1. 3:00 P.M. Agenda

   Documents: 03-15-16 AGENDA.PDF

2. 3:00 P.M. Meeting Packet

   Documents: 2016-03-15 MEETING PACKETA.PDF

CITY OF HORSESHOE BAY

NOTICE OF PUBLIC MEETING

AGENDA

March 15, 2016

Notice is hereby given to all interested members of the public that the Horseshoe Bay City Council will hold a Public Meeting at 3:00 p.m., on Tuesday, March 15, 2016 at City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas. The agenda for the Public Meeting is to discuss and/or act on the following:

1. Call the Meeting to Order and Establish a Quorum
2. Invocation
3. Pledges to the Flags
4. Public Comments: *(Anyone wishing to address the Council please sign in at the podium. When called upon by the Mayor speakers are asked to go to the podium and state your name and address and will be limited to 3 minutes. This is an opportunity for the public to address the City Council on any subject. In accordance with the Texas Open Meetings Act, the Council may not discuss issues raised or make a decision at this time. Issues raised may be referred to staff for research and possible future action.)*
5. Staff Recognition:
   a. Service Awards:
      i. Shelly Linder – 20 Year Service Award
   b. Introduction of New Employee
      i. Dane Bybee
6. Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits
7. Discuss, Consider and Take Action Regarding Annexation of Various Areas in the ETJ
8. Items to be removed from the Consent Agenda:
9. Consent Agenda Items: *(All items under the Consent Agenda are considered to be routine by the Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Councilmember is made prior to the time of the Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.)*
   a. Approve Minutes of the February 15, 2016 Public Meeting
   b. Approve Ordinance for a FY 2016 General Fund Budget Amendment in the Amount of $29,200 to Transfer Funds from Tree Removal and Deer Management Line Items to Advisory Committee Line Item for Long Range Planning Advisory Committee Consultant
   c. Approve Amendment to Agreement with Llano County Providing for Subdivision Regulation within the ETJ Jurisdiction of the City
   d. Approve Amendment to the Annual Contract to Provide Fire Fighting Services Between the City of Horseshoe Bay and Llano County ESD#4, Llano County MUD #1, The Hills Section I & II POA, The Hills Section III POA and Deerhaven Water Control and Improvement District Removing The Hills Section I & II POA and The Hills Section III POA
   e. Approve Resolution Providing for the Sale of Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County to J. Bradley and Rachel M. Horner

f. Approve Resolution Providing for the Sale of Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County to David and Jeannie Slocum
g. Approve Interlocal Agreement with Burnet County for Chip Sealing of Roads in HSB South

10. Monthly Statistical Departmental Data Reports
    a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.
11. Discuss, Consider and Take Action Regarding Bid Package for Annual Seal Coating Project Per the Policy for Maintaining Streets
12. Discuss, Consider and Take Action Regarding Award of Contract for Fire Station #1 Building Repairs
13. Discuss, Consider and Take Action Regarding Amendment to Chapter 3 Building Regulations, Article 3.06 Signs, Section 3.06.016 Signs Exempt from Regulation
14. Discuss, Consider and Take Action on Amendment to Chapter 4 Business Regulations Creating New Article 4.07 Portable On-Demand Storage Structures
15. Discuss, Consider and Take Action Regarding Amending Public Notice Requirements for Planning and Zoning Matters
16. Discuss, Consider and Take Action Regarding Progress Report by Builder on Construction at 312 and 316 Nattie Woods and Issuing Building Re-permits
17. Adjournment

Teresa L. Moore, TRMC
City Secretary

The Council may go into Executive Session, if necessary and appropriate, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D, on any matter that may come before the Council that is listed on the Agenda and for which an Executive Session is authorized. No final action, decision, or vote will be taken by the Council on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Council only in open meeting.

Certificate of Posting

I, Teresa L. Moore, City Secretary for the City of Horseshoe Bay, Texas do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public continuously 72 hours prior to the meeting.

Teresa L. Moore, City Secretary

CITY OF HORSESHOE BAY

COUNCIL MEETING

MARCH 15, 2016

3:00 P.M.

CITY OF HORSESHOE BAY

NOTICE OF PUBLIC MEETING

AGENDA

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Teresa L. Moore, City Secretary

Item # 6

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits

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Under Section 43.063 of the Texas Local Government Code, the City is required to hold two public hearings prior to any consideration of an Annexation Ordinance and annexing areas into the City. These were held January 12, 2016 and January 19, 2016.

Initially, the City considered tracts of land within 5 areas for annexation. Numerous landowners whose properties have agricultural designation have elected to enter into development agreements with the City. This precludes those Ag properties from being considered for annexation today.

On February 16 council "read" and voted to annex an area west of HSB and a small tract east of HSB. At that time Staff shared with Council that in March, at the next Council meeting, Council can consider another annexation ordinance regarding any outstanding properties that may not have signed a development agreement. The properties in today's ordinance are properties that Staff simply could not get a development agreement signed by owners after another 30 days of effort.

At today's meeting, the annexation ordinance will be officially "read", which constitutes the institution of proceedings to annex portions of 3 remaining properties. The Council will need to take action on whether to adopt the annexation ordinance that includes the service plans.

The Annexation Service Plan required for each property being annexed has been completed and is an Exhibit to the Ordinance. There are some small increased revenues from property taxes for the General Fund. In the end there are no net expenditures associated with providing services for any of these properties.

Council will need to consider the following before the Proposed Annexation Ordinance:
1) Removing the Edwin Booth Property along south side of Hwy 71 from consideration as it has a suitable conservation easement.

Annexation Ordinance as presented includes:
Portions of 3 parcels at approximately 50+/- acres in Area 4

Enclosures: Annexation Ordinance with Legal Descriptions and Service Plan Attached
Maps of: Entire Area

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

ANNEX AREAS IN THE CITY'S ETJ INTO THE CITY LIMITS

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF PROPERTY WITHIN THE EXTRATERRRITORIAL JURISDICTION, AND DESCRIBED ON EXHIBIT A – MAP OF AREA BEING ANNEXED AND EXHIBIT B – LEGAL DESCRIPTION ATTACHED HERETO; INTO THE CITY OF HORSESHOE BAY, TEXAS FOR ALL MUNICIPAL PURPOSES; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE INHABITANTS THEREOF, IF ANY, SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR ZONING OF SUCH PROPERTIES IN ACCORDANCE WITH THE CITY'S ZONING ORDINANCE; PROVIDING AN EFFECTIVE DATE; SEVERABILITY AND PROPER NOTICE AND MEETING

WHEREAS, the City of Horseshoe Bay, Texas is a home-rule municipality as defined by the Texas Local Government Code; and

WHEREAS, Chapter 43 of the Texas Local Government Code, V.T.C.A., authorizes municipalities to annex adjacent territory in accordance with the procedures provided for therein; and

WHEREAS, notices of the appropriate public hearings were published in a newspaper having general circulation in the City of Horseshoe Bay, Texas and the public hearings were conducted and held in accordance with applicable law; and

WHEREAS, the City of Horseshoe Bay, Texas prepared service plans for the extension of municipal services into the areas commonly more fully described herein, said service plans being attached hereto as Exhibits "B-1" and incorporated herein for all purposes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. ANNEXATION

That the hereinafter described tract of land that are within the extraterritorial jurisdiction of, and that is adjacent to and contiguous to the present corporate limits of the City of Horseshoe Bay, Texas, be, and the same is hereby annexed into the City of Horseshoe Bay, Texas for all municipal purposes (as shown on the master map attached hereto as Exhibit A) and the corporate lines and limits of the City

of Horseshoe Bay, Texas are hereby extended to embrace the said tracts of land, which are shown below and are more particularly described as follows:

> That portion of the 159.14 acre tract of land located in Burnet County, Texas (as more fully described in deed recorded in Document Number 201501692, Official Public Records of Burnet County, Texas) that lies within the extraterritorial jurisdiction of the City of Horseshoe Bay, Texas;
>
> That portion of the 100 acre tract of land located in Burnet County, Texas (as more fully described in deed recorded in Volume 716, Page 237 of the Official Public Records of Burnet County, Texas) that lies (i) within 2,000 feet of the south right of way of Texas Highway 71 and (ii) within the extraterritorial jurisdiction of the City of Horseshoe Bay, Texas.
>
> That portion of the 648.292 acre tract of land located in Llano County, Texas (as more fully described in deed recorded in Volume 1357, Page 452 of the Official Public Records of Llano County, Texas) that lies (i) within 2,000 feet of the south right of way of Texas Highway 71 and (ii) within the extraterritorial jurisdiction of the City of Horseshoe Bay, Texas; and

II. RIGHTS AND PRIVILEGES

That the inhabitants, if any, of the property hereby annexed to the City of Horseshoe Bay, Texas shall be entitled to all the rights and privileges of said citizens of the City of Horseshoe Bay, Texas, and shall be bound by the acts, ordinances, codes, resolutions and regulations of the City of Horseshoe Bay, Texas.

III. SERVICE PLAN

That Service Plans which are attached hereto as Exhibit "B-1" are hereby approved and incorporated herein as part of this Ordinance for all purposes.

IV. ZONING

All areas being annexed pursuant to this ordinance shall be temporarily classified as A-1 Recreational, if vacant, or R-1 Single Family Residential, if developed, in Zone 3 Horseshoe Bay West, pending subsequent action by the Planning and Zoning Commission and the City Council for rezoning, all in accordance with City Ordinance ORD 14-06-10A.

V. MAP AND BOUNDARIES AMENDED

That the official map and boundaries of the City of Horseshoe Bay, Texas, heretofore adopted and amended be and is hereby amended so as to include the aforementioned territory as part of the City of Horseshoe Bay, Texas.

VI. CORRECTION OFFICIAL MAP

That the Development Services Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City of Horseshoe Bay, Texas to add the territory hereby annexed as required by law.

VII. EFFECTIVE DATE

That this Ordinance shall become effective after its passage.

VIII. STAFF DIRECTIVES

That the City Secretary is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk, and to perform all other acts necessary to notify the appropriate entities of the City's annexation of territory by this Ordinance.

IX. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional or if any portion of said property is incapable of being annexed by the City of Horseshoe Bay, Texas, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and as to this end the provisions of this Ordinance are declared to be severable.

X. PROPER NOTICE AND MEETING

That the meeting at which this Ordinance was enacted was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

ADOPTED AND APPROVED on this 15th day of March, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan

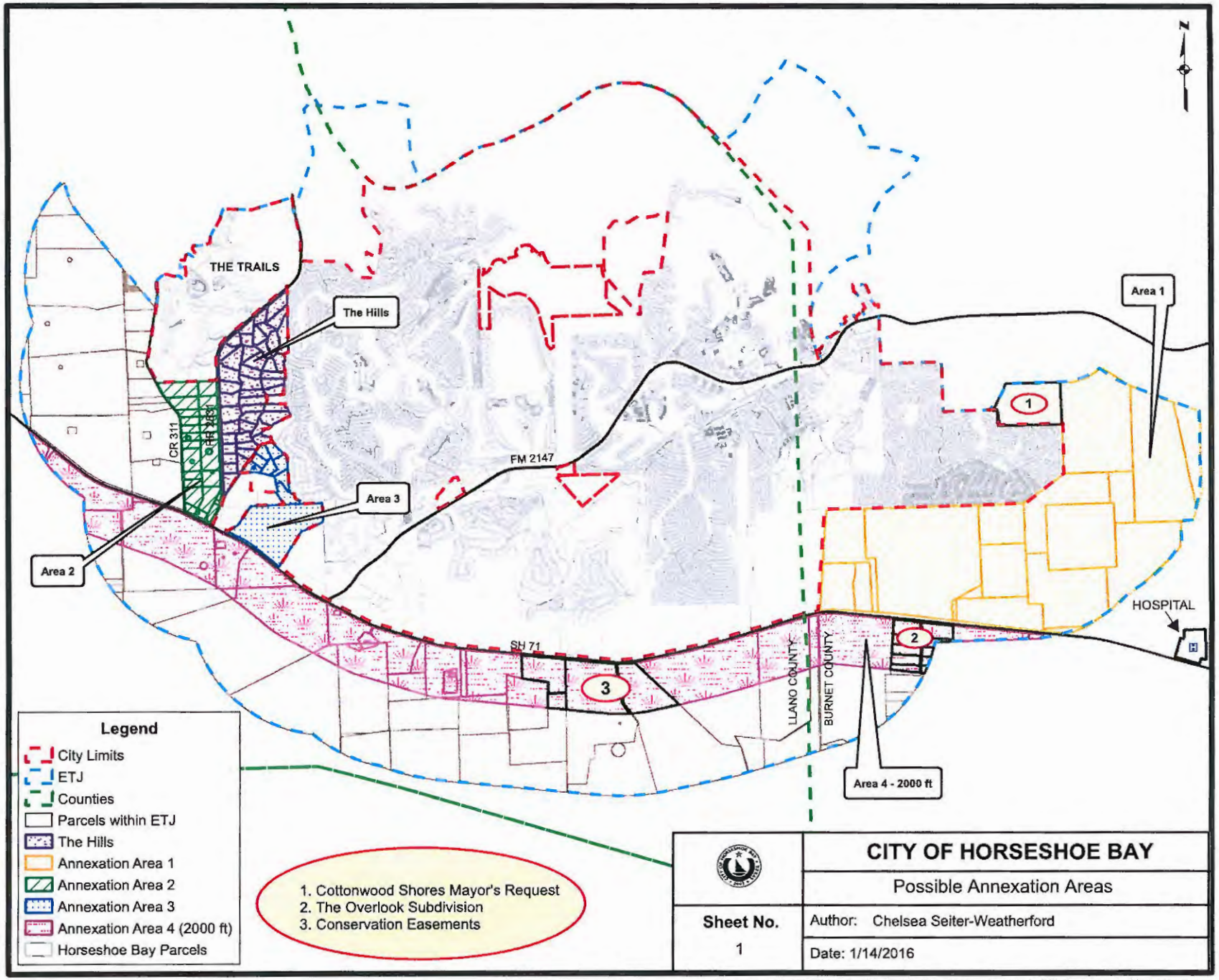
ATTEST:

_____

Teresa L. Moore, City Secretary

EXHIBIT A

MASTER MAP OF AREAS BEING ANNEXED



CITY OF HORSESHOE BAY

Possible Annexation Areas

Sheet No.	Author: Chelsea Seiter-Weatherford
1	Date: 1/14/2016

Document Path: \\HSB\IA COMMUNITY SERVICES\GIS\MAPS\Council Map 8.5x11.mxd

This map was created or compiled by the City of Horseshoe Bay's GIS Department with the intent of using the map for local government related activities. Maps are a graphical representation with issues of accuracy and resolution display. This map may contain errors, may not be current, may omit information and should be used for informational purposes only. The City cannot accept any responsibility for errors, omissions, or positional accuracy.

EXHIBIT B

AREA: #4: in Burnet and Llano Counties; Very few homes and very little population; and mostly undeveloped agricultural exempt land.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. POLICE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of the Burnet and Llano County Sheriffs' Offices.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. FIRE PROTECTION

A. *Existing Services*: Currently the Area is under the jurisdiction of Burnet and Llano Counties.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. EMERGENCY MEDICAL SERVICES

A. *Existing Services*: Currently, the Area is under the jurisdiction of Marble Falls Area EMS.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Marble Falls Area EMS.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Area now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

These services can be effectively accommodated within the current budget and staff appropriation and will actually be a small revenue source for the City.

5. BUILDING INSPECTION

A. *Existing Services:* By Agreement with Burnet and Llano County, the City provides building permitting, plan review, platting and replatting, and inspection services to this Area in the City's Extraterritorial Jurisdiction (ETJ). This includes providing building plan review, issuing building permits, and conducting inspections of building construction for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City, but does not include issuing Development Permits for floodplain regulations.

B. *Services to be Provided:* The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* No existing public water service providers provide Water Services to the defined area. Some properties have private water wells that are maintained by owners at residences.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No existing public wastewater service purveyors provide central sanitary sewer services to the defined area. Private septic systems are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City ordinances. Before an Infrastructure Permit will be approved by the City for any construction of wastewater infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Wastewater Utility Service Agreement (which includes, but is not limited to, exhibits for wastewater collection and distribution line connection and construction standards, (ii) the Impact Fees attributable to the proposed development on such Area (iii) a Wastewater Conveyance Agreement dedicating the wastewater infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private wastewater systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's wastewater mains shall, at such land owner's sole cost and expense, extend the City's wastewater mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's wastewater main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City wastewater main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

9. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

A. *Existing Services*: No existing maintenance is provided as no public system currently exists.

B. *Services to be Provided*: Once water and wastewater services are made available to the Area proposed for annexation, as outlined in Sections 7 and 8, the City shall maintain them in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently maintained within the City. All City maintenance shall be as defined by a Water Utility Service Agreement and/or a Wastewater Utility Service Agreement for water and/or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Area.

It is anticipated that the implementation of Water and Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services*: The City Council is not aware of the existence of any public roads in the Area there are only private roads and/or driveways. Any privately-owned roads in the Areas may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association, any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Area to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 15th day of March, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan
Mayor

ATTEST:

_____

Teresa L. Moore
City Secretary

Item # 7

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

Re: Discuss, Consider and Take Action Regarding Annexation of Various Areas in the City's Extra Territorial Jurisdiction

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While completing the recent annexation through the two recent annexation ordinances, Staff has discovered five properties that were not noticed in the paper correctly. They did get regular mailings at the beginning of this process; however, these are not agricultural exempt properties.

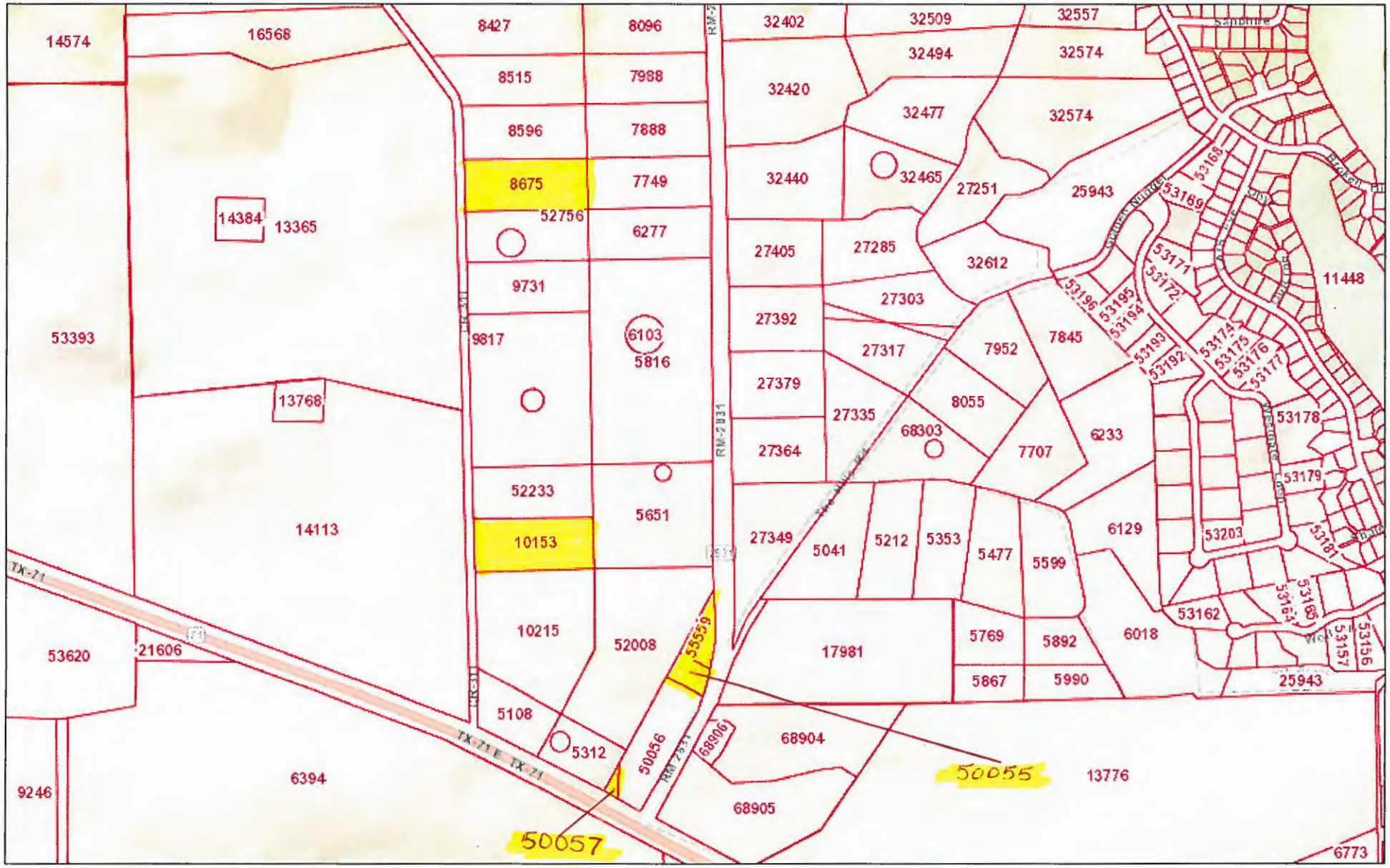
Therefore, as a housekeeping manner to rectify these five properties all in Area 2 having fallen through the proverbial crack, Council needs to consider starting the annexation process over for these five properties only. Staff has completed a thorough review of all remaining properties. When dealing with this many properties in volume and the very large public notices in the newspapers it is unfortunate that perfection was not accomplished.

The procedures for annexation are the same as when the City started the recent process in December. Notices are required to be published in the newspaper and two public hearings are required.

Council needs to consider a simple motion for Staff to start the annexation process for only these five parcels in Area 2 shown on enclosed map. The timeline is that the first public hearing can be held at the Regular Council meeting April 19; the second public hearing can be held at the Regular Council meeting May 17; and the annexation process can be completed no later than July 18.

Enclosure: Map of Areas for Consideration of Annexation

Map Title



March 10, 2016

Parcels

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries

1:11,304

0 0.075 0.15 0.3 mi

0 0.15 0.3 0.6 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

Llano Central Appraisal District & BIS Consulting - www.bisconsultants.com
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Item # 9a

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Minutes of the February 16, 2016 Regular Public Meeting

Enclosures: Minutes

CITY OF HORSESHOE BAY

CITY COUNCIL MEETING

MINUTES

The City Council of the City of Horseshoe Bay held a Public Meeting at City Hall February 16, 2016, beginning at 3:00 p.m. in accordance with duly posted notice of said meeting with the following members present:

Stephen T. Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member
David Pope, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda item number and subject shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 3:00 p.m. stating a quorum was present. He said copies of the agenda were available on the podium and asked that anyone who would like to make comments please sign the sheet on the podium and go to one of the podium microphones when it was their turn to speak.

2. Invocation: Johnny White, Senior Pastor at the Church at Horseshoe Bay gave the invocation.

3. Pledges to the Flags: Mayor Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Public Comments: Andy Murr reported he currently serves as State Representative for House District 53 which includes 12 counties and about 15,000 square miles. He said his office is always available to visit with residents concerning any issues they might have with State agencies or with the State. Dawn Buckingham reported she is a resident of Lakeway and one of the candidates for the State Senate to replace Troy Fraser.

5. Staff Recognition:
   a. Hill Country 100 Award Recipients:
      i. Ben Miller – Fire Department
      ii. Kevin Ard – Police Department

   Mayor Pro Tem Craig Haydon presented the recipients with their plaques and thanked them for their service.

6. Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits: Mayor Jordan recommended to the Council that they vote to annex The Hills and the properties in Areas 1, 2, and 3 with the exception of the properties that had signed a development agreement. He said he wanted to make it very clear to the owners in The Hills that should the Council decide to approve annexing The Hills that it would not include the roads or the water lines. Wayne Baylor, President of The Hills POA, said the consensus of the members was that they were in favor of annexation of everything along 2831 that did not sign a development agreement. Mayor Jordan said the City had also received letters from board members of The Trails POA and people residing in The Trails, all of which supported the annexation of properties along both RR 2831 and CR 311. Council Member Clinesmith clarified that the reason properties on the south side of Hwy 71 were not being annexed was because they had signed development agreements. City Manager Farmer confirmed this was true. She also spoke of the properties along CR 311 that were in the process of getting their agriculture exemption from the County and her understanding was that they would be excluded from the annexation. Mayor Jordan reported the property being discussed belonged to the Lawler's and they had applied for the agriculture exemption but it had not been completed because the county does not consider these exemptions until June or July. He said the City cannot offer a development agreement unless the property is classified as ag exempt. City Attorney Rex Baker said the City has a 90-day time frame within to complete the annexation so that ends April 11. Any tracts that are before the Llano County Appraisal District for approval of an ag exemption would not be known until July and at that point if the City decided to go ahead and annex them, then City would have to start the process all over. Annexation by the City would not prevent them from getting their ag exemption. Council Member Clinesmith said it was her understanding that the City would be taking over The Hills streets. Mr. Farmer said after annexation, if they chose to then the subdivision would have to offer the roads to the City and the City accept prior to the roads being deeded to the City. Mayor Jordan reported that in the past when the City takes ownership of streets from a POA there had been an agreed upon annual amount they pay the City. The Hills streets would not be improved at that time but would be maintained at their current level per the current City Policy Standards for Street Improvements. Mr. Baylor reported that all of the lots were platted to the center of the streets so unless there is some way to work around that then discussion regarding the City taking ownership of their streets was a moot point. Mayor Pro Tem Haydon made the motion to exclude property located south of Highway 71 owned by Margaret Booth, Parcel No. 54954, 484.105 acres and Mary E. Bouchard, Parcel No. 54956, 189.622 acres, No. 10028, 50.168 acres, and No. 10811, 136.03 from annexation due to their being encumbered by restrictive conservation easements, seconded by Council Member Pope. Motion passed unanimously (5-0). Mayor Pro Tem Haydon made the motion to approve and adopt the annexation ordinance as stated in the agenda, seconded by Council Member Pope. Motion passed unanimously (5-0).

16. Discuss, Consider and Take Action Regarding the Preliminary Plat of Gynergy Villas At Horseshoe Bay, a 63 Lot R-4 Townhouse Subdivision, With Two New Streets, a Clubhouse, a Swimming Pool, a Water Feature and Several Common Areas, Including a Common Area For a 40,100 Cubic Foot Water Quality Pond on a 10.95 Acre Tract (On The Northwest Side of Golden Nugget, Southwest of The First Lot on The Northwest Corner of Golden Nugget and Broken Hills, and across from Westgate Loop And Westgate Subdivision):

Mayor Jordan said he would like to move this item up on the agenda. Doug Jackson with The Hills POA Board reported the POA was opposed to this project. He requested that the City provide some type of point person or group to monitor concerns/issues that citizens with adjoining property have with regards to items such as drainage, safety and increased activity in and out of the area. Cynthia Jackson, also a POA Board Member, reported she was also opposed to the project and provided a list of questions of concerns and asked that the City or the Developer provide answers. Her questions included what would happen if the project was not completed or went bankrupt, what was the projected traffic on Golden Nugget and would it need to be widened and if so who would pay for it, who would pay for and who would approve the sewer, what are the next steps and would there be other opportunities for input prior to final approval. Cynthia Hughes, resident of The Hills stated her opposition to the project due to concerns regarding a decrease in her property value, pollution of the pond on her property and asked if the City could require a privacy fence around the perimeter of the project. Vicki Gatza, resident on The Hills Road, expressed concerns with drainage onto her property due to the project and all the additional cement causing the water to travel faster and cause flooding and washing pollutants into the pond. Kathy Turner-Shull lives on Golden Nugget adjacent to the Gynergy property and expressed her opposition to the project. Her concerns were no longer feeling it is a safe environment and that the project is just too dense. Her additional concerns were what would happen if the project were to go bankrupt and flooding in the creek. Tina Thibodeaux, resident on Golden Nugget, also expressed concerns regarding safety of citizens, streets, homes, visitors and workers. She added that the proposed project brings other safety concerns such as speeding, parking and the workers to name a few. Ms. Thibodeaux added that Golden Nugget is a very busy road and with this new project more traffic would be inevitable and hikers, joggers and walkers are always present. Also there is a school bus stop at the intersection of Golden Nugget and The Hills Road which picks up at 6:40 a.m. and drops off at 4:45 p.m. and requested more patrols of these streets. Another concern was parking during the construction. Ms. Thibodeaux also requested the City to create guidelines for workers within the City that would include a supervisor available at all times on-site during work hours and limited background checks. Bob Goodman, another resident on Golden Nugget stated he had not attended previous meetings because he lives more than 200 ft. from the project and did not receive notice any of this was going on. He asked if the developer had provided any renderings of this project and the price range. Mr. Goodman also had concerns regarding increased traffic on Golden Nugget and Broken Hills, each road being only two lanes with a lot of curves. He also asked if there was any Section 8 housing in this project and had the developer done a marketing study. Project Engineer Tony Plumlee gave a presentation on how the project would impact drainage, modifications he had done to the design regarding fire truck access, parking, widths of streets and impervious cover. He said they have tried to address all the concerns in the revised plat with modifications to relocations of storm water using best management practices. Mr. Plumlee said they relocated three of the catch basins so they would not take any additional water from Ms. Hughes pond and if she wanted they could give her more water; however, they can determine that with the facilities design and the ability to catch and release at the same cubic feet per second that she currently receives. Mr. Plumlee gave further explanation regarding the design to insure water quality such as a bio retention pond and provided slides of various designs. Mr. Plumlee stated that the LCRA developed their storm water management in 1998 and his firm had been working with them since. He said

there is a permit process, public notices in newspapers, determine the plan, design it completely and engineer all the roads where the drainage goes and LCRA has to approve the design. The developer has to put up a Letter of Credit for a bond securing a certain part of the vegetation, silt fence and other things that have to be maintained during construction. LCRA has requirements that during a ½ inch rain they have representatives who along with Mr. Plumlee's representative, inspect the site to determine if the silt fence and other control measures are working and if they fill up with silt they have to be cleaned out and brought back to their original condition which has to be done after every ½ inch rain. Mayor Jordan explained that today's action was a preliminary plat approval and the City is depending on the LCRA's involvement and comments once the development reaches that stage. Mr. Plumlee said they had presented the preliminary project plan to LCRA advising them it would be coming to them. When asked, Developer of the Gynergy project Chet Allen reported they have learned that doing the entire site work at the beginning of a project would lower the cost by one-third to one-half and it lays the ground work to go vertical. Their plan is to do all site work including, because of sales, to do the amenity package to include the club house, swimming pool, the barbeques and use as a sales office. Then they will build nine units out because it takes four to five months to build one of their three unit buildings and people want to move in quicker than that so they will stay two slabs ahead because when someone needs to occupy in 60 to 90 days they can go vertical quicker. Mr. Allen said the community will definitely be gated and in his experience landscaping is important adding to the quality of the product for sale. Mr. Allen was asked about his company's organizational structure and the contingency plan if something happened to one of the two partners. He responded saying most of their team is younger than the partners and either partner could substitute for the other. Mr. Allen said he plans on moving to be able supervise this project and their general contractor is younger and Tony Plumlee of Willis Engineering will be involved. He said the developer is the coordinating decision making principal and if you have enough team behind you that are young, competent people it can work. Mr. Allen was asked about the bank lending the money to the two principals and what was the plan if the two principals of the development firm were no longer available and the project was not complete. Mr. Allen said their plan was to be self-containing, self-financing after the end of the second year, they will not take money out until the project is completed so the money keeps flowing back into the project. Council Member Gray said it did not appear they had a contingency plan if something happened to both partners. Mr. Allen replied that the ownership will be a Texas limited liability company and it will be owned by their investors with Mr. Allen and his partner as the managing members. They will have the authority to make it work and they have been doing this same format for 20+ years and their primary concern is safety first for their investors and good projects. They are not taking money out the front end for their selves at all and what they are doing is building it and making sure that it is funded. Council Member Gray asked the size and price of the units and Mr. Allen said 1,250 and 1,536 square feet and with beginning prices of $250,000-$300,000. Council Member Gray asked if they would address in off-driveway or street parking in the CCR's. Mr. Allen said there would be a homeowners' association with by-laws. He added they have made their garages extra deep due to concerns for extra parking making them 32 feet deep with extra parking in the drive way but there would be no on-street parking. Council Member Gray asked with regards to the preliminary plat was there any particular reason why it is important that it be approved today and Mr. Allen replied there are certain conditions attached to the plat and at that point they know what they have to do and what is required.

