1. 3:00 P.M. Meeting Agenda

   Documents: 06-21-16 AGENDA.PDF

2. 3:00 P.M. Meeting Packet

   Documents: JUNE 21, 2016 CITY COUNCIL PACKET.PDF

CITY OF HORSESHOE BAY

NOTICE OF PUBLIC MEETING

AGENDA

June 21, 2016

Notice is hereby given to all interested members of the public that the Horseshoe Bay City Council will hold a Public Meeting at 3:00 p.m., on Tuesday, June 21, 2016 at City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas. The agenda for the Public Meeting is to discuss and/or act on the following:

1. Call the Meeting to Order and Establish a Quorum
2. Invocation
3. Pledges to the Flags
4. Public Comments: *(Anyone wishing to address the Council please sign in at the podium. When called upon by the Mayor speakers are asked to go to the podium and state your name and address and will be limited to 3 minutes. This is an opportunity for the public to address the City Council on any subject. In accordance with the Texas Open Meetings Act, the Council may not discuss issues raised or make a decision at this time. Issues raised may be referred to staff for research and possible future action.)*
5. Staff Recognition:
   a. Fire Captain Brad Casey-Completion of Executive Fire Officer Program
6. Presentation by Deer Management Study Group
7. Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits
8. Items to be removed from the Consent Agenda:
9. Consent Agenda Items: *(All items under the Consent Agenda are considered to be routine by the Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Councilmember is made prior to the time of the Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.)*
   a. Approve Minutes of the May 17, 2016 Regular Meeting
   b. Resolution to Approve 2016 Llano County Hazard Mitigation Plan Update
10. Monthly Statistical Departmental Data Reports
    a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.
11. Discuss Short Term Rentals
12. Discuss, Consider and Take Action Regarding a Budget Amendment to the Utility Fund to Install a Fence at West Elevated Water Tank
13. Discuss, Consider and Take Action Regarding Drought Contingency Plan Stage
14. Public Hearing, Discuss, Consider and Take Action Regarding an Ordinance Amendment Changing the Public Notice Requirements for Planning and Zoning and City Council
15. The City Council, meeting as the Board of Adjustment, will Conduct a Public Hearing, Discuss, Consider and Take Action Regarding:
    a. Request for a 5 foot Variance in the 20 Foot Front Yard Setback Requirement for Lot No. 330 of Pecan Creek to Allow Construction of a Single Family Residence on the Shallow and Irregular Shaped lot (100 Block of Gillespie Court)

b. Request for a 6 Foot Variance in the 25 Foot Front Yard Setback Requirement of Section 14.02.402(b)(15)(L) for Lot #49054 of Horseshoe Bay to Allow Remodeling of a Courtyard Wall located in the front yard setback (1212 The Cape)

16. Discuss, Consider and Take Action Regarding Progress Report by Builder on Construction at 312 and 316 Nattie Woods and Issuing Building Re-permits
17. Update on Personnel Matters to Include the Deliberation of the Various Duties of All Department Directors
18. Adjournment

Teresa L. Moore, TRMC
City Secretary

The Council may go into Executive Session, if necessary and appropriate, pursuant to the applicable section of the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapter D, on any matter that may come before the Council that is listed on the Agenda and for which an Executive Session is authorized. No final action, decision, or vote will be taken by the Council on any subject or matter while in Executive Session. Any action, decision or vote will be taken by the Council only in open meeting.

Certificate of Posting

I, Teresa L. Moore, City Secretary for the City of Horseshoe Bay, Texas do certify that this Notice of Meeting was posted at City Hall, in a place readily accessible to the general public continuously 72 hours prior to the meeting.

Teresa L. Moore, City Secretary

CITY OF HORSESHOE BAY

COUNCIL MEETING

JUNE 21, 2016

3:00 P.M.

CITY OF HORSESHOE BAY

NOTICE OF PUBLIC MEETING

AGENDA

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Teresa L. Moore, City Secretary

Item # 5

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Joe Morris, Fire Chief

Re: Fire Captain Brad Casey-Recognition of Completion of Executive Fire Officer Program

Enclosures: Certificate

UNITED STATES FIRE ADMINISTRATION

NATIONAL FIRE ACADEMY

In recognition of successful completion
of the requisite courses of study and
applied research projects the

National Fire Academy

under the authority granted by the
111th Congress of the United States of America
and on recommendation of the Faculty
confers the title of

EXECUTIVE FIRE OFFICER

upon

Bradley Robert Casey

with all honors, privileges, and responsibilities
thereunto appertaining

Awarded this 24th day of March, 2016

Administrator
United States Fire Administration

Superintendent
National Fire Academy

FEDERAL EMERGENCY MANAGEMENT AGENCY

Item # 6

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Presentation by Deer Study Group

This Study Group (SG) has completed their analysis and work. There were a total of four meetings starting in February ending in late May. There was a great turnout for all the meetings as well as great discussion and input by all. The City's trapper James Bonds, Parks & Wildlife and LCRA Wildlife Management representatives were all great knowledgeable sources. Local HSB citizen volunteers were an immense addition with their concerns and viewpoints questioning the status quo. In the end, the SG could not come up with a recommendation for an alternative method/process for deer management. Their main suggestion was for more education of the public each year prior to the start of the annual trapping in October.

Rick Prekup does wish to present to the Council his thoughts on another possible method that might work in the future for HSB.

Enclosure: Group Report (Same as the Article in the HSB Beacon on June 16)

Horseshoe Bay 2016 Deer Management Group Final Report

June 15, 2016

Beginning in February of 2016, the Deer Management Study Group (SG), consisting of HSB citizens, Ravelle Kundinger, John Davis, and Rick Prekup, met 4 times to insure they examined completely the task assigned. The SG was charged with studying the current method of deer management as well as alternative methods. At each meeting, representatives Dale Schmidt and Kevin Schwausch from Texas Parks & Wildlife were in attendance. Mayor Jordan and City Manager, Stan Farmer, SG Chair, were also regular attendees. Other resources included LCRA wildlife management experts Bill Bergquist and Brandon Smith, as well as Dr. Garret Craig, who joined the SG for the final meeting May 26. Also in attendance for 3 meetings was the city's deer trapper, James Bonds. In addition to the scheduled meetings, the SG individually spent dozens of hours researching alternative methods being used in locations similar to HSB and other methods that could possibly be implemented in HSB.

Following the first meeting of the SG, all 3 citizens, at the invitation of trapper, James Bonds, accompanied him on a ride along during an evening of deer trapping in order to experience firsthand the current deer management plan. In addition, prior to the formation of this study group SG member Rick Prekup had visited and volunteered at the Trinity Oaks meat processing plant that sends all the meat to Austin and San Antonio food banks.

