragraph.

Council has several options ranging from: approval, denial, or postponing to another date for further consideration, just to name the more obvious.

Enclosure: Contribution Requests
City Contribution Policy
Attorney Opinion regarding Donations and Gifts
Copy of Minutes from the June 19, 2007 Council Meeting

Friends of the Marble Falls Library

P. O. Box 1431
Marble Falls, TX 78654

February 4, 2016

City of Horseshoe Bay
PO Box 7765
Horseshoe Bay, TX 78657

Dear Mayor and City Council Members,

The Board of The Friends of the Marble Falls Library wishes to thank the Horseshoe Bay City Council for its support in the past years. This includes, of course, financial help, but also the volunteer efforts of Horseshoe Bay residents in the library's Thrift Store, as members of the Friends, and on the Friends Board of Directors.

We hope the Council will again include us in your budget for support of the Marble Falls Library through The Friends of the Marble Falls Library, Inc., a 501(c)(3) entity.

Sincerely,

Mardi Cockerham

Mardi Cockerham
President, Friends of the Marble Falls Library, Inc.
mardicockerham@gmail.com
830-798-1828

P. O. Box 8823

Horseshoe Bay, Texas 78657

January 27, 2016

Horseshoe Bay City Council

P. O. Box 7765

Horseshoe Bay, Texas 78657

Dear Mayor Jordan and Members of City Council,

The Llano County Libraries are grateful for your past contributions. I'm asking that you consider continuing your support for our libraries. Your contribution of $5,000 in 2015 was used to source electronic books as in the previous years. Thank you for your generosity.

Sincerely,

Nelda C. Pope

Nelda C. Pope

CITY OF HORSESHOE BAY

Contribution Policy

The City Council has included $30,000 in contributions in the FY 2007 budget. The purpose of this policy is to provide guidance regarding approval of specific contributions.

Contributions may be made to organizations that accomplish a public purpose appropriate for cities to provide. If the city would be authorized to own and operate the type of entity or organization as part of its municipal services, then a public purpose is likely to be present. It would be expected that a significant portion of the City's population be benefited by the activities and services of the organization requesting a donation.

The requesting organization should include the following in their application request:

Name and purpose of the organization
Amount of the contribution requested
Federal income tax status
Description of project for which funding is requested
Explanation of public purpose

All contributions must be approved by the City Council.

ADOPTED AND APPROVED on this 19th day of June, 2007 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Robert W. Lambert, Mayor

Attest:

Toni Vanderburg, City Secretary

MEMO

To: Stan Farmer
From: Rex Baker
Re: Charitable gift to Vet Drive program
Date: 2-8-13

I spoke with TML and this is what they say:

Donations & Gifts

The issue is not whether it is okay to make a donation or give a gift, but whether an expenditure of public money serves a valid public purpose. If it is purely a charitable donation, it is prohibited by the Texas Constitution. If it is an expenditure of public funds for the achievement of a legitimate public purpose, it is acceptable.

As a general rule, a gratuitous donation or gift by a city is prohibited by the Texas Constitution, art. III, §52, and art. XI, §3, which, in part, state that the legislature may not authorize any county, city, or other political subdivision of the state to lend its credit or grant public money or anything of value in aid of an individual, association or corporation. The purpose of these provisions is to prevent local governments from appropriating public money for private purposes.

However, the fact that private interests are *incidentally* benefited by a public expenditure does not invalidate an expenditure for a legitimate public purpose.[1] In other words, if a city determines that an expenditure accomplishes a valid public purpose, the fact that one or more individuals or corporations might benefit does not invalidate the expenditure. The key question is whether a valid public purpose is being *directly* accomplished by the expenditure. Numerous courts have been asked to invalidate or uphold particular expenditures based on whether a public purpose was being served.

The determination of whether a particular expenditure accomplishes a public purpose must be made by the city council. Some expenditures, such as those for street repair or police protection are easily deemed to serve a public purpose, while others, such as contributing to Meals on Wheels or Crimestoppers, are more difficult. Cities may not expend public funds simply to obtain for the community the general benefits resulting from the operation of the corporate enterprise.[2]

The council's determination as to public purpose is subject to judicial review. However, if the council goes on record recognizing the expenditure as a valid public purpose, the courts are not likely to overturn that determination. Courts are hesitant to second guess the legislative determinations of local governments. Accordingly, in the absence of fraud on the part of the

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[1] *Barrington v. Cokinos*, 338 S.W.2d 133, 161 (Tex. 1960).
[2] *City of Corpus Christi v. Bayfront Assoc., Ltd.*, 814 S.W.2d 98 (Tex. App.--Corpus Christi 1991, writ denied).

council, or a total lack of evidence that an expenditure serves a public purpose, a court is not apt to declare a particular city expenditure to be invalid.

Once a legitimate public purpose is identified, the city must consider whether contractual obligations or other forms of formal control are necessary in order for the council to ensure that the city receives its consideration -- the accomplishment of the public purpose.[3]

So, if the payment is couched as a charitable contribution, it is clearly not permitted. Also, one of the tests for the determination of a "public purpose" is the scope of the service. If it only involves a small number of its citizens (i.e number of vets that use the service vs. the total number of residents in HSB), then is probable is not broad enough to be a public purpose.

Rex

[3] Op. Tex. Att'y Gen. No. LO 94-008 (1994).

kindergarten through 12th grade. They anticipate starting the next year at over 4000. They are currently working on their budget for next year. The School Board has already approved five of the seven building projects that have been approved in the bond election.

20. Friends of the Marble Falls Library Contribution Request:
21. Contribution Policy:

Mayor Lambert stated there were about ten people signed up to speak on this item, and they have a spokesperson. He would like to move Agenda items 20 and 21 up on the agenda if the Council has no objections, in order to make it more convenient for those people. Council had no objections, and he asked Becky Robinson to speak. She introduced herself and stated she is the treasurer of the Marble Falls Library. She stated the Friends of the Marble Falls Library exist solely to provide financial support and volunteer services to the library. The Marble Falls Library is a County library and is financially supported by Burnet County as well as the cities of Marble Falls, Meadowlakes, Granite Shoals, the Friends of the Library and the public. Over 1,400 residents of Horseshoe Bay have Marble Falls Library cards and have used those cards in the past 12 months. Mayor Lambert thanked Ms. Robinson. He then stated there are contributions in the budget. The contribution policy was discussed last September and the decision was made not to adopt anything formally. Alderman Rantzow stated he felt the money raised in taxes should be spent for City functions and not be given away in the form of contributions. Alderman Babcock stated the most cities limit contributions to functions that would normally be performed by a city, but when someone is performing a function on the City's behalf, they could support it and would not have to be involved in it as a city. Alderman Rantzow stated he would like to make sure they are tightly controlled if the City is going to make contributions. Alderman Babcock agreed. Alderman Babcock then made the motion to adopt the policy with the following revision. Contributions will be made to organizations that accomplish a public purpose appropriate for cities to provide. If the City would be authorized to own and operate the type of entity or organization as a part of its municipal services, then a public purpose is likely to be present. It would be expected that a significant portion of the City's population be benefited by the activities and services of the organization requesting the donation. Alderman Bird seconded the motion. The motion passed unanimously (5-0).

Mayor Lambert then said they needed to consider the request from Friends of the Marble Falls Library for a contribution of $5,000. Alderman Babcock made the motion to approve the $5,000 contribution. The contribution was seconded be Alderman Robinson. The motion passed unanimously (5-0).

7. Items to be Removed from the Consent Agenda: Mayor Lambert asked if there were any items to be removed from the Consent Agenda. Alderwoman Wines stated she would like to talk about Item 8.g., the Capitalization Policy. Alderman Bird asked to talk about items 8.f., the Fiscal Policy and 8.g., the Capitalization Policy

8. Consent Agenda Items:
   a. Minutes of the May 15, 2007 Public Meeting
   b. Final Plats:

Item # 12

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Rocky Wardlow, Chief of Police

RE: Discuss Ordinances to Control and Police any Issues Regarding Short Term Rental within the City of Horseshoe Bay

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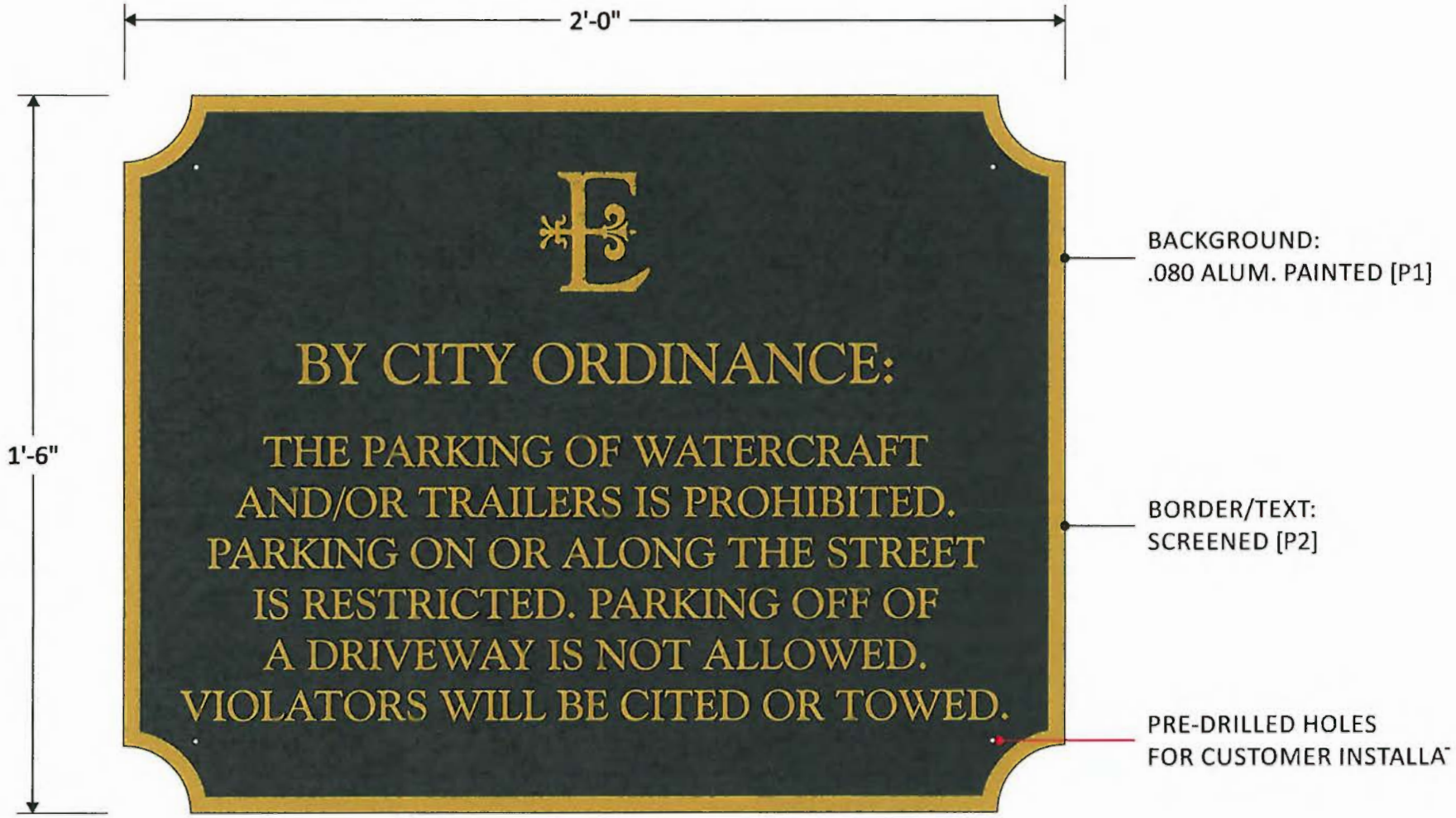
State law and existing City ordinances that address disorderly conduct, public intoxication, parking, noise, curfew for minors, outdoor burning, fireworks, fire code, and property maintenance requirements, just to name a few, have thus far proven an effective means to control and police any issues that may arise regarding challenges with regards to short term rentals.

The HSB Police Department has addressed only 1 known issue attributed to a short term rental since 2013 and that was a recurring parking problem. In that instance, outside the gate at Lago Escondido a private sign was placed by Escondido to inform out of town short term renters the limitations of parking (see enclosure).

Staff believes that existing city ordinances and Texas state laws are sufficient methods at this time to control and police short term rental issues.

Enclosures: Photo of Lago Escondido Parking Sign



CUSTOMER TO INSTALL ON STONE WALL

Item # 13

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Discuss, Consider and Take Action Regarding Ordinance for a FY 2016 Utility Fund CIP Budget Amendment in the Amount of $85,000 to Transfer Funds from South Lift Station Rehabilitation Project to Computer Server Replacement Project

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In November 2015, the City was notified by three different software vendors that the Windows Server 2008 software would no longer be supported after February 2016. This issue along with the age of the server equipment and declining digital storage space required Staff to begin to take actions to ensure the City's Financial, Asset Management, GIS, Utility Billing, Records Management operations would be not interrupted by equipment failure. The existing Servers were installed in 2009 and are at the end of their effective age and need to be considered for replacement.

Staff explored several options including replace with same as server configuration, updated server configuration utilizing virtual servers on a single server unit, and cloud based options. After many hours of research and consultation with industry experts it was determined that a server configuration utilizing a single server system utilizing redundant server boards and power supplies would best suit the City's needs. The configuration would include an expandable shared hard drive system that will allow for ever expanding increased sized space requirement in the future. In addition, an offsite data back system is included to ensure the City's operations can be returned to service within two hours the event of a system failure.

The $85,000 costs related to this replacement project includes:

1) the VRTX server, SonicWALL firewall, and monitoring station equipment;
2) programing to construct the virtual servers to house vendor's software;
3) Required upgraded Windows Server and SQL Database licenses;
4) on site installation of server equipment and offsite disaster data backup server;
5) migration of all exiting software and data;
6) upgrade to newest versions of City's vendor software;
7) testing and verification of server – client communications;
8) removal and decommission of old server equipment;
9) installation of new Uninterruptible Power Supply system;
10) small contingency fund for installation hardware and wiring.

This project was discussed to be required in FY2017 budget, however upon receiving notification of Windows Server 2008 not being supported after February 2016, it was determined that this project would take priority over the South Lift Station Project.

The lift station project will be proposed for reconsideration in FY2017 Budget Process. Staff is requesting a budget amendment to transfer all of the $85,000 budgeted funds for the South Lift Station be placed in a new CIP Project Budget Server Replacement Project.

Staff Recommendation is for Council to Approve a Budget Amendment to the FY2016 Utilities CIP Budget to transfer the $85,000 budgeted to replace the South Lift Station Project to the Server Replacement Project.

Enclosures: Budget Amendment
Dell Quote of Services
GCS - Equipment and Software Quote
New Edge (GIS & Cityworks Migration Services)

EXHIBIT A

City of Horseshoe Bay

UTILITY FUND

FY2016 BUDGET AMENDMENT

February 16, 2016

Fund	Account Code	Dept. Code	Account Title	Current Budget	Budget Amendment	Revised Budget
	CAPITAL EXPENDITURES					
1	14137	082	South Lift Station Rehab	85,000	(85,000)	0
1	To be assigned		Computer Server Replacement	0	85,000	85,000
	TOTAL CAPITAL EXPENDITURES			**85,000**	**0**	**85,000**

Statement of Work for

Horseshoe Bay

Infrastructure Refresh

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1 INTRODUCTION

This Statement of Work ("SOW") sets forth the Services (as defined herein) to be performed by Dell Marketing LP ("Dell") to Horseshoe Bay ("Customer"). The Services performed, provided under this SOW, are governed by and subject to the terms and conditions specified in: Customer's separately signed master agreement to the extent that agreement expressly authorizes Customer to purchase the Services described herein; or in the absence of such master agreement, the Professional Services Agreement ("PSA"), which is available at www.dell.com/PSATerms and in hardcopy from Dell upon request, and, if applicable, is incorporated by reference in its entirety herein, and the parties acknowledge having read and agree to be bound by such terms (the master agreement or PSA, as applicable, the "Agreement").