He said the Council puts conditions on their approval of the preliminary plat which they would have to meet for final approval. When they have the requirements laid out on the preliminary plat he can then go seek his financing. Development Services Director Eric Winter clarified that the Council cannot put conditions on their approval of the preliminary plat as long as it meets the requirements of the Subdivision ordinance. It was clarified that at the final plat approval the Council would have another chance to make sure the changes made today were minimal. Council Member Pope asked when they are ready to begin construction would they have all the funds available to totally complete the project and what insurance does the City have to insure completion. Mr. Allen said if they can get a bank loan and they are speaking to two banks in Horseshoe Bay about possibly funding this project and that scenario requires that they obtain and deposit a certain percentage of the cost in their bank plus the bank's funds have to be there to do the first phase which combined total $4.6M. Mr. Allen said the second scenario is if they can't come up with a loan they can live with they have to go find $4.6M in investors; however, they cannot go look for this before they know what the rules are here in the City. Council Member Pope said to assume they get the $4.6M lined up how assured can the City be that the rest of the funds needed for the project would be available when needed. Mr. Allen said they already have bids for a lot of the project including the general contractor and the geo-tech. Mayor Pro Tem Haydon made the motion to approve the revised preliminary plat which would then become the basis for the final plat for the project which the Planning and Zoning Commission would review and take action on and then it would come back to the Council for consideration of final approval, seconded by Council Member Lambert. Motion passed unanimously (5-0). City Manager Farmer said staff will collect all the questions brought forward today and respond to them.

7. Items to be removed from the Consent Agenda: There were no items removed from the Consent Agenda.

8. Consent Agenda Items:
   a. Approval of Minutes of the January 12, 2016, 9:00 a.m. and 1:00 p.m. Workshop Meetings and January 19, 2016 Regular Meeting
   b. Approval of Annual Racial Profiling Statistics Report for 2015
   c. Approval to Move April 5, 2016 Council Workshop to March 29, 2016
   d. Approval of Amendment to Personnel Policy Article IV, Conditions of Employment; Section 11, Dress Code Policy
   e. Approval of Amendment to Personnel Policy Article IV, Conditions of Employment; by adding Section 12, Weapons in the Workplace Policy

   Council Member Gray made the motion to approve the Consent Agenda as presented, seconded by Council Member Pope. Motion passed unanimously (5-0).

9. Monthly Statistical Departmental Data Reports:
   a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.

   City Manager Farmer reported the 2015-2016 fiscal year deer trapping caught 406 deer, 165 in Proper and 241 in West, 243 bucks, 163 does and this concluded the deer trapping until the fall since permits run from October 1 through March 31. Mr. Farmer added that the trapper

took three members of the deer study group to observe one night of deer trapping. He said the next meeting of the deer study group is February 25. Mr. Farmer also reported the City had heard from Texas Fish and Wildlife which had approved the hiking trail plan. He said he was still waiting for final approval from Texas Parks and Wildlife but construction cannot begin until September anyway.

Development Services Director Winter reported the Texan Mart came back to municipal court last Wednesday and they are a little behind schedule. The project was to be completed the end of January and now they anticipated another week or so but they are making progress. He said the Hidden Cove project was proposed for the area around Faultline Drive, Lost Echo and Diagonal and they were looking at doing a gated, large lot residential community with 13 garden home lots that would be 60' by 200' and 5 non-lakefront lots with access for boat docks on the lake. He said current zoning was C2 and would need to be changed and this area would be required to be a planned development. Mr. Winter said this would go to P & Z in April with notices in the newspaper mid-March for the Planning and Zoning meeting. Council Member Gray asked what the City would need to do to require extending the lead time on notices. Mr. Winter said this could be done by amending the Zoning ordinance. Council Member Gray proposed that staff look into this as the biggest complaint he hears with all these type projects was regarding people not receiving sufficient advance notice. Mr. Winter said it was currently 16-days' notice and he would come back to the next meeting with a proposal. Council Member Gray asked the status of the Tuscan Village project and Community Services Director Jeff Koska reported they are currently working on utilities on the road leading into Tuscan Village and the lots on the golf course.

10. Update Regarding Street Improvement Plan: City Manager Farmer reported this would be the last report on the progress of Street Improvement Plan and it shows the close out of this contract of $3.3M with two change orders increasing it to $3.58M.

11. Discuss, Consider and Take Action Regarding Approval of Contribution Requests of $5,000 each by:

    a. Llano County Library System

    Council Member Pope wanted to disclose that his wife Nelda has been volunteering with the Llano Library system since they moved to Horseshoe Bay 14 years ago and she had served on the board for the last 10 years so he would abstain from voting on this item. Council Member Lambert reported he had done some research on this and according to a 2013 survey, 94% of Americans said that having a public library in their community improved their quality of life and the survey went on to say that three-quarters of the public said that libraries had been effective in helping them learn how to use new technologies through public access to computers, internet, Wi Fi, technology training and digital content that supported education. He added that Llano County had established libraries in the unincorporated towns of Kingsland and Buchanan Dam and he does not believe the City should be sending money to the Llano Library System but the City should ask Llano to contribute to setting up a branch in Horseshoe Bay similar to what they have done in the unincorporated towns of Kingsland and Buchanan Dam. Council Member Lambert said Horseshoe Bay was 29 miles from Llano, 20 miles from Kingsland and 16 miles from Buchanan Dam and he believed the City should ask Llano to provide a branch library for Horseshoe Bay and the City should use this money toward it. Council Member Pope stated he totally agreed and brought the same thing up a year ago. He said he looked at the Llano

County budget and he thought it was safe to say that Horseshoe Bay paid more than 60% of the property taxes that were paid in the county and of the expenditures there was $3.5M in the sheriff's department and $2.3M in roads and bridges and based on his perspective he thought the City gets very little benefit from either of those. Council Member Pope agreed he thought the City should have a conversation with the County Judge to let them know the City really would like to have a library. Mayor Pro Tem Haydon said he had talked to Mike Walsh and with the Siena Grove assisted living he planned to use the old Stone House as an administrative area; he had acknowledged that he could house that type facility there. It would give the residents there as well as the community access to the library and become a natural coalesce type environment for the entire community and he would like to see the City direct their efforts there. Council Member Pope said he thought a substantial number of cardholders for the Llano Library were downloading the e-books as Llano had a bit of a head start on Marble Falls in that technology. Mr. Ronnie Yates explained to the Council he was County Judge and personally involved at the time the Kingsland library was built. He said the land was donated by a family and funds were raised by the community to build it then it was given to the county. Council Member Gray made the motion to approve the contribution to the Llano County with the notation that the City would like to begin a dialogue regarding library facilities within the City of Horseshoe Bay, seconded by Mayor Pro Tem Haydon. Motion passed 3-1-1 with Lambert voting against and Pope abstaining.

b. Friends of the Marble Falls Library

Council Member Clinesmith said she agreed with Council Member Lambert regarding the taxes paid to Llano County; however, the City pays a great deal less taxes to Burnet County and she believed the community utilizes Marble Falls Library more due to the proximity. Council Member Clinesmith made the motion to approve the contribution to the Friends of the Marble Falls Library with the notation that the City would begin a dialogue with them regarding library facilities within the City of Horseshoe Bay, seconded by Council Member Pope. Motion passed unanimously (5-0).

12. Discuss Ordinances to Control and Police any Issues Regarding Short Term Rentals Within the City of Horseshoe Bay: Horseshoe Bay resident George Fancher stated he owned property on the water near the end of Broken Arrow which was all zoned for single family housing. The last couple of years one of the owners of a house nearby had been renting their house on a short term basis. Mr. Fancher said he believed it violated the zoning and the deed restrictions. Mayor Pro Tem Haydon said Greg and Debbie Frazier had reported to him a similar situation in Lago Escondido near their home. He said this was an income thing and should not be that way adding there was nothing in Lago Escondido that cost less than $2M and they have had problems with the renters regarding parking and other issues. Police Chief Wardlow said this was back in 2013 and he had asked that they put up a no parking sign to make it easier to enforce the parking regulations and to his knowledge there had not been any more problems. Mayor Pro Tem Haydon said he thought there was still a problem there. Mayor Jordan asked that Chief Wardlow work with Mr. Fancher and the Frazier's regarding this issue. City Attorney Rex Baker said this was coming up more and more and there had been court cases with most coming down saying you can't keep someone from leasing their house. He said there were exceptions. Baker said it was more of a conduct issue than a lease issue and now most of the communities that he knows have beefed up their conduct ordinances such as curfew, number of cars that can be parked, the City can limit the number

of people in a house. He said if this was covered by City ordinance the City would reinforce; however, if there was a restrictive covenant violation then that was a private contract right and anyone that was under similar restrictions (anyone in that neighborhood) has the right to file a lawsuit against the owner of the property for violating the deed restrictions. Mr. Baker said there was a four-year statute of limitation, so if they felt like that use was a violation of the restrictions then they needed to enforce it before the end of the four-year statute of limitations. Sam Tarbet said the HSBPOA subdivision regulations were not prohibitive against short-term rentals. Police Chief Wardlow reported that State law and existing ordinances such as disorderly conduct, public intoxication, parking restrictions, noise, curfew on minors, outdoor burning, fireworks, fire code, property maintenance requirements had to his knowledge proven to be an effective means to control and police short term rentals. He said since 2013 the police department had only addressed one known issue that was attributed to a short term rental and that was the Lago Escondido parking issue discussed earlier. Chief Wardlow asked that anyone experiencing issues to contact the Police Department.

20. Public Hearing, Discuss, Consider and Take Action Regarding Ordinance to Extend the Moratoriums on New Construction in Zone 13 Caprock Zone, and Tract BBB-2A of Zone 14 Horseshoe Bay Boulevard PD Zone (2700 Block of Bay West Blvd., and Northwest Corner of Horseshoe Blvd. and Hi Circle North): Mayor Jordan said he would like to move this item up on the agenda. He then convened a public hearing at 5:55 p.m. and asked if there were any comments. Ronnie Yates said he was here to talk about Tract BBB-2A. It has been in a moratorium mode since 2008 and was located across from the hotel and undeveloped. Mr. Yates said in these economic times the picture was no clearer now than in the beginning. He asked for another extension of the moratorium for two years. Development Services Director said the moratorium for both properties would expire February 18, 2016 and both owners had requested the extension of the moratorium. The public hearing was adjourned at 5:58 p.m. Council Member Clinesmith made the motion to approve the ordinance extending the moratorium for two years, seconded by Council Member Pope. Motion passed unanimously (5-0).

13. Discuss, Consider and Take Action Regarding Ordinance for a FY 2016 Utility Fund CIP Budget Amendment in the Amount of $85,000 to Transfer Funds from South Lift Station Rehabilitation Project to Computer Server Replacement Project: Community Services Director Jeff Koska reported that in November 2015 the City received notification that the Windows platform on the City's computer server would no longer be supported. This had been discussed during the last budget cycle but staff thought at that time that there might be more time before it became an issue. The current server was installed in 2009 and had reached its expected life. The software that this server supports included financial, utility billing, GIS, asset management and record retention so it is a very important piece of equipment. Staff had researched various options and determined a lot of cities and smaller businesses were going to a virtual server system which houses two redundant servers so if one crashes the other would continue to run. They also have a disaster recovery. Mr. Koska consulted with Dell and they came up with the list of equipment shown. He said the work on the lift station in Horseshoe Bay South was budgeted to fund changing out the pumps and revamping the lift station; however, this computer item takes precedence and staff requested the budget amendment to create a new project called server project and transfer the funds

from the lift station project which would be back in the proposed budget for the next year. Council Member Gray asked about taking the entire $85,000 when the cost appears to be only about $65,000. Mr. Koska said there was $60,000 for the cost of equipment which included the two servers, the rack, and the hardware, hard drives and backup server plus the other equipment to keep the system going. There was $18,000 in labor to create the virtual servers and to configure the system which also included the licenses. Council Member Clinesmith asked if the licenses were annual and Mr. Koska said that the software license were for the sequel database and the server Windows support platform. Council Member Gray made the motion to approve the budget amendment as presented, seconded by Council Member Pope. Motion passed unanimously (5-0).

14. Discuss, Consider and Take Action Regarding Amendment to Resolution RES 15-03-17B to Replace Council Member Phillip Lee as Council Liaison to the Long Range Planning Advisory Committee: Mayor Jordan reported he had asked Council Member Gray if he would serve in this capacity and he had agreed. Mayor Pro Tem Craig Haydon made the motion to appoint Council Member Jerry Gray to replace Phillip Lee as Council Liaison to the Long Range Planning Advisory Committee, seconded by Council Member Pope. Motion passed (4-0) Council Member Gray did not vote.

15. Discuss, Consider and Take Action Regarding Approval of Long Range Planning Advisory Committee Request to Hire Consultant: City Manager Farmer reported this committee had worked since April 2015 to develop a comprehensive plan and had prepared much of the information that would be going into the plan. They worked with the Houston-Galveston Council of Governments to send requests to 16 consulting firms that had been pre-screened based on many criteria. Mr. Farmer said of the 16 firms only one, Freese and Nichols, responded that they were interested in working on the plan with a proposal that included a fee of between $68,000 and $69,800. Next, staff sent out a request to Holtkamp Planning, who had prepared the Dripping Springs Comprehensive Plan. They were sent the same information as was sent to the H-G Council of Governments. Committee Chairman Jim Long, Committee member Lynette Morrison and Eric Winter met with the principal of the firm, Chris Holtkamp to discuss the Committee's reduction in scope of the project since their first proposal. A second proposal was summited with a revised proposal and project fee of $27,500, expenses of $1,700 for a total fee not to exceed $29,200. Committee Chairman Jim Long recommended that the Council approve this request. Council Member Gray asked about the budget for this. Mr. Farmer said there was money left in the Deer Trapping and Tree Removal line items and he would propose a budget amendment moving this amount to the Advisory Committees line item. Council Member Clinesmith made the motion to approve hiring Holtkamp Planning for an amount not to exceed $29,200 and using funds available in the budget, seconded by Mayor Pro Tem Craig Haydon. Motion passed unanimously (5-0). Mr. Farmer said he would bring back a budget amendment for approval at the next meeting.

17. Discuss, Consider and Take Action Regarding Denial of Variance and Removal of Sign at The Bible Church of the Lakes Located at 24101 E. Hwy. 71 in the City's ETJ: Mayor Jordan reported the church had installed a sign that did not meet the City's requirements and when a variance was requested it was denied by Council at the last meeting. Council Member Pope speaking as a member of the church told the Council that the sign would be

removed but asked for some time to see if he could contact some sign companies to see if someone might be interested in buying it so the church could recoup some of the money spent on the sign. He also requested that City Manager Farmer consider notifying property owners in the future that they are in the City's ETJ and they would be subject to City ordinances in some cases. Mr. Pope said the church did not know they were in the City's ETJ and had relied on the sign company when they told them they did not need to get a permit. He added he thought it might be a good time to publish an article regarding zoning to let people know the City has zoning maps available and if someone had a concern about how their area was zoned.

18. Discuss, Consider and Take Action on Amendment to Chapter 10 Subdivision Regulations to Delete Article 10.02 Plat Approval: Development Services Director Winter said it had been brought to staff's attention that Article 10.02 Plat Approval conflicted with the regulations found in Article 10.03 Subdivision Ordinance and was causing confusion in the administration of the regulations. Mayor Pro Tem Haydon made the motion to approve the deletion of Article 10.02 seconded by Council Member Gray. The motion passes unanimously (5-0).

19. Public Hearing, Discuss, Consider and Take Action Regarding Approval of the Preliminary and Final Plat for:
    a. Replat of Lot Nos. 3-A. 4-A, 44-A, 46-A and 83-A, Horseshoe Bay Applehead Island, Plat No. 21.1 into 4 Lots to Increase the Width of Access on Lake LBJ for each new lot (Lots are Adjacent to and to the West of 5 Applehead Island Drive and South and East of 68 Applehead Island Drive)

    Mayor Jordan convened a public hearing at 6:20 p.m. and asked if there were any comments. Applehead Island POA President said the POA had no objection to this replat. Mayor Jordan adjourned the public hearing at 6:20 p.m. Council Member Pope made the motion to approve the preliminary and final replat, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0).

21. Adjournment: Mayor Pro Tem Haydon made the motion to adjourn at 6:21 p.m., seconded by Council Member Pope. Motion passed unanimously (5-0).

APPROVED this 15th day of March, 2016.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, TRMC
City Secretary

Item # 9b

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Approve Ordinance for a FY 2016 General Fund Budget Amendment in the Amount of $29,200 to Transfer Funds from Tree Removal and Deer Management Line Items to Advisory Committee Line Item for Long Range Planning Advisory Committee Consultant

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At the February 16, 2016 City Council meeting, staff was instructed to prepare a FY 2016 General Fund Budget Amendment transferring $29,200 from the Tree Removal and Deer Management expense accounts to the Advisory Committees expense account to provide for the hiring of a consultant for the Long Range Planning Advisory Committee.

Approval of this Ordinance completes the FY 2016 General Fund Budget Amendment.

Enclosures: Ordinance

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

GENERAL FUND BUDGET AMENDMENT

AN ORDINANCE OF THE CITY OF HORSESHOE BAY APPROVING AND ADOPTING AN AMENDMENT TO THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016

WHEREAS, on September 15, 2015, the City Council of the City of Horseshoe Bay (Council) adopted Ordinance ORD 15-09-15B approving a budget for the current fiscal year beginning October 1, 2015, and ending September 30, 2016; and

WHEREAS, the City Council finds and determines it is prudent to amend the Budget due to unforeseen conditions that have occurred in the City; and

WHEREAS, circumstances have arisen during the fiscal year which have, or will require the expenditure of additional funds in some of the line items in the budget, and for which there is more than adequate funding in other line items of the budget; and

WHEREAS, the City Council now finds it in the best interest of the City of Horseshoe Bay and its residents to amend the adopted budget for the General Fund, as set forth in Exhibit "A", based on the review and analysis provided by the Finance Director

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I.

That the City Council of the City of Horseshoe Bay hereby approves the General Fund budget amendment for the current fiscal year beginning October 1, 2015, and ending September 30, 2016, attached hereto as Exhibit A.

II.

This Ordinance shall take effect and be in force from and after its approval and publication, as may be required by law.

III.

Should any part of this Ordinance be declared invalid, for any reason, such invalidity shall not affect the remainder of this Ordinance.

IV.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ADOPTED AND APPROVED on this 15th day of March, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

EXHIBIT A

City of Horseshoe Bay

GENERAL FUND

FY2016 BUDGET AMENDMENT

March 15, 2016

Fund	Account Code	Dept. Code	Account Title	Current Budget	Budget Amendment	Revised Budget
	EXPENDITURES					
2	50862	9000	Deer Management	90,000	(21,000)	69,000
2	50866	1000	Tree Removal	50,000	(8,200)	41,800
2	50568	1000	Advisory Committees	10,000	29,200	39,200
	TOTAL EXPENDITURES			**150,000**	**0**	**150,000**

Item # 9c

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Approve Amendment to Agreement with Llano County Which Provides for Subdivision Regulation within the ETJ Jurisdiction of the City

---

The City and Llano County have had an Agreement in effect since April 9, 2007 wherein Llano County retained the right to provide subdivision regulation and building permit authority in six subdivisions in the City's ETJ, including The Hills and Quail Ridge. The Agreement states that any amendment of the Agreement must be signed by both the City and County. The attached Amendment to the Agreement provides notification to Llano County that the City annexed both The Hills and Quail Ridge on February 16, 2016, and has the authority to provide subdivision regulation and building permit regulation, as well as authority for all other City Ordinances in The Hills and Quail Ridge effective on the date of annexation.

Staff is not aware of any objections to this Amendment and recommends approval.

Enclosures: Amendment to Agreement with Llano County for Subdivision Regulation

CITY OF HORSESHOE BAY

AMENDMENT OF AGREEMENT PROVIDING FOR SUBDIVISION REGULATION BY THE CITY AND LLANO COUNTY WITHIN THE EXTRATERRITORIAL JURISDICTION OF THE CITY

AN AMENDMENT TO THE AGREEMENT BETWEEN THE CITY AND LLANO COUNTY REGARDING REGULATION OF SUBDIVISIONS WITHIN THE EXTRATERRITORIAL JURISDICTION BY DELETING TWO SUBDIVISIONS EXEMPT FROM THE CITY'S SUBDIVISION AND OTHER PERMIT REQUIREMENTS

WHEREAS, The City of Horseshoe Bay (City) and Llano County in 2007 approved a written agreement (the Agreement) which authorized the County to exercise exclusive jurisdiction to regulate all building and floodplain permits in six County subdivisions in the City's Extraterritorial Jurisdiction (ETJ); and

WHEREAS, the City annexed two of the six subdivisions – The Hills and Quail Ridge (Unrecorded Subdivision) - by Ordinance No. 16-02-16-A on February 16, 2016; and

WHEREAS, the City desires to amend the Agreement with Llano County effective on April 9, 2007 to remove The Hills and Quail Ridge (Unrecorded Subdivision) from the list of subdivisions that are provided subdivision and building permit regulations by Llano County, as the City effective on February 16, 2016 is providing full services to these two subdivisions, including subdivision and building permits; and

WHEREAS, there are no other changes to the Agreement between the County and the City.

NOW THEREFORE, the City Council of Horseshoe Bay does hereby approve this Amendment to the Agreement with Llano County as follows:

1. The City Council hereby notifies Llano County that it annexed The Hills Subdivision I, II and III, and Quail Ridge Unrecorded Subdivision on February 16, 2016.

2. The Agreement between the City and Llano County is hereby changed only to reflect the deletion of The Hills and Quail Ridge Unrecorded Subdivision from the list of subdivisions that are exempt from the City's subdivision and building permit regulations and the list of subdivisions that are provided subdivision and building permit regulations by Llano County.

ADOPTED AND APPROVED on this 15th day of March, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

Attest

_____

Teresa L. Moore, TRMC
City Secretary

APPROVED BY THE COMMISSIONERS COURT FOR LLANO COUNTY, TEXAS in its meeting on the ___ day of _____, 2016, and executed by its authorized representative.

LLANO COUNTY, TEXAS

_____

Mary S. Cunningham, County Judge

Item # 9d

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From Larry O. Anderson, Finance Director

RE: Approve Amendment to the Annual Contract to Provide Fire Fighting Services Between the City of Horseshoe Bay and Llano County ESD #4, Llano County MUD #1, The Hills Section I & II POA, The Hills Section III POA and Deerhaven Water Control and Improvement District Removing The Hills Section I & II POA and The Hills Section III POA

On February 16, 2016, City Council approved annexation of The Hills Section I & II and the Hills Section III. Prior to the annexation, the City provided fire-fighting services to The Hills Section I & II and The Hills Section III as stated in the Agreement Regarding Fire-Fighting Services. This Agreement in no longer needed due to the annexation.

Approval of this Amendment will terminate the Agreement between the City and The Hills Section I & II and The Hills Section III. The Amendment further states that the cost of fire-fighting services will be pro-rated from the commencement of the Agreement on November 1, 2015 to the annexation date, February 16, 2016. All other provisions of the Agreement will remain in full force and effect.

Enclosure: Amendment to the Agreement Regarding Fire-Fighting Services

IX.

Amendment to Agreement Regarding Fire-Fighting Services

9.1 February 16, 2016 the City approved annexation of the communities of The Hills I & II and The Hills III. Therefore the Agreement between the City and The Hills I & II and The Hills III to provide fire-fighting services is no longer necessary and is hereby terminated. The cost of fire-fighting services provided to The Hills I & II and The Hills III by the City will be pro-rated from the commencement of the Agreement, November 1, 2015, until the termination date February 16, 2016.

9.2 All other provisions under this Agreement remain in full force and effect.

Item # 9e

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Approve Resolution Providing for the Sale of Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County Texas to J. Bradley and Rachel M. Horner

---

The Burnet Central Appraisal District is the Trustee for properties in Burnet County that are acquired at a delinquent tax sale due to insufficient minimum bid or no bid. The BCAD has requested that the Council consider adopting a Resolution for the sale of this lot in HSB South to J. Bradley and Rachel M. Horner. The City's estimated proceeds would be $0.00; however, the property would be returned to the tax rolls.

All affected taxing entities must approve sale for transaction to be completed. Burnet County, Marble Falls I.S.D. and the Burnet County ESD #1 have all approved the sale.

Staff recommends adopting the Resolution for the sale of this property, which allows the City to recover a pro-rata share of the sale proceeds, and places the property back on the tax rolls to generate future revenues.

Enclosures: Resolution
Letter
Copy of Bid

RESOLUTION PROVIDING FOR THE SALE OF PROPERTY ACQUIRED BY THE BURNET CENTRAL APPRAISAL DISTRICT AT DELINQUENT TAX SALE

WHEREAS, Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, being that property more particularly described in Volume 752, Page 483 of the Deed Records of Burnet County, Texas was offered for sale by the Sheriff at Burnet County, Texas at public auction pursuant to a judgment of foreclosure for delinquent taxes by the District Court; and

WHEREAS, no sufficient bid was received and the property was struck off to the Burnet Central Appraisal District; and

WHEREAS, TEX.PROP.TAX CODE Section 34.05(a) provides that we may accept a sufficient bid. A bid of FIVE HUNDRED AND NO/100 DOLLARS ($500.00) has been made by J. BRADLEY HORNER AND RACHEL M. HORNER, said bid being less than the taxes due, and

THEREFORE, BE IT HEREBY RESOLVED by City Council of the City of Horseshoe Bay, that the Mayor of the City of Horseshoe Bay is hereby authorized to convey Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas to J. BRADLEY HORNER AND RACHEL M. HORNER, for the sum of FIVE HUNDRED AND NO/100 DOLLARS ($500.00) payable to the Chief Appraiser of Burnet Central Appraisal District for distribution as provided by law.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 20___.

_____

Stephen T. Jordan
Mayor
CITY OF HORSESHOE BAY

BURNET CENTRAL APPRAISAL DISTRICT
P.O. Box 908/223 South Pierce
Burnet, Texas 78611
(512) 756-8291 Telephone
(512 756-7873 Fax

February 19, 2016

Mayor Stephen T. Jordan
City of Horseshoe Bay
P.O. Box 7765
Horseshoe Bay, TX 78657

Re: Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas

Dear Mayor Jordan,

Enclosed is information on a bid we received for the above referenced property. Please schedule time at your next City Council meeting to discuss this bid.

If the bid is approved, please return the dated and signed Resolution to the Burnet Central Appraisal District, Attn: Joy. If the bid is not approved, please call us at 512-756-8291 ext. 39 to inform us of the Council's decision.

Thank you for your attention to this matter. Please call us with any questions you may have.

Sincerely,

Stan Hemphill

Stan Hemphill
Chief Appraiser

Enc.

McCreary, Veselka, Bragg & Allen, P.C.
Attorneys at Law
223 South Pierce
Burnet, Texas 78611
(512) 756-8291

February 19, 2016

Mr. Stan Hemphill, Chief Appraiser
Burnet Central Appraisal District
P.O. Box 908
Burnet, TX 78611

RE: Distribution of Funds: Cause No. 35,936; Burnet Central Appraisal District vs. NASI Asset Management, Inc., et al; Lot K1059, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas Account Number 21028 (2015 Assessed Value = $6,400)

Dear Mr. Hemphill:

A bid of $500.00 has been made by J. Bradley Horner and Rachel M. Horner, PO Box 905, Hutto, Texas 78634 to purchase the property, the subject of the above-referenced suit. The money should be disbursed as follows:

CAUSE NO. 35,936

FEES:	AMOUNT:	TO WHOM:
Deed Recording Fee:	$ 28.00	Burnet Co. Clerk
Court Costs:	$ 222.00	Burnet Co. Dist. Clerk
Attorney ad Litem fee:	$ 250.00	MVBA
Due to Burnet Central Appraisal District		
City of Horseshoe Bay	$ 0.00	Burnet CAD
Burnet County	$ 0.00	
Burnet County Special	$ 0.00	
Emergency Services District #1	$ 0.00	
Water Conservation District	$ 0.00	
Marble Falls ISD	$ 0.00	
TOTAL MONIES DISBURSED	$ 500.00	

Pursuant to Texas Property Tax Code Sec. 34.05(k), please remove any balance remaining on the account after all monies have been distributed as instructed above.

Please contact me if you have any questions or need further information.

Sincerely,
Darby Howell
Legal Assistant
DH/jb

Item # 9f

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Approve Resolution Providing for the Sale of Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County Texas to David and Jeannie Slocum

---

The Burnet Central Appraisal District is the Trustee for properties in Burnet County that are acquired at a delinquent tax sale due to insufficient minimum bid or no bid. The BCAD has requested that the Council consider adopting a Resolution for the sale of this lot in HSB South to J. Bradley and Rachel M. Horner. The City's estimated proceeds would be $116.83 and the property would be returned to the tax rolls.

All affected taxing entities must approve sale for transaction to be completed. Burnet County, Marble Falls I.S.D. and the Burnet County ESD #1 have all approved the sale.

Staff recommends adopting the Resolution for the sale of this property, which allows the City to recover a pro-rata share of the sale proceeds, and places the property back on the tax rolls to generate future revenues.

Enclosures: Resolution
Letter
Copy of Bid

RESOLUTION PROVIDING FOR THE SALE OF PROPERTY ACQUIRED BY THE BURNET CENTRAL APPRAISAL DISTRICT AT DELINQUENT TAX SALE

WHEREAS, Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, being that property more particularly described in Volume 483, Page 622 of the Deed Records of Burnet County, Texas was offered for sale by the Sheriff at Burnet County, Texas at public auction pursuant to a judgment of foreclosure for delinquent taxes by the District Court; and

WHEREAS, no sufficient bid was received and the property was struck off to the Burnet Central Appraisal District; and

WHEREAS, TEX.PROP.TAX CODE Section 34.05(a) provides that we may accept a sufficient bid. A bid of ONE THOUSAND, EIGHT HUNDRED, TWENTY-THREE AND 39/100 DOLLARS ($1,823.39) has been made by DAVID AND JEANNIE SLOCUM, said bid being less than the taxes due, and

THEREFORE, BE IT HEREBY RESOLVED by City Council of the City of Horseshoe Bay, that the Mayor of the City of Horseshoe Bay is hereby authorized to convey Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas to DAVID AND JEANNIE SLOCUM, for the sum of ONE THOUSAND, EIGHT HUNDRED, TWENTY-THREE AND 39/100 DOLLARS ($1,823.39) payable to the Chief Appraiser of Burnet Central Appraisal District for distribution as provided by law.

PASSED, APPROVED AND ADOPTED THIS _____ day of _____, 20___.

_____

Stephen T. Jordan
Mayor
CITY OF HORSESHOE BAY

BURNET CENTRAL APPRAISAL DISTRICT
P.O. Box 908/223 South Pierce
Burnet, Texas 78611
(512) 756-8291 Telephone
(512 756-7873 Fax

February 19, 2016

Mayor Stephen T. Jordan
City of Horseshoe Bay
P.O. Box 7765
Horseshoe Bay, TX 78657

Re: Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas

Dear Mayor Jordan,

Enclosed is information on a bid we received for the above referenced property. Please schedule time at your next City Council meeting to discuss this bid.

If the bid is approved, please return the dated and signed Resolution to the Burnet Central Appraisal District, Attn: Joy. If the bid is not approved, please call us at 512-756-8291 ext. 39 to inform us of the Council's decision.

Thank you for your attention to this matter. Please call us with any questions you may have.

Sincerely,

Stan Hemphill

Stan Hemphill
Chief Appraiser

Enc.

McCREARY, VESELKA, BRAGG & ALLEN, P.C.
ATTORNEYS AT LAW
223 South Pierce
Burnet, Texas 78611
(512) 756-8291

February 18, 2016

Mr. Stan Hemphill, Chief Appraiser
Burnet Central Appraisal District
P.O. Box 908
Burnet, TX 78611

RE: Distribution of Funds: Cause No. 36,846; Burnet Central Appraisal District vs. William J. Leo, Jr. et al; Lot K15040, Plat K15, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas Account Number 23060 (2015 Assessed Value = $6,400)

Dear Mr. Hemphill:

A bid of $1,823.39 has been made by David Slocum and Jeannie Slocum, 4006 Lord Byron Circle, Round Rock, Texas 78664 to purchase the property, the subject of the above-referenced suit. The money should be disbursed as follows:

CAUSE NO. 36,846

FEES:	AMOUNT:	TO WHOM:
Deed Recording Fee:	$ 28.00	Burnet Co. Clerk
Court Costs:	$ 352.00	Burnet Co. Dist. Clerk
Court Costs (out of state citation):	$ 50.00	MVBA
Abstract Fee:	$ 150.00	MVBA
Due to Burnet Central Appraisal District		
City of Horseshoe Bay	$ 116.83	Burnet CAD
MLB	$ 80.20	
MLBW	$ 100.24	
Burnet County	$ 182.67	
Burnet County Special	$ 16.81	
Emergency Services District #1	$ 15.60	
Water Conservation District	$ 4.53	
Marble Falls ISD	$ 726.51	
TOTAL MONIES DISBURSED	$ 1,823.39	

Pursuant to Texas Property Tax Code Sec. 34.05(k), please remove any balance remaining on the account after all monies have been distributed as instructed above.

Please contact me if you have any questions or need further information.

Sincerely,
Darby Howell
Legal Assistant
DH/jb

Item # 9g

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Approve Interlocal Agreement with Burnet County for Chip Sealing of Roads in HSB South

---

The City Manager, working with Burnet County Commissioner Joe Don Dockery, has coordinated a chipseal road improvement maintenance project for April in HSB South in Burnet County. The City and County have done similar projects in years past in this area of HSB, although it has been a few years. This project is centered on a state statute that allows a county to provide labor and equipment to a city for road improvements in the city. The in-kind labor and equipment is capped at $15,000. Therefore we center these projects on this number and are provided approximately 2-3 days of county personnel and equipment to lay down chipseal rock and oil. City costs are to prep the street and to buy the oil and rock for the project. This cost is $32,000 and is budgeted in two line items in the General Fund: Street Patching Contract and Street Patching Materials.