After a great deal of study and discussion that resulted in the SG feeling all alternatives had been thoroughly explored, no viable alternative to our present trapping method emerged. SG member, Rick Prekup, does have a few ideas he will present to the Counsel at the June meeting. One thing the SG does strongly recommend to the Counsel is more education is needed each year regarding the current trapping process and the management of white-tail deer in general. The City website has been updated with some of the best information regarding the latter and prior to the start of the fall trapping season the City will conduct an education campaign that contains: information concerning the necessity of deer management in general; the process HSB employs; and answers to the objections raised by our citizens. It is recommended that the campaign be repeated in print media as well as on the city's website at least annually with an emphasis on facts.

Item # 7

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

Re: Discuss, Consider and Take Action Regarding Ordinance to Annex Areas in the City's Extraterritorial Jurisdiction into the City Limits

Public hearings were held on April 19 and May 17 regarding the annexation of the 5 properties in Quail Ridge that were not noticed correctly during the last annexation.

This item is for final approval of the annexation.

Enclosures: Ordinance with Exhibit A Annexation Map showing five properties and Exhibit B Service Plan

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

ANNEX AREAS IN THE CITY'S ETJ INTO THE CITY LIMITS

AN ORDINANCE PROVIDING FOR THE ANNEXATION OF PROPERTY WITHIN THE EXTRATERRRITORIAL JURISDICTION, AND DESCRIBED ON EXHIBIT A – MAP OF AREA BEING ANNEXED ATTACHED HERETO; INTO THE CITY OF HORSESHOE BAY, TEXAS FOR ALL MUNICIPAL PURPOSES; FINDING THAT ALL NECESSARY AND REQUIRED LEGAL CONDITIONS HAVE BEEN SATISFIED; PROVIDING THAT SUCH AREA SHALL BECOME A PART OF THE CITY AND THAT THE INHABITANTS THEREOF, IF ANY, SHALL BE ENTITLED TO THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BE BOUND BY THE ACTS AND ORDINANCES NOW IN EFFECT AND TO BE HEREINAFTER ADOPTED; PROVIDING FOR ZONING OF SUCH PROPERTIES IN ACCORDANCE WITH THE CITY'S ZONING ORDINANCE; PROVIDING AN EFFECTIVE DATE; SEVERABILITY AND PROPER NOTICE AND MEETING

WHEREAS, the City of Horseshoe Bay, Texas is a home-rule municipality as defined by the Texas Local Government Code; and

WHEREAS, Chapter 43 of the Texas Local Government Code, V.T.C.A., authorizes municipalities to annex adjacent territory in accordance with the procedures provided for therein; and

WHEREAS, notices of the appropriate public hearings were published in a newspaper having general circulation in the City of Horseshoe Bay, Texas and the public hearings were conducted and held in accordance with applicable law; and

WHEREAS, the City of Horseshoe Bay, Texas prepared a service plan for the extension of municipal services into the area commonly more fully described herein, said service plan being attached hereto as Exhibit "B" and incorporated herein for all purposes;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. ANNEXATION

That the hereinafter described tract of land that are within the extraterritorial jurisdiction of, and that is adjacent to and contiguous to the present corporate limits of the City of Horseshoe Bay, Texas, be, and the same is hereby annexed into the City of Horseshoe Bay, Texas for all municipal purposes (as shown on the master map attached hereto as Exhibit A) and the corporate lines and limits of the City

of Horseshoe Bay, Texas are hereby extended to embrace the said tracts of land, which are shown below and are more particularly described as follows:

(1.14 Acres), Llano County Property ID 55559 – as more fully described in deed recorded in Volume 1281, Page 305, Official Public Records of Llano County, Texas

(1.42 Acres), Llano County Property ID 50055 – as more fully described in deed recorded in Volume 1176, Page 0038, Official Public Records of Llano County, Texas

(0.190 Acres), Llano County Property ID 50057– as more fully described in deed recorded in Volume 1176, Page 0038, Official Public Records of Llano County, Texas

(4.998 Acres), Llano County Property ID 8675 – as more fully described in deed recorded in Volume 360, Page 140, Official Public records of Llano County, Texas

(5.0 Acres), Llano County Property ID 10153 – as more fully described in deed recorded in Volume 1542, Page 4132, Official Public Records of Llano County, Texas

II. RIGHTS AND PRIVILEGES

That the inhabitants, if any, of the property hereby annexed to the City of Horseshoe Bay, Texas shall be entitled to all the rights and privileges of said citizens of the City of Horseshoe Bay, Texas, and shall be bound by the acts, ordinances, codes, resolutions and regulations of the City of Horseshoe Bay, Texas.

III. SERVICE PLAN

That Service Plan which is attached hereto as Exhibit "B" are hereby approved and incorporated herein as part of this Ordinance for all purposes.

IV. ZONING

All areas being annexed pursuant to this ordinance shall be temporarily classified as A-1 Recreational, if vacant, or R-1 Single Family Residential, if developed, in Zone 3 Horseshoe Bay West, pending subsequent action by the Planning and Zoning Commission and the City Council for rezoning, all in accordance with City Ordinance ORD 14-06-10A.

V. MAP AND BOUNDARIES AMENDED

That the official map and boundaries of the City of Horseshoe Bay, Texas, heretofore adopted and amended be and is hereby amended so as to include the aforementioned territory as part of the City of Horseshoe Bay, Texas.

VI. CORRECTION OFFICIAL MAP

That the Development Services Manager is hereby directed and authorized to perform or cause to be performed all acts necessary to correct the official map of the City of Horseshoe Bay, Texas to add the territory hereby annexed as required by law.

VII. EFFECTIVE DATE

That this Ordinance shall become effective after its passage.

VIII. STAFF DIRECTIVES

That the City Secretary is hereby directed and authorized to file a certified copy of this Ordinance in the Office of the County Clerk, and to perform all other acts necessary to notify the appropriate entities of the City's annexation of territory by this Ordinance.

IX. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional or if any portion of said property is incapable of being annexed by the City of Horseshoe Bay, Texas, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance and would have annexed the valid property without the invalid part, and as to this end the provisions of this Ordinance are declared to be severable.

X. PROPER NOTICE AND MEETING

That the meeting at which this Ordinance was enacted was open to the public as required by the Texas Open Meetings Act, and that notice of the time, place, and subject matter of the meeting was given as required by the Texas Open Meetings Act.