2 TERM

The term of this SOW shall begin on the date of the last signature ("Effective Date") as set forth in the Signature Section of this SOW and unless terminated in accordance with this SOW or the Agreement, shall expire on the date that Dell completes the provision of Services in accordance with this SOW; provided, however, in the event the Customer has not engaged Dell to perform such Services and three (3) months have passed since the later of the Effective Date and Dell's completion of the last requested Service-related deliverable, Dell may terminate this SOW by providing thirty (30) days prior written notice. Further, in the event the term of this SOW extends beyond one (1) year, Dell reserves the right to revisit the pricing on each anniversary of the Effective Date.

3 SUMMARY OF SERVICE

Dell will provide the services as specifically described herein (the "Services"), which include the following:

- Infrastructure Refresh

4 SCOPE OF SERVICE

4.1 Introduction

The objective of the Services is to replace aging hardware and software in the Horseshoe Bay infrastructure. Four existing individual servers will be replaced with one Dell PowerEdge VRTX running VMWare in a High Availability cluster. Dell SonicWall and Dell N Series networking will be installed for network connectivity and security. Dell AppAssure was chosen to handle backup duties and will be run on a PowerEdge R430.

4.2 Detailed Description

Dell will perform the following:

- Procure, test, and register all software and hardware

- Perform Kick off meeting
- Configure new VMWare cluster on VRTX
- Physically install new hardware
- Configure Dell switching
- Configure SonicWall High Availability Pair
- Create 5 x Server 2012 R2 Standard virtual machines, install updates and configure roles where necessary
    - Abila
        - Roles to be configured TBD by Software Vendor or HSB
    - GIS
        - Roles to be configured TBD by Software Vendor or HSB
    - Remote Server
        - Roles to be configured TBD by Software Vendor or HSB
    - Utility
        - Active Directory
        - DNS
        - DHCP
        - Other roles to be configured TBD by Software Vendor or HSB
    - HSB
        - Active Directory
        - DNS
        - DHCP
        - File and Printer Sharing
        - RDS Gateway
- Install and configure new AppAssure server to protect all new VMs
- Migrate file data and printers to new server
- Update Group Policies and/or Logon Scripts
- Coordinate Software Vendor support for application migrations
    - Up to 4 hours will be spent on 3rd Party Vendor support for application migrations
    - Remote access, assistance, software installation or patch or patch/update installation.
- Provide up to 2 hours of First Morning Support and Knowledge Transfer(Onsite)

4.3 Customer Responsibilities

Customer agrees generally to cooperate with Dell in its delivery of the Services. Customer agrees to the following responsibilities:

1) During the term of this SOW, Customer is responsible for promptly notifying Dell in writing of a) any changes Customer makes to its information technology environment that may impact Dell's delivery of the Services; and b) if Customer becomes aware that any of the Assumptions set forth herein are incorrect.

2) Customer will maintain a backup of all data and programs on affected systems prior to Dell performing the Services and during the term of the SOW. Dell will have no liability for loss or

recovery of data, programs or loss of use of system(s) arising out of or in connection with the Services provided under this SOW.

3) Prior to the start of this SOW, Customer will indicate to Dell in writing a person to be the single point of contact, according to project plan, to ensure that all tasks can be completed within the specified time period. All Services communications will be addressed to such point of contact (the "Customer Contact"). Failure to do so might result in an increase in project hours and/or length in schedule.

4) Customer agrees to make available suitable resources, space, personnel, documentation, and systems.

5) Customer will provide technical points-of-contact, who have a working knowledge of the enterprise components to be considered during the Services ("Technical Contacts"). Dell may request that meetings be scheduled with Technical Contacts.

6) Customer Contact will have the authority to act for Customer in all aspects of the Service including bringing issues to the attention of the appropriate persons within Customer's organization and resolving conflicting requirements.

7) Customer Contact will ensure that any communication between Customer and Dell, including any scope-related questions or requests, are made through the appropriate Dell Project Manager.

8) Customer Contact will provide timely access to technical and business points of contact and required data/information for matters related to the scope of Service.

9) Customer Contact will ensure attendance by key Customer contacts at Customer meetings and deliverable presentations.

10) Customer Contact will obtain and provide project requirements, information, data, decisions and approvals within one working day of the request, unless both parties agree to a different response time.

11) Customer may be responsible for developing or providing documentation, materials and assistance to Dell and agrees to do so in a timely manner. Dell shall not be responsible for any delays in completing its assigned tasks to the extent that they result from Customer's failure to provide such timely documentation, materials and assistance.

12) Customer Contact will ensure the Services personnel have reasonable and safe access to the Project site, a safe working environment, an adequate office space, and parking as required.

13) Customer will inform Dell of all access issues and security measures, and provide access to all necessary hardware and facilities.

14) Customer is responsible for providing all hardware, software, internet access, and facilities for the successful completion of the Services. Facilities and power must meet Dell's requirements for the products and Services purchased.

15) Customer is responsible for any and all software licensing requirements. Unless otherwise directed by Customer in writing, during the installation process, Technician will "accept" on Customer's behalf any and all electronic agreements provided with the installed hardware and/or software, including without limitation licenses, terms of sale, and other terms and conditions. Customer agrees that its purchase, license, and/or use of any hardware or software installed by Technician under this SOW shall be subject to and governed by such electronic agreements to the same degree as if Customer had itself accepted the electronic agreements.

16) Client side updates for Line of Business applications will be handled by HSB IT staff

17) Client side verification of mapped drives and printer functionality to be handled by HSB IT staff

4.4 Assumptions

Dell has made the following specific assumptions while specifying the Services detailed in this SOW:

1) The provision of the Services does not include the development of any intellectual property created solely and specifically for the Customer under this SOW.
2) Existing environment is assumed to be functional and healthy
3) Vendor migration required for Line of Business applications. Additional support or migration fees may be charged by software Vendor(s). Any additional support fees from Vendor(s) are outside of the scope of this proposal.
4) Project Engineer will spend up to 4 hours on Line of Business application migration Vendor support.
5) Up to 2TB of data will be migrated
6) Customer has current and valid support contract with third party application vendor(s) that can be contacted for assistance
7) Client will handle all end-user reconfigurations on workstations.
8) After-hours service has been factored into this proposal to help avoid disruption to production resources. Any servers that can be migrated during business hours will be done so, otherwise it is assumed that client will help facilitate any necessary access to buildings and systems for Dell after hours while the migrations are being performed.
9) Existing centrally managed drive mappings (login scripts, group policy) will be preserved during the migration. No additional drive mappings or shares will be configured as part of this project. Troubleshooting manual drive mappings is not included unless specified in the project tasks.
10) No data will be migrated from existing Terminal Server to new Remote Desktop Services server.
11) Sufficient space, power, and cooling exist for new hardware and old hardware to be powered on at the same time.

4.5 Out of Scope

For the avoidance of doubt, the parties acknowledge that the following activities are not included in the scope of this SOW.

1) Any services, tasks or activities other than those specifically noted in this SOW.
2) Any Dell training or certification services not specifically described in this SOW.
3) Except as set forth herein, Dell is not responsible (including financial responsibility) for any Customer and/or third party personnel, hardware, software, equipment or other assets currently utilized in the Customer's operating environment.

Upon request by Customer, Dell will provide a proposal for such out of scope services pursuant to the Change Management Process as defined in Section 6.

4.6 Schedule / Timeline / Milestones

Dell anticipates the Services will span an estimated period of 3 contiguous business weeks.

Once this Service has been scheduled, any changes to the schedule must occur at least 8 business days prior to the scheduled date. If Customer reschedules this service within 7 business days of the scheduled date, this may necessitate invoking the Change Control Process to determine the impact, if any, and any related price adjustments.

4.7 Service Hours

Dell intends to provide the Services during the scheduled hours stated below (the "Service Hours").

This Service will be performed during normal business hours typically 8:00 a.m. to 5:00 p.m., Monday through Friday, Customer local time and will include travel time to and from the Customer location and excludes local holidays, unless other arrangements have been made in writing between Dell and Customer.

4.8 Deliverables

The following is a list of tangible material provided as part of the Service performed by Dell for Customer under this SOW.

1) Network Documentation
   a) Document outlining all necessary credentials and IPs to manage the environment.

4.9 Personnel Skills and Qualifications

Dell, will, at its sole discretion, determine the number of personnel and the appropriate skill sets necessary to complete the Services.

5 PRICING

This section describes the methodology for determining invoice amounts (the "Charges") for the Services provided under this SOW. Customer hereby agrees to pay the Charges in accordance with the Invoicing and Payment terms of the Agreement and as further supplemented within this SOW.

Charges shall be as follows:

5.1 Purchase Order Amount

Except as otherwise provided below, the Total amount to be noted on the Purchase Order provided to Dell for this SOW is: **USD $18,060.** If this SOW includes estimates, invoices will be based on actuals usage or expenses incurred.

5.1.1 One-Time Charge Following Customer Signature

Dell will invoice Customer upon Customer signature of the SOW the following One-Time Charge:

One-Time Charge: **USD $18,060**

5.1.2 Expenses

Expenses are included in the Charges under this SOW. Unless the Scope changes, pursuant to the Change Management Process, Dell will not charge any additional expenses in connection with delivering the Services without the express written consent of Customer. Additional expenses could include Service-related expenses such as actual, reasonable and necessary travel and living expense.

5.2 Pricing Clauses:

1) Pricing - The terms of this SOW (including but not limited to the pricing) shall be valid for thirty (30) days following initial delivery date ("Initial Delivery Date") of this SOW to Customer. In the event this SOW is executed by Customer and returned to Dell after such thirty (30) day period, Dell may, in its sole discretion, (i) accept the SOW on the stated terms or (ii) reject the SOW and provide Customer with a revised SOW setting forth any necessary updates to the terms of the previous SOW.
2) The price for the Service is based on Customer's environment as disclosed to Dell. If the assumptions, Customer responsibilities and parameters within the scope of the Service used to develop the SOW are found to be incorrect or have changed, the parties agree to pursue resolution through the Change Management Process set forth in this SOW.
3) If any of the volumetric assumptions used in this SOW (including, time on task, locations, service consumption, and/or configuration factors and excluding estimated hours or expenses) relied upon by Dell vary by +/- five (5%) percent, Dell has the right to adjust the pricing to reflect such changes.
4) Taxes - All prices are in USD and are exclusive of all applicable taxes

6 CHANGE MANAGEMENT PROCESS

The Change Management Process ("Change Management Process") is the process that governs changes to the scope of the Service during the Term of this SOW, as described below. The Change Management Process may be used to modify the Service described in this SOW, then, if required, a subsequent Contract Modification.

Changes permitted to be made pursuant to this Change Management Process will be limited to changes to Section 3 (Summary of Service) and Section 4 (Scope of Service) and adjustments in Section 5 (Pricing) associated with changes to Sections 3 and 4 of this SOW.

Either party may request a permitted change in the Scope of the Service by completing a Change Order Form at www.dell.com/servicecontracts/RFC

The receiving party will review the proposed Change Order and will (i) approve it, (ii) agree to further investigation, or (iii) reject it. Changes agreed pursuant to the Change Management Process will not be effective until mutually executed by both parties.

Any desired modifications to this SOW which are not permitted above in this Section 6, will require that a written amendment to this SOW or a new SOW be mutually executed by the parties.

7 OTHER PROVISIONS

1) Dell may use affiliates and subcontractors to perform Services.
2) Dell may perform all or part of the Services off-site at a Dell or other location.
3) Services may be performed outside the country in which Customer and/or Dell is located. From time to time, Dell may change the location where Services are performed and/or the party performing the Services; provided however, Dell shall remain responsible to Customer for the delivery of Services.
4) Customer acknowledges that Dell will request Customer's participation in a Customer feedback survey. Additionally, Dell may approach Customer to serve as reference regarding Dell's performance of the Services. If Customer agrees to be a reference, Customer and Dell will agree in writing to the terms of such reference. The Infrastructure Consulting References Program has been developed to facilitate the confidential conversations between Dell customers and prospective accounts.
    a) Customers are invited to join the program at the conclusion of their project for a period of one year.
    b) We will only share your contact information to a potential customer who is interested in contacting you for a discussion on your previous experiences.
    c) We limit usage of your reference to no more than once/month.
    d) We will not publish your name, organization, or any customer identifiable details based on participation in this program.
5) If a conflict arises between the terms of the Purchase Order, SOW and Agreement, the following order of precedence shall be followed: first, the SOW; second, the Agreement; and third, the Purchase Order (if any). Provided, however, in no event will any terms and conditions contained in any Purchase Order apply irrespective of whether such terms and conditions are in conflict with or merely ancillary to any terms and conditions in the SOW or Agreement.

8 GENERAL

Dell shall not be responsible for any delay or failure to provide Service to the extent caused by: (1) failures by Customer to perform its responsibilities under this SOW; (2) materially inaccurate assumptions; (3) a defect, deficiency or failure with respect to Customer's network, systems, software, data or other equipment; or (4) modifications to Customer's network, systems, or other equipment made by a party other than Dell or its representatives. In the event that either party becomes aware of the occurrence of one or more of the foregoing events, they shall notify the other party accordingly. Notwithstanding such occurrence, Dell may, following discussion with Customer regarding the impact of such incident, continue to provide the Service and shall use commercially reasonable efforts to perform the Service under this SOW. Customer shall reimburse Dell for its reasonable additional costs of providing the Service and out of pocket expenses for such efforts and only to the extent attributable to the items defined above.

9 SIGNATURES

Dell and Customer have caused this SOW to be signed and delivered by their duly authorized representatives.

Horseshoe Bay		Dell Marketing LP	
By:	.....	By:	.....
Printed:	.....	Printed:	.....
Title:	.....	Title:	.....
Date:	.....	Date:	.....

Please note that for administrative purposes only, Services may not be scheduled or commenced until Dell receives a Customer's purchase order that references this SOW. Upon receipt and acceptance of the Customer's purchase order, a Dell Project Manager will contact you to begin Services scheduling. Any additional and/or conflicting terms and conditions stated on Customer's purchase order shall be void and have no effect on this SOW.

Please fax a copy of your purchase order and this signed SOW (with all pages in full) to
Fax: 512-283-7899, Attention: Intake Manager, RE: 11743841.
The purchase order amount should include estimated expenses, if they are billable.