However, for the county to provide their personnel and equipment per the state statute the county is requesting the enclosed Interlocal Agreement be signed by both parties.

Staff recommends approval.

Enclosures: Interlocal Agreement

Interlocal Agreement Between
Burnet County, Texas And the City of Horseshoe Bay

This Agreement is made on the 15th day of March, 2016, by and between the County of Burnet a political subdivision of the State of Texas, hereinafter referred to as "Burnet County" and the "City of Horseshoe Bay", hereinafter referred to as "the City".

WHEREAS, the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code authorizes unites of local government to contract with one or more units of local government to perform government functions and services; and

WHEREAS, this Agreement is entered into pursuant to the authority, under the provisions of, and in accordance with, Chapter 791 of the Texas Government Code, for the performance of governmental functions and services; specifically, the use of County manpower and equipment to apply chip sealing on City owned streets, and for such other and further acts of cooperation as the parties may subsequently agree to by the execution of a separate and specific agreement ratified by the governing bodies of each contracting party, specifically the Commissioners Court of Burnet County and the City; and

WHEREAS, Burnet Count provides these services to the citizens of Burnet County, and has the capacity to service the needs of the City; and

WHEREAS, Burnet County and the City have investigated and determined that it would be advantageous and beneficial to both the City and Burnet County and its inhabitants for Burnet County to provide the manpower and equipment for the application services to the City; and

WHEREAS, The City wishes to engage Burnet County to allow for use of County manpower and equipment to apply chip sealing on behalf of the City and the City desires to engage Burnet County to provide such services; and

WHEREAS, from time to time the City may wish to engage Burnet County in various additional services, such as hauling, dispensing, spreading, building, paving, or improving real property by the use of county owned earth moving equipment, together with the labor and the City and to the people of Burnet County, Texas, and:

WHEREAS, the governing bodies of the City and Burnet County desire to foster goodwill and cooperation between the two entities; and

WHEREAS, the City and Burnet County, deem it to be in the best interest of both entities to enter into this Agreement relative to apply chip sealing to City owned streets, and for such other and additional services as the parties may subsequently agree to by the execution of separate and specific agreements, and in consideration of the mutual covenants contained herein, the City and Burnet County agree as follows:

Services to be Performed

The City agrees to engage Burnet County to utilize County manpower and equipment to apply chip sealing to City owned streets, and setting a limit of $15,000, by Burnet County to the City, together with all incidental acts, procedures, and methods necessary to accomplish the ends of such project.

Duration of Agreement

Unless mutually initiated, cancelled, or terminated earlier with thirty (30) days written notice this Agreement shall commence on the 15th day of March, 2016. This contract expires at midnight on September 30, 2016. This contract may be extended for Three (3) annual renewals with the renewal fees and payments for each successive year to be negotiated and agreed to by the parties annually.

Compensation

By execution of this contract, the City agrees to provide, if requested, similar compensation to Burnet County in the form of manpower and equipment on a future identified project; or may provide use of City owned facilities for the betterment of Burnet County employee health or as meeting facilities. Both parties have agreed this is adequate compensation for the anticipated expenditures by the county for the manpower and equipment used by Burnet County in the application of chip sealing to City owned streets.

Relationship of Parties

The parties intend that Burnet County, in performing services specified in this Agreement, shall act as an independent contractor and shall have control of its work and the manner in which it is performed. Neither Burnet County, its agents, employees, volunteer help or any other person operating under this Agreement, shall be considered an agent or employee of the City and shall not be entitled to participate in any pension or other benefits that Burnet County provides its employees.

Notice to Parties

Any notice given hereunder by either party to the other shall be in writing and may be affected by personal delivery in writing or by certified mail, return receipt requested. Notice to Burnet County shall be sufficient if made or addressed to the office of the County Judge, James Oakley.

Notice to the City shall be sufficient if made or addressed to the office of the Mayor, Steve Jordan. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions of this paragraph.

Miscellaneous Provisions

Indemnification

The City agrees to promptly defend, indemnify and hold Burnet County harmless from and against any and all claims, demands, suits, causes of action, and judgment's for (a) damages to the loss of property of any person; and/or (b) death, bodily injury, illness, disease, loss of services, or loss of income or wages to any person, arising out of incident to, concerning or resulting from the negligent or willful act or omissions of the City, its agents, officers, and or employees in the performance of activities of duties pursuant to this Agreement.

Entire Agreement

This Agreement contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument shall be of no force or effect except in a subsequent modification in writing signed by both parties.

This Agreement shall be governed by and constructed in accordance with the laws of the State of Texas. No assignment of this Agreement or of any right accrued hereunder shall be made, in whole or in part, by either party without the prior written consent of the other party. Venue shall be in Burnet County, Texas.

The undersigned officer and/or agents of the parties hereto are the properly authorized officials of the party presented and have the necessary authority to execute this Agreement on behalf of the parties hereto and each party hereby certifies to the other that any necessary resolutions extending said authority have been duly passed and approved and are now in full force and effect.

EXECUTED by the parties hereto, each respective entity acting by and through its duly authorized official as required by law, on the date specified on the multiple counterpart executed by such entity.

The City of Horseshoe Bay

By:_____
Steve Jordan, Mayor

Date: March 15, 2016

Burnet County, Texas

By:_____
James Oakley, Burnet County Judge

Date:

Item # 10

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Department Heads

Re: Monthly Statistical Departmental Data Reports

1. City Manager Monthly Statistical Data
2. Administration Department Monthly Statistical Data
3. Community Services Department Monthly Statistical Data
4. Development Services Department Monthly Statistical Data
5. Fire Department Monthly Statistical Data
6. Police Department Monthly Statistical Data

Enclosures: Monthly Reports

CITY OF HORSESHOE BAY

CITY MANAGER

2015/2016 Activity Report

February

1. Conducted Employee Safety Meeting
2. Conference Call with City Attorney
3. Attended P&Z Mtg
4. Toured Lake LBJ with LCRA rep regarding Milfoil
5. Conference Call with PEC regarding Internet Project
6. Attended Long Range Planning Committee
7. Conducted Deer Study Group Meeting
8. Met with Trails POA members regarding roads
9. Attended Dinner with former State Representative & Mayor Jordan
10. Conducted a Staff Meeting
11. Met with Jason Caraway of Spanish Trails
12. Lunch with Fire Chief
13. Conference Call with Impact Fee Consultant
14. Conference Call with Survey Consultant
15. Attended City Council Meeting
16. Met with Ted Burget, Diana Wright, Jeff K, Eric W, and Mayor
17. Conducted a Staff Meeting
18. Met with Councilman Gray regarding Draft of Sign Ordinance Amendment
19. Attended HSB Business Alliance mtg at Fire Station
20. Met with Councilman Gray regarding Draft of Sign Ordinance Amendment
21. Met with Bob Rapp and Dick Heilman of Oak Ridge
22. Met with Lori Brix regarding learning about library opportunities
23. Conducted Deer Study Group Meeting
24. Lunch with Mike Hodge Marble Falls City Manager
25. Attended Marble Falls Chamber of Commerce Annual Banquet as guest of First Capital Bank of Texas
26. Met with Reagan Lambert

January

1. Met with Fire Chief
2. Conducted Employee Safety Meeting
3. Conducted a Staff Meeting
4. Conducted a Development Review Committee Mtg with Senior Staff
5. Attended P&Z Mtg
6. Conducted Conference Call with City Attorney for Annexation
7. Attended Long Range Planning Committee
8. Met with Jayne Mortenson of HC Builders Assoc for Breakfast mtg
9. Hosted Mike Hodge City Manager of MFs for lunch in HSB
10. Met with a representative for a rancher to answer questions on Dev Agreement
11. Attended City Council Workshop
12. Met with rancher to answer questions on Dev Agreement

13. Conducted a Stakeholder Interview for the Long Range Planning Committee (Mike Widler)
14. Conducted a Tour of City Utility facilities for 2 new Councilmembers
15. Wife and I hosted Mike Hodge City Manager of MFs & Wife for dinner at Yacht Club
16. Met with a Consultant with Eric Winter for Long Range Planning Committee
17. Met with Sue Breland a Survey Consultant for Long Range Planning Committee
18. Attended City Council Meeting
19. Met with Councilman Gray
20. Attended and entered the Chili cook-off dinner at Church at HSB
21. Attended Meeting with US Representative Mike Conoway
22. Attended Long Range Planning Committee
23. Conducted Conference Call with Eric Winter with Consultant for Long Range Planning Committee
24. Met with a representative of local wireless internet provider VGI
25. Met with a property owner of land along 311 & 2831
26. Rode around with an owner of several mobile homes in HSB South seeing improvements
27. Conducted a Stakeholder Interview for the Long Range Planning Committee (Ray Gill)
28. Met with Councilman Lambert and a local resident that has insight for Internet discussion
29. Attended ESD Meeting and spoke in support of ESD offer to purchase AEDs for PDs Patrol cars
30. Wife & I attended/invited to a dinner with First Capital Bank of Texas representatives at Yacht Club
31. Met with Jayne Mortenson of HC Builders Assoc. & Justin MacDonald a Regional Builder and Builder Representative for Texas nation-wide
32. Attended 2nd Annual HC Home Builders event at La Quinta
33. Met with Jan and Roy Busse regarding the Gynergy Project

December

1. Conducted Employee Safety Meeting
2. Attended Advisory Mtg
3. Attended POA Presidents' Meeting
4. Attended Long Range Planning Committee
5. Conducted a Staff Meeting
6. Met with Commissioner Peter Jones regarding Transportation Matters
7. Conducted Annexation Meeting with Senior Staff
8. Conducted Stakeholder Interview of Randal Dahl for Long Range Planning Committee
9. Met with Mayor Orr, and Councilman from Cottonwood Shores with Jeff Koska regarding utility matters
10. Attended City Council Meeting
11. Attended City Employee Christmas Lunch
12. Attended Long Range Planning Committee
13. Met with City Attorney regarding Annexation
14. Interviewed by Jodi Lehman regarding Annexation
15. Introductory meeting of Pat Bouchard new P&Z member to Eric Winter
16. Met with Bill Smyrl regarding possible development
17. Met with Lot Clearing Contractor

November

1. Attended City Anniversary Event at Yacht Club
2. Conducted Employee Safety Meeting
3. Attended P & Z meeting
4. Attended Developer Meeting
5. Attended Burnet Co Precinct 4 Annual Luncheon
6. Met with Sam Martin regarding annexation of Hills III
7. Met with Morrisons
8. Attended City Anniversary Event
9. Conducted Annexation Meeting with Rex and Eric
10. Attended City Council mtg
11. Conducted meeting for Employee Appreciation Event
12. Attended Spanish Trails Open House
13. Attended Hill Country Builders Association Banquet Dinner
14. Interviewed by two Long Range Planning Committee members
15. Lunch with Sonny Mobley
16. Master of Ceremony for Rocky Wardlow Roast at Trails
17. Met with TML appointed Attorneys
18. Lunch with Larson Lloyd of Northland Cable

October

1. Attended Ribbon cutting for Bill Lane Safety Center
2. Met with HDR Engineers
3. Conducted Monthly Safety Meeting with Employees
4. Attended TX American Planning Association Conference in Galveston
5. Met with Jim Long of Long Range Planning Committee
6. Met with Todd Still of Zeecon
7. Attended Trails event for Joe Morris & wife
8. Conducted Staff Meeting
9. Attended City Council Meeting
10. Attended Long Range Planning Committee
11. Conducted an Annexation Conference Call with City Attorney
12. Attended Training Session for Regional Notification System
13. Met with Jeff Koska
14. Attended Monthly HSB Business Alliance Coffee at Grand Bank
15. Planned a wedding too….

CITY OF HORSESHOE BAY

INVESTMENT REPORT
AS OF FEBRUARY 29, 2016

ACCOUNT	INTEREST RATE	1/31/2016	INTEREST	OTHER DEBITS/ CREDITS	2/29/2016
UTILITY FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 115,106	$ 26	$ (26)	$ 115,106
UTILITY FUND OPERATING	0.30%	$ 193,914	$ 35	$ 109,441	$ 303,390
TOTAL - AMERICAN BANK		$ 309,020	$ 61	$ 109,415	$ 418,496
TEXPOOL					
LCMUD#1 CAPITAL RECOVERY	0.30%	$ 37,901	$ 9	$ (923)	$ 36,987
RATE STABILIZATION FUND	0.30%	$ 2,814,550	$ 503	$ (1,093,459)	$ 1,721,594
TOTAL - TEXPOOL		$ 2,852,451	$ 512	$ (1,094,382)	$ 1,758,581
TOTAL UF ACCOUNTS		$ 3,161,471	$ 573	$ (984,967)	$ 2,177,077
GENERAL FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 32,052	$ -	$ 5,019	$ 37,071
GENERAL FUND OPERATING	0.30%	$ 139,918	$ 25	$ 13,980	$ 153,923
GENERAL FUND LOT MOWING	0.05%	$ 6,047	$ -	$ 5,203	$ 11,250
PD ACCOUNT	0.10%	$ 8,891	$ 1	$ -	$ 8,892
TOTAL - AMERICAN BANK		$ 186,908	$ 26	$ 24,202	$ 211,136
TEXPOOL					
GENERAL FUND OPERATING	0.30%	$ 4,366,759	$ 1,084	$ 60,152	$ 4,427,995
GENERAL FUND RESERVE	0.30%	$ 2,342,782	$ 560	$ (532)	$ 2,342,810
TOTAL - TEXPOOL		$ 6,709,541	$ 1,644	$ 59,620	$ 6,770,805
TOTAL GF ACCOUNTS		$ 6,896,449	$ 1,670	$ 83,822	$ 6,981,941
CAPITAL PROJECTS FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 28,130	$ -	$ -	$ 28,130
TEXPOOL					
CAPITAL PROJECTS FUND 7	0.30%	$ 6,591	$ 37	$ (3,355)	$ 3,273
TOTAL CAPITAL PROJECTS		$ 34,721	$ 37	$ (3,355)	$ 31,403
INTEREST & SINKING FUND					
TEXPOOL					
INTEREST & SINKING	0.30%	$ 518,648	$ 90	$ (256,725)	$ 262,013
TOTAL I&S ACCOUNTS		$ 518,648	$ 90	$ (256,725)	$ 262,013
TOTAL CITY ACCOUNTS		$ 10,611,289	$ 2,370	$ (1,161,225)	$ 9,452,434
AGENCY FUND INVESTMENTS					
ESCONDIDO PID					
AMERICAN BANK	0.10%	$ 152,322	$ 21	$ (59,271)	$ 93,072
SUMMIT ROCK PID					
TEXPOOL	0.30%	$ 1,466,336	$ 361	$ 51,903	$ 1,518,599
TOTAL - SUMMIT ROCK		$ 1,466,336	$ 361	$ 51,903	$ 1,518,599
TOTAL AGENCY FUND ACCOUNTS		$ 1,618,658	$ 382	$ (7,369)	$ 1,611,671

TAX COLLECTIONS			
2015 TAXES COLLECTED TO DATE	2/29/2016	$ 4,011,813	95.01%
2014 TAXES COLLECTED TO DATE	2/28/2015	$ 3,877,261	94.94%

The City of Horseshoe Bay Investment Portfolio is in compliance with the investment strategy of its Investment Policy and the relevant provisions of Chapter 2256 of the Public Funds Investment Act.

Stan R. Farmer
City Manager/Investment Officer

Larry O. Anderson
Finance Director/Investment Officer

CITY OF HORSESHOE BAY

ADMINISTRATION DEPARTMENT
MONTHLY FINANCIAL REPORT
AS OF FEBRUARY 29, 2016

Investment Report:

All account balances reflected are as of February 29, 2016. The total of all City accounts was $9,452,434. Interest earned on all accounts totaled $2,370. The TexPool average interest rate for the month of February was .30% as compared to .04% for the month of February last year.

Utility Fund:
The total of the Utility Fund accounts was $2,177,077 comprised of $418,496 in the operating accounts at American Bank of Texas, and $1,758,581 in TexPool.

General Fund:
The total of the General Fund accounts was $6,981,941 comprised of $211,136 in the operating accounts at American Bank of Texas, and $6,770,805 in TexPool.

Capital Projects Fund:
The account balance of the Capital Projects Fund at TexPool was $3,273 and $28,130 at American Bank.

Interest and Sinking Fund:
The account balance of the Interest and Sinking Fund at TexPool was $262,013.

Agency Funds:
The Escondido PID account balance at American Bank of Texas was $93,072. The account balance of the Summit Rock PID account at TexPool was $1,518,599.

Tax Collections:
The 2015 taxes collected as of February 29, 2016 total $4,011,813. At a collection rate of 95.01 %, as compared to 94.94% collected at this same time last year.

A copy of the February 29, 2016 Investment Report is attached for your review.

Operating Budget Reports:

All Budget Reports are as of February 29, 2016.

Utility Fund:
The budget reflects that the Utility Fund YTD revenues were $60,329.32 more than budgeted and the Utility Fund YTD expenses are under budget by $109,385.72.

General Fund:
The General Fund YTD revenues were $66,234.76 less than budgeted and the General Fund YTD expenses were under budget by $129,809.67.

Capital Projects Fund:
The Capital Projects Fund YTD revenues were $2.41 more than budgeted and the Capital Projects Fund YTD expenses were under budget by $945.92.

Debt Service Fund:
The Debt Service Fund YTD revenues were $252,939.93 more than budgeted and the Debt Service YTD Expenses were zero.

A copy of the Budget Summary for each Fund is attached for your review.

Human Resources Report:

FEBRUARY 2016

Job Openings as of February 29, 2016:
- One (1) Field Operator
- One (1) Police Officer

New Hires:
- Bronson Ratliff, Field Operator
- Dane Bybee, Field Operations Supervisor

Internal Transfers:
- Ken Hickey from Field Operations to Plant Operations

Turnover:
Zero (0)
Total 2016: 2

Headcount as of February 29, 2016:
- Full Time Employees: 74
- Part Time Employees: 14
- **Total Number of Employees: 88**

The following employees observed City anniversaries in February:

Dept.	Name	Date	Yrs		Dept.	Name	Date	Yrs
Police	Richard Baum	02/04/2014	2		Fire	Carlos Almaguer	02/17/2014	2
Field	Rigo Tovar	02/18/2014	2		Field	Bill Teeter	02/24/2014	2
Admin	Connie Harris	02/25/2008	8					

Miscellaneous:
- Continual work to ensure 1095-C's are ready for printing and mailing by the March 31, 2016 deadline.
- Researching 360° Feedback products for City Manager and Department Heads.
- Implemented two new policies – Dress Code Policy (revised) and Weapons in the Workplace.
- Developed new deduction and benefits codes and improved the look of payroll vouchers to better communicate applicable deductions and benefits to employees.

Safety:

Accident Totals for Fiscal Year:	FY 2016:	FY 2015:
Accidents Reported in February:	0	2
Total Accidents YTD:	7	2
Lost-Time Accidents YTD:	1	0

The Safety Meeting was held on Tuesday, February 2, 2016 and was hosted by Development Services. Jessica Noaker provided a presentation on Manageable Change (Keeping a New Year's Resolution) to an attendance crowd of 45 employees. Councilmember Jerry Gray was also present.

The meeting was adjourned at 8:50 a.m.

Larry O Anderson

Finance Director

SAFETY MEETING MINUTES
TUESDAY, FEBRUARY 02, 2016
8:00 A.M.

Stan Farmer called the meeting to order at approximately 8:00 a.m. There were 45 employees in attendance. The meeting was hosted by Development Services who provided refreshments of breakfast tacos along with coffee, milk, and juice.

I. **ANNOUNCEMENTS**:

Recognized Council Members/Special Guests: Councilmember, Jerry Gray

Announced New Employees: Chris Harrison (P/T Firefighter); Internal Transfer – Ken Hickey to Plan Operations

Vacancies: One (1) Field Operator; One (1) Police Officer

Recognized City Anniversaries: Stan announced the following anniversary dates during the month of February:

Dept.	Name	Date	Yrs		Dept.	Name	Date	Yrs
Police	Richard Baum	02/04/2014	2		Fire	Carlos Almaguer	02/17/2014	2
Field	Rigo Tovar	02/18/2014	2		Field	Bill Teeter	02/24/2014	2
Admin	Connie Harris	02/25/2008	8					

Recognized Birthdays: Stan recognized the following birthdays for the month of February :

Dept.	Name	Date		Dept.	Name	Date
Fire	Cliff Grant	23		Plant	Chris Carter	26
Police	Tom Kingery	29				

Employee Announcements: Births/Marriages/Awards/Etc.

Miscellaneous Announcements:

- **Council Meeting**: (Park in Lower Lot) The next City Council Meeting is scheduled for February 16, 2016 at 3:00 p.m.
- **Next Holiday**: The next holiday – Monday, February 15, 2016 for President's Day.
- **Next Safety Meeting:** Tuesday, March 8, 2016, sponsored by Development Services & City Manager.
- **Accidents**: Stan reviewed the accidents for the month of January.

Totals for Fiscal Year:	FY 2016:	FY 2015:
• Accidents Reported in January:	0	2
• Total Accidents YTD:	7	2
• Lost-Time Accidents YTD:	1	0

II. **PROGRAM:** Jessica Noaker provided a presentation on Manageable Change (Keeping a New Year's Resolution). Jessica's presentation provided helpful information about how to stay focused on your goals and be adaptable to changes.

III. **Other Announcements by Managers/Question and Answer Session:** Mr. Gray commended those who haven't had a lost time accident while working for the City. He emphasized the effects of accidents on employees and tax payers, as well as insurance rates. He also emphasized the need to be safe.

Atta-Boys/Girls: Joe Lorette, Barry Moore, Travis McRee and David Vaughn (all of PD); Brad Casey and crew (Fire) for dog rescue; Jeff Koska (Utilities)

IV. **Door Prize Drawing:** After the program, 45 numbers were in the drawing pool. Numbers were drawn, and the lucky winners were #21, Kyle Schmidt and #36, Jeff Koska. Each received a $20 gift card.

V. **ADJOURN:** There being no further business; the meeting was adjourned at 8:50 a.m.

Submitted by: Vicki Briggs, Human Resources Administrator

TEXPOOL - MONTHLY EXPENSE TRANSFERS

Feb-16

ACCOUNT	ACCOUNT #	AMOUNT	PURPOSE
GENERAL FUND	7894300001		
		252,250.00	BUDGET TRANSFER
		27,750.00	TRANSFER/HORSESHOE CREEK
		200,000.00	A/P & PAYROLL
STREET SIGN FUND	7894300002		ACCOUNTS PAYABLE
LLANO CO MUD-CAPITAL RESERVE	7894300003		
		923.71	CAPITAL PAYMENT
CAPITAL PROJECTS	7894300004		
		4,144.26	PAY ROLL
		2,082.44	ACCOUNTS PAYABLE
		625,186.89	ACCOUNTS PAYABLE
		3,455.31	PAY ROLL
		143.90	ACCOUNTS PAYABLE
HORSESHOE CREEK TRAIL PARK	7894300006		
		4,858.00	ACCOUNTS PAYABLE
RATE STABILIZATION FUND	7894300008		
		5,000.00	PAY ROLL
		630,000.00	ACCOUNTS PAYABLE
		40,895.00	ADMIN FEES
		219,870.00	Regions Bank / Series 2011
		198,867.50	Bank Of Texas/Series 2014
GENERAL OPERATING RES	7894300009		
		531.98	MONTHLY INTEREST
SUMMIT ROCK	7894300011		
INTEREST & SINKING	7894300012		
		348,626.25	Regions Bank / Series 2011
		223,223.13	Bank Of Texas/Series 2014

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

1 - Utility Fund

From 2/1/2016 Through 2/29/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Bndget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1001	WATER - PRODUCTION	194,222.00	193,786.36	(435.64)	1,187,194.00	1,231,623.39	44,429.39	3,217,000.00	(1,985,376.61)	(61.71)%
REV	2001	WASTEWATER - TREATMENT	173,540.00	180,248.64	6,708.64	913,732.00	928,929.09	15,197.09	2,279,500.00	(1,350,570.91)	(59.24)%
REV	3001	SOLID WASTE - RECYCLING	67,145.00	66,910.67	(234.33)	335,725.00	334,412.72	(1,312.28)	805,750.00	(471,337.28)	(58.49)%
REV	4000	STANDBY	123.00	249.90	126.90	615.00	1,754.00	1,139.00	1,500.00	254.00	16.93%
REV	9999	INTEREST INCOME	300.00	537.72	237.72	1,500.00	2,376.12	876.12	3,750.00	(1,373.88)	(36.63)%
Total REV			435,330.00	441,733.29	6,403.29	2,438,766.00	2,499,095.32	60,329.32	6,307,500.00	(3,808,404.68)	(60.38)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	156,979.00	145,844.18	11,134.82	859,975.00	878,837.03	(18,862.03)	1,989,500.00	1,110,662.97	55.82%
EXP	1001	WATER - PRODUCTION	52,842.00	45,815.26	7,026.74	359,997.00	334,298.55	25,698.45	844,250.00	509,951.45	60.40%
EXP	1002	WATER - DISTRIBUTION	49,229.00	45,983.56	3,245.44	266,698.00	207,675.25	59,022.75	670,250.00	462,574.75	69.01%
EXP	2001	WASTEWATER - TREATMENT	23,892.00	22,078.86	1,813.14	133,804.00	123,888.33	9,915.67	312,750.00	188,861.67	60.38%
EXP	2002	WASTEWATER - COLLECTION	63,437.00	60,511.95	2,925.05	348,738.00	327,804.94	20,933.06	845,500.00	517,695.06	61.22%
EXP	3001	SOLID WASTE - RECYCLING	50,770.00	49,656.58	1,113.42	261,298.00	248,620.18	12,677.82	629,750.00	381,129.82	60.52%
Total EXP			397,149.00	369,890.39	27,258.61	2,230,510.00	2,121,124.28	109,385.72	5,292,000.00	3,170,875.72	(59.92)%
		Total 1 - Utility Fund	38,181.00	71,842.90	33,661.90	208,256.00	377,971.04	169,715.04	1,015,500.00	(637,528.96)	(62.78)%
Report Difference			38,181.00	71,842.90	33,661.90	208,256.00	377,971.04	169,715.04	1,015,500.00	(637,528.96)	(62.78)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

2 - General Fund

From 2/1/2016 Through 2/29/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1000	ADMINISTRATION	47,725.00	48,190.99	465.99	238,625.00	241,831.79	3,206.79	551,000.00	(309,168.21)	(56.11)%
REV	5000	FIRE	28,208.00	28,804.52	596.52	124,740.00	126,836.98	2,096.98	242,500.00	(115,663.02)	(47.69)%
REV	6000	EMERGENCY SERVICE DISTRICT	750.00	750.00	0.00	3,750.00	3,750.00	0.00	9,000.00	(5,250.00)	(58.33)%
REV	7000	TAX	375,125.00	376,580.25	1,455.25	1,932,825.00	1,928,597.76	(4,227.24)	4,727,500.00	(2,798,902.24)	(59.20)%
REV	8000	POLICE	0.00	0.00	0.00	2,500.00	12,661.02	10,161.02	2,750.00	9,911.02	360.40%
REV	9500	DEVELOPMENT SERVICES	7,579.00	7,319.00	(260.00)	45,812.00	45,983.00	171.00	91,500.00	(45,517.00)	(49.74)%
REV	9600	STREET MAINTENANCE	88,000.00	87,829.24	(170.76)	444,679.00	444,803.98	124.98	676,500.00	(231,696.02)	(34.24)%
REV	9800	MOWING & CLEARING	0.00	0.00	0.00	80,800.00	0.00	(80,800.00)	486,000.00	(486,000.00)	(100.00)%
REV	9999	INTEREST INCOME	200.00	1,696.75	1,496.75	2,000.00	5,031.71	3,031.71	2,500.00	2,531.71	101.26%
Total REV			547,587.00	551,170.75	3,583.75	2,875,731.00	2,809,496.24	(66,234.76)	6,789,250.00	(3,979,753.76)	(58.62)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	344,110.00	346,913.66	(2,803.66)	970,632.00	922,395.28	48,236.72	1,840,750.00	918,354.72	49.89%
EXP	5000	FIRE	129,227.00	129,794.61	(567.61)	718,658.68	742,466.46	(23,807.78)	1,725,500.00	983,033.54	56.97%
EXP	8000	POLICE	138,367.00	126,840.96	11,526.04	750,533.00	713,385.75	37,147.25	1,787,500.00	1,074,114.25	60.09%
EXP	9000	ANIMAL CONTROL	5,581.00	17,863.86	(12,282.86)	123,658.00	94,835.23	28,822.77	168,750.00	73,914.77	43.80%
EXP	9500	DEVELOPMENT SERVICES	25,070.00	23,205.71	1,864.29	135,655.00	124,282.22	11,372.78	323,250.00	198,967.78	61.55%
EXP	9600	STREET MAINTENANCE	10,966.00	10,810.32	155.68	63,625.00	49,893.07	13,731.93	230,000.00	180,106.93	78.30%
EXP	9800	MOWING & CLEARING	0.00	0.00	0.00	203,162.00	188,856.00	14,306.00	628,000.00	439,144.00	69.92%
Total EXP			653,321.00	655,429.12	(2,108.12)	2,965,923.68	2,836,114.01	129,809.67	6,703,750.00	3,867,635.99	(57.69)%
		Total 2 - General Fund	(105,734.00)	(104,258.37)	1,475.63	(90,192.68)	(26,617.77)	63,574.91	85,500.00	(112,117.77)	(131.13)%
Report Difference			(105,734.00)	(104,258.37)	1,475.63	(90,192.68)	(26,617.77)	63,574.91	85,500.00	(112,117.77)	(131.13)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

7 - Capital Projects Fund

From 2/1/2016 Through 2/29/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	9999	INTEREST INCOME	20.00	37.27	17.27	100.00	102.41	2.41	250.00	(147.59)	(59.03)%
Total REV			20.00	37.27	17.27	100.00	102.41	2.41	250.00	(147.59)	(59.04)%
	50000	Expenses									
EXP	9700	STREET IMPROVEMENTS	8,361.00	8,420.97	(59.97)	45,965.00	45,019.08	945.92	109,500.00	64,480.92	58.88%
Total EXP			8,361.00	8,420.97	(59.97)	45,965.00	45,019.08	945.92	109,500.00	64,480.92	(58.89)%
		Total 7 - Capital Projects Fund	(8,341.00)	(8,383.70)	(42.70)	(45,865.00)	(44,916.67)	948.33	(109,250.00)	64,333.33	(58.89)%
Report Difference			(8,341.00)	(8,383.70)	(42.70)	(45,865.00)	(44,916.67)	948.33	(109,250.00)	64,333.33	(58.89)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

8 - Debt Service Fund

From 2/1/2016 Through 2/29/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
.	40000	Revenues									
REV	7000	TAX	39,354.00	62,874.63	23,520.63	196,770.00	449,260.45	252,490.45	472,250.00	(22,989.55)	(4.86)%
REV	9996	TRANSFERS IN	0.00	252,250.00	252,250.00	0.00	252,250.00	252,250.00	0.00	252,250.00	0.00%
REV	9999	INTEREST INCOME	12.00	89.71	77.71	60.00	259.48	199.48	150.00	109.48	72.98%
Total REV			39,366.00	315,214.34	275,848.34	196,830.00	701,769.93	504,939.93	472,400.00	229,369.93	48.55%
	50000	Expenses									
EXP	7000	TAX	569,875.00	0.00	569,875.00	569,875.00	0.00	569,875.00	724,750.00	724,750.00	100.00%
Total EXP			569,875.00	0.00	569,875.00	569,875.00	0.00	569,875.00	724,750.00	724,750.00	(100.00)%
		Total 8 - Debt Service Fund	(530,509.00)	315,214.34	845,723.34	(373,045.00)	701,769.93	1,074,814.93	(252,350.00)	954,119.93	(378.09)%
Report Difference			(530,509.00)	315,214.34	845,723.34	(373,045.00)	701,769.93	1,074,814.93	(252,350.00)	954,119.93	(378.09)%

CITY OF HORSESHOE BAY

COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

Water and Wastewater Flows: A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

February 2016 (Jan 11 –Feb 12 Billing Cycle)	Feb-16	*Feb-15*
Water Produced for Sale:	**26.26** MG	*27.31 MG*
Known Leaks and Accounted Uses:	*0.768* MG	*4.885 MG*
Unknown Water Loss:	*0.89* MG	*2.57 MG*
Water Sold To Public:	**24.61** MG	***19.85*** *MG*
Maximum Daily Flow:	1.85 MG	*1.65 MG*
Average Daily Flow:	0.91 MG	*0.98 MG*
Total Water Production for Fiscal Year:	**216.49** MG	***182.93*** *MG*
*Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)**	10.7%	*8.9%*

** Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).*

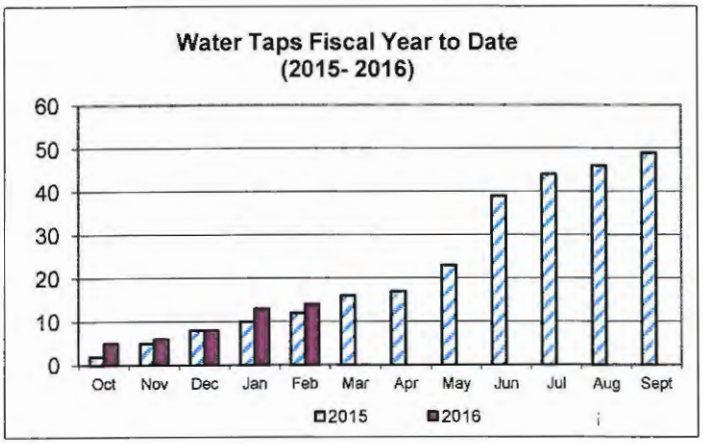
December 2015 Wastewater Treatment	Feb-16	*Feb-15*
Treated Wastewater:	**14.49** MG	***12.47*** *MG*
% Water Sold:	60%	*63%*
Maximum Daily Flow:	0.593 MG	*0.553 MG*
Average Daily Flow:	0.525 MG	*0.445 MG*
Total Wastewater Treated for Fiscal Year:	**77.86** MG	***74.37*** *MG*
Effluent Pumped to Golf Courses & Other Reuse Stites:	19.23 MG	*5.16 MG*
Year-to-Date Percent of Water Sold :	44%	*49%*

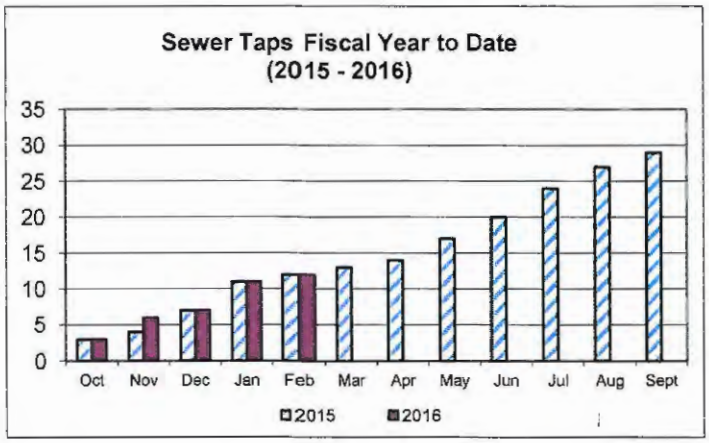
Average Wastewater Flow from Cottonwood Shores (for February 2016) was 65,000 gallons per day, which is 68% of the contract amount (96,000 gallons per day).