ADOPTED AND APPROVED on this 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

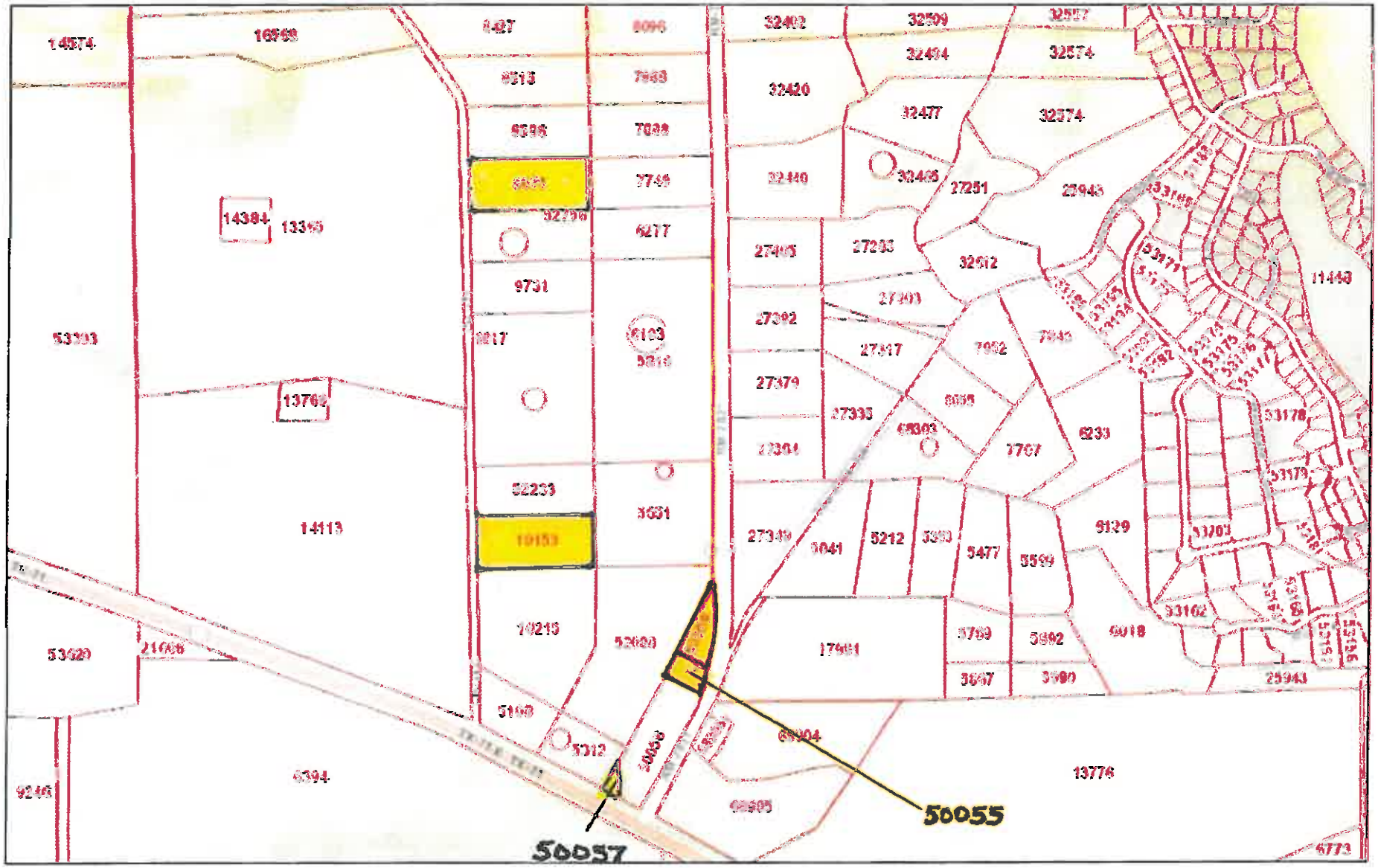
Stephen T. Jordan

ATTEST:

_____

Teresa L. Moore, City Secretary

Map Title



March 10, 2016

Parcels

Disclaimer: This product is for informational purposes only and has not been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of boundaries

1:11,304

0 0.075 0.15 0.3 mi

0 0.15 0.3 0.6 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, Increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand),

Llano Central Appraisal District & BIS Consulting - www.bisconsultants.com

This product and relative contents are the property of the respective governmental entity and BIS Consultants. Use is restricted for official purposes.

EXHIBIT "A"

EXHIBIT "B"

5 Tracts located in Quail Ridge in Llano County, contiguous to current City Limits.

SERVICES TO BE RENDERED AS OF THE EFFECTIVE DATE OF ANNEXATION

Pursuant to Section 43.056 of the Texas Local Government Code, each of the below services must be provided on the effective date of annexation of the Areas:

1. **POLICE PROTECTION**

A. *Existing Services*: Currently the Area is under the jurisdiction of the Llano County Sheriff's Office.

B. *Services to be Provided*: The City and its Police Department will provide police protection to the newly annexed Area at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of police patrol activities can be effectively accommodated within the current budget and staff appropriation.

2. **FIRE PROTECTION**

A. *Existing Services*: Currently the Areas are under the jurisdiction of Llano County.

B. *Services to be Provided*: The City and its Fire Department will provide fire protection to the newly annexed Areas at the same or similar level of service now being provided to other areas of the City with similar topography, land use and population.

With so few homes and population it is anticipated that the implementation of any fire department responsibilities can be effectively accommodated within the current budget and staff appropriation.

3. **EMERGENCY MEDICAL SERVICES**

A. *Existing Services*: Currently, the Area is under the jurisdiction of Llano County Emergency Services District No. 1.

B. *Services to be Provided*: The City does not provide emergency medical services. The City is not aware that the annexation of these Areas will change or impact emergency medical services provided to the Area by Llano County Emergency Service District No. 1.

4. SOLID WASTE COLLECTION

A. *Existing Services*: Currently, the Area is under private contracts with service providers.

B. *Services to be Provided*: The City contracts with Progressive Waste for collection of solid waste and refuse within the city limits of the City. Upon compliance with all City ordinances, policies and regulations including, but not limited to, the payment of any required deposits and the agreement to pay lawful service fees and charges, solid waste collection will be provided to citizens in the newly annexed Areas now being provided to other areas of the City with similar topography, land use and population within the City to the extent that the City's contractor has access to the Area to be serviced, or they can keep their current contract provider.

These services can be effectively accommodated within the current budget and staff appropriation and will actually be a small revenue source for the City.

5. BUILDING INSPECTION

A. *Existing Services:* By Agreement with Llano County, the City provides building permitting, plan review, platting and replatting, and inspection services to this Area in the City's Extraterritorial Jurisdiction (ETJ). This includes providing building plan review, issuing building permits, and conducting inspections of building construction for any new construction and remodeling, and enforcing all other applicable codes which regulate building construction within the City, but does not include issuing Development Permits for floodplain regulations.

B. *Services to be Provided:* The City's Development Services Department has the responsibility of reviewing development and building plans as described in the City's Development Policy which will extend to the newly annexed area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of other City ordinances that help regulate development.

These services can be effectively accommodated within the current budget and staff appropriation.

6. PLANNING AND ZONING

A. *Existing Services:* Currently, the City does not regulate zoning in this area. The City does regulate subdivision development, plats and replats under the City's Subdivision Ordinance.

B. *Services to be Provided:* The City's Planning and Zoning Commission and City Council have the responsibility of regulating development and land use through the administration of the City's Zoning Ordinance which will extend to the newly annexed Area on the effective date of the annexation. The newly annexed Area will also be regulated under the requirements of the City's Subdivision and other regulatory Ordinances.