Contact Summary

Customer		Horseshoe Bay
	Customer Number:	5644105
	Contact Name:	Sheri Pollard
	Phone:	(830) 613-1020
	Email:	spollard@horseshoe-bay-tx.gov
Initial Delivery Date		2/3/2016
Document Author	Name:	Hector Moreno
	Title:	Solution Architect
	Organization:	Dell Global Solution Design Center
	Phone:	972-577-7000 x332 3662
	Email:	hector_moreno@Dell.com
Customer Billing Contact	Name:	Sheri Pollard
	Address:	PO BOX 7765 PO BOX 310, HORSESHOE BAY, TX
	Phone number:	(830) 613-1020
Dell Segment Contact	Name:	James Nguyen
	Phone:	512-513-1216
	Email:	james_d_nguyen@dell.com
Locations where work will be performed		PO BOX 7765 PO BOX 310 HORSESHOE BAY, TX
Dell Opportunity Number		11743841
RFS Number/Code #		RFS-2016-00991

Phone: (512) 567-6712 Fax: 512-241-0042 Email: gary@gcsaustin.com
8701 North Mopac, Suite 155

GCS TECHNOLOGIES, INC

Date	Estimate #
02/08/16	GCSQ16741

An Estimate for City of Horseshoe Bay

Qty	Description	Unit Price	Ext. Price
	DIR Contract # - DIR-SDD-1951		
	Vendor ID - 1742616805400		
	Servers and Storage		
1	Dell PowerEdge VRTX PowerEdge VRTX Tower Chassis MISSION CRITICAL PACKAGE: Enhanced Services, 3 Year ProSupport: 7x24 HW / SW Tech Support and Assistance, 3 Year PowerEdge VRTX Shipping PowerEdge VRTX 1Gb Switch Module, Internal 16 ports to External 8 ports PowerEdge VRTX Tower Configuration for 2.5 inch Hard Drives (max 25) PowerEdge VRTX Locking Security Bezel Chassis Management Controller Card for PowerEdge VRTX Chassis SD Storage for Chassis Management Controller PowerEdge VRTX 2.5 HDD Dual Expander for Dual Controller PowerEdge VRTX 2.5 HD HotPlug Backplane with Dual Controller and Expander in Redundant Mode 16 - 600GB 10K RPM SAS 6Gbps 2.5in Hot-plug Hard Drive No Internal Optical Drive No Rack Rails or Cable Management Arm for Rack Chassis PowerEdge VRTX Redundant Power Supply, 4 x 1600W, (2+2) 4 - Power Cord, NEMA 5-15P to C13, 15 amp, wall plug, 10 feet / 3 meter 3 - MS2012R2 Standard Edition,Additional License for Second OS,2 Socket and/or 2 VMs Windows Server 2012R2, Standard Edition,Media Kit vSphere Ess Plus Kit 6CPU License, 3yr Subscription w/Dwngrd Rights	$17,697.71	$17,697.71
2	PowerEdge M630 Blade Server PowerEdge M630 Motherboard VRTX PCIE Pass-Through Mezzanine Adapter Qty PowerEdge VRTX Server Node Insertion Instruction Label for Handle PowerEdge M630 Regulatory Label, DAO Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch, 3 Year ProSupport: 7x24 HW / SW Tech Support and Assistance, 3 Year Broadcom 5720 1Gb Quad Port KR Blade Network Daughter Card iDRAC8 Enterprise, integrated Dell Remote Access Controller, Enterprise OpenManage Essentials, Server Configuration Management 2.5" Backplane with up to 2 Hard Drives and PERC RAID Controller Standard Cooling,M630 Performance BIOS Settings Diskless Configuration, PERC Controller H330 Controller SanDisk DAS Cache, 90 Day Trial License Intel Xeon E5-2630 v3 2.4GHz,20M Cache,8.00GT/s QPI,Turbo,HT,8C/16T (85W) Max Mem 1866MHz No Additional Processor 2 - 32GB RDIMM, 2133 MT/s, Dual Rank, x4 Data Width 2133MT/s RDIMMs	$4,660.52	$9,321.04

Qty	Description	Unit Price	Ext. Price
	Performance Optimized No Hard Drive No Systems Documentation, No OpenManage DVD Kit Internal Dual SD Module Redundant SD Cards Enabled 8GB SD Card For IDSDM No Operating System, No Utility Partition No Media Required Windows Server 2012R2, Standard Edition,Secondary OS, No MEDIA, 2 Socket, 2 VMs 30 days Trial License for Vmware Enterprise Plus VMware ESXi 6.0 U1 Embedded Image on Flash Media Processor CPU Filler Blank for PowerEdge M630 DIMM Blanks for System with 1 Processor		
	Networking		
2	Dell Networking N2048, L2, 48x1GbE, 2xCombo, 2x10GbE SFP+ - 3 Year ProSupport 24x7 Mission Critical 4 Hr	$2,116.47	$4,232.94
1	Dell SonicWALL NSA 2600 - 8 x 1000Base-T - RJ-45 - 2 x USB - Type A - 1 x 1000Base-T (management) - RJ-45 - 1 x management - RJ-45	$1,640.25	$1,640.25
1	Dell SonicWALL NSA 2600 High Availability - Security appliance - GigE - 1U - rack-mountable	$1,314.60	$1,314.60
1	Dell SonicWALL Comprehensive Gateway Security Suite Bundle for SonicWALL NSA 2600 - Subscription license (3 years) - 1 appliance - for NSA 2600, 2600 High Availability, 2600 TotalSecure	$2,476.16	$2,476.16
1	Dell SonicWALL High Availability Conversion License to Standalone Unit - License - for NSA 2600, 2600 High Availability, 2600 TotalSecure	$566.91	$566.91
	Software and Licensing		
3	Microsoft SQL Server 2014 Standard - License - 1 server - MOLP: Open Business - Win - Single Language	$860.66	$2,581.98
25	Microsoft SQL Server 2014 - License - 1 user CAL - MOLP: Open Business - Win - Single Language	$195.65	$4,891.25
25	Microsoft Windows Server 2012 - License - 1 user CAL - MOLP: Open Business - Single Language	$35.82	$895.50
	Backup Server		
1	Dell PowerEdge R430 - Xeon® E5-2609 v3 1.9GHz,15M Cache,6.40GT/s QPI,No Turbo,No HT,6C/6T (85W) - 32GB RDIMM - PERC H730 - 6 x 2TB 7200RPM NLSAS RAID 6 - Quad Port NIC - iDRAC 8 Express w/ Dedicated NIC - 3 Year ProSupport NBD Warranty - Internal Dual SD Module - Redundant SD Cards Enabled - 8GB SD Card For IDSDM - Windows Server 2012 R2 Standard Secondary OS	$9,719.51	$9,719.51
	Backup Software		
2	AppAssure Backup and Replication for Vmware (Per Socket)	$846.35	$1,692.70

Qty	Description	Unit Price	Ext. Price
6	ProSupport for AppAssure Backup and Replication for VMWare, Per License 1 Year	$211.59	$1,269.54
1	SMART UPS X 3000VA RT 100-127V LCD WITH NETWORK CARD	$1,813.87	$1,813.87
1	Allowance for Miscellaneous Items	$150.00	$150.00
1	Shipping	$197.95	$197.95

Telecom Services: Your choice of telecom vendors can dramatically affect the time required for installation. Time spent over the estimate is always billed when installing new or changed internet or phone connections.

SubTotal	$60,461.91
Sales Tax	$0.00
Total	**$60,461.91**

Terms and Conditions

Hardware and Software costs due upon ordering. All service is expected to be delivered between 8AM and 6PM, Monday through Friday, Central Time. Service delivered outside of this time will be billed at the rate of 1.5x the specified hourly rate. GCS does not warranty equipment. Extended warranties are available and may be included on this quote. Equipment is covered by manufacturer's warranties where noted. Quotes are valid only for 15 days from date on Quote. GCS will accept exchanges or returns for parts within 15 days. All returns are subject to 20% restocking fee. If product is not available from GCS' distributors GCS may substitute like product for the same or lower price. Seller retains a Security Interest in all materials listed in this proposal until account is paid in full.

To order please complete the information below. Please sign and return to GCS at sales@gcsaustin.com or 512-241-0042 (fax). Payment is due upon order.

I accept the proposal and its terms.

Signature	Printed Name	Date

Quotation – 02160004

Date: February 8, 2016

Customer: City of Horseshoe Bay
1 Community Dr
Horseshoe Bay, TX 78657

Attention: Sheri Pollard
spollard@horseshoe-bay-tx.gov

Quoted By: Brad Daugherty
469-766-3732
bdaugherty@newedgeservices.com

Item	Description	Total Fee
1.0	**Server Upgrade** NewEdge Services, LLC (NewEdge) will assist the City of Horseshoe Bay in upgrading their GIS and Cityworks Server. NewEdge will install and configure all needed software (Esri and Cityworks) on the City's hardware. All data will then be migrated onto the new server. NewEdge will spend 2 days on-site performing the data migration and providing user support.	$4,500.00
2.0	**TruePoint Integration (Optional)** Modifications to the existing TruePoint integration with Cityworks may be needed after the upgrade. If modifications are needed, NewEdge will reconfigure the integration to allow for the 2 systems to continue to function.	$ 900.00

Notes:
The fees quoted are good for 60 days from the date listed. The information contained within this quotation is confidential and proprietary and shall not be released to a third party without the consent of NewEdge Services, LLC.

Item # 14

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Discuss, Consider and Take Action Regarding Amendment to RES 15-03-17B to Replace Council Member Phillip Lee as the Council Liaison to the Long Range Planning Advisory Committee

---

ORD 15-03-17A states: ***A Councilmember appointed by City Council will serve as liaison to the Committee and the City Manager or his designee will attend the meetings.***

Council Member Phillip Lee was appointed to this committee with RES 15-03-17B to represent the City Council. Mr. Lee chose not to run for re-election in the November 2015 election leaving this position on the committee vacant.

Council needs to appoint a current member of the Council to fill this position and approve the resolution to appoint said Council Member.

Enclosures: Resolution

CITY OF HORSESHOE BAY

RESOLUTION NO. RES_____

APPOINTING COUNCIL MEMBER TO SERVE AS LIAISON TO THE LONG RANGE PLANNING ADVISORY COMMITTEE

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS (CITY) APPOINTING COUNCIL MEMBER TO SERVE AS LIAISON TO THE LONG RANGE PLANNING ADVISORY COMMITTEE; PROVIDING FOR PROPER NOTICE AND MEETING; REPEALER; SEVERABILITY; AND EFFECTIVE DATE

WHEREAS, Ordinance ORD 15-03-17A created the Long Range Planning Advisory Committee; and

WHEREAS, the Ordinance requires that Council appoint one Council Member to serve as liaison to the Committee; and

WHEREAS, Council Member Phillip Lee was appointed to this committee with RES 15-03-17B to represent the City Council; however, Mr. Lee left the Council in November 2015 leaving this position on the committee vacant.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Resolution as if copied in their entirety.

II. APPOINTMENT OF REPRESENTATIVE

The City Council of the City of Horseshoe Bay hereby appoints Council Member _____to serve on this Committee.

III. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Resolution was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

IV. REPEALER

All resolutions or parts of resolutions in force when the provisions of this Resolution becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Resolution are hereby repealed only to the extent of such conflict.

V. SEVERABILITY

Should any part, sentence or phrase of this Resolution be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Resolution shall not be adversely affected. No portion of this Resolution shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Resolution are declared to be severable.

VI. EFFECTIVE DATE

This Resolution is effective immediately upon its passage and approval.

ADOPTED AND APPROVED on this 16th day of February, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

Item # 15

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric Winter, Development Services Director

RE: Discuss, Consider and Take Action Regarding Approval of Long Range Planning Advisory Committee Request to Hire Consultant

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The Committee has been working diligently since April of 2015 to develop a Comprehensive Plan and has prepared much of the information that will be going into the Plan. The Committee worked with the Houston-Galveston Area Council of Governments to send out requests to 16 consulting firms that were pre-screened based on many criteria. Of the 16 firms, only one responded that they were interested in working on the Plan, Freese and Nichols. Freese and Nichols proposal included a fee of between $68,000 and $69,800.

Next staff sent out a request to Holtkamp Planning (prepared the Dripping Springs Comprehensive Plan) with the same information sent to the H-GAC firms and reeeived a proposal. After receiving a proposal, Chairman Jim Long, Committee member Lynette Morrison and Eric Winter met with the principal of the this firm, Chris Holtkamp to discuss the Committee's reduction in the scope of the project since their first proposal.

Chris Holtkamp responded with a revised proposal and project fee of $27,500 and expenses (including travel, office, mailing, printing and related expenses) of $1,700 for a total fee not to exceed $29,200.

Jim Long will be presenting the request to the City Council requesting approval to hire Holtkamp Planning.

Enclosures: Holtkamp Proposal

Proposal to:

City of Horseshoe Bay, TX
Comprehensive Plan

Submitted by:

Chris Holtkamp, AICP
Principal

8402A Tallwood Dr
Austin, TX 78759
512-217-0173
www.HoltkampPlanning.com

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Introduction

Many communities understand the importance of planning but do not have the capacity or the willingness to take ownership of the planning process. Horseshoe Bay is different, they saw the need for a new Comprehensive Plan and began the development process on their own initiative using the skills and talents of local residents, staff, and community leaders. This approach means the plan is truly locally drive and focused, based on the concerns and priorities of Horseshoe Bay residents, rather than an outside vision provided by a consultant.

At this point, the role of Holtkamp Planning will be to take the project across the finish line, building on the body of work already completed and providing a plan that reflects the vision of Horseshoe Bay residents and provides a clear roadmap to community leaders to implement that vision.

Project Management and Philosophy
Our project management approach is very hands on; we work very closely with elected and appointed officials and residents. This will not be a plan developed behind closed doors; rather it will be a collaborative effort between our team and the community. Our planning philosophy is that a successful plan must be community driven. City leaders must be confident that residents support the plan recommendations before they will commit resources to identified projects. Also, plans we develop are not just guides for city government, rather they incorporate a holistic approach that looks to the Chamber of Commerce, economic development organizations, the school district, area colleges and universities, civic groups, and citizens to embrace the plan and be active participants in implementation. This broad based approach has proven successful in many communities because it maximizes community resources rather than focusing on the often limited resources of local government.

Technology and Resources
Our team has embraced technology to expand its capacity both to drive citizen input and provide analysis and mapping capabilities to its plans. We have extensive experience using Geographic Information Systems to develop maps and analyze data as part of the planning process. This includes creating current and future land use maps as well as analyzing land use patterns and growth modeling. A picture is worth a thousand words and maps can convey information in the plan that can be more easily understood by all residents. All GIS data and analyses developed during the planning process will be provided to the City in a compatible format with the City's GIS if applicable.

Project Tasks

Existing Information Review
Because there is a Long Range Planning Committee that has already done extensive engagement and preliminary work, this process will begin on a foundation of existing knowledge. This information will be extensively reviewed to identify key challenges and opportunities identified through the SWOT Analysis, stakeholder interviews, and other work. The socio-economic data will also be reviewed to ensure it is complete and accurate and any gaps in this data filled with the most current data available. In addition, the implications of the demographic characteristics of Horseshoe Bay will be discussed. This information is the basis for plan goals and

recommendations that will be further vetted through additional public meetings and research.

We will also review plans from adjoining communities, TxDOT, CAPCOG, Burnet and Llano Counties and other regional entities to ensure coordination between Horseshoe Bay's new plan and the plans of the adjacent and regional entities. It is important to have a thorough understanding of current and planned projects that may impact Horseshoe Bay to allow for resources to be used most effectively and efficiently and to allow for efforts to be collaborative when possible.

Citizen Participation and Education
There will be a Community Workshop to provide additional opportunities for residents to engage with the planning process. This meeting will be to present the data that has been developed by the Long Range Planning Committee and the plan review process. Participants will be asked to review the data, identify any recommendations or goals not already included, and prioritize the goals. This prioritization is a key element in ensuring the plan reflects community concerns and that identified projects will have support to be implemented. This will support an Open House type meeting that will be conducted by the Long Range Planning Committee to gather information from residents.

Demographic and Economic Analysis
A plan cannot be successful if it is based on faulty data. It is critical to have accurate information on existing conditions as well as responsible projections to have an understanding of what the community may look like in the future. A thorough demographic and economic analysis will be a fundamental part of the plan and will include existing conditions, as well as projections for population, etc. These projections will be discussed and their impact on the community analyzed as part of the planning process. The goal will be to develop scenarios to manage expected growth in a way that protects the quality of life in Horseshoe Bay.