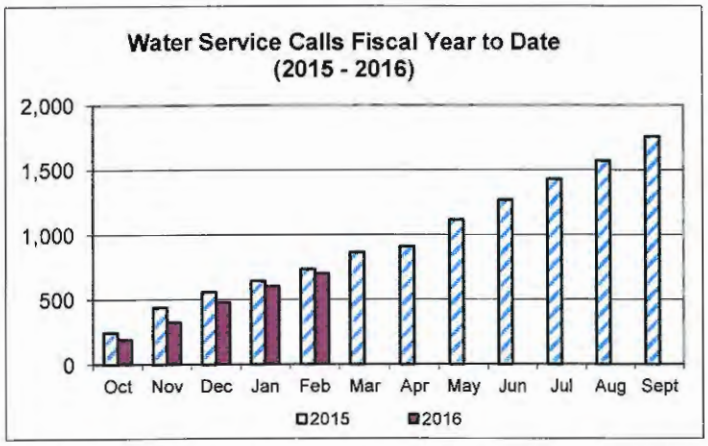
	O-15	N-15	D-15	J-16	F-16	M-16	A-16	M-16	J-16	J-16	A-16	S-16	YTD
Raw Water (MG)	78.66	62.79	41.27	41.56	37.95	0.00	0.00	0.00	0.00	0.00	0.00	0.00	262.23
Water Produced (MG)	72.28	57.42	30.40	30.13	26.26	0.00	0.00	0.00	0.00	0.00	0.00	0.00	216.49
Known Leaks And Accounted Uses (MG)*	10.64	5.26	3.77	5.58	0.77	0.00	0.00	0.00	0.00	0.00	0.00	0.00	26.02
Water Loss (MG)*	1.81	5.24	2.53	1.29	0.89	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11.75
Water Loss %	*2.5%*	*9.1%*	*8.3%*	*4.3%*	*3.4%*								*5.4%*
Water Sold (MG)	59.83	46.92	24.11	23.26	24.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	178.73
Treated Wastewater (MG)	17.35	16.10	15.23	14.49	14.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	77.86
Treated Wastewater as % of Water Sold	*29%*	*34%*	*63%*	*62%*	*60%*								*44%*

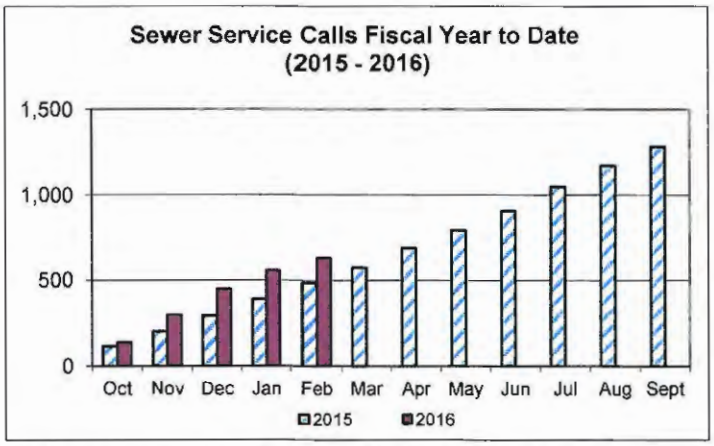
*** October Known Leaks included two large volume line leaks (one which was in an unihabited area that ran for a long period) and extensive flushing t maintain Chlorine levels.**

CITY OF HORSESHOE BAY

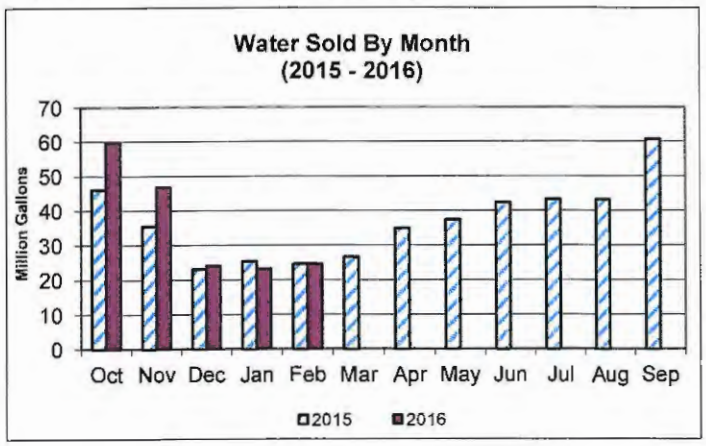


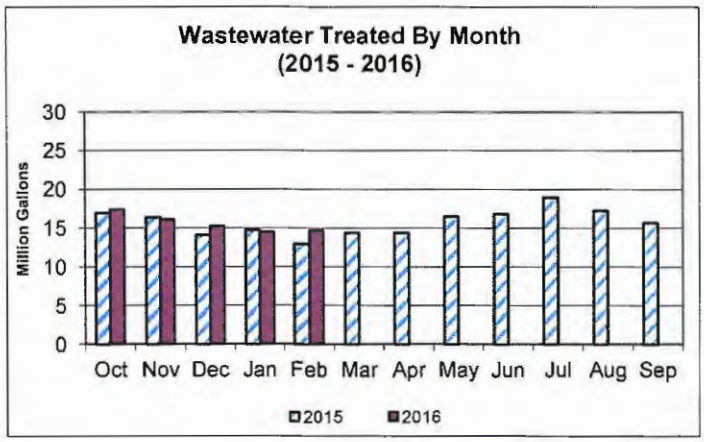






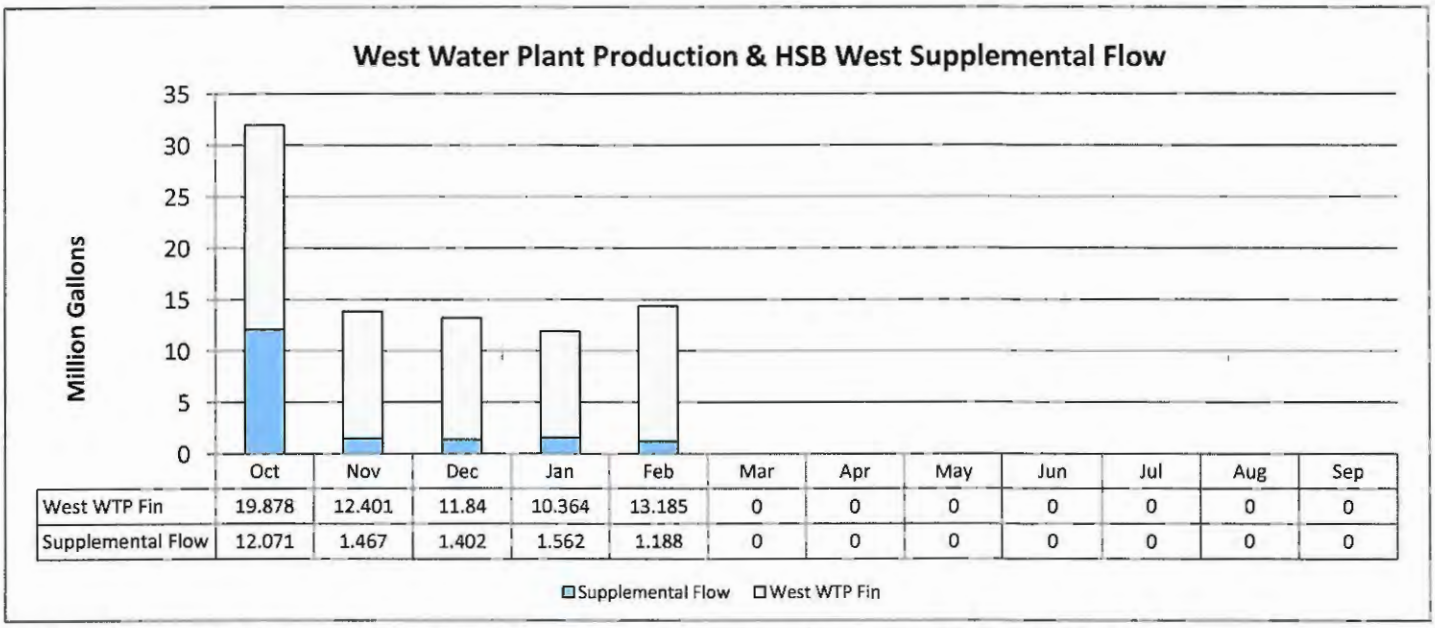
↑ Differecne in 2015 to 2016 adjustment in accounting multiple meter work activities as single workorders





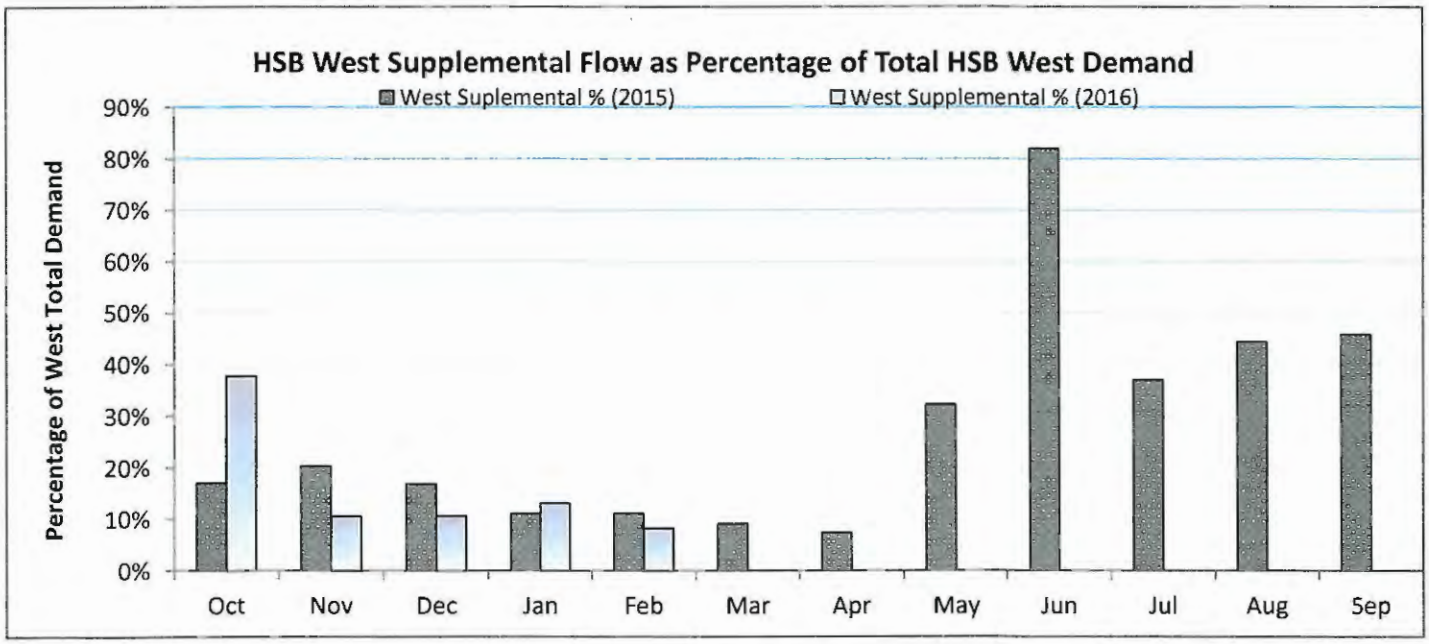
All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.

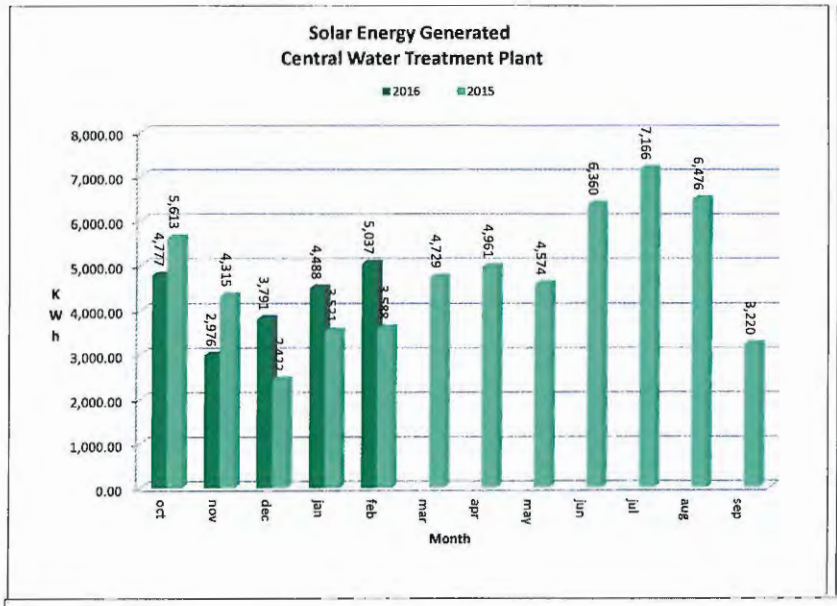
CITY OF HORSESHOE BAY

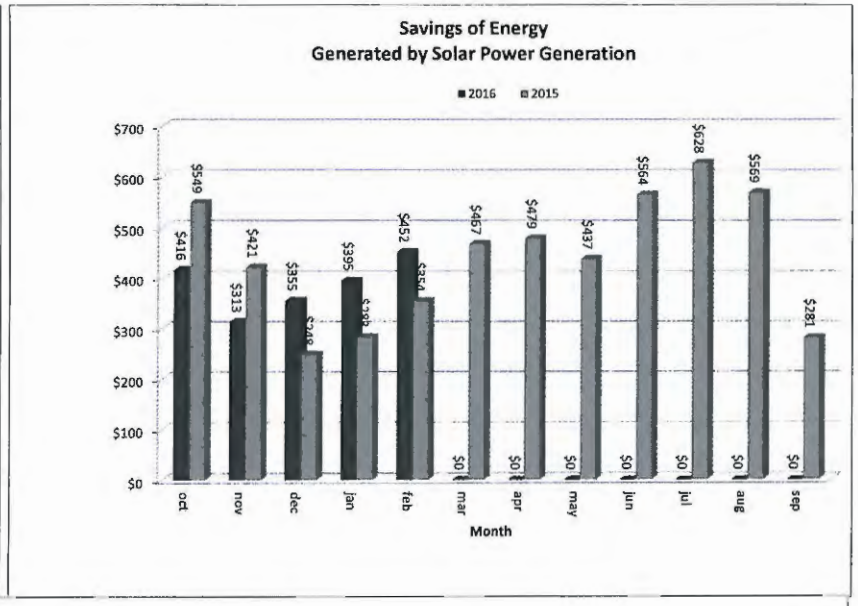


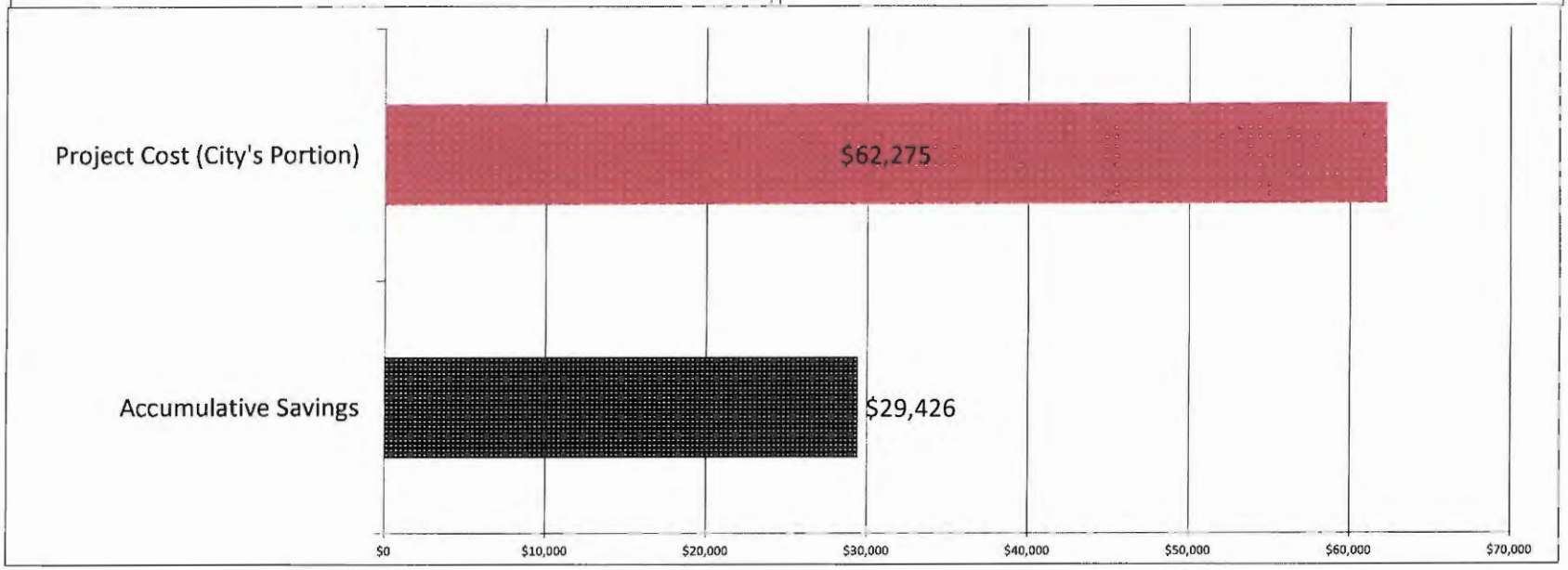
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
West WTP Fin	19.878	12.401	11.84	10.364	13.185	0	0	0	0	0	0	0
Supplemental Flow	12.071	1.467	1.402	1.562	1.188	0	0	0	0	0	0	0

*February flows at West Plant down due to replacement of section of raw water line on Water's Edge.




Solar Energy Generated
Central Water Treatment Plant
2016
2015
8,000.00
7,000.00
6,000.00
5,000.00
4,000.00
3,000.00
2,000.00
1,000.00
0.00
K W h
4,777
5,613
2,976
4,315
3,791
4,488
5,037
4,729
4,961
4,574
6,360
7,166
6,476
3,220
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Savings of Energy
Generated by Solar Power Generation
2016
2015
$700
$600
$500
$400
$300
$200
$100
$0
$416
$549
$313
$421
$355
$395
$452
$467
$479
$437
$564
$628
$569
$281
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Project Cost (City's Portion)
$62,275
Accumulative Savings
$29,426
$0
$10,000
$20,000
$30,000
$40,000
$50,000
$60,000
$70,000

CITY OF HORSESHOE BAY

Summary of Community Services Department Activities for February FY2016

Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.

Management Activities

Advertised for one Field Operator Positions made vacant in late February. Interviews were held and position was filled in Early Wastewater facilities.

Met with IT Contracts on migration of City's Financial, GIS, Assets Management, Document Scanning and Utility Billing programs. Coordination of project timelines and goals.

Finalized City's sewer system model and Summit Rock Lift Station design. Met with Engineer on 90 % plans and specifications. Provided comments for final design documents.

West Water Plant expansion design oversight. Work with Engineer on equipment specifications. Assisted Engineer in submitting Plant Design Report and plans to TCEQ.

Oversight of migration of GIS and Utilities data layers into new GIS database model. Begin to develop new in-house data structure for GIS Application to improve effectiveness.

Continue to work with Developers to evaluate feasibility and layout of utilities to Synergy Village Development project. Met with

Continue to work with Developers to evaluate feasibility and layout of utilities to Tuscan Village and Siena Cove Development

Research alternative options to Existing Automatic Meter Reading Options. Met with two software vendors to evaluate and review

Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures. Performed data logs on over 40 meters.

new plan. Discussed with Senior staff.

Trained and instructed Tim Foran on reviewing of House plans as relates to sizing and construction parameters of water services

Amended the Cottonwood Wastewater contract for Council review and consideration at future meeting. Amending to include new expansion request by Mayor of Cottonwood.

storage. Replacing old servers due to age.

Prepared purchasing documents to purchase City's Upgraded server equipment, software and technical services. Initiated work process for installation and data migration on 2/18/16.

Oversight of GIS workload. Managing workload and provided coordination with other departments on updating City's GIS system.

Prepared to drained High Storage #2 (1,300,000 gallon tank) as a requirement to inspect and establish paint coating. Employ Tank Engineer to prepare report and budget estimate.

Met with Zeecon installation crew at both West Elevated Tank and Summit Rock Tank for installation of internet equipment. Advised of proper route for antenna and electrical.

Revised City's policy with regards to access to City's water towers for the use by Internet and Radio uses include construction, repairs and maintenance to maintain security.

Advertised and received bids for annual City Landscaping contract for City Hall, Demonstration Garden, Fire and Police grounds and partial grounds at Central Water Plant.

Provided a tour of Water Facilities to TCEQ Compliance Inspectors. Prepared all required documentation, lab results, policies and City system data used to calculate compliance.

Met with Engineer on Creek Crossing Report - visited sites and gathered additional data to provide recommendations for mitigating risk of mainline failures on five creek crossings.

Field Operations Supervisor position filled on February 29th. Trained candidate on City operations , policies and procedures. Candidate has 25+ years of W/WW experience.

Meeting.

Operational Projects

Meter replacement program - 52 meter replacements and 26 new taps since beginning of beginning of Fiscal Year.

system.

Prepared to drained High Storage #2 (1,300,000 gallon tank) as a requirement to inspect and establish paint coating. Employ Tank Engineer to prepare report and budget estimate.

extended period before reported.

Working with Water Conservation Officer on Rebate program preparation for FY 2016. Developing forms and data to train irrigators to provide audits. Met with Irrigators on Audits.

Preparation for TCEQ Inspection by providing documentation on equipment capacities, connections, monthly reports and water quality Data. Pre-tour of facilities in preparation.

Purchase of generators for elevated storage tank. Design of pad sight and placement of electrical conduit to provide emergency

Site excavation of West Water Plant electrical and mainlines next to existing facilities to ensure no conflicts with planned expansion

Evaluated AMR Software and hardware that will replace existing AMR heads. Began meeting with Vendors on replacement project

Large Capital Projects

Met with Engineer on construction and treatment equipment specifications for West Water Treatment Plant expansion. Worked on revised project and purchasing schedule.

Met with Staff on Summit Rock Lift station design - finalize model design. Reviewed 90% drawings and provided input on ongoing design. Met with Engineer on comments.

Met with Engineer on Airport Sewer Extension project to discuss project scope and design. Evaluating mainline routing alternatives and sizing of mains. Review project estimate.

Met with Engineer on effluent pumps required to move effluent to Summit Rock Golf Course # 17 storage pond. Discussed options

Training Activities

Richard Williams received his Class I Wastewater Collection license.

Jeff Koska and Sherri Pollard attended and participated in Water GIS Conference in Austin in February.

Josh Hisey and Ben Bales attended SC Membrane Association low pressure membrane conference in Corpus Christi, TX.

Aaron Watson and Brian Pakulda attended the TWUA regional school for operator training in Corpus Christi, TX. Both operators

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

FEBRUARY 2016 ACTIVITY REPORT

Meetings with the following:

1. Rex Majors with 7-11 regarding current and proposed development plans to help convince 7-11 to tear down and build a new building;
2. Jim Long regarding Holtkamp Planning, and Jim Long and Chris Holtkamp regarding comprehensive plan services;
3. Stan Farmer and Jason Caraway regarding a proposed nursing facility on Lot 2 of Caraway Plat No. 1.1, near the Spanish Trails Assisted Living and Memory Care facilities;
4. David Wise regarding his acreage property west of Cheyenne and south of Mountain Dew;
5. Stan Farmer, Ted Burget, Diana Wright and Jeff Koska regarding Ted Burget's proposed Planned Development on 100 +/- acres in the southeast corner of Hwy. 71 and FM 2147, including a possible service station;
6. Jarrett Bates regarding finish-out at The Trails office for his real estate office and Ray Gill's office (Mike Walsh relocated The Trails office to the Ace Storage Building office);
7. Don and Patricia Cherne regarding City fence requirements and Oak Ridge;
8. Katie Baker regarding drainage and loss of privacy from a house under construction on Hi Circle South.

Other Meetings I attended:

1. Monthly Safety Meeting;
2. Planning and Zoning Commission;
3. Long Range Planning Committee;
4. Two Senior Staff Meetings;
5. Sam Boyd's Town Hall meeting regarding the Hidden Coves Project;
6. Municipal Court regarding David Delisle mobile home removal at 2101 27th Street, and progress on Texan Mart remodel;
7. City Council;
8. Horseshoe Bay Business Alliance Coffee at the Fire Department; and
9. Development Services staff meeting;

Other Activity:

1. Prepared the draft Exempt Signs Amendment, draft answers to annexation questions, Ted Burget draft Planned Development Ordinance; and the Portable On-Demand Storage Ordinance Amendment;

Code Enforcement Officer Activities from 10/01/15 (Fiscal Year) To Date Summary:

- Red Tags Issued: 11
- Certified Letters Sent: 53
- Regular Letters Sent/Posted: 60
- Citations and Court Summons Issued: 2
- Total Vehicles Removed: 13
- Letters for Yard Lights/Addresses: 0
- Development Services Director Minor Plats approved: 0

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

FEBRUARY 2016 ACTIVITY REPORT

Building Permits

Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
01-26-16	02-01-16	02-02-16	Siding	405 Short Circuit # 4	Smith
01-26-16	02-01-16	02-02-16	Siding	405 Short Circuit # 3	Timte
01-07-16	01-15-16	02-03-16	Residential	213 Grove Court	Legacy DCS
01-07-16	01-15-16	02-03-16	Residential	225 Grove Court	Legacy DCS
01-26-16	02-04-16	02-05-16	Kitchen Remodel	403 Island Dr. # 201	Varga
01-20-16	01-22-16	02-08-16	Pool	508 Rio	Carballo
12-30-15	01-22-16	02-08-16	Residential	306 Apache Tears	Krystyniak
02-04-16	02-05-16	02-08-16	Fence	100 Semi Circle	Stary
12-03-15	12-08-15	02-09-16	Pool	407 Lighthouse Dr.	Deacon
01-21-16	02-02-16	02-09-16	Residential	101 Grove Ct.	Legacy DCS
01-27-16	02-01-16	02-10-16	Fence	109 Sunshine # 2	Dorsey
01-26-16	02-03-16	02-10-16	Residential	1306 Hi Circle South	Golding
01-13-16	01-14-16	02-12-16	Garage Addition	1400 Prospect	Schweizer
02-09-16	02-10-16	02-16-16	Re-Roof	517 Long Shot	Scott
01-28-16	02-08-16	02-17-16	Boat Dock & Deck	109 Island Dr. Unit E	McKean
N/A	N/A	02-17-16	Residential Re-Permit	2401 Saddle Gun	Broussard
02-02-16	02-09-16	02-18-16	Windows/Door	405 Short Circuit # 3	Timte
02-03-16	02-15-16	02-19-16	Deck	105 Star	Gonzales
01-26-16	02-02-16	02-19-16	Residential	211 Plenty Hills	Hoyt
01-20-16	02-18-16	02-22-16	Pergola	911 Sun Ray	Henderson
12-29-15	01-07-16	02-22-16	Mobile Home	104 65th St	Wright
02-19-16	02-22-16	02-24-16	Pool	157 La Serena Loop	Petersen
12-08-15	12-17-15	02-24-16	Residential	709 Sky Hawk	Peterson
02-10-16	02-22-16	02-24-16	Arbor/Solar System	151 Uplift	Waters
02-03-16	02-08-16	02-25-16	Pool	433 La Serena Loop	Casa Builders
02-19-16	02-19-16	02-25-16	Electrical	301 Highlands Blvd.	Hefner
02-23-16	02-26-16	02-29-16	Bathroom/Kitchen Remodel	200 Full Moon # 9	Irizarry

Residential Permits	FY 13	FY 14	FY 15	FY 16
October	3	3	9*	2*
November	0	5	3	2
December	3	6	6*	11
January	2	1	3	5
February	4	2	2	7
March	2	1	2	
April	3	2*	2	
May	3	2	7	
June	2*	11	6	
July	2	4*	5	
August	3*	3	4	
September	3	7	5*	
Yearly Total	**30**	**47**	**54**	**27**

*Indicates one Single-family permit in the ETJ

Department Activity Report	February
House Plans Submitted	5
Residential Permits	7
Plan Reviews	23
ATS Inspections	78
Garage Sale Permits Issued	1
Variances	0
Mobile Homes	1
Plat/Replat (Incl. Minor Plats)	2
CUP	0
Amendments	1
Requests for information	655