These services can be effectively accommodated within the current budget and staff appropriation.

7. WATER SERVICES

A. *Existing Services:* The City provides potable water to this Area through a contract with Quail Ridge POA. Some properties have private water wells that are maintained by owners at residents.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish water services to the Areas proposed for annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City Ordinances. Before an Infrastructure Permit will be approved by the City for any construction of water infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Water Utility Service Agreement (which includes, but is not limited to, exhibits for water line connection, construction standards, and amount of LUES), (ii) the Impact Fees attributable to the proposed development on such Area, (iii) a Water Conveyance Agreement dedicating the water infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private distribution or collection water systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's water mains shall, at such land owner's sole cost and expense, extend the City's water mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's water main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City water main with at diameter of at least six inches. All newly constructed infrastructures must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Water Service activities can be effectively accommodated within the current budget and staff appropriation.

8. SANITARY SEWER SERVICES

A. *Existing Services:* No public wastewater services are currently provided by any service provider. Septic systems at residents are currently maintained by property owners.

B. *Services to be Provided:* Subject to the City's other outstanding agreements and obligations, the City shall furnish wastewater services to the Areas proposed for

annexation in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently provided within the City and in accordance with the applicable City ordinances. Before an Infrastructure Permit will be approved by the City for any construction of wastewater infrastructure within the Areas, the following must be executed and/or paid by the land owner of such Area to be served: (i) a Wastewater Utility Service Agreement (which includes, but is not limited to, exhibits for wastewater collection and distribution line connection and construction standards, (ii) the Impact Fees attributable to the proposed development on such Area (iii) a Wastewater Conveyance Agreement dedicating the wastewater infrastructure constructed in such Area to the City for public use, and (iv) such other instruments as are reasonably required by the City. Any existing individual private wastewater systems or lines within such Area will not be allowed for public use and the City shall have no responsibility to accept or maintain such systems or lines.

In accordance with Sections 13.06.008 and 13.06.009 of the City's ordinances now existing or as may be amended, the land owner of such Area to be served from the City's wastewater mains shall, at such land owner's sole cost and expense, extend the City's wastewater mains from the point necessary to meet the requested service capacity requirements of such Area to be served (the "Requested Capacity") to such Area. By way of example only, if at the closest point to such Area to be served, the City's wastewater main is two inches in diameter and the Requested Capacity requires a six-inch diameter main, then the land owner shall be required to pay for the line extension from such Area to the point where there is a City wastewater main with at diameter of at least six inches. All newly constructed infrastructure must comply with all applicable City ordinances, rules, regulations, standards, and policies.

Since the burden of line extensions are on the owner/developer, it is anticipated that the implementation of Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

9. MAINTENANCE OF WATER AND WASTE WATER FACILITIES

A. *Existing Services*: A four-inch water main line provides potable water to properties in this Area and is currently maintained by the City, but is a Quail Ridge POA owned line. No public wastewater services are currently provided by any service provider.

B. *Services to be Provided*: Once water and wastewater services are made available to the Area proposed for annexation, as outlined in Sections 7 and 8, the City shall maintain them in the same or similar manner and under the same terms, conditions, costs, and rates as such services are currently maintained within the City. All City maintenance shall be as defined by a Water Utility Service Agreement and/or a Wastewater Utility Service Agreement for water and/or wastewater infrastructure, other than individual private distribution or collection lines, constructed in the Area.

It is anticipated that the implementation of Water and Wastewater Service activities can be effectively accommodated within the current budget and staff appropriation.

10. MAINTENANCE OF ROADS AND STREETS

A. *Existing Services*: There is one public road CR 311 on the border of this Area currently being maintained by Llano County. The proposed annexation for this Area does NOT include CR 311. Any privately-owned roads in the Area may be subject to the City's traffic regulations in the same manner that other privately-owned roads currently within the City are subject to such regulations.

B. *Services to be Provided*: The roads or driveways in the Area being annexed shall remain privately owned or shall be dedicated to and accepted by the City in the manner provided in the City's Ordinances. Once dedicated to and IF accepted by the City, the City will maintain public streets and roads to the same extent and degree that it maintains any public roads and streets now or hereafter existing in the City.

It is anticipated that there is little to no impact within the current budget and staff appropriation.

11. MAINTENANCE OF PARKS, PLAYGROUNDS AND SWIMMING POOLS

A. *Existing Services*: The City Council is not aware of the existence of any public parks, playgrounds or public swimming pools now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event parks, playgrounds or swimming pools do exist and are public facilities, excluding any such facilities owned or to be owned by any Property Owners' Association any sub-association, or other private property, the City will maintain such areas to the same extent and degree that it maintains parks, playgrounds and swimming pools in other similar areas of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

12. MAINTENANCE OF ANY PUBLICLY OWNED FACILITY, BUILDING OR MUNICIPAL SERVICE

A. *Existing Services*: The City Council of the City is not aware of the existence of any publicly owned facility, building or other municipal service now located in the Area proposed for annexation.

B. *Services to be Provided*: In the event any such publicly owned facility, building or municipal service does exist and are public facilities, excluding any such facilities owned or to be owned by the Horseshoe Bay Property Owners' Association, any sub-association, or other private property, and which are for the exclusive use of the residents of those areas, the City will maintain such areas to the same extent and degree that it maintains publicly owned facilities, buildings or municipal services of the City.

It is anticipated that there is no impact within the current budget and staff appropriation.

13. CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS

Section 43.056(e) of the Texas Local Government Code requires that the City include a program under which the City will initiate after the effective date of the annexation the acquisition or construction of capital improvements necessary for providing municipal services adequate to serve the Areas. Any capital improvements to be constructed in the Area being annexed shall be constructed pursuant to the terms of the City's Ordinances and policies.

However, no City construction of capital improvements is contemplated in the Areas to be annexed.

SPECIFIC FINDINGS

The City Council finds and determines that this proposed Service Plan will not provide any fewer services, and it will not provide a lower level of service in the Areas proposed to be annexed than was in existence in the Areas at the time immediately preceding the annexation process. The City will undertake to provide this newly annexed Area with a level of services, infrastructure and infrastructure maintenance that is comparable to the level of services, infrastructure and infrastructure maintenance available in other parts of the City with topography, land use, and population density similar to those reasonably contemplated or projected in the Area.

City Council and Staff anticipate that there is little to no impact within the current budget and staff appropriation with regard to this Area and annexation.

APPROVED on this the 21st day of June, 2016.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan
Mayor

ATTEST:

_____

Teresa L. Moore
City Secretary

Item # 9a

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Teresa L. Moore, City Secretary

RE: Minutes of the May 17, 2016 Regular Public Meeting

Enclosures: Minutes

CITY OF HORSESHOE BAY

CITY COUNCIL MEETING

MINUTES

The City Council of the City of Horseshoe Bay held a Public Meeting at City Hall May 17, 2016, beginning at 3:00 p.m. in accordance with duly posted notice of said meeting with the following members present:

Stephen T. Jordan, Mayor
Craig Haydon, Mayor Pro Tem
Cynthia Clinesmith, Council Member
Jerry Gray, Council Member
Reagan Lambert, Council Member
David Pope, Council Member

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered, with the agenda item number and subject shown preceding the applicable paragraph.