The current data already developed by the Long Range Planning Committee will be reviewed and any gaps will be filled. In addition, a discussion will be provided explaining the implications of the data and what the data means for Horseshoe Bay and its future.

The data analysis will also include a comprehensive community assessment. This will include identifying key community assets, such as major employers, educational facilities, medical facilities, historic buildings and properties, etc. These resources will help identify gaps and potential targets for economic development.

Vision Statement, Community Values, and Project Goals
The Vision Statement and Community Values will be based on our community engagement and serve as the common themes that will unify the plan goals and recommendations. These values will reflect what Horseshoe Bay residents see as vital to maintaining and enhancing their quality of life and sense of place. These values will be used to organize plan recommendations.

Project goals are the meat of the plan, the means to implement the Vision and values identified. These goals will be specific and detailed, providing clear direction for implementation. Each

goal will be tied to a value to ensure residents can connect the dots between the plan and projects

being undertaken.

Future Land Use
Horseshoe Bay has seen rapid growth which can be expected to continue as Texas remains an attractive destination for newcomers. This growth has been driven by second home buyers and resort development, and may not be providing opportunity for all potential residents. The Future Land Use Plan will be the opportunity to create a vision for future development that reflects community values and ensures protection of existing quality of life and community character.

The Future Land Use Plan will be developed through a Land Use Workshop. This workshop will include participation by the City Council, Long Range Planning Committee, Planning and Zoning Commission, city staff, and others. This workshop will allow participants to identify appropriate areas for new growth, as well as opportunities for infill and redevelopment of existing properties. This information will be used to make recommendations regarding city ordinances and regulations to implement the land use goals.

Economic Stability
Horseshoe Bay can be considered a resort community, with a number of hotel and related properties, and second homes. It will be important to identify opportunities to diversify Horseshoe Bay's economy to ensure resilience and stability. We will work closely with the Long Range Planning Committee, city leaders, and others to identify opportunities for economic development that reflects the values of Horseshoe Bay, while fostering sustainable economic vitality for the long term.

Community Facilities and Public Services
Horseshoe Bay has a unique challenge of providing community facilities and programming for a fluctuating population. Because there are so many part time residents, it can be difficult to provide appropriate facilities to meet the consistent demand of the full time population while also having the capacity to provide for part time residents. The costs of having adequate facilities can be high and difficult to justify for only occasional use. Plan goals will strive to achieve balance in providing services and facilities to meet demand in an efficient and cost effective manner.

Pressure on public safety organizations can be particularly challenging because of the time and resources necessary to expand personnel and equipment to meet growing demand. There is generally support for public safety spending; however, without proper planning, costs can quickly become a burden for city government. A key element in the update will be to identify opportunities to expand necessary services while balancing budget considerations.

Urban Infrastructure / Technology Services
Infrastructure is the foundation for community and economic development. Having an adequate transportation network and utilities is key to sustained vitality. Telecommunication and technology infrastructure is a vital tool for supporting and recruiting new businesses. This plan will identify needed improvements to infrastructure to ensure Horseshoe Bay is positioned for success. The Future Land Use Plan will be an important tool in identifying where new infrastructure investment is needed. Where and how the city expands its infrastructure is a

driver of where development will occur. By investing in desired growth areas, the city can direct growth to those places most suitable for development and that serve larger community goals.

Technology investment will be important to support economic development. We will develop a strategy to ensure Horseshoe Bay has the capacity to meet resident and business needs for technology and can support expected growth.

Image and Identity
Horseshoe Bay is fortunate to have a unique identity and strong brand as a community. This identity is connected to its resorts and second homes, and it is considered a destination. This identity is an important part of the success of Horseshoe Bay and its continued economic vitality. It will be important to protect this identity and the image of Horseshoe Bay as it grows. The Chamber of Commerce, resort operators, and others are actively engaged in promoting Horseshoe Bay as a destination, and we will work closely with them to support those efforts. The plan will also provide goals and objectives that will protect and enhance Horseshoe Bay's image and identity and ensure it remains a valued destination for the long term.

Environmental Analysis
One of Horseshoe Bay's strongest assets is the natural environment. Its location on Lake LBJ and the Hill Country landscape enhance its desirability as a resort destination and provide unique amenities for residents and visitors. The plan will incorporate strategies to protect this unique environment and ensure future development does not degrade quality of life and place for Horseshoe Bay residents.

Recommendations for ordinances and regulations will be incorporated into the plan to protect environmental quality for current and future residents, promoting development that meets community values and expectations.
Implementation
The implementation guide for this plan will include a detailed list of goals, objectives and specific action steps to accomplish plan goals. These actions steps will include timelines, estimated funding, stakeholders to consider, and responsible parties. This will ensure that anyone who picks up the plan can quickly gain an understanding of what needs to happen to make the plan a reality. It will build on the momentum the city has developed through its successful work on the existing Comprehensive Plan to ensure continued success in building community vitality and economic growth in the future.

Project Schedule

Below is a general timeline

Month 1
Existing Data Review

Month 2
Community Workshop
Land Use Workshop
Draft Development

Month 3
Final Plan Development

Month 4
Plan Adoption

Project Budget

Project Fee:	$27,500
Expenses:	
Travel and Related	$950
Office and Mailing	$250
Printing	$500
Total (not to exceed)	**$29,200**

Project Deliverables

1 Community Workshop
Future Land Use Workshop
Comprehensive Plan
Includes all elements identified in Project Inquiry

Payment Schedule

Retainer Fee 20%	$5,500 (at time of contract signing)
Second Fee 30%	$8,250 (upon delivery of draft)
Final Fee 50%	$13,750 (upon delivery of final plan)

Expenses will be submitted with final fee invoice

Payment due within 30 days of invoice

Chris Holtkamp, AICP Holtkamp Planning	City of Horseshoe Bay	Date

Experience and Projects

Resumes for the team are included at the end of this document

Vision Bay City 2040 City of Bay City, TX
(http://visionbaycity2040.com/)

Bay City is a town of approximately 18,000 located in Wharton County, near Matagorda Bay. Bay City has experienced population decline over the last 20 years; however, there has been significant new economic investment in the region and is expected that this will lead to renewed growth in the community.

Bay City needed to develop a vision for the community to provide a framework for decision making and spur action. The City is combating negative perceptions and lack of engagement from many citizens and needed to regain citizen support and participation.

Working with Opportunity Strategies and Sarah T. Page Consulting, we developed a proactive approach that included significant public outreach and multiple avenues of engagement. Our process included interviews, focus groups, Town Hall meetings, as well as a community survey that received approximately 1,000 responses. In addition, we utilized social media to provide an additional avenue of input for residents.

Our process resulted in a plan that reflects the priorities of Bay City residents. The goals are based on the information we gathered from residents, not a boiler plate plan that doesn't fit local needs.

We developed a detailed Implementation Guide that identifies each Goal, specific action steps, timelines, responsible parties, as well as estimated costs and funding sources. The Implementation Guide is designed to provide all the information needed for the community to take action.

Even before the Plan was adopted, the City had begun taking action to address issues that were being identified. This includes issuing $4 million in certificates of obligation to address road maintenance issues, and beginning an in depth review of the City's development process to ensure the process is efficient and fair.

Too often, cities think developing the plan is the hard part, without realizing that the work really begins once the plan is adopted. Bay City embraced this reality and upon adoption of the plan set a special workshop specifically to begin the implementation process.

Contact: William Cornman, City Council Member, City of Bay City
1901 Fifth Street
Bay City, TX 77414
979-323-1626
wgcornman@sbcglobal.net

City of Fredericksburg Comprehensive Plan Update
Fredericksburg, TX is the county seat of Gillespie County, located in the Texas Hill Country. With a population of approximately 10,500, Fredericksburg has seen significant growth as it has become a significant tourist destination. This transition has impacted the community character and economy of Fredericksburg.

In partnership with Design Workshop and River City Engineering, we undertook an update to their 2006 Comprehensive Plan, focusing on identifying Gateways for the development of design standards, and expanding the Hike and Bike trail system throughout the downtown area.

To develop the Gateway design standards, we conducted a windshield survey of major transportation corridors to inventory existing land uses, what, if any design patterns existed, and opportunities to develop entry markers and new projects. For the trail system, we identified existing networks and opportunities to make connections to community destinations.

There was also extensive public engagement to build citizen support and interest in the project. The result was a plan that identified new design standards for the Gateways that complemented existing development, and a plan for additional hike and bike facilities to connect destinations across Fredericksburg allowing residents and visitors more efficient access.

Contact: Claire Hempel, Principal, Design Workshop
800 Brazos Street
Suite 490
Austin, TX 78701
chempel@designworkshop.com

City of Dripping Springs, TX Comprehensive Plan
(http://www.cityofdrippingsprings.com/documents/DS%20Plan%20Draft%20092310.pdf)
Dripping Springs is a small community on the western edge of the rapidly growing Austin metropolitan area. This growth is beginning to have an impact on the community and residents are concerned with protecting the quality of life and rural character of their community. As the plan developed it became clear that a standard approach was not appropriate for Dripping Springs. In response, the plan evolved into a Values Based Plan utilizing common values identified during the public input process. The plan is organized into chapters based on the community values rather than a traditional plan using topical chapters.

Contact: Ginger Faught, Assistant City Administrator
511 Mercer ST
Dripping Springs, TX 78620
(512) 858-4725
gfaught@cityofdrippingsprings.com

Resume

Chris Holtkamp, AICP

SIGNIFICANT PROJECTS •

Windsor Mill Redevelopment Feasibility Study (Windsor, CO)
Bay City Comprehensive Plan (Bay City, TX)
Fredericksburg Comprehensive Plan Update (Fredericksburg, TX)
Dripping Springs Comprehensive Plan and Update (Dripping Springs, TX)
Port Lavaca Demographic and Economic Profile and Future Land Use Plan (Port Lavaca, TX)
Housing Assessment for Venango County (Venango County, PA)
Burnet County Strategic Plan
Land Development Code (City of Jarrell, TX)
Growth Projection and GIS Mapping (Hill Country Alliance, TX)
Envision Brenham Comprehensive Plan (City of Brenham, TX)
Development Regulations Update (City of Bastrop, TX)
Tourism Assessment and Strategic Plan (Burnet County, TX)
Zoning Ordinance (City of Palacios, TX)

EXPERIENCE

Mr. Holtkamp began his career working with Geographic Information Systems (GIS) at the City of Loveland, Colorado. In 1999 he returned to Austin as a GIS Analyst with LCRA, then transferred to the Community and Economic Development department and began work in community planning.

Since 2001 Mr. Holtkamp has led the development of comprehensive plans for cities throughout Central Texas. These plans address land use, economic development, housing, downtown revitalization, historic preservation, and community development. The plans are based on a thorough community input process to ensure they reflect the priorities and concerns of the citizens.

Since leaving LCRA, his practice has expanded outside of Texas. He has participated in housing analyses for communities in Virginia, New York, and Pennsylvania. He recently completed a project in Windsor, Colorado planning the redevelopment of an historic mill that will serve as a mixed use destination for the town.

In addition to his planning experience, Mr. Holtkamp has been involved with many economic development projects including Target Industry Analyses, business recruitment training, tourism assessments, and strategic planning. These projects provide communities with the information they need to develop sustainable local economies.

EDUCATION

Master of Arts in Geography, University of Denver, 1997
Bachelor of Arts, Geography, University of Texas at Austin, 1995

AFFILIATIONS

American Institute of Certified Planners (AICP Member)

Texas Chapter of the American Planning Association (Immediate Past Director)

Item # 16

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Discuss, Consider and Take Action Regarding the Preliminary Plat of Gynergy Villas At Horseshoe Bay, a 63 Lot R-4 Townhouse Subdivision, With Two New Streets, a Clubhouse, a Swimming Pool, a Water Feature and Several Common Areas, Including a Common Area For a 40,100 Cubic Foot Water Quality Pond on a 10.95 Acre Tract (On The Northwest Side of Golden Nugget, Southwest of The First Lot on The Northwest Corner of Golden Nugget and Broken Hills, and across from Westgate Loop And Westgate Subdivision)

This preliminary plat is for a 63 villa townhouse lot subdivision in Zone 3 Horseshoe Bay West zoned R-4 Multi-Family Residential. It is located on the northwest side of Golden Nugget, southwest of the first lot on the northwest corner of Golden Nugget and Broken Hills, and across from Westgate Loop and Westgate Subdivision.

Several issues were brought up by neighborhood residents at the January 13 Planning and Zoning Commission meeting and again at the February 2 Planning and Zoning Commission meeting, including drainage issues, too high density not a compatible project for the area where it is located, loss of enjoyment and privacy for existing residents, and other similar issues. The developer attended the second meeting and also held his own meeting with surrounding property owners prior to that meeting. The property owner was also in attendance at the second P&Z meeting. The developer, owner and their engineering representatives presented additional information to the Commission and responded to public and Commissioner questions and comments.

Most of the items that needed to be addressed for approval of the preliminary plat from the first P&Z meeting have been addressed. The following items need to be addressed before final approval of the preliminary plat:

1. Should the Resort Declarant Signature Block, Ron Mitchell's Signature Block and a Notary Signature Block be added?
2. Why are there 9' setbacks on some lots along the private streets and 5' on other lots? Will there still be sufficient space for a driveway parking space not in the setbacks?
3. Change Lenght to Length in all of the Tables.

Future requirements for approval of the final plat include, but are not limited to:

1. **Final plat approval will require detailed drainage plans that meet the water quality requirements of LCRA and that do not create additional drainage flow onto any adjacent property beyond that which already does from natural drainage, as well as an LCRA Development Permit.**
2. **Add and label fire hydrants.**
3. **Will brick pavers support the load of a fire truck?**
4. **Are the radii for the hammerhead sufficient for a fire truck?**
5. **Where will post office boxes be located?**
6. **Will the project be gated? If so, a Knox Switch will need to be provided.**
7. **The streets will need to be asphalt with standup curb and gutters to direct stormwater to the pond for treatment, and the HOA will be responsible for all street repairs due to any utility work.**
8. **Add several more Common Area notations on the plat drawing: at the entrance, where the pool and clubhouse will be and where the water feature will be for clarification on the final plat.**
9. **A Utilities Service Agreement will be required.**

The surveyor has been made aware of these items.

A copy of an aerial photograph, a Zoning Map, the revised preliminary plat, and a copy of the second Drainage Exhibit provided are attached. Original copies of the preliminary plat and all supporting information for this application are available for review in Development Services.

During the public meeting comment period prior to discussion of this item at the February 2 Planning and Zoning Commission meeting, the same objections to the plat that were raised by area residents at the January 13 meeting were discussed, including concern with drainage and density.

Staff is aware of objections to this Preliminary Plat, on the basis of:

1. **Drainage issues which have been preliminarily addressed in the attached Drainage Exhibit, but which will need to meet all LCRA requirements for water quality as a condition for final plat approval; and**
2. **Density, which is not able to be addressed because no zoning change is required, and the density of the proposed development is allowed in the R-4 Zoning classification by right.**

Ordinance changes can be made to address the density concerns for future R-4 and R-6 zoned multi-family projects, but would not apply to this project because this application pre-dates any approved amendments.

None of these objections are a basis for denial of the preliminary or final plat due to the fact that the plat complies with all applicable State law and City ordinance requirements. The preliminary plat meets all Subdivision Ordinance requirements, and accordingly, the preliminary plat must be approved since no variances were requested.

As of the time of the preparation of this report, the developer is preparing a revised preliminary plat to address the drainage issues that includes changes to the plat recommended for approval by the Planning and Zoning Commission, none of which increase the number of units in the project. The revised plat was not ready by the time this report was prepared, but staff has been told that it will not include any change to the total number of lots or total units, although some of the tri-plexes will be changed to duplexes, and the street and lot layout will change.