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
1	312 Nattie Woods-Repermit-Note 1	12	Summit Rock	1/8/2016-Repermit	8/7/2013	0	2/16/2016
2	316 Nattie Woods-Repermit-Note 1	12	Summit Rock	1/8/2016-Repermit	5/15/2014	0	2/16/2016
3	115 Cross Bow-Note 2	4A	Horseshoe Bay	9/4/2014	1/21/2016	0	3/4/2016
4	2401 Saddle Gun-2nd Repermit-Note 3	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0.5	3/21/2016
5	129 Applehead Island	1	Applehead Island	10/9/2014	1/26/2016	1	4/9/2016
6	104 Estate Dr.- Note 4	7	Peninsula	10/15/2015-Repermit	2/9/2016	1.5	4/15/2016
7	112 Alexis Lane-Note 5	11	The Trails	10/17/2014	6/22/2015	1.5	4/17/2016
8	113 La Bonita	9	Escondido	11/5/2014	12/22/2015	2	5/5/2016
9	444 La Serena Loop-Note 6	9	Escondido	2/5/2016-Repermit	2/9/2016	2.5	5/15/2016
10	307 Outcrop-Note 7	3	Horseshoe Bay West	2/29/2016-Repermit	9/25/2015	3	6/8/2016
11	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/14/2015	3	6/11/2016
12	126 Rock N Robyn- Repermit-Note 8	11	The Trails	1/11/2016-Repermit	10/21/2015	4	7/11/2016
13	128 Plaza Escondido	9	Escondido	1/29/2015	1/21/2016	5	7/29/2016
14	300 High Pointe Ln.	12	Summit Rock	2/11/2015	2/25/2016	5	8/11/2016
15	116 Nattie Woods	12	Summit Rock	2/11/2015	1/15/2016	5	8/11/2016
16	104 Amethyst	3	Horseshoe Bay West	3/19/2015	9/8/2015	6.5	9/19/2016
17	128 Nightshade	12	Summit Rock	4/30/2015	12/7/2015	8	10/30/2016
18	433 La Serena Loop	9	Escondido	5/1/2015	12/18/2015	8	11/1/2016
19	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	1/18/2016	8.5	11/21/2016
20	116 Los Puertas	9	Escondido	5/26/2015	11/6/2015	9	11/26/2016
21	403 Rio	4A	Horseshoe Bay	5/28/2015	2/22/2016	9	11/28/2016
22	106 Blanco Ct.	6	Pecan Creek	6/5/2015	1/4/2016	9	12/S/2016
23	120 Tee Off	4A	Horseshoe Bay	6/10/2015	2/25/2016	9	12/10/2016
24	601 Mountain Leather-Note 9	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	9.5	12/16/2016
25	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	9.5	12/16/2016
26	157 La Serena Loop	9	Escondido	6/17/2015	2/12/2016	9.5	12/17/2016
27	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	9.5	12/18/2016
28	2126 Chameleon	4B	Horseshoe Bay South	7/17/2015	10/30/2015	10.5	1/17/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
29	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	11	1/28/2017
30	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	2/23/2016	11	1/31/2017
31	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	11	2/5/2017
32	110 Kelley Lane	11	The Trails	8/18/2015	2/29/2016	11.5	2/18/2017
33	109 Gillespie Court	6	Pecan Creek	8/20/2015	12/3/2015	11.5	2/20/2017
34	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	12	2/25/2017
35	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	12	3/3/2017
36	212 Nattie Woods	12	Summit Rock	9/11/2015	2/19/2016	12	3/11/2017
37	3340 W SH 71	ETJ	N/A	9/14/2015	2/4/2016	12	3/14/2017
38	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	12.5	3/21/2017
39	303 Emerald Way	3	Horseshoe Bay West	9/28/2015	1/12/2016	13	3/28/2017
40	135 Wilderness Dr. E	ETJ	N/A	10/14/2015	12/30/2015	13	4/14/2017
41	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	13.5	4/20/2017
42	105 Plaza Escondido	9	Escondido	11/3/2015	1/26/2016	14	5/3/2017
43	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	2/24/2016	14	5/4/2017
44	212 Lasso	4A	Horseshoe Bay	12/2/2015	2/23/2016	15	6/2/2017
45-60	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
61	120 Azalea Loop	12	Summit Rock	12/2/2015	1/27/2016	15	6/2/2017
62	112 Jade	3	Horseshoe Bay West	12/3/2015	12/15/2015	15	6/3/2017
63	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	15	6/3/2017
64	607 Hi Stirrup	4A	Horseshoe Bay	12/3/2015	2/25/2016	15	6/3/2017
65	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	1/15/2016	15	6/4/2017
66	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	2/8/2016	15.5	6/22/2017
67	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	1/26/2016	15.5	6/22/2017
68-69	3402 W SH 71-Note 12	ETJ	N/A	12/22/2015	1/22/2016	15.5	6/22/2017
70	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	2/8/2016	15.5	6/23/2017
71	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	2/9/2016	16	7/4/2017
72	1501 Azure	4A	Horseshoe Bay	1/6/2016	2/19/2016	16	7/6/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
73	301 The Trails Parkway	11	The Trails	1/7/2016	2/19/2019	16	7/7/2017
74	107 La Bonita	9	Escondido	1/8/2016	2/5/2016	16	7/8/2017
75	108 Gemstone	2	Applehead	1/8/2016	None Requested	16	7/8/2017
76	213 Grove Ct	12	Summit Rock	2/3/2016	None Requested	17	8/3/2017
77	225 Grove Ct	12	Summit Rock	2/3/2016	2/23/2016	17	8/3/2017
78	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	None Requested	17	8/8/2017
79	101 Grove Ct	12	Summit Rock	2/9/2016	2/23/2016	17	8/9/2017
80	106 Blue Yonder	2	Applehead	NYI			
81	1306 High Circle South	4A	Horseshoe Bay	2/10/2016	None Requested	17	8/10/2017
82	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	None Requested	17.5	8/19/2017
83	112 Las Puertas	9	Escondido	NYI			
84	709 Sky Hawk	3	Horseshoe Bay West	2/24/2016	None Requested	17.5	8/24/2017

NOTES

1 - Contractor requested Repermit from Council on 12/15/15. Repermit was granted for 60 days from 12/16/2015 and contractor paid for Repermit on 1/8/16
2 - Final inspection failed. Temporary CO issued for 3 weeks to allow house to be staged, and for reinspection.
3 - Contractor requested Repermit for 2 months. Expires 3/21/16
4 - Repermit issued on 10/15/2016 for 6 months and expires on 4/15/2016. Contractor notified about expiration date.
5 - Contractor to request 100 day extension on 3/17/16.
6 - 100 day extension granted on 2/5/2016 and will expire on 5/15/2016
7 - 100 day extension granted on 2/29/2016 and will expire on 6/8/2016
8 - Contractor was granted Repermit on 1/11/16 for 6 months
9 - Repermit issued 11/7/2015 because of no construction within 6 months
10 - Construction started without permit
11 - Last Phase of 16 units at The Enclave
12 - Duplex

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor.

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
5	129 Applehead Island	1	Applehead Island	10/9/2014	1/26/2016	1	4/9/2016
75	108 Gemstone	2	Applehead	1/8/2016	None Requested	16	7/8/2017
80	106 Blue Yonder	2	Applehead	NYI			
10	307 Outcrop-Note 7	3	Horseshoe Bay West	2/29/2016-Repermit	9/25/2015	3	6/8/2016
11	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/14/2015	3	6/11/2016
16	104 Amethyst	3	Horseshoe Bay West	3/19/2015	9/8/2015	6.5	9/19/2016
24	601 Mountain Leather-Note 9	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	9.5	12/16/2016
25	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	9.5	12/16/2016
27	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	9.5	12/18/2016
29	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	11	1/28/2017
34	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	12	2/25/2017
39	303 Emerald Way	3	Horseshoe Bay West	9/28/2015	1/12/2016	13	3/28/2017
41	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	13.5	4/20/2017
43	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	2/24/2016	14	5/4/2017
45-60	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
62	112 Jade	3	Horseshoe Bay West	12/3/2015	12/15/2015	15	6/3/2017
63	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/201S	None Requested	15	6/3/2017
67	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	1/26/2016	15.5	6/22/2017
70	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	2/8/2016	15.5	6/23/2017
71	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	2/9/2016	16	7/4/2017
78	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	None Requested	17	8/8/2017
82	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	None Requested	17.5	8/19/2017
84	709 Sky Hawk	3	Horseshoe Bay West	2/24/2016	None Requested	17.5	8/24/2017
3	115 Cross Bow-Note 2	4A	Horseshoe Bay	9/4/2014	1/21/2016	0	3/4/2016
19	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	1/18/2016	8.5	11/21/2016
21	403 Rio	4A	Horseshoe Bay	5/28/2015	2/22/2016	9	11/28/2016
23	120 Tee Off	4A	Horseshoe Bay	6/10/2015	2/25/2016	9	12/10/2016
30	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	2/23/2016	11	1/31/2017
44	212 Lasso	4A	Horseshoe Bay	12/2/2015	2/23/2016	15	6/2/2017
64	607 Hi Stirrup	4A	Horseshoe Bay	12/3/2015	2/25/2016	15	6/3/2017
65	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	1/15/2016	15	6/4/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
66	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	2/8/2016	15.5	6/22/2017
72	1501 Azure	4A	Horseshoe Bay	1/6/2016	2/19/2016	16	7/6/2017
81	1306 High Circle South	4A	Horseshoe Bay	2/10/2016	None Requested	17	8/10/2017
4	2401 Saddle Gun-2nd Repermit-Note 3	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0.5	3/21/2016
28	2126 Chameleon	4B	Horseshoe Bay South	7/17/2015	10/30/2015	10.5	1/17/2017
22	106 Blanco Ct.	6	Pecan Creek	6/5/2015	1/4/2016	9	12/5/2016
33	109 Gillespie Court	6	Pecan Creek	8/20/2015	12/3/2015	11.5	2/20/2017
6	104 Estate Dr.- Note 4	7	Peninsula	10/15/2015-Repermit	2/9/2016	1.5	4/15/2016
8	113 La Bonita	9	Escondido	11/5/2014	12/22/2015	2	5/5/2016
9	444 La Serena Loop-Note 6	9	Escondido	2/5/2016-Repermit	2/9/2016	2.5	5/15/2016
13	128 Plaza Escondido	9	Escondido	1/29/2015	1/21/2016	5	7/29/2016
18	433 La Serena Loop	9	Escondido	5/1/2015	12/18/2015	8	11/1/2016
20	116 Los Puertas	9	Escondido	5/26/2015	11/6/2015	9	11/26/2016
26	157 La Serena Loop	9	Escondido	6/17/2015	2/12/2016	9.5	12/17/2016
38	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	12.5	3/21/2017
42	105 Plaza Escondido	9	Escondido	11/3/2015	1/26/2016	14	5/3/2017
74	107 La Bonita	9	Escondido	1/8/2016	2/5/2016	16	7/8/2017
83	112 Las Puertas	9	Escondido	NYI			
7	112 Alexis Lane-Note 5	11	The Trails	10/17/2014	6/22/2015	1.5	4/17/2016
12	126 Rock N Robyn- Repermit-Note 8	11	The Trails	1/11/2016-Repermit	10/21/2015	4	7/11/2016
32	110 Kelley Lane	11	The Trails	8/18/2015	2/29/2016	11.5	2/18/2017
35	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	12	3/3/2017
73	301 The Trails Parkway	11	The Trails	1/7/2016	2/19/2019	16	7/7/2017
1	312 Nattie Woods-Repermit-Note 1	12	Summit Rock	1/8/2016-Repermit	8/7/2013	0	2/16/2016
2	316 Nattie Woods-Repermit-Note 1	12	Summit Rock	1/8/2016-Repermit	5/15/2014	0	2/16/2016
14	300 High Pointe Ln.	12	Summit Rock	2/11/2015	2/25/2016	5	8/11/2016
15	116 Nattie Woods	12	Summit Rock	2/11/2015	1/15/2016	5	8/11/2016
17	128 Nightshade	12	Summit Rock	4/30/2015	12/7/2015	8	10/30/2016
31	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	11	2/5/2017
36	212 Nattie Woods	12	Summit Rock	9/11/2015	2/19/2016	12	3/11/2017
61	120 Azalea Loop	12	Summit Rock	12/2/2015	1/27/2016	15	6/2/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
2/29/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
76	213 Grove Ct	12	Summit Rock	2/3/2016	None Requested	17	8/3/2017
77	225 Grove Ct	12	Summit Rock	2/3/2016	2/23/2016	17	8/3/2017
79	101 Grove Ct	12	Summit Rock	2/9/2016	2/23/2016	17	8/9/2017
37	3340 W SH 71	ETJ	N/A	9/14/2015	2/4/2016	12	3/14/2017
40	135 Wilderness Dr. E	ETJ	N/A	10/14/2015	12/30/2015	13	4/14/2017
68-69	3402 W SH 71-Note 12	ETJ	N/A	12/22/2015	1/22/2016	15.5	6/22/2017

NOTES

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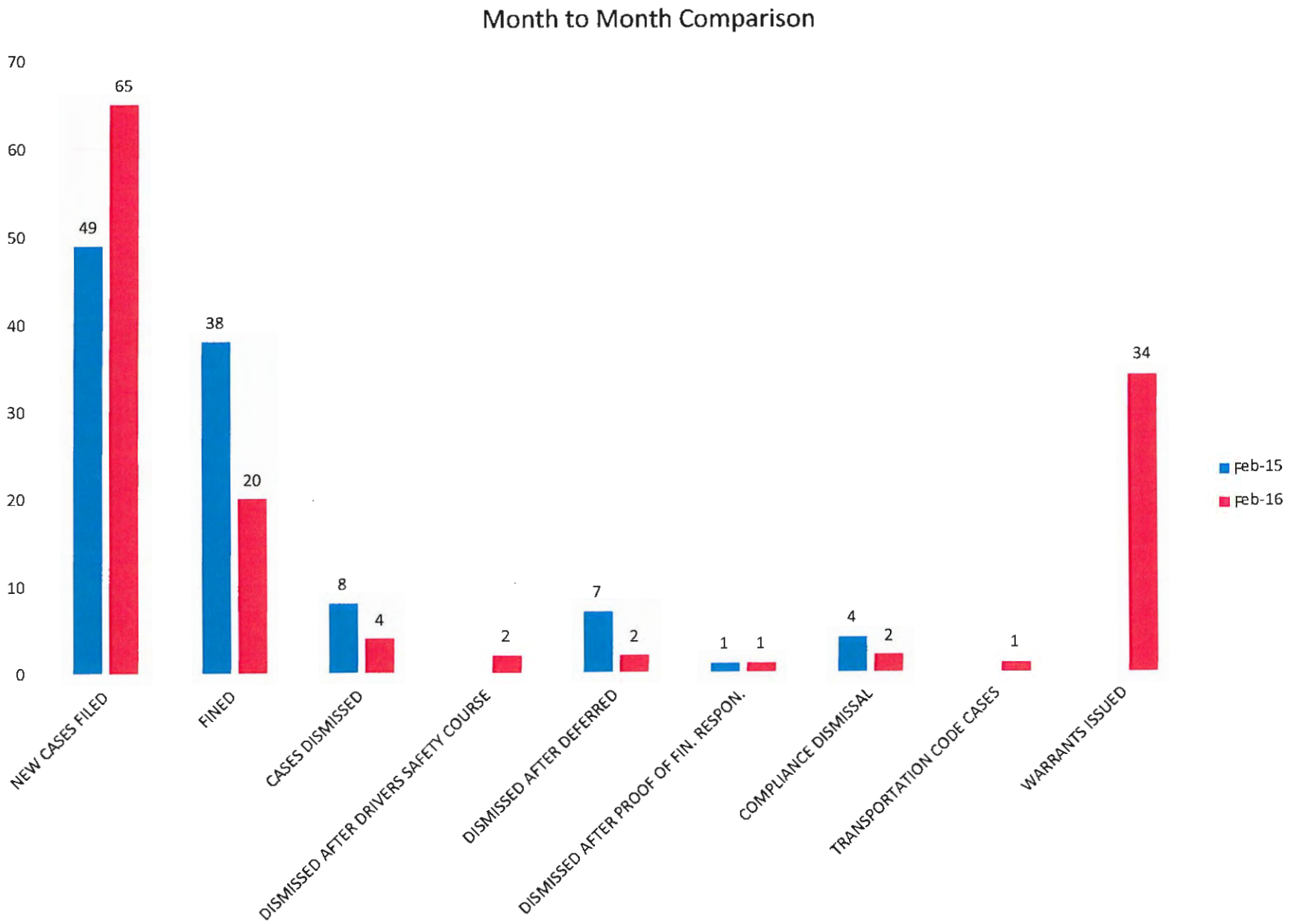
City of Horseshoe Bay

OFFICE OF COURT ADMINISTRATION

JANUARY 2016 OFFICIAL MUNICIPAL COURT ACTIVITY REPORT

	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	YTD
New Cases Filed	**36**	**26**	**31**	**37**	**65**								**195**
Fined													
A. Bond Forfeited	0	0	0	0	0								**0**
B. Fined	25	22	23	30	20								**120**
C. Cases Dismissed	3	4	3	3	4								**17**
Disposition of Trial													
Trial by Judge - Guilty	0	0	0	0	0								**0**
Trial by Judge -N Guilty	0	0	0	0	0								**0**
Trial by Jury - Guilty	0	0	0	0	0								**0**
Trial by Jury - N Guilty	0	0	0	0	0								**0**
Cases Dismissed													
A. After Driver Safety Course	4	4	0	2	2								**12**
B. After Deferred	7	1	4	0	2								**14**
C. After Proof Fin. Respons.	2	1	0	0	1								**4**
D. Compliance Dismissal	0	1	4	1	2								**8**
Comm. Serv. Ordered	0	0	1	0	0								**1**
Cases Appealed	0	0	0	0	0								**0**
Juvenile/Minor Activity													
A. TCC	0	0	0	0	1								**1**
B. ABC	0	0	0	0	0								**0**
C. DUI	0	0	0	0	0								**0**
D. H&S Offenses filed	0	0	0	0	0								**0**
H. Non-Traffic Offenses	0	0	0		0								**0**
Arrest Warrants:													
A. Class C. Misdemeanors	44	0	35	29	34								**142**
B. Felonies	0	0	0	0	0								**0**
													0
TOTAL REVENUE	**$ 8,480**	**$ 11,211**	**$ 10,576**	**$ 11,372**	**$ 9,849**								**$ 51,488**

MUNICIPAL COURT ACTIVITY REPORT



CITY OF HORSESHOE BAY

FIRE DEPARTMENT
February 2016 FY ACTIVITY REPORT

Meetings Attended – Chief Morris and Asst. Chief Black attended multiple meetings during the month of January to include the following: Met with Llano County Emergency Management Coordinator to discuss Emergency Response Plan, City Safety Meeting, Multiple meetings with LCRA Ferguson Power Plant Staff to prepare for upcoming Emergency Drill, Met with multiple contractors to facilitate repairs on fire station #1, ESD #1 and ESD #4 monthly meeting, City Council Meeting, Met with Fire Chief Larry Smith, Staff Meeting with City Manager.

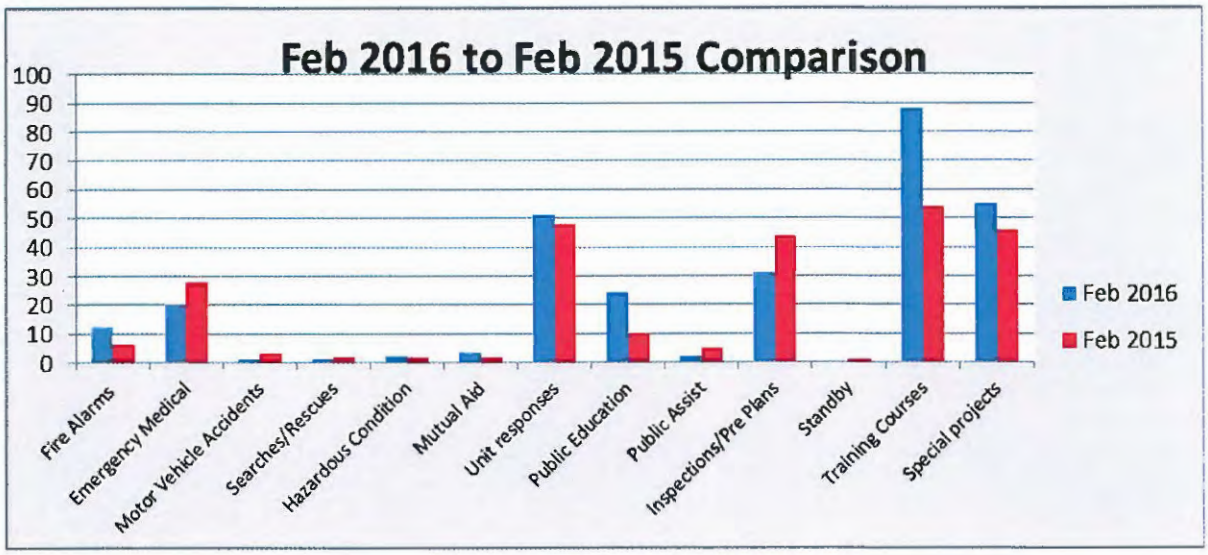
Community Events attended – Coffee with the Chiefs, Hosted Business Alliance Group Community Coffee, Attended former Fire Chief DeLisles's funeral

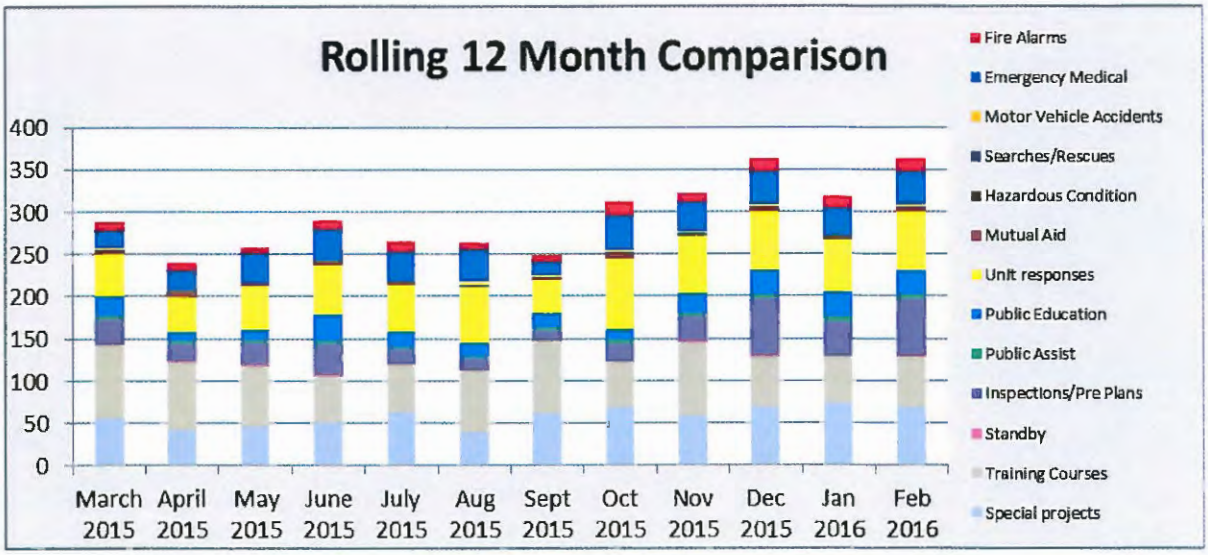
Notable Training – High Angle Rescue Training, Emergency Drill at LCRA Ferguson Power Plant, Completed AED Training for HSBPD Officers.

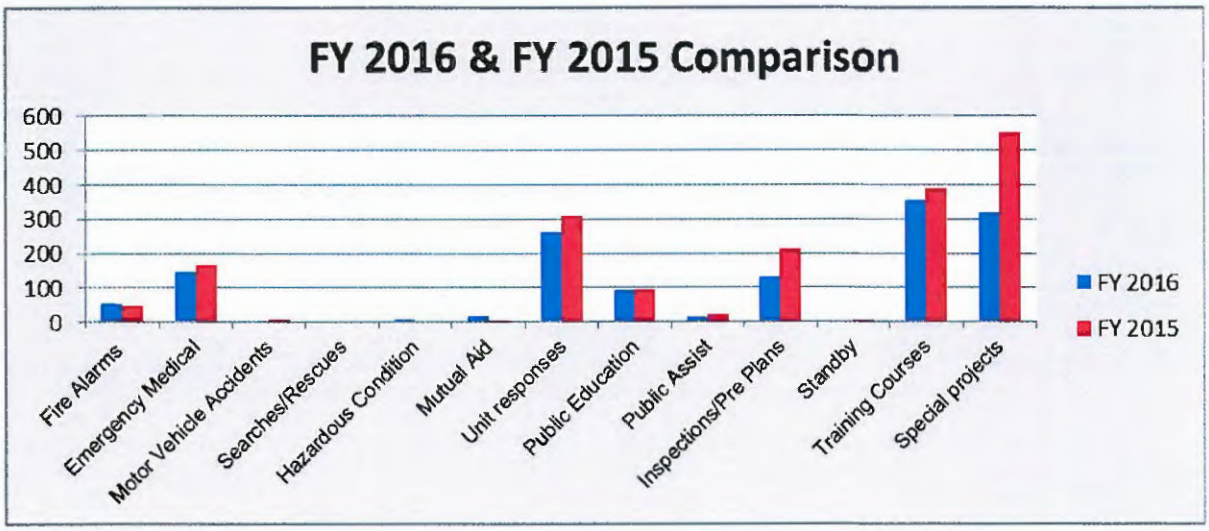
Other – Asst. Chief Black assisted in preparation of community class on Web-Site Navigation

OPERATIONS	Feb 2016	Feb 2015	FYTD 2016	FYTD 2015
Fire Alarms (all types-buildings, vehicles, etc.)	12	6	55	51
Emergency Medical	20	28	146	169
Motor Vehicle Accident	1	3	2	10
Searches and/or Rescue	1	2	4	2
Hazardous Condition	2	2	6	4
Mutual Aid	3	2	17	8
Number of unit responses	51	48	263	312
Public Education/Relations	24	10	94	96
Public Service or Assistance	2	5	13	24
Inspections/Preplans	31	44	132	215
Standby Public Safety	0	1	3	5
Training programs	88	54	353	392
Spec. projects (i.e. spec. meetings & other work details)	55	46	318	553
Totals	290	251	1406	1841

Monthly Response Time: 6.04 minutes


Feb 2016 to Feb 2015 Comparison
100
90
80
70
60
50
40
30
20
10
0
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects
Feb 2016
Feb 2015


Rolling 12 Month Comparison
400
350
300
250
200
150
100
50
0
March 2015
April 2015
May 2015
June 2015
July 2015
Aug 2015
Sept 2015
Oct 2015
Nov 2015
Dec 2015
Jan 2016
Feb 2016
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects


FY 2016 & FY 2015 Comparison
600
500
400
300
200
100
0
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects
FY 2016
FY 2015

CITY OF HORSESHOE BAY

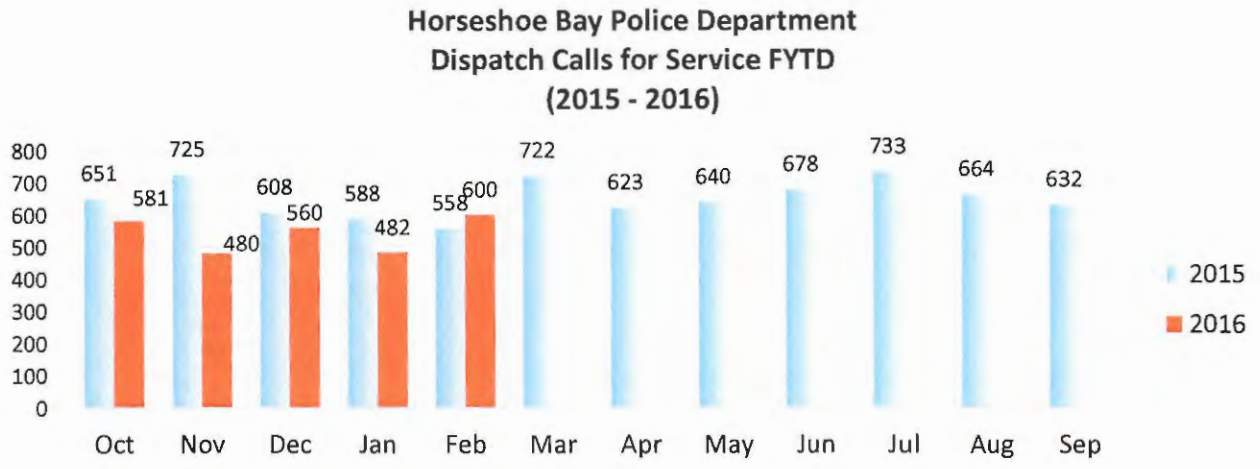
POLICE DEPARTMENT
February 2016 FY ACTIVITY REPORT

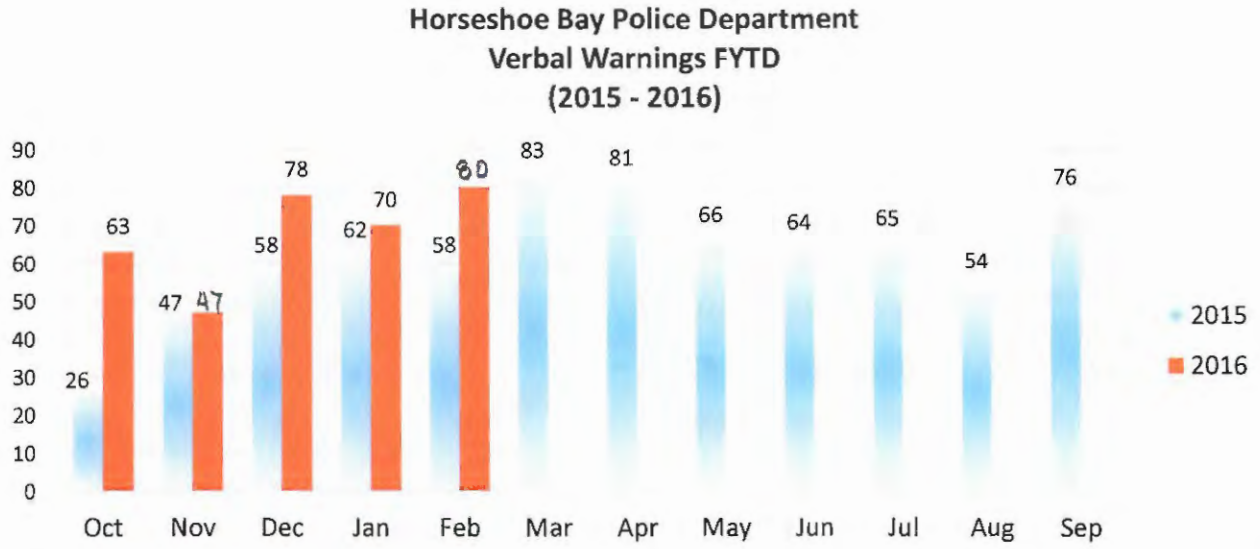
During the month of February 2016 there were twenty-five (25) new cases reported to our department. The February cases consisted of twenty (20) misdemeanor cases, zero (0) felony cases, five (5) non-criminal cases, four (4) traffic accidents, and ten (10) arrests. The department cleared nineteen (19) new and old Horseshoe Bay cases in the month of February. Sixteen (16) residents requested home security watches during February. Also local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to six hundred (600) calls for service, including twenty-three (23) alarms for the month of February.

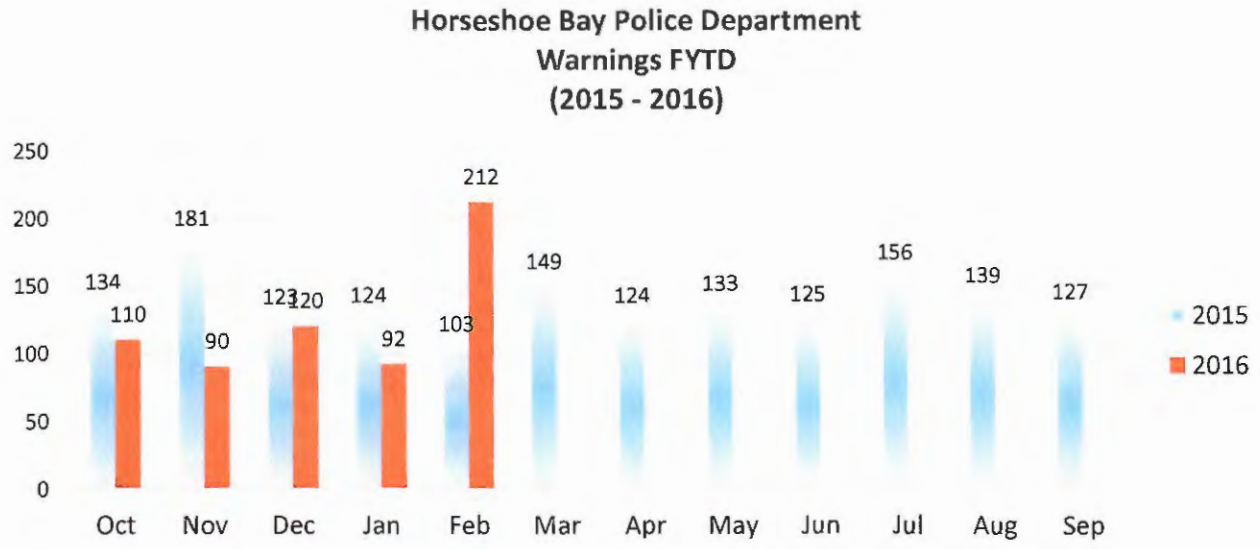
During the month of February, 2016, nine (9) new cases were assigned to CID for follow up investigation. Seven (7) of those cases were a misdemeanor grade, zero (0) cases were a felony level and two (2) investigations were non-criminal in nature. Those include investigations such as Hospice Death, and Criminal Suspicious Activity. A total of seventy-one (71) persons were interviewed by investigators. These interviews resulted in eight (8) witness/victim statements and four (4) confession statements. CID cleared ten (10) active cases during the month. CID spent twenty (20) man hours on conducting new hire background investigations. CID assisted the Patrol Division in covering three (3) Patrol Shifts and investigators received eight (8) hours of training this month.