1. Call the Meeting to Order and Establish a Quorum: Mayor Jordan called the meeting to order at 3:00 p.m. stating a quorum was present. He said copies of the agenda were available on the podium and asked that anyone who would like to make comments please sign the sheet on the podium and go to one of the podium microphones when it was their turn to speak.

2. Invocation: Malcolm McQueen, Pastor at the Church at Horseshoe Bay gave the invocation.

3. Pledges to the Flags: Mayor Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Public Comments: Diana Gonzales with Pedernales Electric Cooperative invited everyone to the PEC annual membership meeting to be held Saturday, June 18 beginning at 8:00 a.m. in Dripping Springs. Member voting will open on May 19 and she encouraged members who were unable to attend the meeting to vote for openings on the Board of Directors.

5. Staff Recognition:
   a. Service Awards:
      i. Keith Payne – 15 Year Service Award
   b. Introduction of New Employee
      i. Stefani Wright – Finance Department

   Fire Chief Joe Morris presented Fire Department Engineer Keith Payne with a plaque for his 15 years of service.

   City Manager Stan Farmer introduced new Accounting Supervisor Stefani Wright replacing Connie Harris who will be retiring at the end of the year. Stefani came to the City from

Whitehouse where she worked for 18 years having served as City Secretary and Finance Director.

6. Presentation of Proclamation Expressing Support of Central Texas–Gateway To The Hill Country Beautification Project: Mayor Jordan explained this proclamation was issued in support of beautification of the area around the intersection of Hwy 281 and Hwy 71.

7. Conduct Public Hearing Pursuant to Local Government Code Section 43.063 Giving the Public the Opportunity to be Heard Regarding the Intent to Annex Five Parcels Located in the City's Extraterritorial Jurisdiction into the City Limits: Mayor Jordan convened the public hearing at 3:10 p.m. and asked if there were any comments. There were none and he adjourned the public hearing. No further action was required.

8. Discuss, Consider and Take Action Regarding a Request from the Horseshoe Bay POA to Defer Payment Due the City in Order to Commence Landscaping the Boulevard on Clayton Nolan Between the Two Ponds: Mayor Jordan reported that he had been contacted by Sam Morrison, president of the HSB POA, requesting they be allowed to defer their annual payment due the City in order to begin the landscaping on Clayton Nolen between the two ponds. No action was taken on this item.

9. Items to be removed from the Consent Agenda: Mayor Pro Tem Haydon requested that each item on the Consent Agenda be considered separately.

10. Consent Agenda Items:
    a. Approve Minutes of the April 19, 2016 Regular Meeting: Council Member Pope made the motion to approve the minutes, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0).

    b. Approve Hiring of Employee Related to Existing Employee: City Manager Stan Farmer explained Richard Baum was currently employed by the City as Code Enforcement Officer and the Finance Department would like to hire his wife Lezley Baum. He said there was no existing policy regarding the requirement that this come to the City Council for approval; however, he thought it should. Mayor Pro Tem Haydon made the motion to approve hiring of Lezley Baum, seconded by Council Member Gray. Gray asked that the policy be amended requiring this to come before Council. Motion passed unanimously (5-0).

    c. Approve Amendment to the Building Permit Article to Require that Building Permit Plans be Submitted in Digital Format Prior to Issuance of a Certificate of Occupancy: Council Member Gray questioned how much this requirement would add to the building costs. Development Services Director Eric Winter said it would be approximately $40. Council Member Gray made the motion to approve the amendment as presented, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0).

    d. Approve Budget Amendment to Return Receptionist Customer Clerk I Position to Full-Time from Current Part-Time Status: Community Services Director Jeff Koska reported the receptionist position had been full-time until a couple of years ago and due to the decline in building, etc. the position was changed to half days; now however, the workload had

increased to the point where it would justify this being changed back to a full-time position. He said there was no need for a budget amendment for FY16 to cover the additional cost because due to the increased workload there was some overtime being required now which would end with this staffing change and the increase to salaries and benefits for next year would only amount to approximately $14,000. Council Member Pope made the motion to approve this item as presented, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0).

e. Approve Budget Amendment to Purchase Replacement Vehicle for Community Services Department: No action was taken on this item.

11. Monthly Statistical Departmental Data Reports:
    a. City Manager; Administration; Community Services; Development Services; Fire Dept.; and Police Dept.

City Manager Farmer reported the City would be participating in a Household Hazardous Waste Collection May 21 with Burnet County. He pointed out all residents of the City were eligible to participate in this event.

Mr. Farmer reported Water Conservation Inspector Bill Teeter would be hosting an Irrigation Workshop in conjunction with LCRA May 18 in the Council Chambers at City Hall. LCRA Water Conservation Coordinator Brett Briant would give a presentation along with Mr. Teeter.

Mr. Farmer reported treatment for milfoil would begin the first week in June. Last year the cost was approximately $11,000 with half of that being paid by the LCRA; however, they are not providing matching funds this year and the cost would be approximately the same. He said he will bring a budget amendment to the Council for approval at the June Council meeting. Mayor Pro Tem Haydon stated he did not feel it would qualify as an emergency and the contingency fund line item should not be used to pay for this.

Mr. Farmer reported there were nine building permits issued in April for a year to date total of 31 and the number for the same time period last year was 27. Council Member Clinesmith questioned the timing of the requirements being completed and whether this completion should be required prior to Council approval of projects. Council Member Gray responded that Mr. Winter makes sure each item contingent for approval was done as part of his job responsibility.

Project Manager Tim Foran reported the sealcoat project for the area north of 2147 started on Monday and was delayed a short time due to rain; however, it was back on schedule as of his report. He then listed the efforts to notify residents regarding street closures included a large flashing sign and he encouraged everyone to sign up for Notify Me in order to stay informed on City events.