The Planning and Zoning Commission by a vote of 4 to 1 recommended approval of the originally submitted preliminary plat with the 3 items noted above at its meeting on February 2.

Council's options regarding the Gynergy preliminary plat are:

1. **Approve the originally submitted preliminary plat and require the owner and developer to submit the revised preliminary plat to the Planning and Zoning Commission for their review and recommendation to the Council, which if approved, would replace the original plat.**
2. **Deny the plat that the Commission recommended for approval and require the owner and developer to submit the revised preliminary plat to the Planning and Zoning Commission for their review and recommendation to the Council, which if approved, would replace the original plat.**
3. **Delay a vote on the revised preliminary plat until a recommendation on it is received from the Planning and Zoning Commission.**
4. **Approve the revised preliminary plat even though staff has not reviewed it and the Planning and Zoning Commission has not reviewed or taken action on it. The revised preliminary plat would then become the basis for the final plat for the project, whicb the Planning and Zoning Commission would review and take action on and which would come back to the Council for final plat approval;**

Staff does not have a recommendation at this time, hecause the revised preliminary plat has not been submitted or reviewed. Any approval of the Planning and Zoning Commission's recommended preliminary plat should include the 3 items noted above.

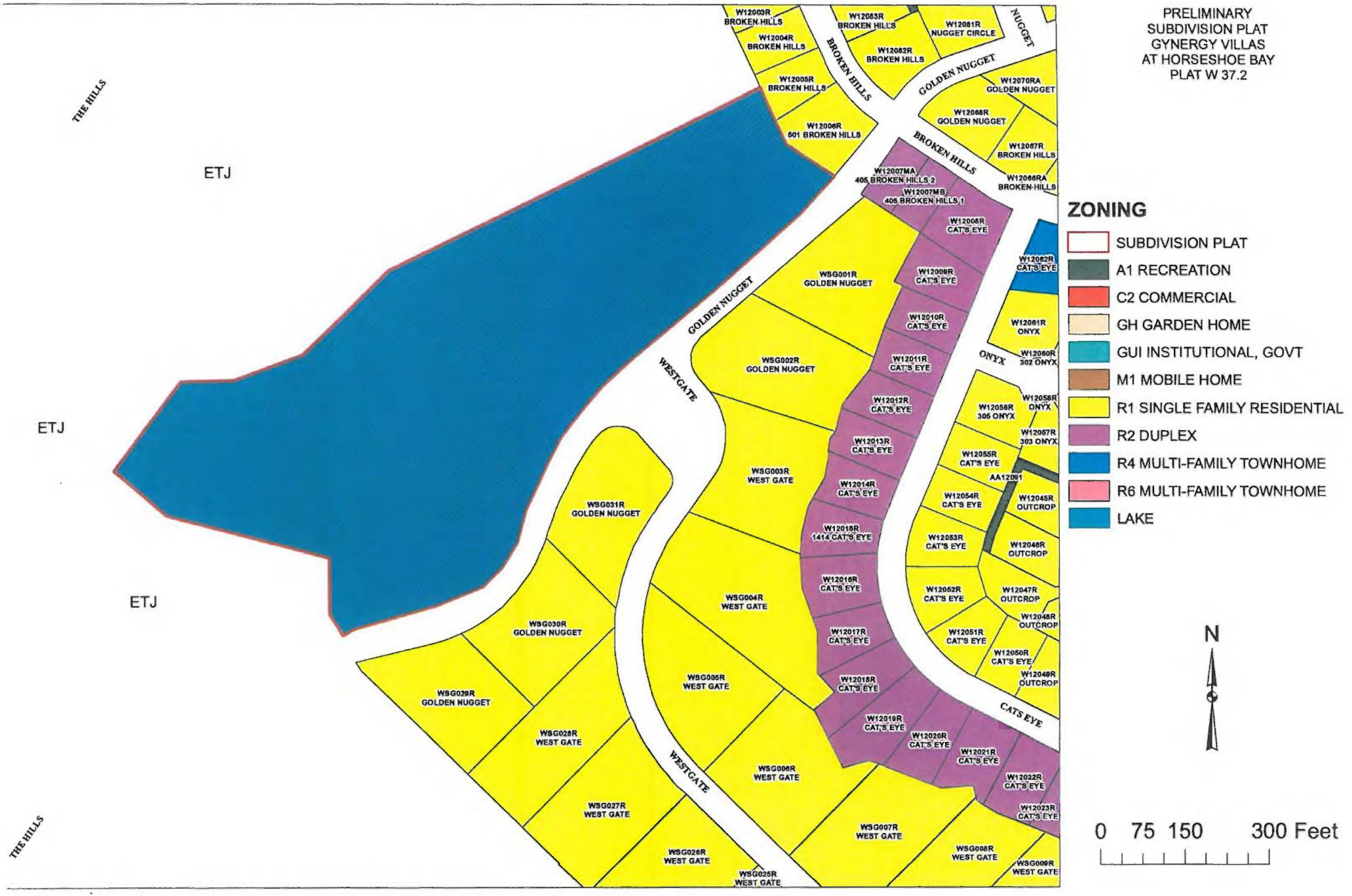
Enclosures: **Aerial Photograph**
Zoning Map
Preliminary Plat
Drainage Exhibit

PRELIMINARY
SUBDIVISION PLAT
GYNERGY VILLAS
AT HORSESHOE BAY
PLAT W 37.2

N

0 75 150 300 Feet

PRELIMINARY
SUBDIVISION PLAT
GYNERGY VILLAS
AT HORSESHOE BAY
PLAT W 37.2



STATE OF TEXAS:
COUNTY OF BURNET:

KNOW ALL MEN BY THESE PRESENTS: THAT LAKE LYNDON B. JOHNSON IMPROVEMENT CORPORATION BEING THE OWNER OF 10.95 ACRES PORTION OF 84.6143 ACRES AS SHOWN ON HORSESHOE BAY WEST, PLAT NO. W37.1, TRACT "VV" RECORDED IN VOLUME 8, PAGE 96 OF THE LLANO COUNTY PLAT RECORDS CONVEYED IN VOLUME, 222, PAGE 292 OF THE DEED RECORDS OF LLANO COUNTY, TEXAS DO HEREBY REPLAT SAME TO BE KNOWN AS "HORSESHOE BAY WEST PLAT NO. W37.2, GYNERGY VILLAS AT HORSESHOE BAY 10.95 ACRES OUT OF THE LEVI MERCER SURVEY NO. 2, ABSTRACT NO. 505 LLANO COUNTY, TEXAS" BEING A SUBDIVISION OF THE NORTH 10.95 ACRES OF TRACT "VV" AS SHOWN ON THE PLAT OF HORSESHOE BAY WEST PLAT NO. W37.1 RECORDED IN VOLUME 8, PAGE 96, PLAT RECORDS OF LLANO COUNTY, TEXAS, IN ACCORDANCE WITH THE PLAT SHOWN HEREON, SUBJECT TO ANY AND ALL EASEMENTS OR RESTRICTIONS HERETOFORE GRANTED AND DO HEREBY DEDICATE TO ALL PUBLIC UTILITY PROVIDERS THE USE OF THE EASEMENTS SHOWN HEREON.

WITNESS MY HAND THIS _____ DAY OF _____, 2016.

_____
SAM J. TARBET, PRESIDENT
P.O. BOX 7752
HORSESHOE BAY, TX. 78657
(830) 598-2553

STATE OF TEXAS:
COUNTY OF BURNET:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE THE UNDERSIGNED AUTHORITY, ON THIS DAY PERSONALLY APPEARED SAM J. TARBET, KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE EXECUTED THE SAME FOR THE PURPOSES AND CONSIDERATIONS THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2016.

_____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

THIS PLAT WAS FILED UNDER AND PURSUANT TO THAT CERTAIN DECLARATION DATED JULY 5, 1971, RECORDED IN VOLUME 177 PAGES 279 ET. SEQ. OF THE DEED RECORDS OF LLANO COUNTY, TEXAS, AND RECORDED IN VOLUME 189 PAGES 637 ET. SEQ. OF THE DEED RECORDS OF BURNET COUNTY, TEXAS, AND THOSE CERTAIN SUPPLEMENTAL AND AMENDED DECLARATION OF RESERVATIONS RECORDED RESPECTIVELY IN VOLUME 180 PAGES 725 ET. SEQ. VOLUME 194 PAGES 422 ET. SEQ., VOLUME 207 PAGES 50 ET. SEQ., VOLUME 399 PAGES 272 ET. SEQ., VOLUME 399 PAGES 278 ET. SEQ., AND VOLUME 401 PAGES 249 ET. SEQ. OF THE OFFICIAL PUBLIC RECORDS OF REAL PROPERTY OF LLANO COUNTY, TEXAS, AND RECORDED RESPECTIVELY IN VOLUME 193 PAGES 843 ET. SEQ., VOLUME 210 PAGES 240 ET. SEQ., VOLUME 223 PAGES 771 ET. SEQ., AND VOLUME 508 PAGES 825 ET. SEQ., OF THE REAL PROPERTY RECORDS OF BURNET COUNTY, TEXAS, AND ALL LAND INCLUDED AND COVERED BY THIS PLAT IS HEREBY COMMITTED TO THE DECLARATION AND ALL AMENDMENTS THEREON, WHICH IS INCORPORATED HEREIN AND MADE A PART HEREOF FOR ALL PURPOSES.

STATE OF TEXAS:
COUNTY OF LLANO:

KNOW ALL MEN BY THESE PRESENTS: THAT LAKE LYNDON B. JOHNSON IMPROVEMENT CORPORATION, A CORPORATION ORIGINATING AND EXISTING UNDER THE LAWS OF THE STATE OF TEXAS ACTING HEREIN BY AND THROUGH IT'S DULY AUTHORIZED PRESIDENT, SAM J. TARBET AND HORSESHOE BAY RESORT, LTD, DECLARANT, ACTING HEREIN BY AND THROUGH IT'S DULY AUTHORIZED VICE CHAIRMAN/PRESIDENT, RON LYNN MITCHELL, DO HEREBY JOIN WITH RUSTY WAYNE DRAKE AND CARON LEE DRAKE IN THE DEDICATION OF THE ATTACHED PLAT OF "HORSESHOE BAY WEST PLAT NO. W37.2, GYNERGY VILLAS AT HORSESHOE BAY 10.95 ACRES OUT OF THE LEVI MERCER SURVEY NO. 2, ABSTRACT NO. 505 LLANO COUNTY, TEXAS" BEING A SUBDIVISION OF THE NORTH 10.95 ACRES OF TRACT "VV" AS SHOWN ON THE PLAT OF HORSESHOE BAY WEST PLAT NO. W37.1 RECORDED IN VOLUME 8, PAGE 96, PLAT RECORDS OF LLANO COUNTY, TEXA , AS THE OFFICIAL PLAT OF SAME.

IN WITNESS WHEREOF, LAKE LYNDON B. JOHNSON IMPROVEMENT CORPORATION HAS CAUSED THE PRESENTS TO BE SIGNED BY SAM J. TARBET, ITS SAID PRESIDENT AND HORSESHOE BAY RESORT, LTD. HAS CAUSED THE PRESENTS TO BE SIGNED BY RON LYNN MITCHELL, ITS SAID VICE CHAIRMAN/PRESIDENT ON THIS _____DAY OF _____ 2016.

LAKE LYNDON B. JOHNSON IMPROVEMENT CORPORATION

_____
SAM J. TARBET, PRESIDENT

HORSESHOE BAY RESORT, LTD.

_____
DECLARANT BY: RON LYNN MITCHELL
VICE CHAIRMAN/PRESIDENT

STATE OF TEXAS:
COUNTY OF LLANO:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED SAM J. TARBET KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THE SAME WAS FOR THE ACT OF SAID CORPORATION AND THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2016.

_____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
COUNTY OF LLANO:

BEFORE ME, IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED RON LYNN MITCHELL KNOWN TO ME TO BE THE PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THAT THE SAME WAS FOR THE ACT OF SAID CORPORATION AND THAT HE EXECUTED THE SAME FOR THE PURPOSE AND CONSIDERATION THEREIN EXPRESSED AND IN THE CAPACITY THEREIN STATED.

GIVEN UNDER MY HAND AND SEAL OF OFFICE THIS _____ DAY OF _____, 2016.

_____
NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS

STATE OF TEXAS:
COUNTY OF LLANO:

THIS PLAT HAS BEEN SUBMITTED TO AND CONSIDERED BY THE DEVELOPMENT SERVICES DEPARTMENT OF THE CITY OF HORSESHOE BAY, TEXAS ON THE _____ DAY OF _____, 2016 AND IS HEREBY RECOMMENDED TO THE CITY COUNCIL FOR ITS CONSIDERATION FOR APPROVAL.

BY: _____ DATE: _____
ERIC W. WINTER, DEVELOPMENT SERVICES MANAGER

STATE OF TEXAS:
COUNTY OF LLANO:

THIS PLAT HAS BEEN SUBMITTED TO THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS AT ITS MEETING ON THE _____DAY OF _____, 2016, AND IS DULY CONSIDERED AND FOUND TO COMPLY WITH THE LAWS AND STATUTES OF THE STATE OF TEXAS AND CHAPTER 10 SUBDIVISION REGULATIONS AND THE CODE OF ORDINANCES OF THE CITY OF HORSESHOE BAY, TEXAS.

BY: _____
STEPHEN T. JORDAN MAYOR, CITY OF HORSESHOE BAY, TEXAS

ATTEST:

_____
TERESA L. MOORE, CITY SECRETARY

STATE OF TEXAS:
COUNTY OF BURNET:

KNOW ALL MEN BY THESE PRESENTS: THAT I, THE UNDERSIGNED, A REGISTERED PROFESSIONAL LAND SURVEYOR IN THE STATE OF TEXAS, HEREBY CERTIFY THAT THIS PLAT COMPLIES WITH THE SURVEY REQUIREMENTS OF THE CITY OF HORSESHOE BAY, TEXAS SUBDIVISION REGULATIONS AND FURTHER CERTIFY THAT THIS PLAT IS TRUE AND CORRECTLY MADE AND IS PREPARED FROM AN ACTUAL SURVEY OF THE PROPERTY MADE UNDER MY SUPERVISION ON THE GROUND AND THAT THE CORNER MONUMENTS WERE PROPERLY PLACED UNDER MY SUPERVISION.

_____ _____
DONALD SHERMAN DATE
REGISTERED PROFESSIONAL LAND SURVEYOR NO. 1877

DEVELOPMENT PERMIT PLAT NOTE:

ALL PROPERTY HEREIN IS SUBJECT TO THE LOWER COLORADO RIVER AUTHORITY'S HIGHLAND LAKES WATERSHED ORDINANCE. WRITTEN NOTIFICATION AND /OR PERMITS ARE REQUIRED PRIOR TO COMMENCING ANY DEVELOPMENT ACTIVITIES ON ANY PORTION OF THE TRACT SHOWN HEREON. CONTACT LCRA WATERSHED MANAGEMENT AT 1-800-776-5272, EXTENSION 2324 FOR MORE INFORMATION.

NOTES:

1.) THE BASIS OF BEARINGS OF THIS SUBDIVISION IS THE TEXAS LAMBERT GRID, CENTRAL ZONE, NAD 83.