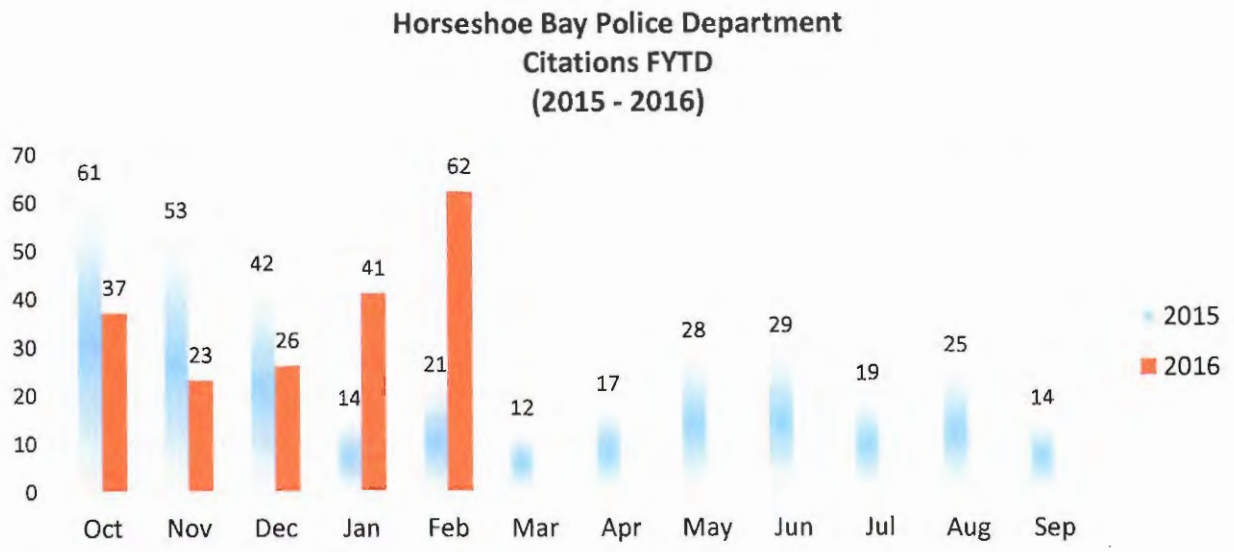
OPERATIONS	FEB 2015	FEB 2016	FYTD 2015	FYTD 2016
Dispatch For Service	558	600	3130	2703
Verbal Warnings	58	80	251	343
Warnings	103	212	665	624
Citations	51	62	267	189
Arrest	16	10	55	63
Code Enforcement	65	92	370	335
Traffic Accidents	4	4	24	23
Home Security Watches	21	16	119	93
Alarms	14	23	78	108
Felony Cases	5	0	29	14
Misdemeanor Cases	30	20	83	97
Non-Criminal Cases	10	5	45	37
Total Reports (New)	45	25	157	148
Cases Cleared (Old & New)	33	19	153	99

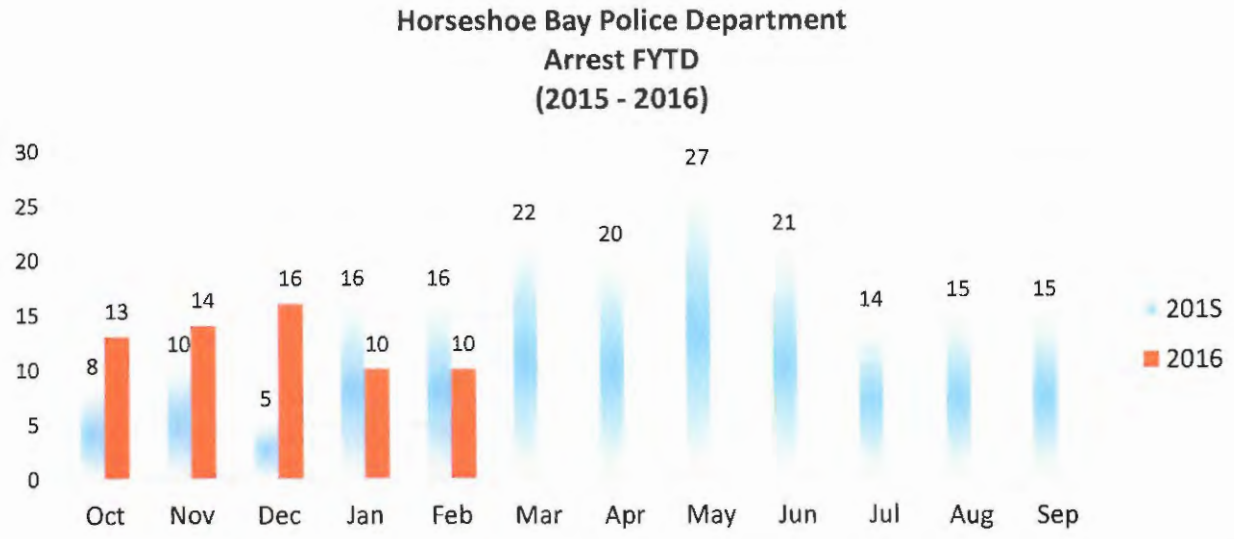
Response Time: 6.2

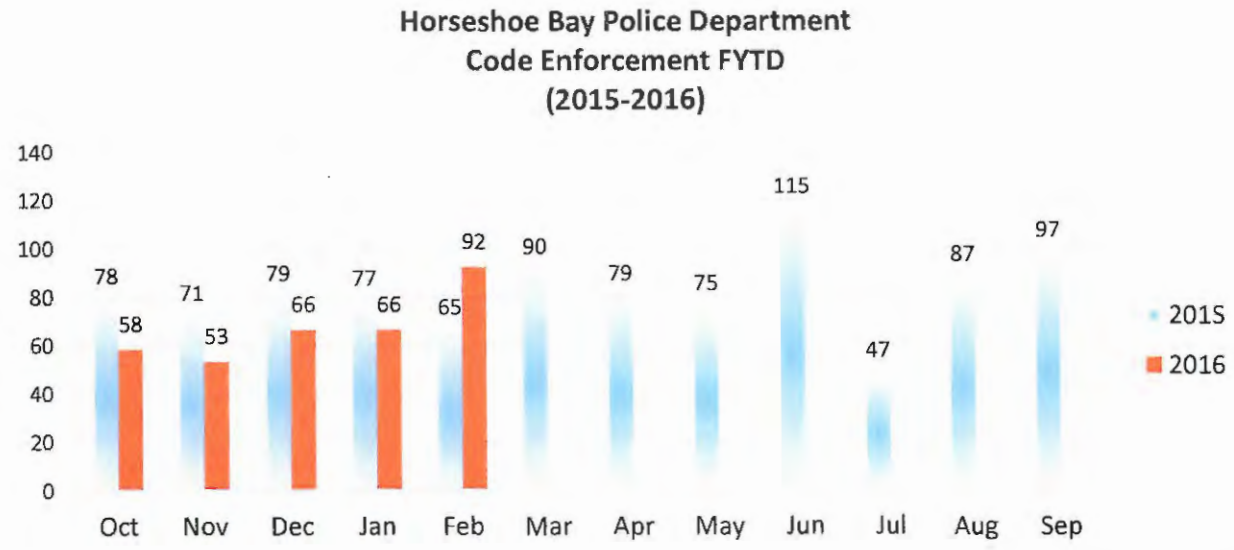

Horseshoe Bay Police Department
Dispatch Calls for Service FYTD
(2015 - 2016)
800
700
600
500
400
300
200
100
0
651
581
725
480
608
560
588
482
558
600
722
623
640
678
733
664
632
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016

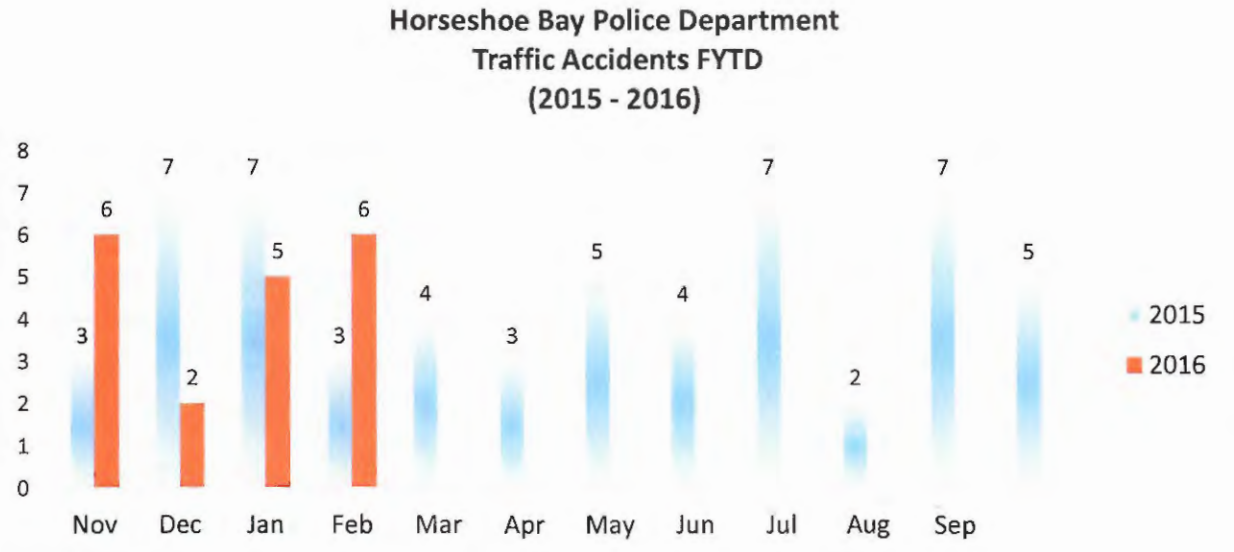

Horseshoe Bay Police Department
Verbal Warnings FYTD
(2015 - 2016)
90
80
70
60
50
40
30
20
10
0
26
63
47
47
58
78
62
70
58
80
83
81
66
64
65
54
76
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016

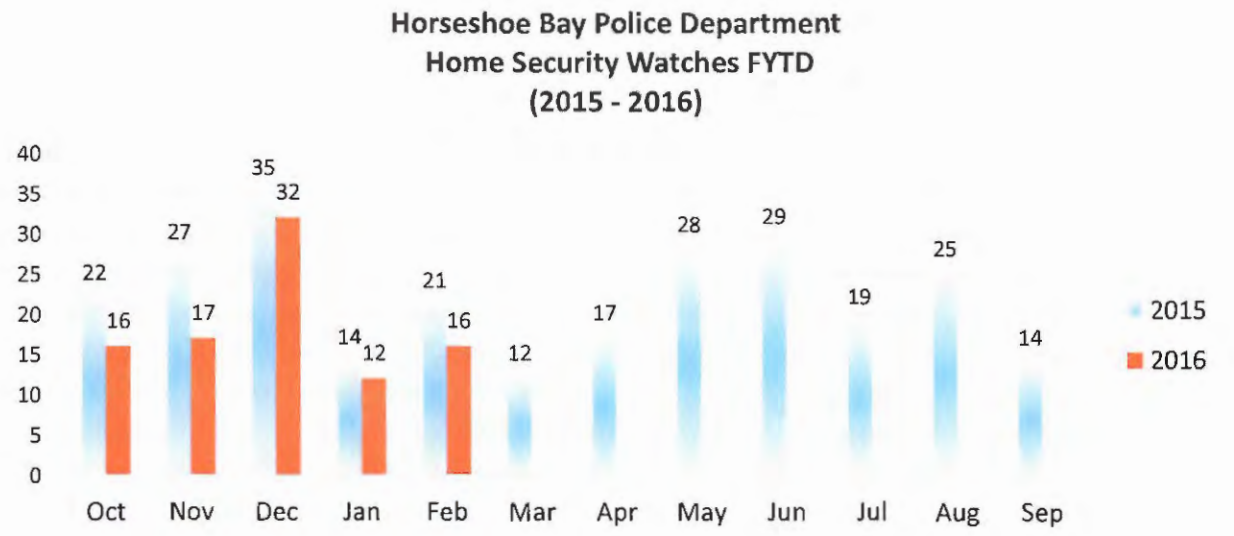

Horseshoe Bay Police Department
Warnings FYTD
(2015 - 2016)
250
200
150
100
50
0
134
110
181
90
123
120
124
92
103
212
149
124
133
125
156
139
127
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Citations FYTD
(2015 - 2016)
70
60
50
40
30
20
10
0
61
37
53
23
42
26
14
41
21
62
12
17
28
29
19
25
14
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Arrest FYTD
(2015 - 2016)
30
25
20
15
10
5
0
8
13
10
14
5
16
16
10
16
10
22
20
27
21
14
15
15
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
201S
2016


Horseshoe Bay Police Department
Code Enforcement FYTD
(2015-2016)
140
120
100
80
60
40
20
0
78
58
71
53
79
66
77
66
65
92
90
79
75
115
47
87
97
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
201S
2016


Horseshoe Bay Police Department
Traffic Accidents FYTD
(2015 - 2016)
8
7
6
5
4
3
2
1
0
3 6
7 2
7 5
3 6
4
3
5
4
7
2
7
5
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Home Security Watches FYTD
(2015 - 2016)
40
35
30
25
20
15
10
5
0
22 16
27 17
35 32
14 12
21 16
12
17
28
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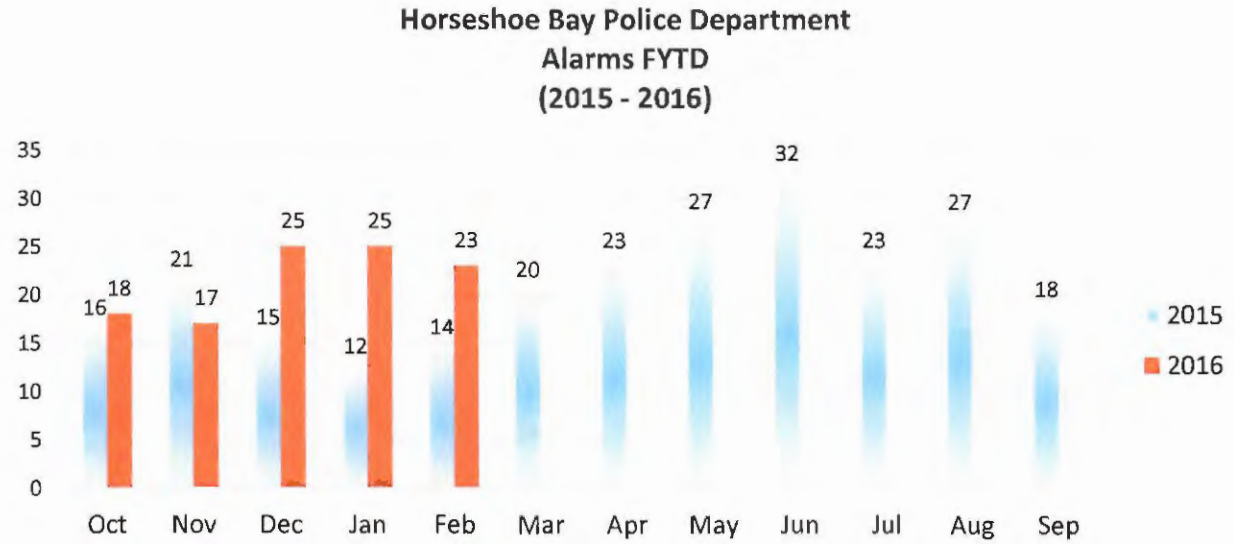
Sep
2015
2016


Horseshoe Bay Police Department
Alarms FYTD
(2015 - 2016)
35
30
25
20
15
10
5
0
16 18
21 17
15 25
12 25
14 23
20
23
27
32
23
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18
Oct
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May
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Jul
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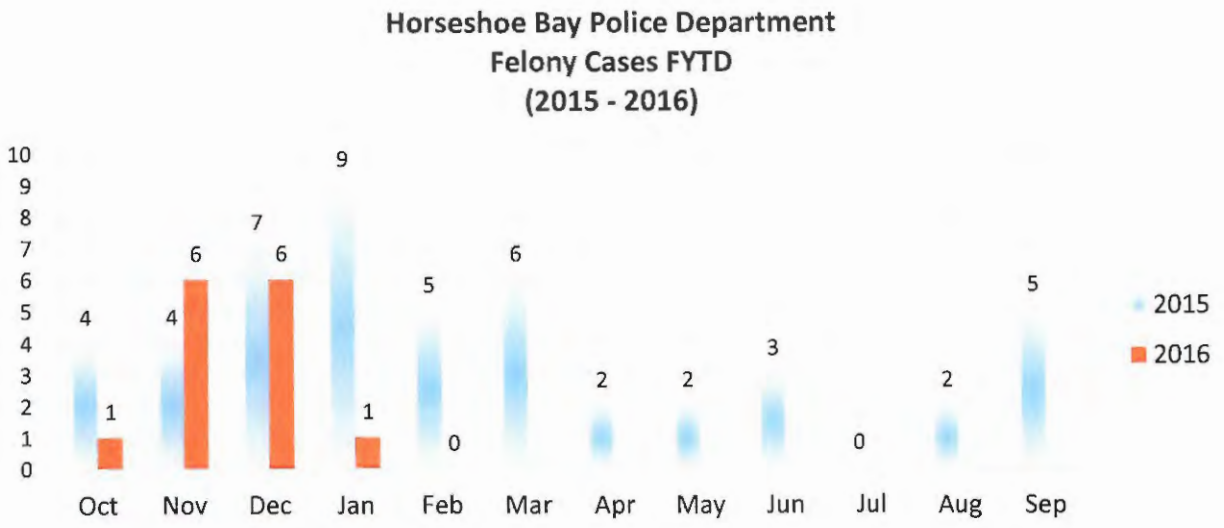
2015
2016


Horseshoe Bay Police Department
Felony Cases FYTD
(2015 - 2016)
10
9
8
7
6
5
4
3
2
1
0
4
1
4
6
7
6
9
1
5
0
6
2
2
3
0
2
5
Oct
Nov
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Mar
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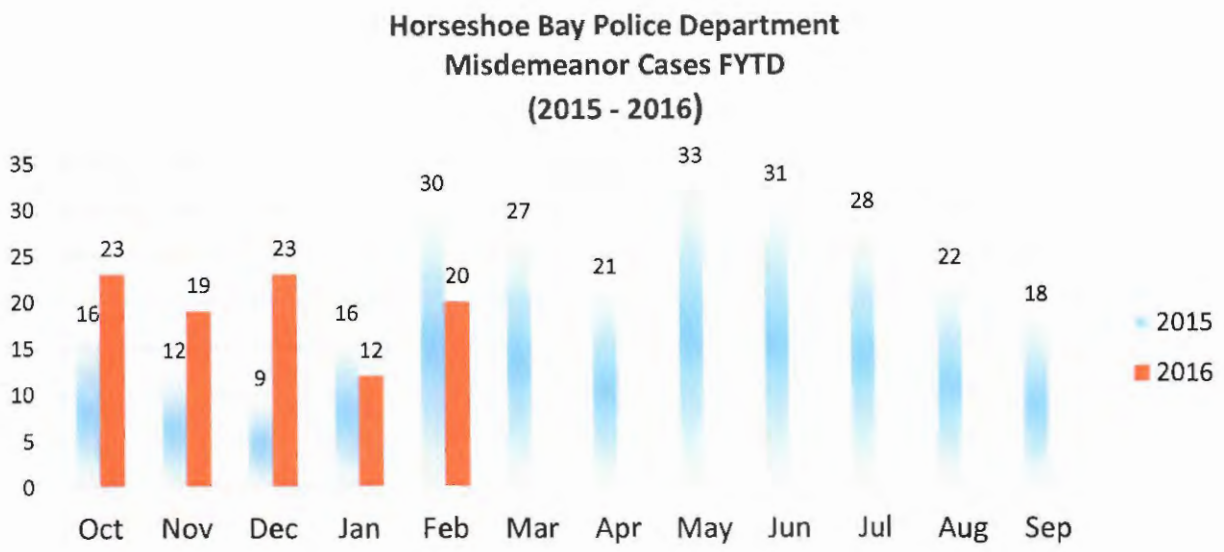
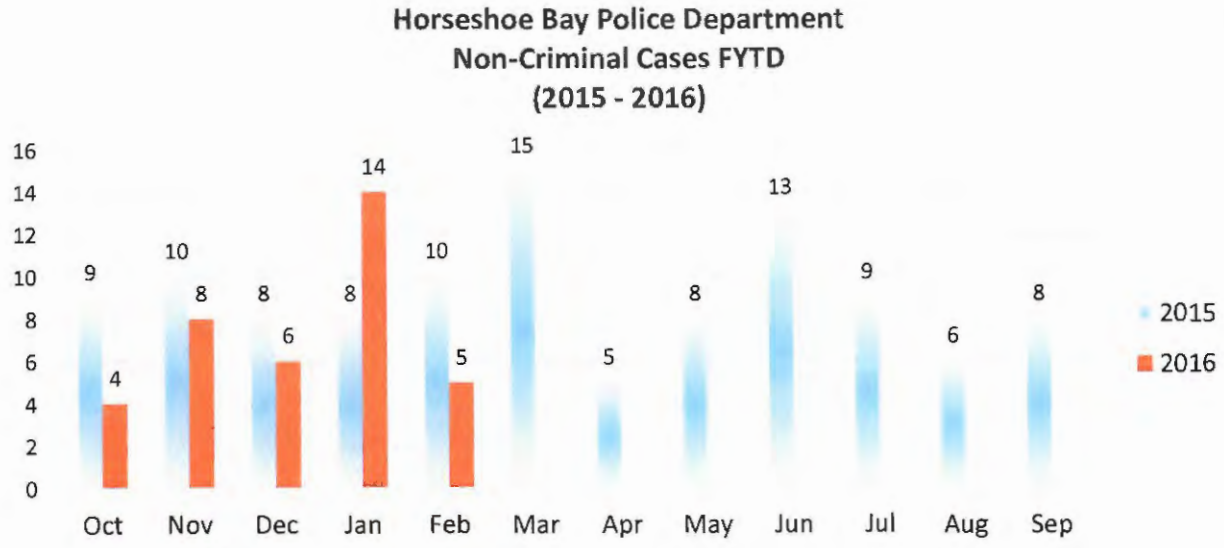
May
Jun
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Misdemeanor Cases FYTD
(2015 - 2016)
35
30
25
20
15
10
5
0
16
23
12
19
9
23
16
12
30
20
27
21
33
31
28
22
18
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Non-Criminal Cases FYTD
(2015 - 2016)
16
14
12
10
8
6
4
2
0
9
4
10
8
8
6
8
14
10
5
15
5
8
13
9
6
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Jan
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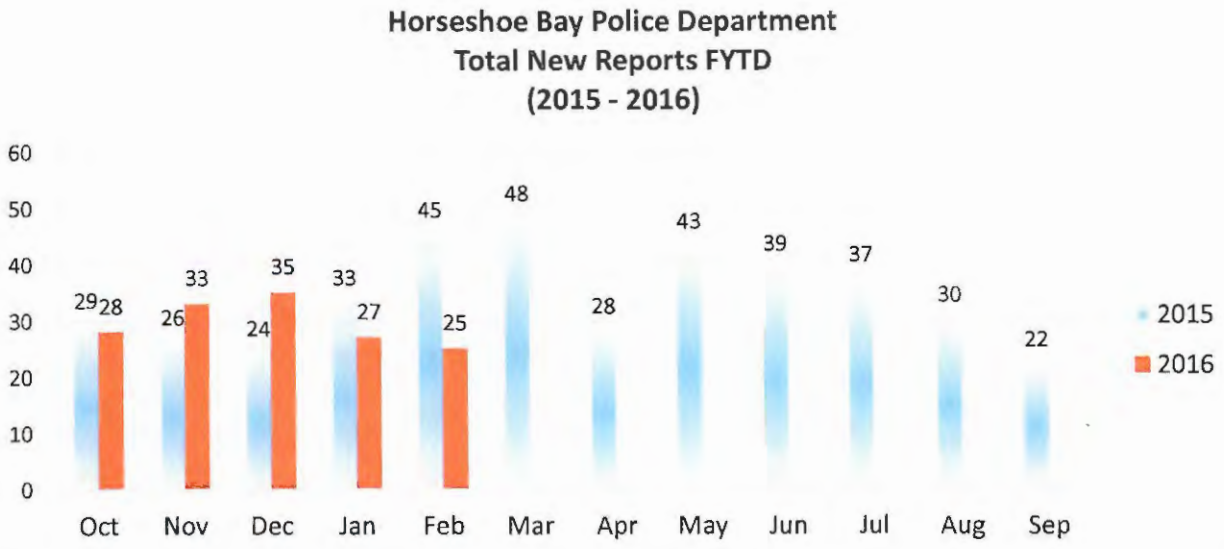
2015
2016


Horseshoe Bay Police Department
Total New Reports FYTD
(2015 - 2016)
60
50
40
30
20
10
0
29
28
26
33
24
35
33
27
45
25
48
28
43
39
37
30
22
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
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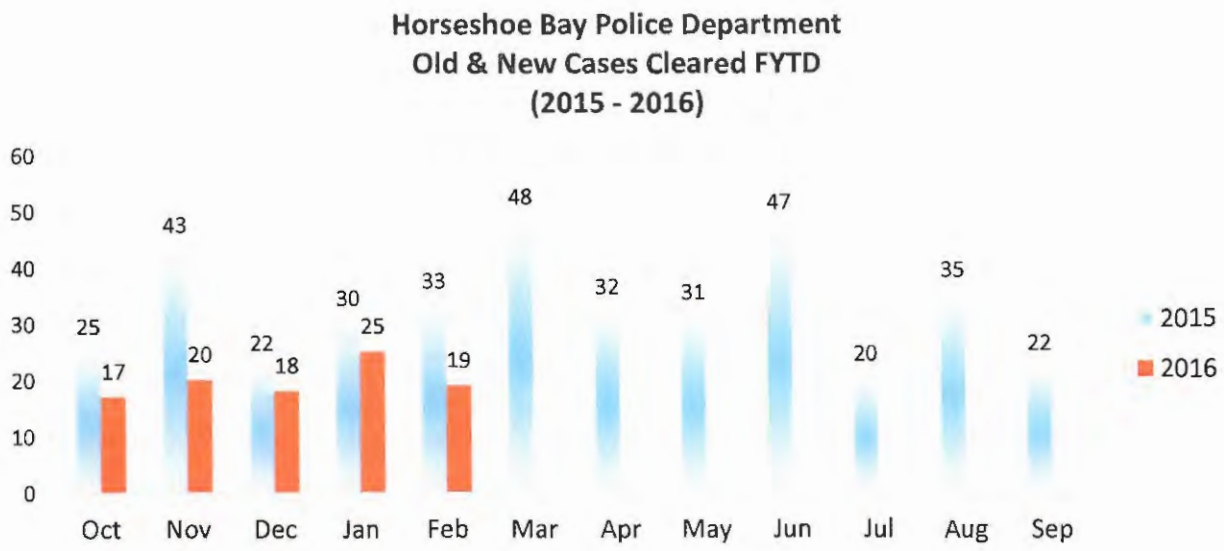
Jul
Aug
Sep
2015
2016


Horseshoe Bay Police Department
Old & New Cases Cleared FYTD
(2015 - 2016)
60
50
40
30
20
10
0
25
17
43
20
22
18
30
25
33
19
48
32
31
47
20
35
22
Oct
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2015
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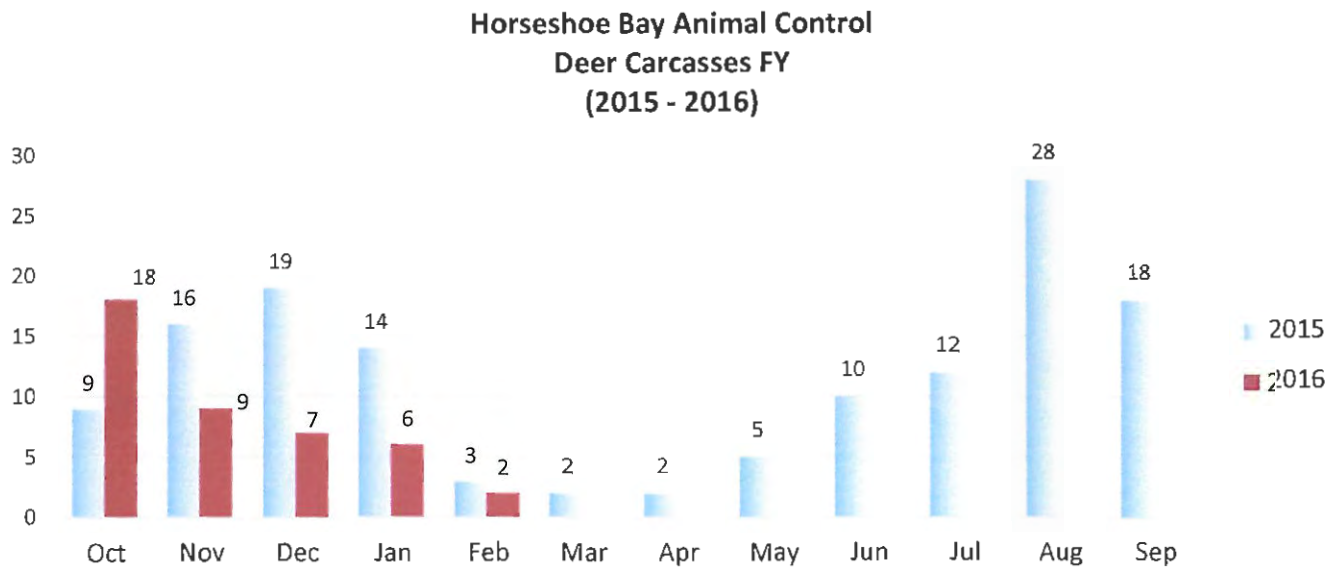
CITY OF HORSESHOE BAY

ANIMAL CONTROL
February 2016 FYACTIVITY REPORT

The Animal Control Person handled approximately forty (40) calls within the month of February. Thirty-five (35) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while five (5) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in seven (7) of the calls for the month of February.

OPERATIONS	JAN 2015	JAN 2016	FYTD 2015	FYTD 2016
Buck Carcasses	1	0	11	12
Doe Carcasses	2	2	47	21
Fawn Carcasses	0	0	3	9
Other Carcasses	18	6	98	28
Total Carcasses	21	8	159	70
Cat related calls	8	1	24	26
Dog related calls	18	2	91	46
Total Other calls	115	29	503	282
Total Calls	162	40	777	424


Horseshoe Bay Animal Control
Deer Carcasses FY
(2015 - 2016)
30
25
20
15
10
5
0
9
18
16
9
19
7
14
6
3
2
2
2
5
10
12
28
18
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Sep
2015
2016

Item # 11

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Discuss, Consider and Take Action Regarding Bid Package for Annual Seal Coating Project Per the Policy for Maintaining Streets

At the last Council Workshop in January, Council and staff discussed the need to continue to maintain the improved streets under the sealcoat procedure. The enclosed 4 year sealcoat capital budget was shared to show a projected timeline to meet the suggested 4 to 5 year schedule of sealcoating recently improved streets.

Staff, in the meantime, has worked with Alpha Paving Inc. to get an estimate for the two areas mentioned in the enclosure—North of 2147 and South of 2147. That estimate was $631,000 and less than the staff estimate of $709,500 based on historical sealcoat expenditures. These two areas cover 5.72 miles for North 2147 and 7.65 miles for South 2147 for a total of 13.37 miles.

This project does need to be noticed and advertised under a competitive sealed bid process. Staff would like to garner Council approval to simply start the bid process. Council would still need to consider approval and awarding of a bid after any bid opening. If Council gives approval on March 15, Staff will more than likely have a bid opening prior to the next regular Council meeting April 19.

Funding for this project would come from the Street Improvement Capital Project Fund by way of the Rate Stabilization Fund. The Finance Director and the City Manager will provide an update of the Fund balances and funding of capital projects for the Council at the March 29 Workshop.

Enclosures: City Sealcoating 4 Year Capital Budget

Sealcoating Capitol Improvement Budget 2016-2019

Fiscal Year	Project Area	Mile	Total Miles	PPM		Total Cost
2016	North of 2147	8.0		55k	440,000	
	South of 2147	4.9		55k	269,500	
			12.9			709,500
2017	Fault Line	5.6		55k	308,000	
	Apple Head	2.1		55k	115,500	
	Bay West Blvd.	3.0		55k	165,000	
			10.7			588,500
2018	HSB West	13.0		55k	715,000	
			13			715,000
2019	Highlands	7.7		55k	423,500	
	HSB South	7.0		55k	385,000	
			14.7			808,500
TOTALS			51.3		$2,821,500	2,821,500

Item # 12

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Joe Morris, Fire Chief

Re: Discuss, Consider and Take Action Regarding Award of Contract for Fire Station #1 Building Repairs

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The Fire Department sought competitive sealed bids for much needed repairs to the exterior of Fire Station #1. This accomplishes one of the needs assessed by our new Fire Chief.

The scope of work to be completed is as follows:

- Remove tile roof and haul off debris.
- Replace roof with 30yr. standing seam metal roof to match City Hall.
- Replace all siding on exterior of building with Hardie (concrete) siding, to include all trim and fascia boards.
- Prime and paint exterior of building.