15. Public Hearing, Discuss, Consider and Take Action Regarding the Proposed Exhibit K Hidden Coves Planned Development, Rezoning the 10.43 acre Hidden Coves Subdivision from C-2 General Commercial, R-4 Multi-Family Residential and A-1 Recreational to Mixed Use Garden Home Lake Area Planned Development (MU-GH-LA PD). The Project Consists of a Total of 21 lots, 18 of Which Will Have Single Family Garden Homes, two That Will Have a Total of 37 Boat Slips, and one Large lot for 18 Additional Units in a Possible Second Phase Based on Market Demand, for a Total of 36 Units (10.43 Acre Area on the East Side of Fault Line Dr., Across From Nichola Gay, North and South of Diagonal

Dr., and North of Lost Echo): Development Services Director Winter gave an overview of the project. Mayor Jordan explained the 10.46 acre property was currently zoned as C2 commercial with an area of R4 multi-family in the center and had been zoned that way since the City incorporated in 2005. This project, if approved would change the property to GH garden home and LA lake area. The Mayor convened the public hearing at 4:00 p.m. Developer Sam Boyd said he was here requesting the zoning change and approval of the Planned Development ordinance. Mr. Boyd said he had made changes suggested by City staff regarding citizen concerns. He said because this would be a private street gated entrance all construction vehicles would be parked inside the gated area and not along Fault Line. Mr. Boyd reported he was currently having the entire lake area adjacent to this property dredged. He feels it will add approximately 2-3 feet in depth. He said there were concerns regarding congestion but he did not see a problem and he planned to place a no wake buoy at the entrance to the cove in order to slow boat traffic. Mr. Boyd said the boat stalls except possibly lot one and lot two would have the boat stalls recessed into the bank. Lot numbers one and possibly two have more shallow granite outcroppings and that was the reason for the boat slips at the back of the cove. He handed out an artist's rendering of the proposed homes and said after revisions suggested by the Architectural Control Committee, they had approved them as well as the rock wall at the gated entrance. Mr. Boyd explained further proposed specifications on this development and said that it would be a first class development. He said he was a hands-on developer and would see to it that it was do right. Engineer Tony Plumlee said the boat house plans were currently being reviewed by LCRA and indicated he thought he would receive the permit within the week. Rick Clark a neighborhood property owner spoke against the development noting concerns with safety within the narrow cove, losing the turning basin at the end of the cove, and the lack of a setback of the proposed garden homes. David McAlister a neighborhood property owner said his wife and he are not opposed to the project but there are things they are opposed to including the fact that not everything was addressed in the development agreement. He said they would prefer that lots one and two not be granted the ability to build separate, detached boat houses. The next speaker was Jim Long a resident of Annlies Landing who presented a petition signed by 37 property owners protesting the construction of boat houses backing up to Fault Line Drive and requested that boat houses not be allowed on Lot 1 or Lot 21.
Mayor Jordan stated that he was going to interrupt this item and move to Item 12 because Matt Weatherly needed to catch a plane and this item would be continued following his presentation.

12. Presentation by Matt Weatherly with Public Sector Personnel Consultants Regarding City Salary Survey: Mayor Jordan reported the City conducts this survey every two years and it was initiated by the Lake LBJ Municipal Utility District prior to the City's incorporation. Mr. Weatherly reported the Council had before them in paper form the details of the survey. He said when he looked at the 2016 budget that salary and benefits made up about 45% of the general fund expenditures and as a service organization that would be on par if not a little bit low. Mr. Weatherly said they wanted their clients to be data driven and intentional with their choices as far as salaries and benefits are concerned. He gave credit to the City for taking a regular look at the market. Mr. Weatherly said the City had about 75 full-time and 15 part-time positions and about 45 different job descriptions and this process assures that the City was neither over-doing it or under-doing it in terms of the relative position to the market. He explained there was no money being spent at this time but he wanted to introduce the findings from their study and recommendations that would be a part of the

budget process. Mr. Weatherly gave an overview of the organizations they used for comparison and the job descriptions and reported there was about a 30-70 split with about 30% being competitive within 5% and 70% of the jobs had slipped past a 5% deficit. He said 2-3 years ago the market was not moving too swiftly for jobs and the City was in a little bit better position and 4-5 years ago the City was fairly competitive. Mr. Weatherly said this was a sign to him that the market had begun to move and in his world that was a positive side. He said performance standards dictate how the employee's salary moves. Mayor Jordan explained the Council would begin dealing with this in June at the budget meeting and at that time they would set aside a dollar amount they are willing to consider for merit increases and none of these adjustments would be made until January 2017.

15. Public Hearing, Discuss, Consider and Take Action Regarding the Proposed Exhibit K Hidden Coves Planned Development, Rezoning the 10.43 acre Hidden Coves Subdivision from C-2 General Commercial, R-4 Multi-Family Residential and A-1 Recreational to Mixed Use Garden Home Lake Area Planned Development (MU-GH-LA PD). The Project Consists of a Total of 21 lots, 18 of Which Will Have Single Family Garden Homes, two That Will Have a Total of 37 Boat Slips, and one Large lot for 18 Additional Units in a Possible Second Phase Based on Market Demand, for a Total of 36 Units (10.43 Acre Area on the East Side of Fault Line Dr., Across From Nichola Gay, North and South of Diagonal Dr., and North of Lost Echo): Mayor Jordan continued the discussion of this item and called upon Lynette Morrison to speak next. Ms. Morrison said she was a current member of the Planning and Zoning Commission and wanted to speak representing herself. She said she was the sole person to vote to not send this item on to the Council. During their meeting there were many changes to the ordinance and she did not want to see it passed on to the Council without the P & Z reviewing the revised ordinance. Ms. Morrison reported there was nothing in the City's ordinances that addressed a bank of boat slips and she said when there was a new project such as this it gave the City the opportunity to put into writing the development standards. Ms. Morrison asked Mr. Boyd the developer of this project and the Architectural Control Committee to get together and write up the standard for a bank of boat slips not only for the ones on Fault Line but the additional 12 slips on the other side of the development. She asked the Council to consider this when they were considering this ordinance. Council Member Gray asked what control the LCRA had over these type of boat slips. Engineer Tony Plumlee reported the LCRA has standards and if you build a boat slip over the water that is over 1500 square feet, or a residence above slip; the LCRA had to approve. He said in the past the LCRA had required permits and approval of a "marina complex" and this would be their decision. Mr. Plumlee said the LCRA required an engineer sealed drawing on anything over 1500 square feet. The final speaker was Tom Reeves and he owned property at 2801 Fault Line. He requested that the Council pull lots one and two out and defer consideration of those. Mayor Jordan adjourned the public hearing at 5:30 p.m. Council Member Clinesmith asked Development Services Director what his thinking as well as that of the P & Z Commission regarding their recommendation to approve this planned development project. Mr. Winter reported they did not see anything offensive in the project. Clinesmith asked if there were other free-standing boat slips in the City and Eric replied he did not know of others. Sam Tarbet stated this property had always been intended to be a marina and when the original developer initially excavated it, they did so in order to get as many boat slips in there as they could. He said the owners of the lots across from the developments only purchased the land up to the waterfront and Mr. Boyd owns a portion of the lakebed. Lynette Morrison reported the P & Z questioned if there were any development