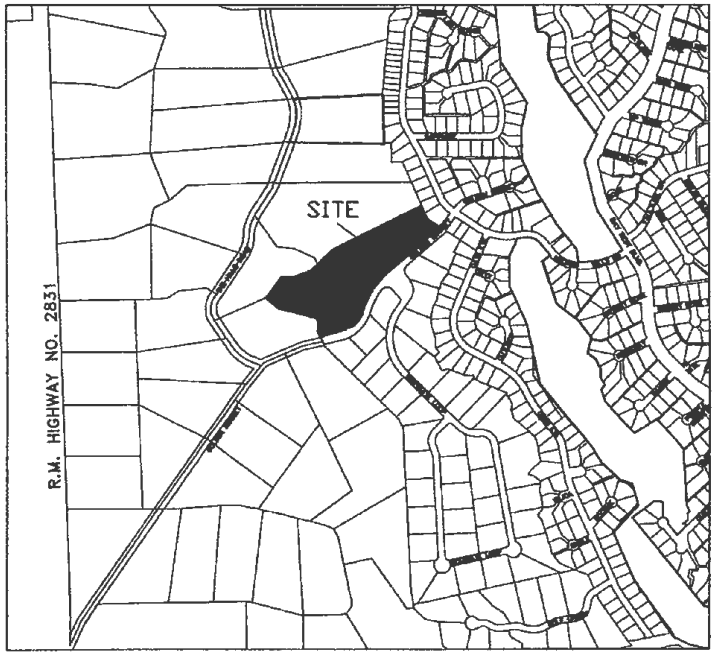
2.) EACH LOT SHALL BE SERVED BY A CENTRAL WATER AND SEWER SYSTEM CONTROLLED BY THE CITY OF HORSESHOE BAY, TEXAS

3.) ALL PROPERTY SHOWN HEREON IS WITHIN ZONE "X" DETERMINED TO BE OUTSIDE OF A 0.2% ANNUAL CHANCE FLOOD AS RECORDED IN LLANO COUNTY CITY OF HORSESHOE BAY "FIRM" MAP NO. 48299C 0525C DATED MAY 2, 2012.

4.) THE OWNER(S) WILL BE RESPONSIBLE FOR THE RELOCATION OF THE WATER/SEWER SERVICE AND/OR HOLD THE CITY OF HORSESHOE BAY, TEXAS HARMELESS FOR ANY MAINTENANCE OF SAME.

5.) THIS PLAT HEREBY DELETES AND TAKES THE PLACE OF TRACT "VV" OF HORSESHOE BAY WEST, PLAT NO. W37.1 RECORDED IN VOLUME 8 PAGE 96 OF THE LLANO COUNTY PLAT RECORDS.

6.) ALL WATER AND WASTEWATER SERVICES ARE UNDER A UTILITIES SERVICE AGREEMENT WITH THE CITY OF HORSESHOE BAY.



VICINITY MAP

NOVEMBER 17, 2015

PRELIMINARY PLAT OF THE NORTH 10.95 ACRES OF TRACT "VV", HORSESHOE BAY WEST PLAT NO. W37.1, RECORDED IN VOLUME 8, PAGE 96 OF THE PLAT RECORDS OF LLANO COUNTY, TEXAS

TO BE KNOWN AS HORSESHOE BAY WEST, PLAT NO. W37.2 GYNERGY VILLAS AT HORSESHOE BAY 10.95 ACRES OUT OF THE LEVI MERCER SURVEY NO. 2, ABSTRACT NO. 505 LLANO COUNTY, TEXAS SHEET 1 OF 4

STATE OF TEXAS:
COUNTY OF LLANO:

I, MARCI HADELER, COUNTY CLERK OF COUNTY COURT OF SAID COUNTY, DO HEREBY CERTIFY THAT THE FOREGOING INSTRUMENT WITH ITS CERTIFICATE OF AUTHENTICATION WAS FILED FOR RECORD ON THIS THIS_____DAY OF_____, 2016, AT_____O'CLOCK _.M. AND WAS DULY RECORDED THIS_____DAY OF_____, 2016, AT _____O'CLOCK _.M. IN VOLUME_____PAGE_____ OF THE LLANO COUNTY PLAT RECORDS.

WITNESS MY HAND THIS _____DAY OF _____, 2016.

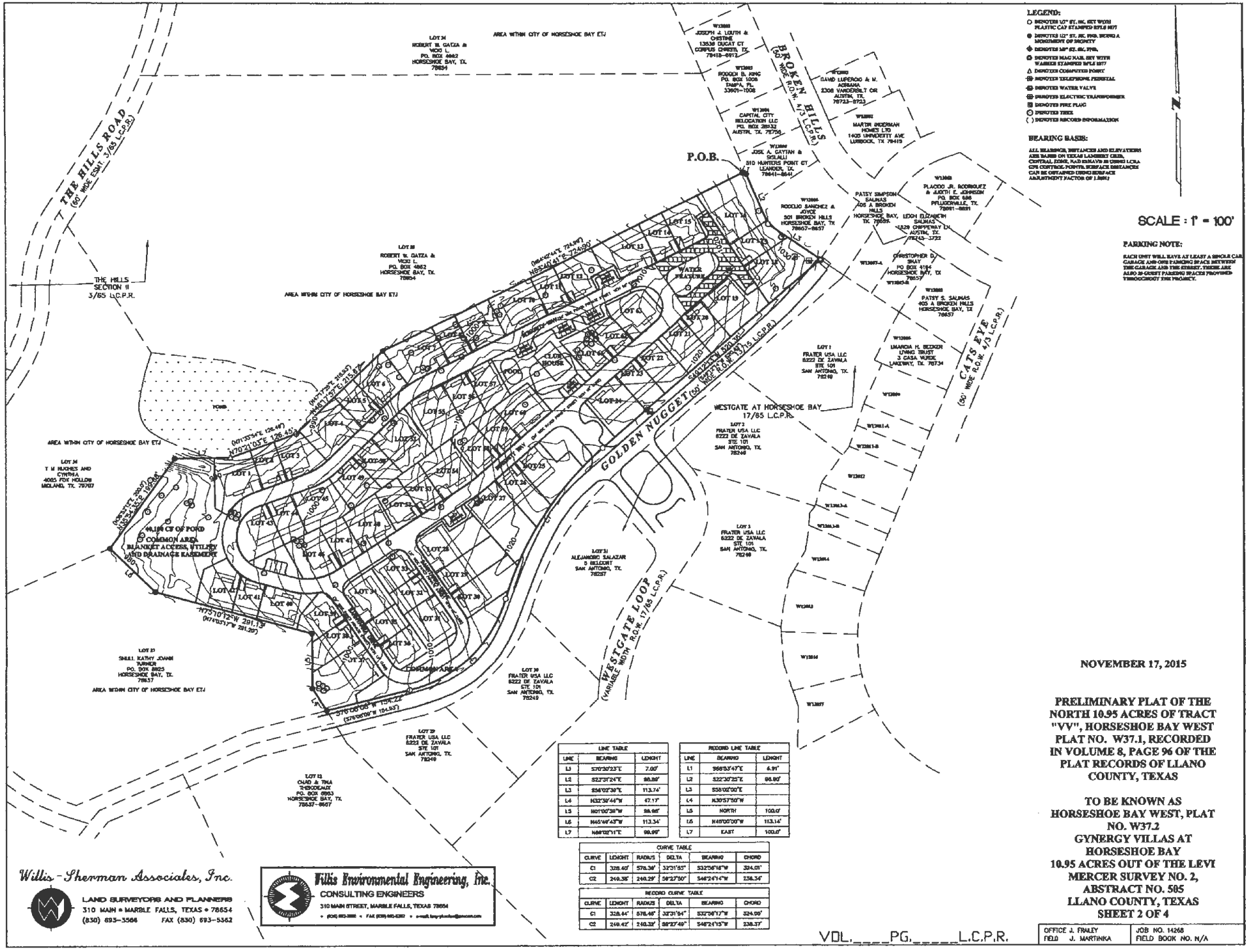
_____
MARCI HADELER, COUNTY CLERK, LLANO COUNTY, TEXAS

Willis - Sherman Associates, Inc.
LAND SURVEYORS AND PLANNERS
310 MAIN • MARBLE FALLS, TEXAS • 78654
(830) 693-3586 FAX (830) 693-5382

DEVELOPER/OWNER
LAKE LYNDON B. JOHNSON
IMPROVEMENT CORPORATION
P.O. BOX 7752
HORSESHOE BAY, TX. 78657
(830) 598-2553

VOL.____PG._____L.C.P.R.

OFFICE O.WILLIS	JOB NO. 14268
FIELD J.MARTINKA	FIELD BOOK NO. N/A

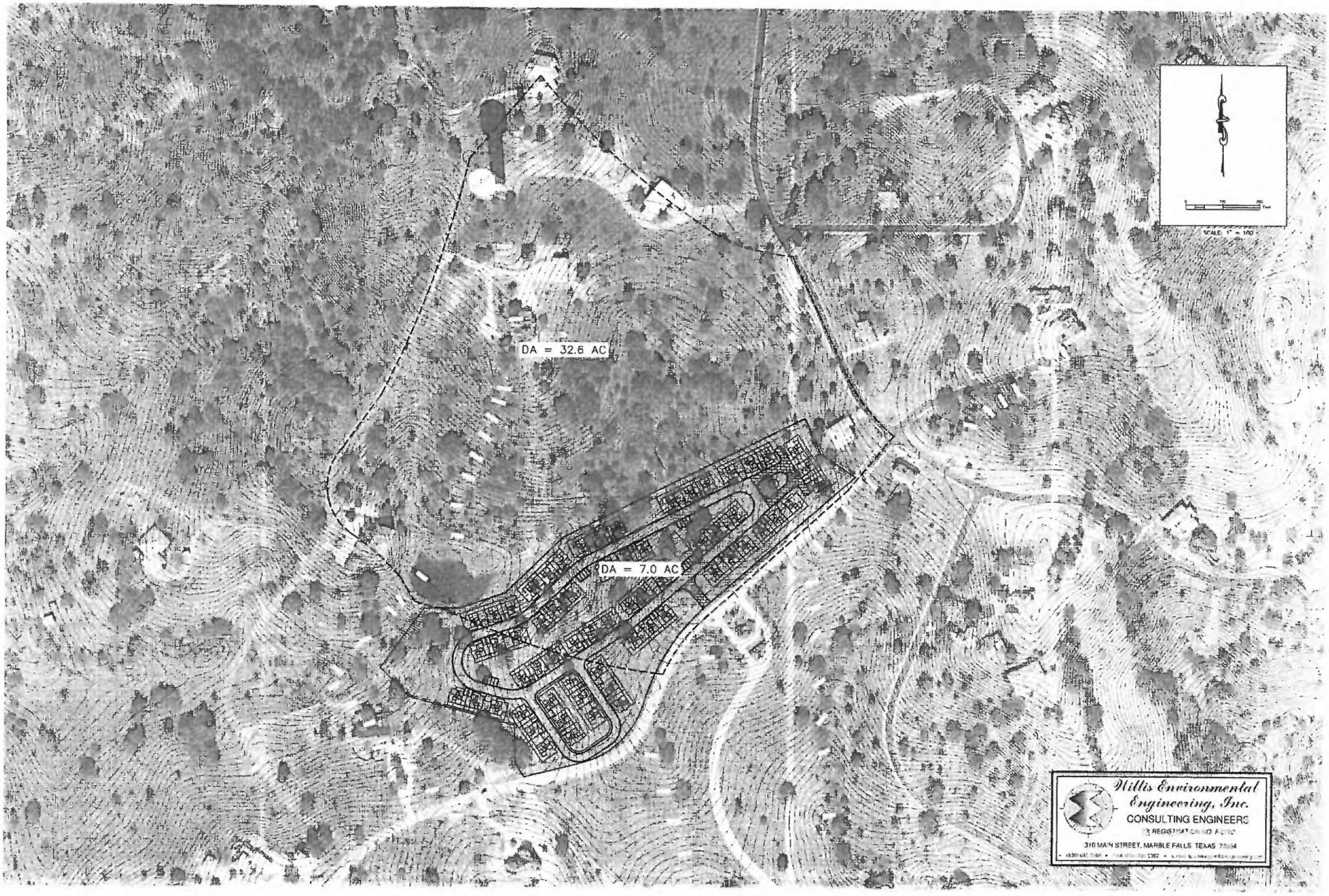


LINE TABLE		
LINE	BEARING	LENGHT
L1	S70°30'23"E	7.00'
L2	S22°31'24"E	98.89'
L3	S54°02'39"E	113.74'
L4	N32°38'44"W	47.17'
L5	N01°00'38"W	88.98'
L6	N45°48'43"W	113.34'
L7	N69°02'11"E	98.99'

RECORD LINE TABLE		
LINE	BEARING	LENGHT
L1	S68°53'47"E	6.91'
L2	S22°30'23"E	98.90'
L3	S53°02'00"E	
L4	N30°57'50"W	
L5	NORTH	100.0'
L6	N45°00'00"W	113.14'
L7	EAST	100.0'

CURVE TABLE					
CURVE	LENGHT	RADIUS	DELTA	BEARING	CHORD
C1	328.40'	578.38'	32°31'55"	S32°56'18"W	324.01'
C2	249.38'	248.29'	58°27'50"	S48°24'14"W	238.34'

RECORD CURVE TABLE					
CURVE	LENGHT	RADIUS	DELTA	BEARING	CHORD
C1	328.44'	578.46'	32°31'54"	S32°56'17"W	324.05'
C2	249.42'	248.33'	58°27'49"	S48°24'15"W	238.37'


DA = 32.6 AC
DA = 7.0 AC
SCALE: 1" = 100'
Willis Environmental
Engineering, Inc.
CONSULTING ENGINEERS
310 MAIN STREET, MARBLE FALLS TEXAS

Item # 17

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric Winter, Development Services Director

RE: Discuss, Consider and Take Action Regarding Denial of Variance and Removal of Sign at The Bible Church of the Lakes Located at 24101 E. Hwy. 71 in the City's ETJ

At the January 19 City Council meeting, the request for a Variance from the maximum size requirement to allow continuation of the use of this sign was denied. The Church has not removed the sign. The City's Sign Ordinance (Sec. 3.06.004 Enforcement) states that the City can use any of the following enforcement mechanisms to obtain compliance: civil and criminal penalties; criminal prosecution; civil remedies, or other enforcement.

Enclosures: None

Item # 18

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric Winter, Development Services Director

RE: Discuss, Consider and Take Action on Amendment to Chapter 10 Subdivision Regulations to Delete Article 10.02 Plat Approval

It was brought to staff's attention that Article 10.02 of Chapter 10 Subdivision Regulations conflicts with the regulations found in Article 10.03 Subdivision Ordinance, and has caused some confusion in administration of the those regulations. Article 10.02 was adopted as the City's first Subdivision Ordinance by Ordinance No. 05-12-20 on December 20, 2005. The City's current Subdivision Ordinance, Article 10.03, was subsequently adopted by Ordinance No. 07-09-18F. However, when this Ordinance was adopted, the Ordinance it replaced was not deleted, and thus was included in the codification of our Ordinances. Article 10.02 Plat Approval needs to be deleted.

Staff is not aware of any objections to this amendment and recommends approval.

Enclosures: Subdivision Ordinance Amendment

CITY OF HORSESHOE BAY

ORDINANCE NO. _____

AMENDMENT TO CHAPTER 10 SUBDIVISION REGULATIONS DELETING ARTICLE 10.02 PLAT APPROVAL

AN ORDINANCE OF THE CITY OF HORSESHOE BAY AMENDING CHAPTER 10 SUBDIVISION REGULATIONS TO DELETE, ARTICLE 10.02 PLAT APPROVAL; AND PROVIDING FOR REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council adopted Ordinance No. 05-12-20, the City's first Subdivision Ordinance with separate Divisions for property in both Llano and Burnet Counties; and

WHEREAS, City Council subsequently adopted Ordinance No. 07-09-18F, Article 10.03 Subdivision Ordinance which provided a single set of detailed subdivision regulations for property in both Llano and Burnet Counties; and

WHEREAS, the City Council has determined that leaving Article 10.2 Plat Approval in Chapter 10 Subdivision Regulations is confusing and can be misleading about which regulations currently apply, and is therefore unnecessary; and

WHEREAS, the City Council, in the exercise of its legislative discretion and after discussion of this issue, has concluded that Article 10.02 Plat Approval of the Code of Ordinances of the City of Horseshoe Bay should be deleted in its entirety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. AMENDMENT TO CHAPTER 10 SUBDIVISION REGULATIONS DELETING ARTICLE 10.02 PLAT APPROVAL

a. Article 10.02 Plat Approval is hereby deleted in its entirety.

III. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

IV. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance, and as to this end the provisions of this Ordinance are declared to be severable.

V. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

ADOPTED AND APPROVED on this 16th day of February, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

Item #19

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric Winter, Development Services Director

RE: Public Hearing, Discuss, Consider and Take Action Regarding Approval of the Preliminary and Final Plat of a Replat of Lot Nos. 3-A. 4-A, 44-A, 46-A and 83-A, Horseshoe Bay Applehead Island, Plat No. 21.1 into 4 Lots to Increase the Width of Access on Lake LBJ for each new lot (Lots are Adjacent to and to the West of 5 Applehead Island Drive and South and East of 68 Applehead Island Drive)

This replat is located on the west side of the first two intersections after the entrance into Applehead Island, and includes the four lots in the northwest corner of the first intersection, and the second lot west of the second intersection and on the south side of the street. The purpose of the replat is to eliminate one of the 5 lots, and to provide additional water access to each of the remaining four lots. The plat that this one is replacing was somewhat controversial when it was submitted, as the owner wanted the purchasers of the 5 lots to dredge out the land between their lots and the existing cove and put in a retaining wall in order to provide water access to all five lots and allow the new owners to put in a mini-marina for their boat docks. The owner provided plans and a contract for the new owners to be responsible for paying for the infrastructure improvements for this project. The owner was not able to sell any of the lots on that basis, and so is requesting this replat in order for all of the four new lots to have water access without dredging and building a retaining wall.

Staff has determined this application to be administratively complete for forwarding to City Council for review. Don Sherman has been authorized by the owner of the property to act on his behalf.

A copy of an aerial photograph, a zoning map, a copy of the final replat, and a copy of the original plat with the lots highlighted are included in the Council's agenda packet. Original copies of the preliminary replat and the final replat and all supporting information for this application is available for review in Development Services.

Public notices have been sent to property owners within 200 feet of these lots, and no responses have been received. Staff is not aware of any objections to this replat and recommends approval of both the preliminary replat and the final replat.

Enclosures: Aerial Photograph
Zoning Map
Final Replat
Original Plat with Lots Highlighted
Staff Review Comments

February 16, 2016

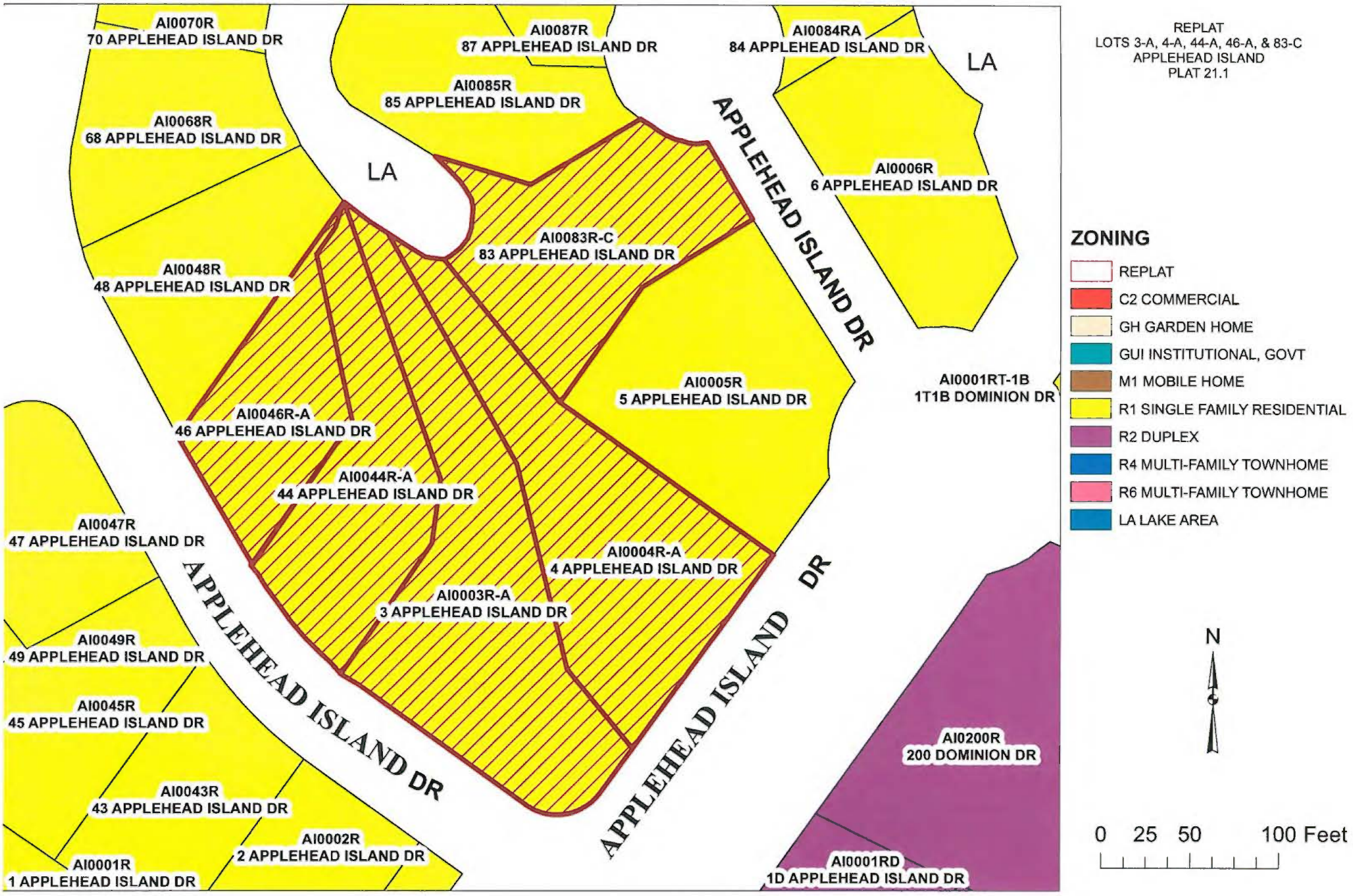
RE: Public Hearing, Discuss, Consider and Take Action Regarding Approval of the Preliminary and Final Plat of a Replat of Lot Nos. 3-A. 4-A, 44-A, 46-A and 83-A, Horseshoe Bay Applehead Island, Plat No. 21.1 into 4 Lots to Increase the Width of Access on Lake LBJ for each new lot (Lots are Adjacent to and to the West of 5 Applehead Island Drive and South and East of 68 Applehead Island Drive)

Staff Review Comments: None

REPLAT
LOTS 3-A, 4-A, 44-A, 46-A, & 83-C
APPLEHEAD ISLAND
PLAT 21.1

N

0 25 50 100 Feet


REPLAT
LOTS 3-A, 4-A, 44-A, 46-A, & 83-C
APPLEHEAD ISLAND
PLAT 21.1
AI0070R
70 APPLEHEAD ISLAND DR
AI0087R
87 APPLEHEAD ISLAND DR
AI0084RA
84 APPLEHEAD ISLAND DR
LA
AI0085R
85 APPLEHEAD ISLAND DR
AI0068R
68 APPLEHEAD ISLAND DR
LA
APPLEHEAD ISLAND DR
AI0006R
6 APPLEHEAD ISLAND DR
AI0083R-C
83 APPLEHEAD ISLAND DR
AI0048R
48 APPLEHEAD ISLAND DR
AI0005R
5 APPLEHEAD ISLAND DR
AI0001RT-1B
1T1B DOMINION DR
AI0046R-A
46 APPLEHEAD ISLAND DR
AI0044R-A
44 APPLEHEAD ISLAND DR
AI0047R
47 APPLEHEAD ISLAND DR
AI0004R-A
4 APPLEHEAD ISLAND DR
AI0003R-A
3 APPLEHEAD ISLAND DR
APPLEHEAD ISLAND DR
APPLEHEAD ISLAND DR
AI0049R
49 APPLEHEAD ISLAND DR
AI0045R
45 APPLEHEAD ISLAND DR
AI0200R
200 DOMINION DR
AI0043R
43 APPLEHEAD ISLAND DR
AI0002R
2 APPLEHEAD ISLAND DR
AI0001R
1 APPLEHEAD ISLAND DR
AI0001RD
1D APPLEHEAD ISLAND DR
ZONING
REPLAT
C2 COMMERCIAL
GH GARDEN HOME
GUI INSTITUTIONAL, GOVT
M1 MOBILE HOME
R1 SINGLE FAMILY RESIDENTIAL
R2 DUPLEX
R4 MULTI-FAMILY TOWNHOME
R6 MULTI-FAMILY TOWNHOME
LA LAKE AREA
N
0 25 50 100 Feet

LEGEND:

- DENOTES 1/2" ST. SL. SET WITH PLASTIC CAP STAMPED RPLS 1877
- DENOTES 1/2" ST. SL. FND WITH PLASTIC CAP STAMPED RPLS 1877
- DENOTES 1/2" ST. SL. FND. MONUMENT OF TRINITY
- DENOTES 2" PIPE FND.
- DENOTES MAG NAIL SET WITH WASHER STAMPED 1877
- DENOTES MAG NAIL FND.
- DENOTES COMPUTED POINT
- ( ) DENOTES RECORD INFORMATION

SIDE BUILDING SETBACK NOTE:

SIDE YARD BUILDING SETBACKS FOR ALL LOTS OF A TOTAL OF 15' WITH A MINIMUM ONE SIDE OF 6'.

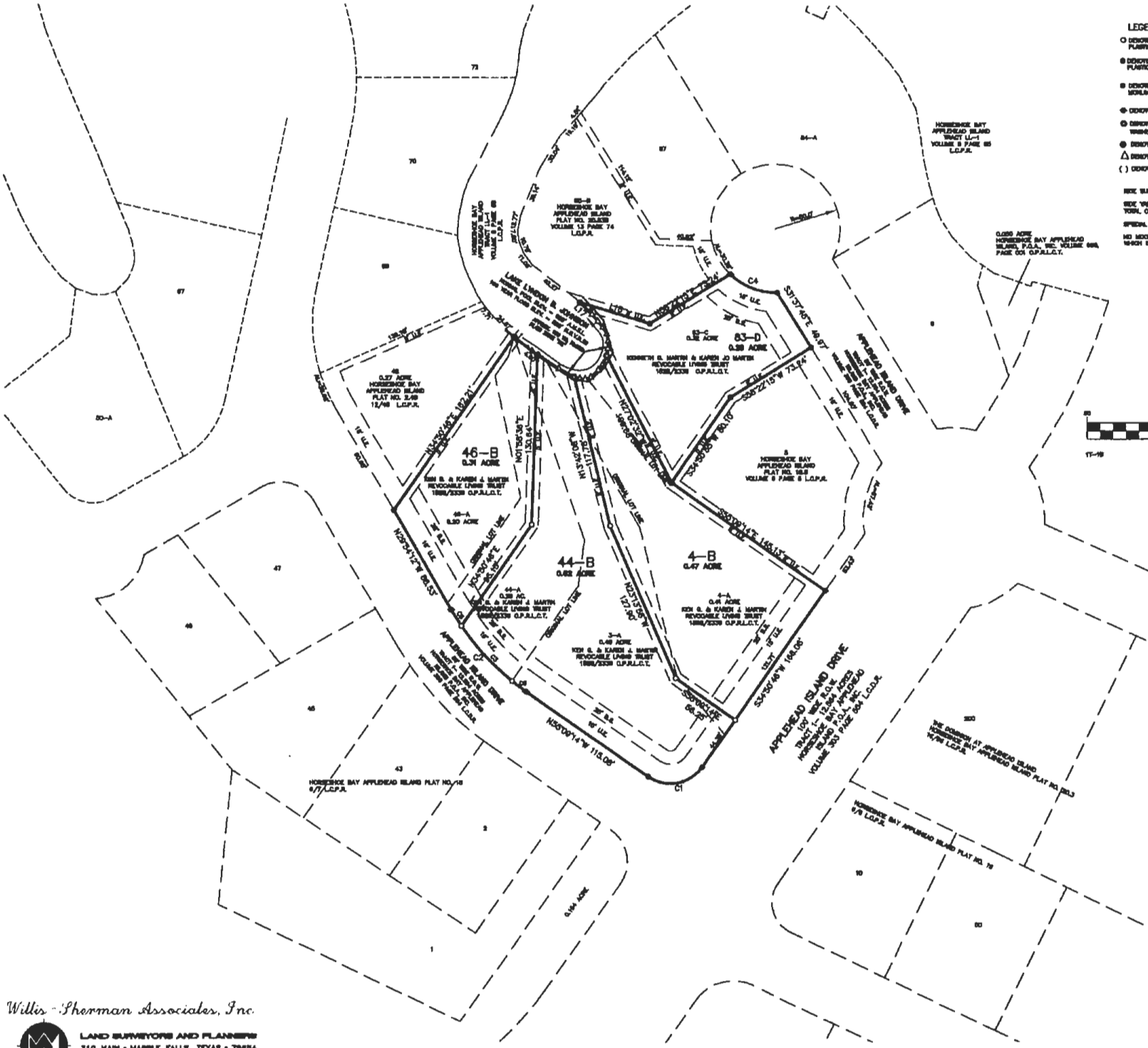
SPECIAL RESTRICTION:

NO MOORING, DOCK OR PIER SHALL BE CONSTRUCTED HIGHER EXTENDED BEYOND THE 825 FT. CONTOUR.

SCALE : 1" = 50'

GRAPHIC SCALE

(IN FEET)
1 inch = 50 ft.



JANUARY 25, 2016

HORSESHOE BAY APPLEHEAD ISLAND, PLAT NO. 21.2
1.69 ACRES OUT OF THE ROBERT BRATTON SURVEY NO. 1, ABSTRACT NO. 37
LLANO COUNTY, TEXAS

BEING A REPLAT OF LOTS 3-A, 4-A, 44-A, 46-A, AND 83-C HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 21.1
LLANO COUNTY, TEXAS
SHEET 2 OF 3

VOL._____PG._____L.C.P.R.