It is the recommendation of Staff that Council award the contract to Cactus Companies LLC. This company has completed significant projects in the City of Horseshoe Bay to include the renovation of the Lighthouse, replacement of the POA roof and installation of fencing around Martin Park. Also, Cactus Companies LLC was the lowest bid in a competitive sealed bid process for a total of $56,320.

This expenditure would come from the M&R (Maintenance and Repair) Building Line Item in the General Fund. This would make this line item exceed budget; however the Administration Department Budget would not be exceeded at the end of the fiscal year.

If Council concurs, the Council motion is that the Council accepts the bid of Cactus Companies LLC and directs the City Manager and City Attorney to prepare a contract with them in accordance with the terms of the approved bid and authorizes the Mayor to execute the contract upon its completion and approval of the City Manager and City Attorney.

Enclosures: Cactus Companies LLC Scope of Work

Marble Falls Cactus Companies, LLC

3001 US Hwy 281 South
Marble Falls, TX 78654

Estimate

Date	Estimate #
3/6/2016	CC2015-31

Name / Address
City of Horseshoe Bay Fire Department

Project

Description	Qty	Cost	Total
Cactus Companies will supply the labor and material necessary to complete the following:			
GENERAL CONDITIONS Including but not limited to dumpsters, portable toilets, safety /silt fencing, supervision, site preparation, site cleaning, permitting, insurance.		3,720.00	3,720.00
ROOFING LABOR AND MATERIAL Including but not limited to removal and disposal of existing tile roof, installation of new peel and stick underlayment, installation of new 24 gauge "Double Lock" standing seam roof to match "slate gray" at city offices. Includes all necessary flashing, caulking, crickets, and drip edge as needed.	30 yr. material 10 yr. labor	27,000.00	27,000.00
FRAMING LABOR AND MATERIAL TO REPAIR DAMAGED AREAS ONLY Including but not limited to removal and disposal of existing damaged siding, damaged fascia, damaged trim as needed to repair damaged areas only. Includes cutting (7) "rafter tails" on an angle as needed. Will cut lower portions of existing damaged siding as needed, will install "z" flashing as needed at joints to prevent future damage. Will re-fasten existing vertical siding sheets as needed for new paint. Includes replacing cedar jambs at rollup garage doors		8,840.00	8,840.00
OPTION: To remove and replace ALL existing siding with Hardie siding, and all existing fascia and trims (no soffits), includes new tyvek: $18,480.00 This option is recommended due to age and condition of the existing materials.			
Thank you for the opportunity to estimate this project!		**Total**	

Customer Signature

Marble Falls Cactus Companies, LLC

3001 US Hwy 281 South
Marble Falls, TX 78654

Estimate

Date	Estimate #
3/6/2016	CC2015-31

Name / Address
City of Horseshoe Bay Fire Department

Project

Description	Qty	Cost	Total
PAINT Including but not limited to pressure wash, prep, paint at all existing siding, fascias, trims, soffits as needed. Includes stripping existing *metal railings, priming and re-painting.* OPTION: Paint cost will reduce by $800.00 if new siding is installed. ALL WORK WILL BE COMPLETED TO OWNER/AGENT SATISFACTION AND TO CODE. TERMS TO BE DISCUSSED UPON ACCEPTANCE OF BID ADJUSTMENTS TO COSTS MAY OCCUR ACCORDING TO FINAL PLANS IF CHANGES MADE OR IF UNFORESEEN DAMAGES ARE FOUND CACTUS COMPANIES AND AAA FENCE IS A FULLY INSURED BUILDER AND HAS BEEN BUILDING THE TEXAS HILL COUNTRY SINCE 1984 CACTUS COMPANIES COMPLETED THE RENOVATIONS ON THE HORSESHOE BAY LIGHTHOUSE, REMOVED AND REPLACED DAMAGED HORSESHOE BAY POA ROOF, INSTALLED FENCING AROUND THE HORSESHOE BAY CITY PARK		7,920.00	7,920.00

Thank you for the opportunity to estimate this proje

Total $47,480.00

e _____

0.00

47,480.00
8,840.00 –
16,480.00
800.00 –
56,920.00

0.00

Item # 13

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Discuss, Consider and Take Action Regarding Amendment to Chapter 3 Building Regulations, Article 3.06 Signs, Sections 3.06.005 Definitions, 3.06.015 Signs Allowed and 3.06.016 Signs Exempt from Regulation to Eliminate Some Exempt Signs and Provide Additional Restrictions for All Exempt Signs

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At the January 19 City Council meeting, Council member Jerry Gray asked for staff to prepare an Ordinance Amendment to address, among other things, the abundance of sign exemptions.

The Development Services Director and City Manager used this opportunity to address not only Mr. Gray's wishes, but to do a simple review and improve some minor content to make the Ordinance even more user friendly to improve the overall Sign Ordinance.

City Manager and Mr. Gray sat down together and went over the enclosed proposed changes in depth and incorporated several positive suggestions of Mr. Gray too.

Staff is not aware of any objections to this amendment and recommends approval.

Enclosures: Sign Ordinance Amendment
Sign Ordinance with Amendments Redlined

CITY OF HORSESHOE BAY

ORDINANCE NO. _____

AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.005 DEFINITIONS, SECTION 3.06.015 SIGNS ALLOWED AND SECTION 3.06.016 SIGNS EXEMPT FROM REGULATION TO ELIMINATE SOME EXEMPT SIGNS AND PROVIDE ADDITIONAL RESTRICTIONS FOR ALL EXEMPT SIGNS AND PROVIDING FOR REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council adopted Ordinance No. 07-09-18A the City's Sign Ordinance, which as amended, has been codified as Chapter 3 Building Regulations, Article 3.06 Signs; and

WHEREAS, the current sign regulations provide for minimal regulation of signs that are exempt from regulations of the Sign Article; and

WHEREAS, the City Council has determined that an Ordinance to amend Chapter 3 Building Regulations, Article 3.06 Signs, Section 3.06.005 Definitions, Section 3.06.015 Signs Allowed and Section 3.06.016 Signs Exempt From Regulation to provide additional regulations regarding exempt signs is necessary; and

WHEREAS, the City Council, in the exercise of its legislative discretion and after discussion of this issue, has concluded that Chapter 3 Building Regulations, Article 3.06 Signs, Article 3.06 Signs, Section 3.06.005 Definitions, Section 3.06.015 Signs Allowed and Section 3.06.016 Signs Exempt From Regulation of the Code of Ordinances of Horseshoe Bay should be amended as herein described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.005 DEFINITIONS

(a) Section 3.06.005 Definitions for Sign, Community Service (public service) is hereby amended to read as follows:

Sign, community service (public service). A sign which solicits support for or advertises a nonprofit community use, social institution, or public use. Such signs may include, but shall not

be limited to, school activities, charitable programs, religious activities, or location of places or events of community interest

III. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.015 SIGNS ALLOWED SUBSECTION (b) AND SUBSECTION (k)

a. Section 3.06.015(b) is hereby amended to read as follows:

(b) Permanent commercial project, governmental, church, library, social clubs and similar signs. Permanent commercial project signs, governmental signs, and signs or bulletin boards customarily incidental to places of worship, libraries, museums, social clubs, societies, hotels, amenities or charitable organizations and located on the premise of such institution, must meet the following criteria:

b. Section 3.06.015(b)(1)(E) is hereby amended to read as follows:

(E) Detached sign lighting is limited to ambient light and to external illumination by ground spot lighting only. Neon, Light Emitting Diode (LED) and fluorescent lighting are not permitted on detached signs. No sign or other advertising structure shall be illuminated with lights that glare into or upon the surrounding area or any residential premises or distract operators of vehicles or pedestrians on the public right-of-way.

c. Section 3.06.015(k) is hereby amended to read as follows:

(k) Property identification sign. One property identification sign indicating name and/or address and not exceeding two (2) square feet in area.

IV. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.016 SIGNS EXEMPT FROM REGULATION

a. Section 3.06.015 is hereby amended to read as follows:

The signs described in this section are exempt from the regulations provided for in this article, except for the types of signs that are otherwise prohibited in Section 3.06.017. However, the signs in this section may still require approval of the architectural committee, declarant or amenity owner of the particular subdivision in which they will be located. However, said signs, except as otherwise indicated in this article, shall remain subject to the permit requirements of section 3.06.006 and to construction and electrical standards of city codes.

b. Section 3.06.015 is hereby amended by deleting Subsection (2), Subsection (3), Subsection (5) Subsection (6), and Subsection (11) and renumbering all subsequent Subsections

V. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.016 SIGNS EXEMPT FROM REGULATION NEW NUMBERED SUBSECTION (3) COMMUNITY SERVICE SIGNS

a. Section 3.06.015(3) hereby reads as follows:

(3) Community service signs. Such signs may be placed on public property with permission of the public entity. All signs in this category for special events shall not be erected more than two (2) weeks prior to the event and shall be removed no later than two (2) days after the event. The owner or organization putting up the sign shall be responsible for all costs involved in the erection and removal of such signs. A freestanding community service sign shall not exceed six (6) square feet in area.

VI. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.016 SIGNS EXEMPT FROM REGULATION NEW NUMBERED SUBSECTION (5)

a. New Numbered Section 3.06.015(5) reads as follows:

(5) Commemorative plaques and integral signs placed by governmental or civic organizations, with a maximum size of four (4) square feet.

VII. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.016 SIGNS EXEMPT FROM REGULATION NEW NUMBERED SUBSECTION (6)(A)

a. New Numbered Section 3.06.015(6)(A) reads as follows:

(A) Does not carry commercial advertising or other messages that are not primarily political;

VIII. AMENDMENT TO CHAPTER 3 BUILDING REGULATIONS, ARTICLE 3.06 SIGNS, SECTION 3.06.017 PROHIBITED SIGNS SUBSECTION 18

a. Section 3.06.017(18) is hereby renumbered as (1) and all subsequent Subsections are renumbered accordingly, and is amended to read as follows:

(1) Illuminated signs, including internally lit signs. Illuminated signs and internally lit signs are prohibited unless authorized in section 3.06.015. Neon, flashing, fluorescent lighting and Light Emitting Diode (LED) signs are prohibited. Illuminated signs inside a building are not allowed if visible from outside the building.

IX. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

X. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance, and as to this end the provisions of this Ordinance are declared to be severable.

XI. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

ADOPTED AND APPROVED on this 15th day of March, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

ARTICLE 3.06 SIGNS*

Sec. 3.06.001 Purpose

This article provides uniform standards for the erection and maintenance of signs. All signs not exempted as provided in this article shall be erected and maintained in accordance with these standards. The general objectives of these standards are to promote health, safety, welfare, convenience and enjoyment of the public, and in part to achieve the following:

(1) Safety. To promote the safety of persons and property by providing that signs do not:

(A) Create a hazard due to collapse, fire, decay or abandonment;

(B) Obstruct firefighting or police observation ability;

(C) Create traffic hazards by confusing or distracting pedestrians or motorists; or

(D) Become obstacles that hinder the ability of pedestrians or motorists to read traffic signs.

(2) Communications efficiency. To promote the efficient transfer of information in sign messages provided that:

(A) Those signs which provide public safety messages and information are given priorities;

(B) Businesses and services can identify themselves;

(C) Customers and other persons can locate a business or service;

(D) No person or group is arbitrarily denied the use of the sight lines from the public rights-of-way for communication purposes;

(E) Persons exposed to signs are not overwhelmed by the number of messages presented and are able to exercise freedom of choice to observe or ignore such messages, according to the observer's purpose; and

(F) The right of free speech is preserved and exercised through the use of signs.

(3) Landscape quality and preservation. To protect the public welfare and to enhance the appearance and economic value of the landscape, by providing that signs:

(A) Do not interfere with scenic views;

(B) Do not create a nuisance to persons using the public rights-of-way;

(C) Do not create a nuisance to occupants of adjacent and contiguous property by their brightness, size, height, or movement;

(D) Are not detrimental to land or property values;

(E) Do not contribute to visual blight or clutter; and

(F) Are architecturally compatible and harmonious with the structure or tract of land to which they pertain and to neighboring structures, as well as the city at large.

(Ordinance 07-09-18A, sec. II (a), adopted, 9/18/07)

Sec. 3.06.002 Jurisdiction

The provisions of this section shall apply within the city limits, and within the extraterritorial jurisdiction (ETJ) of the city as defined by the Texas Local Government Code, chapters 6, 22, and 42, and pursuant to the express authority and limitations provided in chapter 216. For the purposes of these sign regulations, all signs erected within the ETJ of the city shall be erected in accordance with the standards imposed for property inside the city limits. (Ordinance 07-09-18A, sec. II (b), adopted, 9/18/07)

Sec. 3.06.003 Compliance required

It shall be unlawful for any person to violate the provisions of this article. (Ordinance 07-09-18A, sec. II (c), adopted, 9/18/07)

Sec. 3.06.004 Enforcement

(a) Civil and criminal penalties. The city shall have the power to administer and enforce the provisions of this article as may be required by governing law. Any person violating any provision of this article is subject to suit for injunctive relief as well as prosecution for criminal violations. Any violation of this article is hereby declared to be a nuisance.

(b) Criminal prosecution. Any person violating any provision of this article shall, upon conviction, be fined a sum not exceeding five hundred dollars ($500.00). Each day that a provision of this article is violated shall constitute a separate offense. An offense under this article is a misdemeanor.

(c) Civil remedies. Nothing in this article shall be construed as a waiver of the city's right to bring a civil action to enforce the provisions of this article and to seek remedies as allowed by law, including, but not limited to the following:

(1) Injunctive relief to prevent specific conduct that violates this article or to require specific conduct that is necessary for compliance with this article, including removal of signs that violate this article at the expense of the sign owner;

(2) A civil penalty up to one thousand dollars ($1,000.00) a day when it is shown that the defendant was actually notified of the provisions of this article and after receiving notice committed acts in violation of this article or failed to take action necessary for compliance with this article; and

(3) Other available relief.

(d) Other enforcement.

(1) The city may remove any sign not in compliance with this article at the sign owner's expense.

(2) The appropriate subdivision's architectural committee, a subdivision's property owners' association (POA) or the owner of any lot or land in the city may take actions to enforce the conditions of this article.

(Ordinance 07-09-18A, sec. III, adopted, 9/18/07)

Sec. 3.06.005 Definitions

Words and phrases used in this article shall have the meanings set forth in this section. Words and phrases that are not defined in this article but are defined in other ordinances of the city shall be given the meanings set forth in those ordinances. Other words and phrases shall be given their common, ordinary meaning unless the context clearly requires otherwise. Headings and captions are for reference purposes only and shall not be used in the interpretation of this article.

Advertising. The act of calling something to the attention and notice of the public or selected members of the public, for commercial, entertainment, or any other communication purpose except the giving of directions or similar guidance.

Advertising devices. Banners or streamers affixed to poles, wires, or ropes, wind operated devices, flashing lights, and other similar contrivances.

Banner. A sign, intended to be hung without frames, made of paper, plastic, or fabric of any kind, which may possess colors, characters, letters, illustrations, or ornamentations. Flags of governmental jurisdictions and flags carrying the emblem of a business or institution are not to be considered a banner for the purpose of this article.

Billboard. A sign that is designed for changeable copy, so the characters, letters or illustrations can be changed or rearranged within a fixed sign face which advertises a business, organization, event, person, place or thing whether located or not on the same site (or property) as the billboard.

Building official. The building official of the city or his agent, usually the development services department of the city.

Community service amenities. Any amenities provided by a nonprofit community use, social institution or public use.

Curbline. An imaginary line drawn along the outermost part or back of the curb and gutter on either side of a public street, or, if there is no curb and gutter, along the outermost portion of the paved roadway, or if there is no paved roadway, along the outermost edge of the traveled portion of the roadway.

Entrance. A point or place intended for entry by vehicles or pedestrians into a subdivision, distinct portion of a subdivision park, golf course, amenity, parking lot, shopping area, or similar discreet area within the city.

Erect. To build, construct, attach, hang, place, suspend, or affix, and shall also include the painting of signs.

Facade. Any separate face of a building which encloses or covers usable space.

Face, facing or surface. The surface of the sign, excluding structural trim or supports, upon, against, or through which the message is displayed or illustrated on the sign.

Freestanding service facility. Automatic bank teller machine, film photo finishing outlet or other similar facility located in a freestanding structure devoted solely to such use or as an accessory to one or more principal buildings.

Height. The vertical distance between the highest part of the sign or its supporting structure or any attached component, whichever is higher, and the established ground level beneath the sign at the nearest natural or finished grade, unless curb elevation is higher than the ground level, in which case the height shall be measured from curb level.

Incombustible material. Any material which will not ignite at or below a temperature of 1,200 degrees Fahrenheit and will not continue to burn or glow at that temperature.

Integrated business. A commercial business in which more than one business owner operates and which meets one or more of the following criteria:

(1) Each business owner owns shares of stock or partnership interest in a corporation that owns the grounds and building(s);

(2) Each business owner owns his own space under an undivided interest arrangement or a condominium arrangement;

(3) Each business owner rents/leases his own space within the same building; or

(4) Each business owner is a member of a merchants association which contributes to the joint promotional efforts of the center.

Model house. A dwelling built first by a developer or builder to allow potential purchasers to see what one or more of the finished houses will look like before all of the homes in the development are completed. For a house to qualify as a model house, the house must be furnished with all utilities connected.

Nonconforming sign. A sign that does not conform to the regulations of this or other city ordinances, but which was placed or constructed in accordance with city ordinances existing at the time of its placement or construction or prior to any city ordinances being adopted.

Other advertising structure. Any marquee, canopy or awning, as further defined in this article.

Party responsible. The person whose name or business is being advertised on the sign and the owner of the property, as well as any person responsible for management of the property upon which the sign is located.

Permittee. A person receiving a permit pursuant to the provisions of this article.

Person. Any individual, firm, partnership, association, corporation, company or organization of any kind.

Private real property. Any real property which is not subject to an easement or other encumbrance that allows the city or other political subdivision to use the property for a public purpose.

Professional name plate (shingle sign). A sign denoting only the name, occupation and address of an occupant in a commercial, public, or institutional building.

Setback clearance zone. That area enclosed by drawing an imaginary line connecting two points located within fifteen (15) feet of the curbline of any corner of a street intersection, street/driveway intersection, or street/alley intersection.

Sign. An outdoor structure, display, light device, painting, drawing, message, plaque, poster, billboard, writing, pictorial representation, illustration, emblem, symbol, design or other item that is designed, intended or used to advertise or inform. As used in this article, the term specifically includes any letters, figures, symbols, trademarks, or devices designed to inform people or attract the attention of persons to an individual, firm, profession, business, commodity or service, and which is recognizable from any public right-of-way, including any structure or a part thereof, or which is attached to or in any manner represented on a building or other structure, and is placed outside in view of the general public and is used for purposes of advertisement, identification, or expression.

Sign, A-frame. See definition of "unattached sign."

Sign, agricultural. A sign identifying the farm or ranch on which it is placed and advertising the produce, crops, animals or poultry raised or kept thereon.

Sign, area. The largest area of the sign visible at any one time from any one point enclosed by a single continuous perimeter including any framing or trim enclosing a message, but not including any structural parts lying outside the limits of such sign which does not form an integral part of the message display. The sign area shall be measured on only one side of a double-faced sign provided that the two faces are parallel to each other and provided that the faces are the same size and share a common structural support. In cases where the sign, or portion thereof, is composed only of letters, figures, or other characters independently secured to a monolith or not standing against a sign face background, then the sign face area shall be the sum of the area of an imaginary figure (circle, triangle, rectangle, or other) which fully contains all words, figures, devices, designs, or trademarks which constitute the sign.

Sign, awning. An on-premise sign that is mounted or painted on or attached to an awning, canopy or marquee such that the sign does not project above, below or beyond the physical dimensions of the awning, canopy, or marquee.

Sign, bandit. A sign made of any material when such sign is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, or other objects, and the advertising matter appearing thereon is not applicable to the use of the premises upon which such sign is located.

Sign, bench. Any sign attached to, painted on, or otherwise located upon or made a part of community service amenities including, but not limited to, benches, trash containers, shuttle stops, shelters and fences.

Sign, canopy. An on-premises sign that is mounted or painted on or attached to an awning, canopy or marquee that extends over a public right-of-way that is attached to or is an extension of a building such that the sign does not project above, below or beyond the physical dimensions of the awning, canopy, or marquee. Canopy sign definition shall include signage associated with gasoline service stations and shall be limited to gas price, name and company identification.

Sign, commercial project. A permanent on-premises sign, attached or detached, indicating information such as logo, name of building, name or type of business(es) and address of the project.

Sign, construction control. Temporary signs placed on a new construction site providing notice of construction activities as may be necessary for the safety of workers and visitors to the site and as may otherwise be required by insurance carriers, OSHA or other governmental authorities.

Sign, construction identification. A temporary sign placed on a new construction site identifying the project, and/or identifying the property owner, architect, contractor, developer, engineer, landscape architect, decorator or mortgagee engaged in the design, construction or improvement of the premises on which the sign is located and may include other information regarding the project.

Sign, community service (public service). A sign which solicits support for or advertises a nonprofit community use, social institution, or public use. Such signs may include, but shall not be limited to, school activities, charitable programs, religious activities, or location of places or events of community ~~or tourist~~ interest ~~and may include business advertising provided that the same shall constitute not more than 25% of the sign~~.

Sign, damaged. A sign, which is unsafe, unsecured, disfigured, or broken.

Sign, directional. A sign that is freestanding, the primary purpose of which is to direct a person to any specific location in the city or within its subdivisions. For example, the directional sign at the entrance to

HSB West could include the following (among others): Cap Rock Club House, Applerock Golf Course and Pecan Creek. Advertising is not allowed on any directional sign.

Sign, double faced (back to back). An advertising structure with two closely located signs with faces in opposing directions, with less than a 15 degree angle between the sign faces. Any structure with more than a 15 degree angle between sign faces will constitute two signs.

(Ordinance 07-09-18A, sec. II (d), adopted, 9/18/07)

Sign, electronic light emitting diode (LED). An electronic sign that uses light emitting diodes to display an image, which can look much like a television screen. (Ordinance 08-05-27A, sec. II, adopted 5/27/08)

Sign, fence. A sign that is affixed to or painted on any fence and which uses a component of the fence as its means of support or background. See also the definition of a wall fence. A fence sign may be considered a wall sign even if it has more than one surface for display/advertising.

Sign, flashing. A sign, the direct or indirect illumination of which is not constant in intensity when in use, but not including illuminated signs that indicate the date, time or temperature, or other public service information, shall be considered a flashing sign.

Sign, freestanding service facilities. Signs that advertise freestanding service facilities.

Sign, governmental. A sign indicating a public works project, or other program or activity conducted or required by any governmental subdivision. This is also considered a community service sign.

Sign, ground. A sign which is secured to the ground, and which is not affixed to a building. Secured is defined in the definition of "unattached signs."

Sign, illuminated. Any sign which has characters, letters, figures, designs or outlines illuminated in any manner by an artificial light source of any kind, either detached from the sign or a part thereof. Signs that are only incidentally and indirectly illuminated as a result of a lighting plan primarily designed as security lighting or landscape lighting are not illuminated signs.

Sign, integral. A memorial sign or tablet, name of a building, or date of erection when cut into any masonry surface or when constructed of bronze or other incombustible material mounted on the face of a building.

Sign, marquee. A sign hung from or affixed to a marquee. it shall be synonymous with a canopy sign.

Sign, monument. A permanent ground sign independent of the principal building or structure on the property generally cast out of stone, brick or cast concrete material supported on a concrete foundation across the entire base of the structure.

Sign, moving. Any sign which moves or has moving parts.

Sign, off-premises. A sign, including a billboard, displaying advertising copy that pertains to a business, person, organization, activity, event, place, service, or product not principally located or primarily produced, manufactured or sold on the premises on which the sign is located. The term also includes a sign that does not refer exclusively to the name, location, persons, accommodations, sale, lease, construction, or activities of or on the premises where it is erected. The premises of a shopping center include the outparcels.

Sign, on-premises. A freestanding sign identifying or advertising a business, person, or activity, and installed and maintained on the same premises as the business, person, or activity.

Sign, open house. A temporary portable sign on a property offered for sale, lease or rent identifying that the home is available for public viewing, and may contain a directional arrow.

Sign, portable. A transportable sign of durable construction on wheels, skids, legs, or framing including trailers and searchlights, the principal intent of which is for advertising or promotional purposes, and which is not designed nor intended to be permanently affixed to a building, other structure or the ground. A portable sign that has its wheels removed shall still be considered a portable sign. Also see definition of "unattached sign."

Sign, project identification. A permanent detached on-premise sign for single and multifamily housing projects or residential subdivisions indicating information such as the name and address of the project.

Sign, projecting. A sign, other than a wall sign, which is affixed to any building or wall, and whose leading edge extends more than two (2) feet beyond such building or wall. A canopy or marquee sign is not defined as a projecting sign.

Sign, property identification. A sign that displays the address of the residence, building, business, lot, or other property on which it is located and which serves no other purpose than to inform the public of the identity, location, or address of that property.

Sign, realty. A sign which is used to offer real property for sale, lease, or rent.

Sign, roof. A sign that is mounted on, and is wholly supported by the roof of a building and does not extend beyond the wall line.

Sign, sandwich. See definition of "unattached sign."

Sign, temporary. Any sign that is used temporarily and is not permanently mounted, constructed of cardboard, cloth, canvas, paper, plastic, fabric of any kind, plywood, wood, or similar lightweight material, or metal, which may possess colors, characters, letters, illustrations, or ornamentations. A portable sign is not a temporary sign.

(Ordinance 07-09-18A, sec. II(d), adopted, 9/18/07)

Sign, temporary monument tenant space available sign. A temporary sign in a tenant space on a monument sign stating that the space is available and providing a contact phone number. (Ordinance 12-10-16B, sec. II(a), adopted 10/16/12)

Sign, unattached. A sign which is carried, wheeled, or moved about without having to detach the sign from a secure anchoring device which is set in the ground or to a building which is set on an approved foundation, or a sign which is not secured in a manner approved by the building official and designed to withstand wind pressures as specified in the 2003 International Residential Code, or the 2003 edition of the international code regulating and governing all buildings or structures not governed by the residential code, as applicable. Such signs are considered to be unattached if they can reasonably be expected to be blown out or about in high winds or may cause injuries to pedestrians and traffic hazards. Said signs include portable signs, "a- frame" signs, and sandwich signs. The following signs are not included in this definition: individual contractor signs, political signs which are six (6) square feet in area or less, signs intended for temporary use for safety reasons due to construction, dangers, or traffic control, and governmental or community service signs which are to inform the public.

Sign, wall. A sign that is affixed to, or painted on, the facade of a building and erected parallel or approximately parallel to the face of, or erected and confined within the limits of, the outside wall of any building and supported by such wall or building and which displays only one surface for display/advertising such that the wall forms the background surface of the sign and which does not project more than eighteen (18) inches perpendicular to the wall. A fence sign shall be considered a wall sign.

Structural trim. The molding, battens, capping, nailing strips, lattice, and platforms which are attached to the sign structure.

(Ordinance 07-09-18A, sec. II(d), adopted, 9/18/07)

Sec. 3.06.006 Permit required

(a) No person shall erect, construct, alter, repair, or relocate a sign without first obtaining a permit from the development services department of the city. The signs described in section 3.06.016 shall be an exception to the requirement.

(b) Each application for a sign permit shall be accompanied by a "sign package" identifying all anticipated signage on the property, including the overall sign design philosophy, the interrelationship of styles, as well as all shapes, sizes, illuminations and materials intended to be used in the signage displays. All sign package elements shall be developed in the spirit of the appropriate subdivision's architectural committee's guidelines and policies. Applications for a sign permit must be made on a form provided by the city and shall contain and have attached at least the following information:

(1) Name, address and telephone number of the applicant.

(2) Name and firm of person erecting sign.

(3) If applicant is not the owner of real property where sign is proposed to be erected, written consent of the property owner.

(4) Location of building, structure, address or legal lot and block to which or upon which the sign is to be attached or erected.

(5) A site plan indicating position of the proposed sign and other existing advertising structures in relation to nearby buildings or structures, north arrow, and scale of drawing, property lines, curblines, adjacent streets, alleys, curb cuts, and setbacks.

(6) Copy of stress diagrams or plans, when needed, containing information as to safety and structural integrity of the signs. Note that the city assumes no liability for safety and structural integrity.

(7) Indicate whether the sign will require electricity.

(8) Copy of permit approved by state department of transportation, state transportation commission, or successor agencies if state law requires a state permit.

(9) Written approval of the architectural committee, declarant or amenity owner (as required by the applicable declaration of reservations and/or covenants, conditions and restrictions) of the appropriate subdivision.

(10) Such other information as the city requests to show full compliance with this article and all other standards of the city.

(Ordinance 07-09-18A, sec. II (e), adopted, 9/18/07)

Sec. 3.06.007 Permit issuance

Consideration, evaluation, and approval or denial of applications for sign permits will be performed by the development services manager. Upon the filing of an administratively complete application for a permit, the development services manager shall:

(1) Examine the plans and specifications and the premises upon which the proposed sign shall be erected as needed;

(2) Interface with the appropriate subdivision's architectural committee, declarant or amenity owner, if required;

(3) Issue a permit if the proposed sign and sign structure complies with the requirements of this article and all other standards of the city;

(4) Declare the sign permit to be null and void if the work authorized under a sign permit is not completed within six (6) months after the date of issuance; and

(5) Not issue a permit if the proposed sign or sign structure does not comply with the requirements of this article and all other standards of the city. Such decision will be made within thirty (30) days of receipt of a complete application. Such decision can be appealed to the city council.

(Ordinance 07-09-18A, sec. II (f), adopted, 9/18/07)

Sec. 3.06.008 Permit fee

Every applicant, prior to issuance of a permit, shall pay the city a nonrefundable fee in an amount determined by current sign permit rates. (Ordinance 07-09-18A, sec. II (g), adopted, 9/18/07)

Sec. 3.06.009 Variances

(a) Within thirty (30) days after denial of a sign permit by the development services manager, a written request for a variance may be filed with the city to appear before the city council. The city council may grant a variance upon affirmative written findings as to the following elements:

(1) The unusual shape or topography of the property in question or some other significant factor prevents signage allowable under the provisions of this article from adequately identifying the business or other activity located on the subject property;

(2) The variance is not contrary to the public interest;

(3) Due to special conditions, a literal enforcement of this article would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement; and

(4) The spirit and purpose of this article will be observed and the design guidelines set forth in this article are substantially met and substantial justice will be done.

(b) The city may impose such conditions or requirements in a variance as are necessary in the city's judgment to protect the overall character of the community and to achieve the fundamental purposes of this article.

(Ordinance 07-09-18A, sec. II (h), adopted, 9/18/07)

Sec. 3.06.010 Revocation of permit

The city may revoke any permit where there has been a violation of the provisions of this article or a misrepresentation of facts on the permit application. (Ordinance 07-09-18A, sec. II (i), adopted, 9/18/07)

Sec. 3.06.011 Number, date and voltage

Every permitted sign or other advertising structure must display in a conspicuous place the date of erection, the permit number and the voltage of any electrical apparatus used. (Ordinance 07-09-18A, sec. II (j), adopted, 9/18/07)

Sec. 3.06.012 Changes

After a sign permit has been issued by the development services manager, it shall be unlawful to change, modify, alter, or otherwise deviate from the terms and conditions of said sign permit without prior approval by the development services manager. (Ordinance 07-09-18A, sec. II (k), adopted, 9/18/07)

Sec. 3.06.013 Removal of signs in violation

Whenever the development services manager, code enforcement officer, building inspector or any police officer finds a sign that was erected after the effective date of this article and which was erected, constructed, altered, repaired, or relocated in violation hereof, the official or officer shall require the party responsible for such sign to remove same. If the party responsible fails to remove said sign within five (5) days after being notified to do so, or if it appears to the official or officer that the illegal sign placement poses an immediate danger to the public, then such sign may be removed by the city at the expense of the party responsible. Any sign so removed shall be stored or impounded and shall not be returned to the party responsible until all applicable charges are paid. If any sign remains unclaimed for a period of thirty (30) days after its removal, or if the removal and storage costs are not paid within the thirty-day period, the city may destroy, sell, or otherwise dispose of the sign. (Ordinance 07-09-18A, sec. II (l), adopted, 9/18/07)

Sec. 3.06.014 Maintenance of signs and replacement of nonconforming signs

(a) Ordinary maintenance of all signs is permitted without the necessity of obtaining a permit as required by this section. Ordinary maintenance shall mean the refurbishment of signs as they exist with no substantial alteration. Replacement or reconstruction of any part of a sign shall not be considered ordinary maintenance.

(b) In the event a change in use, occupancy, or ownership occurs and necessitates the alteration of a sign in any manner, the entire sign must then comply with any provisions of this article.

(c) Nonconforming signs which have been damaged, blown down or otherwise destroyed or dismantled for any purpose other than maintenance operations, require a permit to reconstruct in accordance with these regulations.