standards, whether they were discussing boat slips or boat houses because there was a difference and they simply realized it was ok as it was but they were unclear if they were talking about boat slips or boat houses. Eric reported there was nothing in City ordinances restricting boat houses. Council Member Gray stated due to the lack of a permit from the LCRA, which would address the issues related to the concerns of the neighbors and other issues that need further attention, he did not believe it was appropriate to take action at this time and he made the motion to defer approval of this request for approval of the planned development ordinance until the June Council meeting when more complete information would be available to the Council. Motion died for lack of a second. Council Member Clinesmith made the motion to approve the ordinance but defer approval of lot numbers one and 21. Motion died for lack of a second. Developer Sam Boyd, when asked if it would affect his project, said it would affect it greatly. He asked the Council why they would want to defer approval of those lots. Council Member Clinesmith responded that she was concerned that the City had no standards and there was a lot of concern from the neighbors which seemed to be unresolved but she liked the overall project. Mayor Jordan suggested that it be approved on a contingency basis. City Attorney Rex Baker explained the Mr. Boyd had already filed his plan and was grandfathered; therefore, the City could not impose new rules governing this project. He said the City could define new requirements for boat houses or marinas and those could be applied to new developments going forward but anything that had already been filed could not be held to new rules. Mr. Baker said the developer was requesting a zoning change and that was a Council decision, but what rules apply, for instance if it were to stay zoned commercial the developer could put any commercial enterprise he wanted on that property as long as it met the City's requirements, no matter how offensive it might be to people the Council would have to approve it. He said the developer was asking for a zoning change today, the Council was considering the planned development ordinance to impose the new zoning and allow the project to go forward under the parameters of the PDO. Council Member Gray said he felt it was inappropriate to approve a PDO if the LCRA approval was not in hand. City Attorney Baker said the Council conditionally approves things all the time and this could be done subject to the LCRA giving its approval. Therefore, if the LCRA said you cannot build this here then the developer would have to come back to the City for approval of any change required by the LCRA. Developer Sam Boyd said as he understands it whatever LCRA requires for the boat house was just another step in the approval process the same as the Architectural Control Committee approval and asked that the Council approve this without another step in the process being approved first. He said as he was hearing the objections and concerns there were two that stood out to him. Mr. Boyd said the first being building a boat house and the people not wanting to look at it so he agreed to cover the back and sides, using a combination of a rock wall and landscaping. He said their second issue was the fact that they had driven by there for years and enjoyed seeing the water there but he felt by that same token any of them living on the water he could probably make the same statement of he used to drive by where their house was now and he could see the water before they built their house and could he ask them to tear their house down or not build it. He said residents had seen this property sitting in its natural state for many years and they could buy it from him, he would put a price on it and they could protect the view. Mr. Boyd said as a property owner he had a right to build on this property because he owns it as well as the property under the water in front of it. He said he respects the residents for their opinion but respectfully disagreed. Mr. Boyd said regarding the third concern of losing the turn-around basin as stated by Mr. Tarbet it was never intended to be a turn-around basin that Mr. Hurd intended to build boat slips or houses

there. Mr. Boyd said there was no plan to have anything projecting out past the shoreline except in the very back of the cove and he added that according to his surveyors there were several of the boat slips across the cove that protrude out 10-12 feet beyond their property line but those same residents did not want any of his development to stick out not past the shoreline. He added everyone tells him they are thrilled this property was not going to be commercial and multi-family, that it was not going to be a restaurant there with a band playing and that kind of thing and he agreed with them. He said he had made some compromises and the he asked the Council to approve as presented but if not, then he did not want a contingent approval regarding removal of Lot 1 and 21. Mr. Boyd said if that were the case he would honor their decision but would withdraw his request for rezoning. Council Member Lambert said in his experience he believed the Council had a responsibility to honor what Mr. Boyd had done and was attempting to do because he had done everything exactly as the City had asked him to do. He added not being able to see the water when driving past was not a valid point. Council Member Clinesmith noted that Mr. Boyd bought this property in good faith and had met the requirements and she thought it was a City issue and restrictions needed to be addressed by the Council at a future date. Mayor Jordan asked Mr. Winter to begin work on amending the City's ordinance adding boat houses and/or marinas. Council Member Pope made the motion to approve the Planned Development Ordinance as requested subject to the completion and final approval of the LCRA process and permit, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0). Mr. Boyd asked for clarification and Council Member Pope said the Council approved the ordinance as presented and when the LCRA approved the plan he had submitted to them, he could go ahead with his project.

13. Discuss, Consider and Take Action Regarding a Resolution Expressing Intent to Finance Expenditures to be Incurred: Finance Director Larry Anderson introduced Jennifer Douglas, the City's financial advisor with Specialized Public Finance. He reported everything done so far had been in consultation with Ms. Douglas and Glenn Opel the City's Bond Counsel. Mr. Anderson explained this was often referred to as a reimbursement resolution and would make it possible, if the City spent any money on the acquisition of fire trucks or any of the utility projects in Summit Rock such as the water plant expansion, and then the City issued debt the City could reimburse itself for those expenditures. He added this had been done several times in the past but it did not commit the City to spend money. Ms. Douglas said this was an IRS requirement in order to be able to use tax-exempt bonds. Council Member Pope made a motion to approve the ordinance as presented, seconded by Mayor Pro Tem Haydon. Council Member Gray noted the Council had approved financing of the fire engine so that financing would be separate and questioned why the fire engines were mentioned as part of this. Mr. Anderson said there was no intent at this time to spend any money on fire engines prior to issuance of debt; however, if the Council changed their mind and wanted to then the City could always reimburse itself. Motion passed (4-0-1 with Gray abstaining).

14. Discuss, Consider and Take Action Regarding a Resolution Relating to the Giving of Notice of Intention to Issue City of Horseshoe Bay, Texas Combination Tax and Revenue Certificates of Obligation, Series 2016; and Declaring an Effective Date: Finance Director Larry Anderson reported this item stated the City's intent to issue Certificates of Obligation to pay for these projects and a calendar had been proposed by Ms. Douglas to complete the sale in September and receive the proceeds in October. Once the City received the proceeds from the sale then the City could go forward with the purchase of the fire engines and

reimburse itself for anything that had been spent on the West Water Plant. Mr. Anderson explained that the Council had approved financing the fire engines with a private company; however, when he spoke to Ms. Douglas she pointed out that CO's could be issued for a 10 year term which would basically be the same as using a private company to finance but at a much better interest rate of approximately one-half the amount. Council Member Pope asked about an advantage of doing the placement in July as opposed to October and also expressed concern about deferring the purchase of the fire engines pushing the arrival of the fire engines several months behind what the Council had talked about. Mr. Anderson said that was a disadvantage; however, the way it was currently structured there would be no interest payment due until the following fiscal year of 2018. He proposed continuing to monitor the City's cash position due to several things the City would have no control over and if one or more of those happened then the calendar could be amended. Council Member Pope spoke in favor of purchasing the fire engines as soon as possible since the pay-off period would be the same ten years no matter when they were purchased. City Manager Stan Farmer reported Mr. Anderson was a little concerned regarding cash flow and the City might need the extra year prior to the first payment. Council Member Pope said he did not think it made a difference what fiscal year the first payment was in and Mr. Farmer said by waiting till October the City would avoid a debt payment and have another year to grow but still be able to purchase the fire engines and also Mr. Anderson was worried about the cash flow also. Council Member Gray asked if Mr. Anderson had forecasted out where the City would be 3-5 years from now and if the City would be looking at a possible tax increase as a result of this type of action. Mr. Anderson responded that in reality when the Street Improvement Plan was approved there was a proposal that would require a tax increase and the Council had made decisions along the way to use cash on hand to fund that project instead of a tax increase. He added that there was a 5 to 10 cent tax increase built into the project in the original projections. The Council, since then decided to use money from the Rate Stabilization Fund and other cash on hand to avoid a tax increase and so far the City had been able to avoid one; however, down the road when the City starts working on Capital Project items then either a tax increase, a utility rate increase or a combination of the two would probably be necessary. Mr. Anderson said in the next budget cycle the Council would see some of the CIP proposals by the staff and the Council would get an idea of the future expenses and what they would require. Council Member Pope made the motion to approve the resolution as presented, seconded by Mayor Pro Tem Haydon. Motion passed unanimously (5-0). Mr. Anderson said this would be watched closely and if it appeared the City could issue these sooner in order to get the acquisition of the fire engines started he would bring it back to the Council for earlier consideration.