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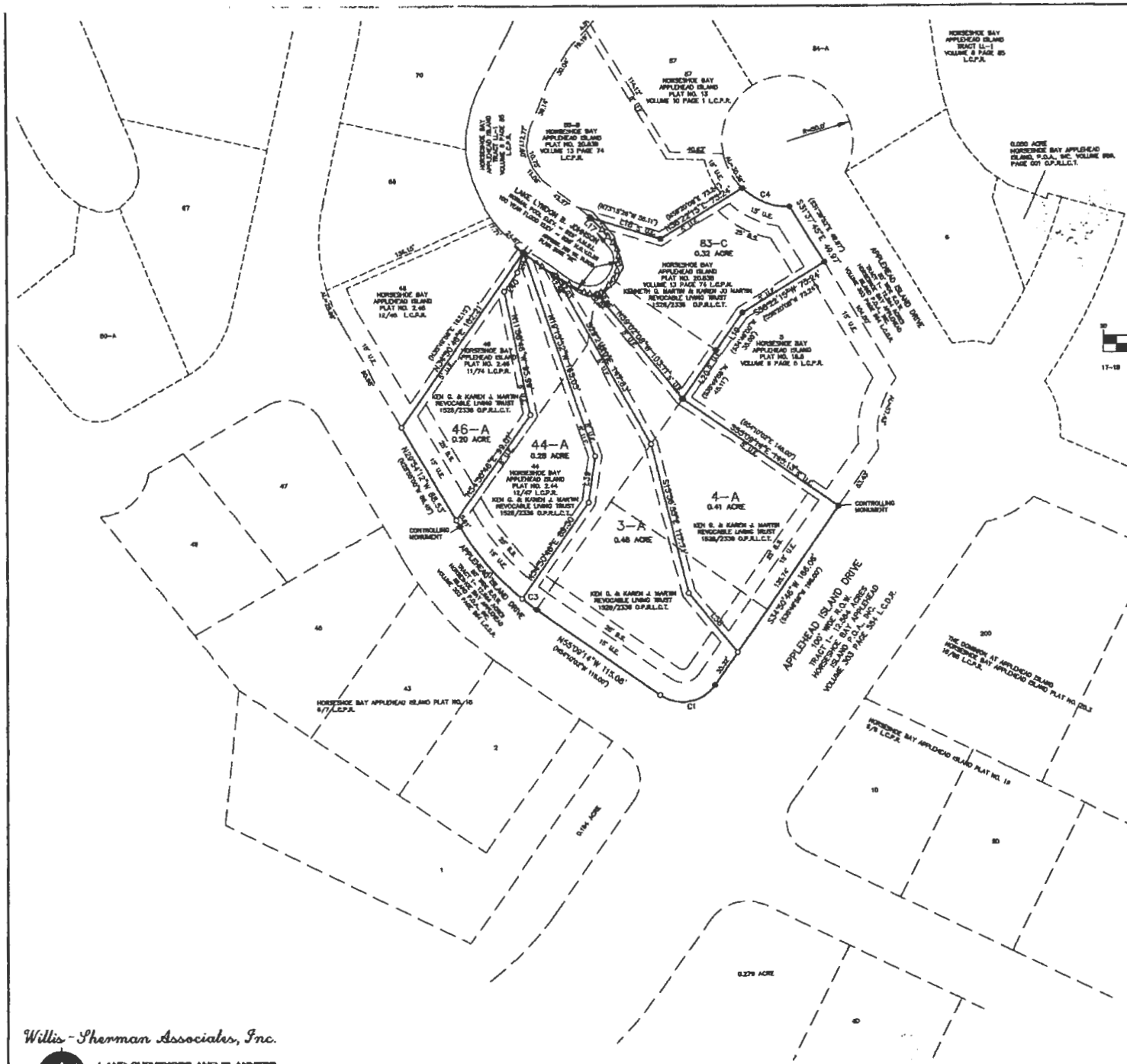
OFFICE D.WILLIS	JOB NO. 14207
FIELD J.MARTINKA	FIELD BOOK NO. N/A

14-03813
(2 of 3)



LEGEND:

- ○ DENOTES 1/2" ST. SK. SET WITH PLASTIC CAP STAMPED RPLS 1877
- ● DENOTES 1/2" ST. SK. FND.
- ⊕ DENOTES 2" PIPE FND.
- ⊙ DENOTES MAG NAIL SET WITH WASHER STAMPED 1877
- ⊗ DENOTES MAG NAIL FND.
- △ DENOTES COMPUTED POINT
- ( ) DENOTES RECORD INFORMATION

SIDE BUILDING SETBACK NOTE:

SIDE YARD BUILDING SETBACKS FOR ALL LOTS OF A TOTAL OF 10' WITH A MINIMUM ONE SIDE OF 5'.

SPECIAL RESTRICTION:

NO MOORING, DOCK OR PIER SHALL BE CONSTRUCTED WHICH EXTENDS BEYOND THE 825 FT. CONTOUR.

N

SCALE : 1" = 50'

GRAPHIC SCALE

30 0 30 60 120 200

(IN FEET)
1 inch = 50 ft.

DECEMBER 17, 2012

FINAL PLAT OF

HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 21.1
1.69 ACRES OUT OF THE ROBERT BRATTON SURVEY NO. 1, ABSTRACT NO. 37
LLANO COUNTY, TEXAS

BEING

A REPLAT OF LOT 3 HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 18.3 RECORDED IN VOL. 6 PG. 3 OF THE L.C.P.R.
LOT 4 HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 18.4 RECORDED IN VOL. 6, PG. 4 OF THE L.C.P.R.
LOT 44 HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 2.44 RECORDED IN VOL. 12, PG. 47 OF THE L.C.P.R.
LOT 46, HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 2.46, RECORDED IN VOL. 11, PG. 74 OF THE L.C.P.R., LOT 83-B HORSESHOE BAY APPLEHEAD ISLAND PLAT NO. 20.83 RECORDED IN VOL. 13, PG. 74 OF THE L.C.P.R.
LLANO COUNTY, TEXAS

SHEET 2 OF 3

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VOL. 22 PG. 46 L.C.P.R.

OFFICE B.WILLIS FIELD J.MARTINKA	JOB NO. 13190 FIELD BOOK NO. N/A

Item # 20

CITY OF HORSESHOE BAY

FEBRUARY 16, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Manager

RE: Public Hearing, Discuss, Consider and Take Action Regarding Ordinance to Extend the Moratoriums on New Construction in Zone 13 Caprock Zone, and Tract BBB-2A of Zone 14 Horseshoe Bay Boulevard PD Zone (2700 Block of Bay West Blvd., and Northwest Corner of Horseshoe Blvd. and Hi Circle North)

This request for extension of the Moratoriums for both Zone 13 and Tract BBB-2A of Zone 14 is a continuation of several prior extensions. The Moratoriums for both properties will expire on February 18, 2016, after being extended for two years in 2014. The attached Ordinance would extend the Moratoriums an additional two years until February 16, 2018. Both owners have requested the extension of the Moratorium, and their letters are attached.

Staff is not aware of any objections to this Ordinance and recommends approval.

Enclosure: Ordinance to Extend Moratoriums
Letters from Property Owners

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

EXTENSION OF TEMPORARY MORATORIUM ON NEW CONSTRUCTION ZONE 13 CAPROCK ZONE & TRACT BBB-2A OF ZONE 14 HORSESHOE BAY BOULEVARD PD ZONE

AN ORDINANCE OF THE CITY OF HORSESHOE BAY, TEXAS, EXTENDING THE TEMPORARY MORATORIUM SOLELY FOR ZONE 13 CAPROCK ZONE AND TRACT BBB-2A OF ZONE 14 HORSESHOE BAY BOULEVARD PD ZONE, WITHIN THE CITY LIMITS, UNTIL FEBRUARY 18, 2018, SUCH MORATORIUM HAVING BEEN FIRST ADOPTED ON APRIL 27, 2006 BY ORDINANCE NO. 06-04-27 AND SUBSEQUENTLY EXTENDED, AND WHICH PROVIDES FOR THE TEMPORARY SUSPENSION OF THE ACCEPTANCE, REVIEW AND APPROVAL OF SUBDIVISION PLATS, PLAT AMENDMENTS, REPLATS, SITE DEVELOPMENT PERMITS, AND REZONING REQUESTS FOR NEW CONSTRUCTION THEREIN FOR COMMERCIAL, RESORT, RECREATIONAL OR RESIDENTIAL PURPOSES; MAKING FINDINGS OF FACT, AND PROVIDING FOR SEVERABILITY; EFFECTIVE DATE; DURATION; ENFORCEMENT, INCLUDING CRIMINAL FINES AND CIVIL PENALTIES;

WHEREAS, by Ordinance No. 06-04-27, adopted on April 27, 2006, the City Council established a temporary moratorium on the acceptance, review and approval of subdivision plats, plat amendments, replats, site development permits, and rezoning requests for new construction therein in order to protect the *status quo* of Zone 13 Caprock Zone & Tract BBB-2A of Zone 14 Horseshoe Bay Boulevard PD Zone; and

WHEREAS, said temporary moratorium was the subject of a public hearing on August 22, 2006, and was extended until December 27, 2006 by Ordinance No. 06-08-22C; and

WHEREAS, said temporary moratorium was the subject of a public hearing on December 12, 2006, and was extended until April 26, 2007 by Ordinance No. 06-12-12F; and

WHEREAS, said temporary moratorium was the subject of a public hearing on April 17, 2007, and was extended until August 24, 2007 by Ordinance No. 07-04-17A; and

WHEREAS, said temporary moratorium was the subject of a public hearing on August 13, 2007, and was extended until December 11, 2007 by Ordinance No. 07-08-13; and

WHEREAS, said temporary moratorium was the subject of a public hearing on December 11, 2007, and was extended until April 10, 2008, by Ordinance No. 07-12-11A; and

WHEREAS, Tracts 1 through 14 of Zone 14 known as Horseshoe Bay Boulevard PD Zone and two tracts of land known respectively as "Marina Village" (4.42 acres) and "Tract CCC" (3.19 acres) heretofore subject to the moratorium have been zoned and removed from the moratorium, leaving Tract BBB-2A in Zone 14; and

WHEREAS, said temporary moratorium was the subject of a public hearing on March 11, 2008, and was extended until March 10, 2009 by Ordinance No. 08-03-11A; and

WHEREAS, said temporary moratorium was the subject of a public hearing on February 17, 2009, and was extended until March 10, 2010 by Ordinance No. 09-02-17B; and

WHEREAS, said temporary moratorium was the subject of a public hearing on March 16, 2010, and was extended for two (2) years until March 10, 2012 by Ordinance No. 10-03-16B;

WHEREAS, said temporary moratorium was the subject of a public hearing on February 21, 2012, and was extended for two (2) years until February 18, 2014 by Ordinance No. 12-02-21E;

WHEREAS, said temporary moratorium was the subject of a public hearing on February 18, 2014, and was extended for two (2) years until February 21, 2016 by Ordinance No. 14-02-18C;

WHEREAS, the owners of Zone 13 and Tract BBB-2A in Zone 14 have requested extension of the temporary moratorium for a period of two years; and

WHEREAS, a public hearing was held on February 16, 2016, to consider whether such temporary moratorium should be extended two years, after which the City Council voted to extend the temporary moratorium for both Zone 13 and for Tract BBB-2A of Zone 14 until February 18, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. FINDINGS OF FACT

The foregoing findings of fact are hereby approved and incorporated herein for all purposes. Further, the City Council finds that:

(a) Zone 13, being the Caprock Zone, and Tract BBB-2A of Zone 14, the Horseshoe Bay Boulevard PD Zone, respectively, are unique zones within the City, being areas around which the community and City of Horseshoe Bay were founded, and being areas which the citizens of Horseshoe Bay hope to see develop in the high quality manner as they have heretofore developed;

(b) Zone 13 and Tract BBB-2A of Zone 14 are not subject to the restrictive covenants of any existing subdivision whereas the majority of the other zones within the City are subject to such restrictions, creating a perception that fewer safeguards exist to protect the high quality of

development within those zones. The owners of Zone 13 and Tract BBB-2A of Zone 14 and the City have agreed since the inception of the temporary moratorium, and continue to agree that a Master Plan for the Zones is the best method to ensure quality of development;

(c) Zone 13, the Cap Rock Zone, is an unimproved property near the Caprock Clubhouse in the 2700 Block of Bay West Blvd. Tract BBB-2A of Zone 14, the Horseshoe Bay Boulevard PD Zone, is a vacant tract of land (legal description - Tract BBB-2A of Horseshoe Bay Plat No. 15.67, Llano County, Texas) at the northwest corner of Horseshoe Bay Blvd. and Hi Circle North. However, the plans for development in both Zones are still being determined and have not been finalized. The owners of the property in Zone 13 and Tract BBB-2A of Zone 14 continue to assure the City that a Master Plan for development will be presented to the Council as soon as possible and before February 16, 2018;

(d) Since enactment of the temporary moratorium the City Council has adopted a zoning ordinance, a building permit ordinance and a subdivision ordinance that applies to the entirety of the City. The City Council is prepared to enact a Zoning Amendment at this time for Zone 13 and Tract BBB-2A of Zone 14, but in reliance on the property owner's request that the City wait for the Master Plan, the Council is willing to postpone such action at this time;

(e) Representatives of the City Council have met and will continue to meet with principal developers and land owners in Zone 13 and Tract BBB-2A of Zone 14 to engage in discussions that may lead to development under a Master Plan acceptable to the City and the developers, which may include establishment of one or more Planned Development Districts, but developers and land owners need additional time to complete the Master Plan and present it to the City, so that the developers and owners of Zone 13 and Tract BBB-2A of Zone 14 consent to an additional extension of the temporary moratorium to apply to all of the remaining property in said zones; and

(f) Additional time is needed and the temporary moratorium should be extended to allow the City Council time to both develop further suitable land use regulations and to work with the principal developers and land owners in Zone 13 and Tract BBB-2A of Zone 14 in order to ensure that the development in Zone 13 and Tract BBB-2A of Zone 14 fulfills the goals of such developers and land owners and is in the best interest of the City.

II. EXTENSION OF MORATORIUM

The temporary moratorium is hereby extended from February 16, 2016 until February 16, 2018 for Zone 13 and Tract BBB-2A of Zone 14.

III. EFFECTIVE DATE

This Ordinance shall be and become effective immediately upon and after its passage and publication as may be required by governing law.

IV. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes

effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

V. SEVERABILITY

Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

VI. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ADOPTED AND APPROVED on this 16th day of February, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____
Stephen T. Jordan, Mayor

Attest

_____
Teresa L. Moore, TRMC
City Secretary

HORSESHOE BAY RESORT

January 14, 2016

To: The City of Horseshoe Bay
Mayor Steve Jordan

From: Ron Lynn Mitchell
Vice Chairman/President/CEO

Subject: Moratorium on New Construction Extension Request Zone 13 Cap Rock Zone

Mayor,

Horseshoe Bay Resort, Ltd., the owner of the property within Zone 13 (known as the Thundercloud Tract) do not object to and support an additional extension of the Moratorium originally adopted on April 27, 2006, by Ordinance No. ORD 06/04/07 by the City of Horseshoe Bay..

It is understood that such extension (if approved by the City Council) will be for a period of 24 months from February 16, 2016, the expiration date for the existing Moratorium

It is further understood that the Moratorium established by such extension is subject to repeal at an earlier date based upon the submittal of a Planned Development Zone by the owner and approval of a Planned Development Zone by a majority vote of the City Council.

It is also the owners understanding that due to uncertainty of timing for development of such property based on the current development plans being undertaken by the owner that owner may need to request additional extensions.

Sincerely,

Ron Lynn Mitchell

PO Box 7766 | Horseshoe Bay, Texas 78657 | 830.598.2511 | www.hsbresort.com

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James H. Dudley, IV, J.D.
e-mail james_dudley@ctlt.net

January 7, 2016

Via USPS First Class Mail and e-mail:
mayor@horseshoe-bay-tx.gov

The Honorable Steve Jordan
Mayor of City of Horseshoe Bay
#1 Community Drive
Horseshoe Bay, Texas 78657

re: *Tract BBB-2A, of Horseshoe Bay*

Dear Mayor Jordan:

I am writing on behalf of Terrafin, Ltd., who owns the above referenced tract within the City of Horseshoe Bay, Texas. My client respectfully requests that the zoning moratorium on this tract be continued for at least a one year period. The current state of the economy puts my client in a difficult position in determining a viable plan for a commercial project on this tract. Thank you for your consideration.

Sincerely,

Ronald F. Yates

cc: William B. Haines
and Eric Winter, ewinter@horseshoe-bay-tx.gov

L:\3064\3064.1\Letter Mayor Jordan 010716 smg.wpd