(Ordinance 07-09-18A, sec. II (m), adopted, 9/18/07)

(d) All existing uncovered sign faces when a sign face is removed, shall be maintained so that visible wires, bulbs and other structural elements are covered completely by a plastic cover that matches the background colors of signs required by the appropriate architectural control committee, until the sign face is replaced with another descriptive business establishment sign face that meets the requirements of section 3.06.015. In addition, while this plastic cover is in place all functioning light bulbs are required to be removed or power discontinued to sign face until the sign face is replaced with another descriptive business establishment sign face that meets the requirements of section 3.06.015. (Ordinance 12-02-21F adopted 2/21/12)

Sec. 3.06.015 Signs allowed

(a) Permanent signs for single- and multiple-family projects. Single- and multiple-family signs, upon approval, may be placed on the property during construction and/or after completion of construction. Permanent single- and multiple-family project signs must meet the following criteria:

(1) General guidelines. Single-family residential subdivisions are allowed one permanent identification sign at each main entrance to the subdivision. Projects that consist of more than four (4) units may erect one (1) detached project identification sign. If such sign is to be externally

illuminated, it must be by ground spot light only. To the extent practical, appropriate address information for 911 purposes shall be included.

(2) Maximum size and maximum height.

(A) Sign face: Four (4) feet high by five (5) feet wide.

(B) Bottom of sign will not extend more than two (2) feet above grade with a maximum height of six (6) feet.

(3) Number of signs permitted. One per multiple-family building. This sign may be a detached project identification sign.

(b) Permanent commercial project, governmental, church, library, social clubs and similar signs. Permanent commercial project signs, governmental signs, and signs or bulletin boards customarily incidental to places of worship, libraries, museums, social clubs, societies, hotels, amenities or charitable organizations and located on the premise of such institution, must meet the following criteria:

(1) General guidelines.

(A) Sign location should be designated on the original building plans and conform to the architectural style of the building.

(B) Building mounted signs must lay flat and horizontal with the wall of the building and not protrude perpendicularly therefrom, and not extend above the parapet of the building.

(C) Only one detached sign will be permitted for each commercial building displaying the name of the building and the occupants. Each occupant sign shall match in size, color, and design.

(D) Detached sign size and height: maximum sign face to be six (6) feet high by five and one-half (5-1/2) feet wide. The bottom of detached signs shall be no more than three (3) feet above grade.

(E) Detached sign lighting is limited to ambient light and to external illumination by ground spot lighting only. Neon, Light Emitting Diode (LED) and fluorescent lighting are~~is~~ not permitted on detached signs. No sign or other advertising structure shall be illuminated with lights that glare into or upon the surrounding area or any residential premises or distract operators of vehicles or pedestrians on the public right-of-way.

(Ordinance 07-09-18A, sec. III, adopted, 9/18/07)

(c) Construction identification signs. Construction identification signs are allowed for new home construction and must meet the following criteria:

(1) No permit will be issued for construction identification signs and no fee will be charged, but the building contractor must submit the written approval by the architectural control committee (ACC) for the subdivision in which the sign is to be located to the development services department prior to placement of the construction identification sign on a property. No construction identification sign will be allowed to be posted on a property which has not first been signed off as approved by the ACC.

(2) A construction identification sign shall only be allowed to be placed on a building site during the construction period plus ten (10) days, beginning with the date the building permit is approved and ending ten (10) days after the final inspection.

(3) Illumination of a construction identification sign is prohibited.

(4) Construction identification signs are restricted to the street side of the project. This sign is not allowed on the golf course frontage or to be visible from the golf course, and is not allowed on the waterfront side or the view side of properties.

(5) The bottom of such sign shall not exceed more than two (2) feet above grade.

(Ordinance 10-02-16A adopted 2/16/10)

(d) Model house signs.

(1) Model house signs must meet the following criteria:

(A) Be part of a new project.

(B) Be part of a speculative project.

(C) Property must be landscaped.

(D) Structure must be furnished and decorated and all utilities connected.

(E) Structure must be unoccupied.

(F) An "open"/"closed" sign must be posted on a front window or door.

(2) Maximum size and maximum height:

(A) Maximum of 18" high x 30" wide.

(B) Bottom of the sign shall not extend more than two (2) feet above grade.

(3) Illumination of model house signs is prohibited.

(4) Model house signs may be coordinated with other such signs when part of a parade of homes.

(e) Open house signs.

(1) These signs will only be approved for individual property owners or for real estate agencies with offices located in the city.

(2) A permit to erect an open house sign is not required; however, a permit for the real estate agency to erect open house signs must be on file.

(3) The permit will remain valid as long as:

(A) Open house signs are only displayed for three (3) of any seven (7) consecutive days;

(B) Open house signs are only displayed during the actual times specified on the sign as open for viewing;

(C) Open house signs are only displayed while such house is manned with a homeowner or a licensed sales agent; and

(D) Open house signs are removed at the end of each day.

(4) Open house signs must meet the following criteria:

(Ordinance 07-09-18A, sec. III, adopted, 9/18/07)

(A) Size. Maximum height of eighteen (18) inches, width of twelve (12) inches, and overall height including frame not to exceed forty (40) inches.

(B) Sign location and placement.

(i) Location and number of signs are restricted to two (2) off-site directional signs and one (1) sign on the house, townhouse or condominium project.

(Ordinance 08-01-22E, sec. II, adopted 1/22/08)

(ii) Signs are not allowed on the golf course frontage or to be visible from the golf course.

(iii) Signs are not allowed on the waterfront, or view side of properties.

(iv) Sign may be placed in the yard or drive at least five (5) feet from street pavement.

(Ordinance 07-09-18A, sec. III, adopted, 9/18/07; Ordinance 08-01-22E, sec. II, adopted 1/22/08)

(5) Failure to remove open house signs when not manned by a homeowner or a licensed sales agent, when the house is locked, and/or during the overnight period will lead to cancellation of the permit for the display of open house signs issued to the homeowner or the real estate company conducting the open house and the open house sign will be removed.

(6) No sign other than one (1) specified yard sign is allowed.

(7) No sign that directs traffic to the open house is allowed.

(8) Open house signs for property for lease or rent are not allowed.

(f) Directional. Directional signs must meet the following criteria:

(1) Are only allowed on a permanent basis for the following: city, property owners' association, amenity owner, church, hotel, multifamily projects, office buildings, hospital, medical clinic and retail centers.

(2) Are allowed on a temporary basis (not exceeding one year, but may be repermitted once) for developers of new subdivisions or property subject to a planned development ordinance.

(3) Cannot be larger than three (3) feet by five (5) feet and the bottom of the sign cannot extend more than three (3) feet above grade, except for directional signs at entrances.

(4) Must have a masonry base.

(5) Directional signs at entrances are allowed and cannot be larger than six (6) feet by five and one-half (5-1/2) feet and the bottom of the sign cannot extend more than three (3) feet above grade.

(6) Advertising is not allowed on any directional sign.

(g) Monument. Monument signs are only allowed for the following: city, property owners' association, amenity owner, church, hotel, multifamily projects, office buildings and retail centers and cannot be larger than six (6) feet by five and one-half (5-1/2) feet and the bottom of the sign cannot extend more than three (3) feet above grade.

(h) Construction control. Construction control signs of a size, color and material as may be required by federal or state government regulations, insurance providers, or the developer/contractor to minimize the risks and hazards associated with the work environment. Such signs may be mounted on wood posts or metal frames and cannot be larger than three (3) feet by five (5) feet and the bottom of the sign cannot extend more than two (2) feet above grade.

(i) Wall signs. Wall signs are permitted but cannot be larger than four (4) feet high x five (5) feet wide.

(Ordinance 07-09-18A, sec. III, adopted, 9/18/07)

(j) Temporary monument tenant space available sign. Temporary monument tenant space available signs are permitted but must be designed like the other signs in the monument sign. (Ordinance 12-10-16B, sec. II(b), adopted 10/16/12)

(k) Property identification sign. One property identification sign indicating name and/or address and not exceeding two (2) square feet in area.

Sec. 3.06.016 Signs exempt from regulation

The signs described in this section are exempt from the regulations provided for in this article, except for the types of signs that are otherwise prohibited in Section 3.06.017. However, the signs in this section may still require approval of the architectural committee, declarant or amenity owner of the particular subdivision in which they will be located. However, said signs, except as otherwise indicated in this article, shall remain subject to the permit requirements of section 3.06.006 and to construction and electrical standards of city codes.

(1) Signs specifically approved in a planned development agreement or planned development ordinance.

~~(2) Announcement/party signs—24 hour maximum placement. One (1) sign per event.~~

~~(3) "Lobby type" signs identifying the different tenants occupying a professional office or commercial building, professional name plates or "shingle signs" on premises, provided that such signs do not exceed four (4) square feet in area.~~

(2~~4~~) "Door type" signs denoting the name and address of professional occupants of a professional office on the premises, provided that such signs do not exceed two (2) square feet in area.

~~(5) Signs or bulletin boards customarily incidental to places of worship, libraries, museums, social clubs, societies, hotels, amenities or charitable organizations and located on the premise of such institution~~

~~(6) Governmental signs provided that such signs do not exceed thirty-two (32) square feet in area.~~

(3~~7~~) Community service signs. Such signs may be placed on public property ~~only by units of local, state or federal governments or their agents~~ with permission of the public entity. All signs ~~in this category shall be maintained in good condition, and if not, the city shall cause said sign to be removed. If any sign~~ in this category ~~is~~ for ~~a~~ special events~~,~~ ~~that sign~~ shall not be erected more than two (2) weeks prior to the event and shall be removed no later than two (2) days after the event. The owner or organization putting up the sign shall be responsible for all costs involved in the erection and removal of such signs. A freestanding community service sign shall not exceed six (6) square feet in area.

(~~4~~8) Official flags of governmental jurisdictions, and one (1) flag carrying the emblem of a business firm or other organizations. Maximum size for governmental flags shall not exceed six (6) by eight (8) feet and flags for businesses shall not exceed sixteen (16) square feet.

(~~5~~9) Commemorative plaques~~,~~ and integral signs placed by governmental or civic organizations, ~~and integral signs~~ with a maximum size of four (4) square feet.

(~~6~~10) Political signs concerning candidates for public office and ballot issues, provided that such signs contain primarily a political message and are located on private real property with the consent of the property owner, and provided that each such sign:

(A) ~~Is not generally available for rent or purchase to~~ Does not carry commercial advertising or other messages that are not primarily political;

(B) Is not larger than six (6) feet by five and one-half (5-1/2) feet and the bottom of the sign cannot extend more than three (3) feet above grade;

(C) Is not more than eight (8) feet high;

(D) Is not illuminated;

(E) Does not have moving elements;

(F) Is not erected earlier than ninety (90) days before the election; and

(G) Is to be removed within two (2) to five (5) days after the election.

Political signs are exempt from the permit requirements of sections 3.06.001 through 3.06.014 and from section 3.06.017 regarding prohibited signs.

~~(11) One property identification sign indicating name and/or address and not exceeding two (2) square feet in area.~~

(Ordinance 07-09-18A, sec. IV, adopted 9/18/07)

(~~7~~12) Replacement of sign faces on existing sign structures and new occupant sign faces on detached permanent commercial project signs, only when written approval from the appropriate architectural control committee is received by development services. (Ordinance 10-03-16C adopted 3/16/10)

Sec. 3.06.017 Prohibited signs

The construction, placement, existence, use of or advertisement on signs of the following nature is prohibited:

(1) Illuminated signs, including internally lit signs. Illuminated signs and internally lit signs are prohibited unless authorized in section 3.06.015. Neon, flashing, fluorescent lighting and Light Emitting Diode (LED) signs are prohibited. Illuminated signs inside a building are not allowed if visible from outside the building.

(2) Out of business signs. Signs which advertise an activity, business, project or service which has been out of business for more than forty-five (45) days. A sign which is abandoned such that it has not been used for advertising or promoting a going concern for three (3) months shall be removed by the current owner, leasing agent or tenant.

(~~3~~2) Moving signs. Signs which move or contain visible moving parts.

(4~~3~~) Advertising devices. Banners, posters, pennants, ribbons, streamers, strings of light bulbs, spinners, or other similar attention-getting advertising devices.

(5~~4~~) Signs which contain statements, words or pictures of an obscene, indecent or immoral character which offend public morals or decency. No sign or other advertising structure shall display any matter in which the dominant theme of the material taken as a whole appeals to a prurient interest in sex, or is patently offensive because it affronts contemporary community standards relating to the description or representation of sexual matters, and is utterly without redeeming social value.

(6~~5~~) Signs (other than canopy signs or projecting signs) on buildings located adjacent to the public right-of-way or portions thereof if permitted in section 3.06.015 which are located on or extend over any public sidewalk, street, alley or other publicly owned property. Signs required or authorized by governmental authorities are exempted from these provisions.

(7~~6~~) Hazardous signs. Any signs which constitute a hazard to pedestrians or vehicular traffic, and signs which may be confused with, interfere with or which obstruct the view of a traffic sign, signal or device. No sign shall:

(A) Obstruct free and clear vision at any street intersection.

(B) Interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal or device because of its position, shape or color.

(C) Make use of the words "STOP," "LOOK," "DANGER" or any other word, phrase, symbol, or character in a manner that interferes with, misleads or confuses traffic.

(D) Present a traffic hazard by using illumination resembling an emergency signal.

(8~~7~~) Signs which make use of any word, phrase, symbol or character in such manner as to interfere with, mislead, or confuse vehicular or pedestrian traffic.

(9~~8~~) Portable or wheeled signs, including realty signs.

(10~~9~~) Signs with flashing, blinking, or traveling lights.

(11~~0~~) Signs attached to or located upon structures such as benches, trash containers or fences.

(12~~1~~) Signs placed on the side or rear of any building or property when such sign faces upon a contiguous residential district, waterway or golf course.

(13~~2~~) Nothing contained herein shall be construed to prohibit the display of the flag of the United States, the state or any political subdivision permitted in section 3.06.016(8).

(14~~3~~) Roof signs mounted on, wholly supported by, or painted on the roof of a building.

(15~~4~~) Damaged signs. All signs displayed in the city shall be professionally made, and maintained in "like new" condition at all times. No sign or other advertising structure shall be inadequately maintained so as to show evidence of deterioration, including rotting supports, peeling, rust, dirt, fading, discoloration or holes. Damaged signs which are not repaired within thirty (30) days following the date of the damage or following the date of notice to repair same given by the development services manager, or any police officer, to the party responsible for such sign, whichever is sooner may be removed by the development services manager or a police officer. Such thirty-day period shall be extended provided that a bona fide work order bearing a delivery date for repairs is submitted to the development services manager within the initial thirty-day period. The thirty-day period shall be extended until seven (7) days after the delivery date shown on the work order. The provisions of this section are subject to the provisions of sections 3.06.001 through 3.06.014.

(16~~5~~) Bandit signs.

(17~~6~~) Obstructions to doors, windows or fire escapes. No sign or other advertising structure shall be erected, relocated or maintained so as to prevent free ingress to or egress from any door, window or fire escape. No sign of any type shall be attached to a stand pipe or fire escape.

(18~~7~~) Unsafe signs. No sign or other advertising structure shall constitute a hazard to safety or health by reason of inadequate design, construction, repair or maintenance and if so, may be declared a public nuisance and be forwarded to the development services department for action.

~~(18) Illuminated signs. Illuminated signs are prohibited unless authorized in section 3.06.015. No sign or other advertising structure shall be illuminated with lights that glare into or upon the surrounding area or any residential premises or distract operators of vehicles or pedestrians on the public right-of-way. Neon and flashing signs are prohibited. Fluorescent lighting is prohibited on or within detached signs. Illuminated signs inside a building are not allowed if visible from outside the building.~~

(19) Vehicular signs. No sign or other advertising structure shall be painted on or be attached to a vehicle used primarily for the display of such sign, including, but not limited to a billboard truck or trailer. This section shall not prohibit the identification of a business or its products or services on its vehicle(s) operated and parked in a manner appropriate to the normal course of business.

(20) Temporary signs. Temporary signs other than those specifically permitted in this article are prohibited on property, structures, including inside windows, and on or in vehicles or recreational equipment.

(21) Bench signs.

(22) Nonconforming signs. A sign not in conformance with these regulations, which was lawfully permitted and erected prior to the enactment of said regulations, shall be considered a nonconforming sign. Nonconforming signs shall be exempted from the provisions of this article, unless damaged by natural causes or otherwise destroyed, taken down, or removed for any purpose other than maintenance operations which is allowed. It may not be reerected, reconstructed or rebuilt, except in full compliance and conformance with this article. Any nonconforming sign which is damaged or is deteriorated to a point where its restoration cost exceeds thirty percent (30%) of its replacement value, shall be removed, unless otherwise authorized to remain. Any nonconforming sign whose copy is changed requires approval of a permit as a new sign.

(23) Unlawful signs. An unlawful sign is not a nonconforming sign and must be removed within thirty (30) days. Any sign erected or maintained which is not in conformance with this article or prior ordinances of the city, is hereby declared to be a public nuisance and shall be removed or brought into compliance within the thirty-day period indicated. If the city finds that any sign or other advertising structure installed since the adoption of this article is prohibited by the provisions of this article, the city shall give written notice to the permittee or the owner of the property upon which the structure is located. If the permittee or owner fails to remove or alter the structure so as to comply with the standards set forth in this article within thirty (30) days after such notice, the city may undertake such removal or alteration as is necessary to bring the structure into compliance and assess the costs to the permittee or owner. The city may cause any sign or other advertising structure which represents an immediate peril to persons or property to be removed or altered immediately and without notice, and without compensation to the sign owner.

(24) Freestanding service facilities signs.

(25) Signs in the setback clearance zone. Except for street signs and directional signs.

(26) Agricultural signs.

(27) No sign, advertisement, billboard, or other advertising structure of any kind (including but not limited to signs, advertisements, billboards, or other advertising structures promoting sales, lease or rent of lots or land) shall be erected or allowed to remain on any of the unimproved lots or land and no sign shall be erected or allowed to remain on any lot or land improved or unimproved, except as expressly provided in section 3.06.015. In addition and without limitation, no sign, advertisement, billboard, or other advertising structure of any kind (including but not limited to signs, advertisements, billboards, or other advertising structures promoting sales of lots or land) shall be erected or allowed to remain on any right-of-way or easement, whether dedicated for public use or not, without prior written approval of the appropriate subdivision's architectural committee, which approval may be withheld for any reason. It shall be the duty of the appropriate subdivision's architectural committee to remove or cause to be removed any sign, advertisement, billboard, or other advertising structure erected in violation of these prohibitions: provided the appropriate subdivision's architectural committee shall never be deemed liable for failing or refusing to exercise said duty.

(28) For sale signs. No type of "for sale" sign or other advertisement that a vehicle is available for purchase may be placed on or displayed in any automobile, pickup, truck, tractor, trailer, recreational vehicle, boat, motorcycle or similar vehicle.

(29) Billboards.

(30) Off-premise signs. Except for directional signs.

(31) Construction identification signs for purposes of identifying the work of remodeling, renovation, repair and home improvement are prohibited.

(Ordinance 07-09-18A, sec. V, adopted 9/18/07)

(32) Electronic light emitting diode (LED) sign. (Ordinance 08-05-27A, sec. III, adopted 5/27/08)

Sec. 3.06.018 Property owners' association restrictions

Many of the single and multiple-family projects in the city have established their separate restrictions through their property owners' association (association). The provisions of this article shall not override a provision contained in the restrictions of such association if that provision is more restrictive than this article. (Ordinance 07-09-18A, sec. VI, adopted 9/18/07)

Sec. 3.06.019 Public safety protection

Nothing in this article is meant to prevent any public safety organization or agency from setting up and utilizing any type of sign needed on a temporary basis to protect and enhance public safety solely at the discretion of the public agency in the performance of its official duties. (Ordinance 07-09-18A, sec. VII, adopted 9/18/07)

Item # 14

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Discuss, Consider and Take Action on Amendment to Chapter 4 Business Regulations Creating New Article 4.07 Portable On-Demand Storage Structures

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There have been several instances where personal on-demand storage structures (PODs) have remained on properties for extended periods of time, including one which has been on a property for about six months. Staff has received complaints about these structures but has not had any regulations to be able to control their use. The attached Amendment defines what a POD is, what sizes of PODs are allowed, how many times they can be used and how long they can remain on the property. In addition to the POD on a property for six months on Starr, a shipping container measuring 40 feet long is currently on another property on Deep Canyon. The proposed Amendment would not allow shipping containers to be considered or used as PODs.

Staff is not aware of any objections to this Amendment and recommends approval.

Enclosures: PODs Ordinance Amendment
Pictures of Containers on Starr and Deep Canyon

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

AMENDMENT TO CHAPTER 4 BUSINESS REGULATIONS

AN ORDINANCE OF THE CITY OF HORSESHOE BAY CREATING NEW ARTICLE 4.07 PORTABLE ON-DEMAND STORAGE STRUCTURES FOR TEMPORARY STORAGE OF HOUSEHOLD GOODS; VIOLATION OF ANY PROVISION OF THIS ARTICLE IS SUBJECT TO SUIT FOR INJUNCTIVE RELIEF AS WELL AS PROSECUTION FOR CRIMINAL VIOLATIONS, ENFORCEMENT, INCLUDING A FINE NOT TO EXCEED $200.00 AND A CIVIL PENALTY NOT TO EXCEED $100 PER DAY AND OTHER RELIEF; PROVIDING FOR SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING

WHEREAS, Portable On-Demand (POD) storage structures have heretofore been used for temporary storage of personal household goods and for which regulations have not been in place; and

WHEREAS, several of these structures have been allowed to remain on properties for extended periods of time; and

WHEREAS, complaints have been received regarding the PODs for which no enforcement authority existed; and

WHEREAS, the City Council, in the exercise of its legislative discretion and after discussion of this issue, has concluded that new regulations for PODs be hereby established to control the amount of time that PODs can be located on residential property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. AMENDMENT TO CHAPTER 4 BUSINESS REGULATIONS CREATING NEW ARTICLE 4.07 PORTABLE ON-DEMAND STORAGE STRUCTURES

(a) Article 4.07 Portable On-Demand (Pod) Storage Structures

Sec. 4.07.001 Definitions

Portable On-Demand Storage Structure (POD). Any container, storage unit, shed-like container or other portable structure that can be or is used for the storage of personal property of any kind and which is located for such purposes outside an enclosed building, other than an accessory building or shed complying with all building codes and land use requirements. An international shipping container forty (40) feet long is not considered a POD and is not permitted on any property in the City.

Sec. 4.07.002 Administration

(a) A POD may be utilized as a temporary structure within the City when in compliance with the standards of this Article. Any use of such structures within the City not in compliance with this subsection shall be unlawful and subject the property owner to the Enforcement provisions of Sec. 4.07.003.

(b) Length of time POD structures may be on property and procedure for extensions.

(1) A POD storage structure may be located as a temporary structure on property within the City for a period not exceeding 72 hours in duration from time of delivery to time of removal. No more than one POD storage structure may be located on a specific piece of property within the City at one time; such structures shall be individually limited to the duration time period established herein. Such temporary structure may not be located on a specific property more than two times in any given ninety (90) calendar-day period. Such temporary structure shall be located no closer than 10 feet to the property line unless placed on an existing impervious driveway. Such structure may not exceed eight (8) feet six (6) inches in height, eight (8) feet in width and 12 feet in length. It shall be the obligation of the owner or user of such temporary structure to secure it in a manner that does not endanger the safety of persons or property in the vicinity of the temporary structure. In the event of high winds or other weather conditions in which such structure may become a physical danger to persons or property, the City's Code Enforcement Officer shall require the immediate removal of such temporary structure.

(2) In the event of fire, hurricane or natural disaster causing substantial damage to the principal structure on the property, the property owner may apply to the City for permission to extend the time that a POD may be located as a temporary structure on the property. Application for such extended duration shall be made in writing and filed with the Development Services Department and shall give sufficient information to determine whether such extended duration should be granted. The City Manager shall determine whether or not to grant such extended duration and the length of such extension. In the event of an adverse decision by the City Manager, the applicant may appeal such decision to the City Council. In the event of such appeal, the decision of the City Council shall be final.

(3) Any POD that is not removed at the end of the time for which it may lawfully remain in place, or immediately upon the direction of the Code Enforcement Officer for removal of such temporary structure for safety reasons, may be removed by the Code Enforcement Officer immediately, without notice, and the cost of such removal, together with the cost of administration of its removal, may be assessed against the property on which the temporary structure was located and may be filed as a lien against such property by the City. Such lien shall

be superior to all other liens or encumbrances upon the property, including the lien of a mortgage, and shall be equal to the lien of ad valorem taxes.

Sec. 4.07.003 Enforcement

(a) The City shall have the power to administer and enforce provisions of this article as may be required by governing law. Any person violating any provision of this article is subject to suit for injunctive relief as well as prosecution for criminal violations.

(b) Any person violating any provision of this article shall, upon conviction, be fined a sum not exceeding two hundred dollars ($200.00) per violation Each day that a provision of this article is violated shall constitute a separate offense. An offense under this article is a Class C misdemeanor.

(c) Nothing in this article shall be construed as a waiver of the City's right to bring a civil action to enforce the provisions of this article and to seek remedies as allowed by law, including but not limited to the following:

(1) Injunctive relief to prevent specific conduct that violates this article or to require specific conduct that is necessary for compliance with this article;

(2) A civil penalty up to one hundred dollars ($100.00) a day when it is shown that the defendant was actually notified of the provisions of this article and after receiving notice committed acts in violation of this article or failed to take action necessary for compliance with this article; and

(3) Other available relief.

III. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

IV. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance, and as to this end the provisions of this Ordinance are declared to be severable.

V. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

VI. PROPER NOTICE AND MEETING

That the meeting at which this Ordinance was enacted was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

ADOPTED AND APPROVED on this 15th day of March, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

The Mobile Attic
www.mobileattic.com
255-7316
3/2/2016

SENATOR
2/16/2016

Item # 15

CITY OF HORSESHOE BAY

MARCH 15, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Discuss, Consider and Take Action Regarding Public Notice Requirements for Planning and Zoning Matters

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At the February 16 Council meeting, Councilmember Jerry Gray requested that staff investigate changing the amount of time for public notices for applications requiring additional public hearing notices than the current 16 days as required by State law. The City currently requires that public notices for replats, rezonings, text amendments, comprehensive plan amendments and variances be in both the Horseshoe Bay Beacon and The Highlander newspapers at least 16 days prior to the Planning and Zoning Commission and/or City Council public hearings, and be mailed to owners of property within 200 feet of the property on which the application applies to meet the 16 day requirement. Public notices for Variances from the Building Code Article require a public notice, but the number of days is not stated, and Conditional Use Permits require 10 days notice prior to the City Council public hearing. The attached chart shows the current and proposed notice requirements for the above applications, as well as for other applications which require action by the City Council but do not require public notices.

Staff considered only requiring 30 days notice, but because of concern that citizens who read the notice may forget about it during the 30 days before the hearing, has in the past advised applicants not to publish notices that far in advance. Staff is proposing that an Ordinance Amendment be prepared and forwarded to the Planning and Zoning Commission for recommendation that:

1. Keeps the current State mandated no sooner than 16 days notice for these applications;
2. Changes the current notice for Variances from not stated to 16 days;
3. Changes the current 10 days notice for Conditional Use Permits to 16 days; and
4. Requires that subdivision plats also require 16 days public notice before both the Planning and Zoning Commission and City Council.

In addition, the Amendment would also require that an additional no sooner than 30 days notice be required for all of these applications, so that there will be public notices required at least 30 days before the Planning and Zoning Commission or City Council meeting, as well as at least 16 days notice, to reinforce the public notice for these applications.

City Council can take action on this item by requesting that staff prepare the Ordinance Amendment and forward it to the Planning and Zoning Commission for consideration and recommendation to Council.

Enclosures: Public Hearing Notice Spreadsheet

SUMMARY OF PUBLIC HEARING NOTICE REQUIREMENTS

				Current City & State Requirement			Proposed Added City Requirement		
		Requires Both Newspaper and Mailed Notices							
No.	Code Citation	For	Public Hearing Before	Days Notice in 2 Papers	Days Notice Mailed		Days Notice in 2 Papers	Days Notice Mailed	To Owners Within
1	Sec. 3.02.008	Building Code Article Variances	City Council	N/A	N/A		30/& 16	30/& 16	N/A
2	Sec. 10.03.202(b)(2)	Replat	City Council	16	16		30	30	200 Feet
3	Sec. 14.02.157	Joint Meetings of P&Z and City Council	Both Together	16	16		30	30	200 Feet
4	Sec. 14.02.265	Zoning Text Amendment, Rezonings, Comprehensive Plan Amendments	P&Z and City Council Separately	16	16		30	30	200 Feet
5	Sec. 14.02.225(c)	Zoning Variance	City Council	16	16		30	30	200 Feet
6	Sec. 14.02.305	Conditional Use Permit	City Council	10	10		30/& 16	30/& 16	200 Feet
		Requires Newspaper Notices Only							
7	Sec. 212.134(b) LGC	Moratorium/Extension	City Council	4	N/A				N/A
		Requires Mailed Notices Only							
8	Sec. 4.04.039	Antenna Permit (Communication Tower)	City Council	N/A	10		30/& 16	30/& 16	200 Feet
		Requires City Council Action But No Notices							
9	Sec. 10.03.081	Subdivision Plat - Both Preliminary Plat and Final Plat	N/A	N/A	N/A		30/& 16	30/& 16	200 Feet
10	Sec. 3.06.009	Sign Variance	N/A	N/A	N/A				N/A
11	Sec. 3.05.034	Floodplain Variance or Appeal of Floodplain Administrator's Decision	N/A	N/A	N/A				N/A
12	Sec. 10.03.007	Appeal of City Manager Decision of Appeal of DS Director's Subdivision Ordinance Decision	N/A	N/A	N/A				N/A
13	Sec. 3.08.004(d)(3) & (4)	Appeal of Decision of CS Director's Denial of a Blasting Permit	N/A	N/A	N/A				N/A
14	Sec. 14.02.192(a)	Council Acting as Board of Adjustment Decide Appeal of Zoning Administrator's Decision	N/A	N/A	N/A				N/A
		Requires Both Newspaper and Mailed Notices for Municipal Court							
15	Sec. 3.04.006(c)(3)	Substandard Building	Municipal Court						Owners Only

Item # 16

CITY OF HORSESHOE BAY

MARCH 15, 2016

TO: Mayor and City Council

THRU: Stan R. Farmer, City Manager

FROM: Eric W. Winter, Development Services Manager

Re: Discuss, Consider and Take Action Regarding Progress Report by Builder on Construction at 312 and 316 Nattie Woods and Issuing Building Re-permits

---

Mr. Jaffe III has indicated that he would be at this meeting.

The 60-day Re-permits for these two houses expired on February 16, 2016. At the December 15, 2015 Council meeting Council approved a Re-permit for 60 days. A Stop Work Order has been issued on both properties based on the expired permit. The exterior work is almost complete (see attached photos).

There have only been 5 of the 18 total inspections (9 each) requested to date for both houses. Some of the work may have been completed without proper inspection and may have to be opened up in order to be inspected.

Council has the authority to issue a Re-permit for any amount of time and at any fee. At the December 15 Council meeting, Council assessed a fee of $1,000 for each Re-permit, and stated that if another request for Re-permits on these projects was made, the permit fee would be $5,000 per project. Mr. Jaffe is aware of the $5,000 per house re-permit requirement.

Enclosures: Copy of Last Email Exchange between Eric Winter and Mr. Jaffe III

From: djaffe@hsbresort.com [mailto:djaffe@hsbresort.com] **On Behalf Of** Jaffe III, Douglas
Sent: Monday, February 29, 2016 9:48 AM
To: Eric Winter
Subject: Re: Request City Council Approval for Repermits for 312 and 316 Nattie Woods

Good morning Eric,

I would like to be placed on the agenda at the city council meeting on March 15. I will attend and will present.

Our carpenter Daryl Edwards is delivering the cabinets today, as he was pulled away from our job two weeks ago.

On Saturday, February 27, 2016, Jaffe III, Douglas <djaffe@iconurbangroup.com> wrote:

Hi Eric,

I will stop by your office on Monday. Have a great rest of weekend.

Douglas Jaffe, III
Managing Partner
ICON URBAN GROUP
Mobile | 210.445.8533
E-mail | djaffe@iconurbangroup.com

On Fri, Feb 26, 2016 at 4:50 PM, Eric Winter <ewinter@horseshoe-bay-tx.gov> wrote:

Doug:

The Repermits for these two houses expired on 2/16/16. Stop Work Orders will be posted on both properties. You will need to request in writing that Council approve Repermits for the two houses in order to continue any work on them, including most of the interior work requiring inspections. The costs for the Repermits will be $5,000 each.

Let me know by close of business on Wednesday, March 2, 2016 in order to be placed on the March 15, 2016 Council meeting agenda.

Thanks!

Eric

Eric W. Winter
Development Services Director
City of Horseshoe Bay, Texas
830/598-9970
ewinter@horseshoe-bay-tx.gov
www.horseshoe-bay-tx.gov