16. Discuss, Consider and Take Action Regarding How to Improve Communication of Events in the City with Residents and Property Owners: City Manager Farmer reported staff was aware communication with the public was an ongoing issue. He said there had been a big improvement with Notify Me, CodeRed and placing information regarding these two programs in the utility bills for six months and publishing it in the newspaper and there are still people that do not see the information. Mr. Farmer said for the Street Seal Coating Project he was very mindful to education the public as thoroughly as possible using the newspaper, Notify Me, the HSB POA email blast, an alert on the City website, block captains and flyers at the Post Office. He also contacted The Resort so they could inform their membership and The Waters guests. Project Manager Tim Foran also went door-to-door with flyers and spoke to people, which allowed him to clarify any misunderstandings and also

allowed them to pass on the information to other residents. Council Member Clinesmith reported she had asked for this to be on the agenda for discussion and stated she was aware that if you wanted to be informed you could be due to all of the City's efforts. She said the reason she asked for this was she still received comments from people saying they don't read the newspaper or don't have a computer. Council Member Clinesmith said the two things she would like the staff to look at would be mailing a letter, one page, simple and clear with Urgent, Read This at the top and just tell them if you want to know anything sign up for Notify Me. In order to make it easier she asked that staff include screen shots of the step-by-step instructions. She said then when faced with complaints she could say she knew they received a letter. Secondly, she requested the City do research on a phone program that would allow areas to be petitioned off into certain sections so smaller areas could be notified. Mr. Farmer said the City had that capability with Code Red but it still required people to sign up. Fire Chief Morris confirmed Code Red could be used for general notifications. Mr. Farmer said the flyer that had been included in the utility bill for the past six months included information regarding Code Red on the opposite side of Notify Me. Council Member Clinesmith wanted to encourage consideration of her suggestions. HSB POA Board member Charlie Sugg said when they sent the notice via their email program to over 1,000 recipients it showed that 100% of the emails were opened. Several of the Council members said they felt the notification process was sufficient and anyone that wanted to receive news should be able to get it.

17. Update on Personnel Matters to Include the Deliberation of the Various Duties of All Department Directors: This item was postponed until the June Council meeting. No action was taken.

18. Adjournment: Mayor Pro Tem Haydon made the motion to adjourn at 6:25 p.m., seconded by Council Member Pope. Motion passed unanimously (5-0).

APPROVED this 21st day of June, 2016.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, TRMC
City Secretary

Item # 9b

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: Resolution to Approve 2016 Llano County Hazard Mitigation Plan Update

The Texas Colorado River Floodplain Coalition (TCRFC) represents most of the communities in the LCRA region, and provides technical assistance and resources for floodplain administration. One of TCRFC's primary functions is to coordinate preparation of the Hazard Mitigation Plan Update (HMPU) required by FEMA for any federal pre-disaster or post-disaster assistance, and also for funding of hazard mitigation actions. FEMA requires an HMPU be submitted by jurisdictions every five years in order to be eligible for federal assistance. This year, FEMA has not allowed jurisdictions to participate in a region-wide TCRFC HMPU as in past years, but instead is requiring all jurisdictions who want to participate, to do so as part of their County's HMPU.

The goal of the Update is to minimize or eliminate the long-term risk to human life and property from known hazards by identifying and implementing cost-effective mitigation actions. This year's list of HMPU mitigation actions includes the following, most of which have already been implemented:

1. **Irrigation audits to property owners.**
2. **Public demonstrations of drought-tolerant gardening.**
3. **Purchase NOAA "All Hazards" radios.**
4. **Implement an Enhanced Area-wide Emergency Notification System (ENS).**
5. **Conduct public education program on fire risks and wildland fire mitigation, with the assistance of the Texas Forest Service.**

TCRFC has requested that the Council formally adopt the attached Resolution approving the Update, as all jurisdictions in the County are required to adopt the Resolution in order for the County's Update to be approved.

Staff, to include the Development Services Director and the Fire Chief recommend approval of this Resolution.

Enclosures: Resolution Adopting Hazard Mitigation Plan Update

CITY OF HORSESHOE BAY

RESOLUTION NO. RES_____

HAZARD MITIGATION PLAN UPDATE

A RESOLUTION OF THE CITY OF HORSESHOE BAY, TEXAS, TO APPROVE THE TEXAS COLORADO RIVER FLOODPLAIN COALITION 2016 LLANO COUNTY HAZARD MITIGATION PLAN UPDATE

WHEREAS, natural hazards in the Colorado River Basin historically have caused significant disasters with losses of life and property and natural resources damage; and

WHEREAS, certain areas of the City of Horseshoe Bay are subject to periodic flooding and other natural and man-caused hazards with the potential to cause damages to people and properties within the area; and

WHEREAS, the City of Horseshoe Bay desires to prepare and mitigate for such circumstances; and

WHEREAS, the City of Horseshoe Bay is a participating member of the Texas Colorado River Floodplain Coalition (TCRFC); and

WHEREAS, the Federal Disaster Mitigation Act of 2000 and the Federal Emergency Management Agency (FEMA) require communities to adopt a hazard mitigation action plan to be eligible for the full range of pre-disaster and post-disaster federal assistance for mitigation purposes; and

WHEREAS, the Code of Federal Regulations (CFR) at Title 44, Chapter 1, part 201, requires the City to prepare and adopt a local mitigation plan every five years; and

WHEREAS, a steering committee comprised of members of Llano County, the City of Llano, the City of Horseshoe Bay and the Village of Sunrise Beach, and others selected by the Commissioners Court, was convened in order to assess the risks of hazards facing the County and the Communities, and to make recommendations on actions to be taken to mitigate these hazards; and

WHEREAS, a request for proposals was issued through TCRFC to hire a consulting firm to work with Llano County to update a comprehensive hazard mitigation plan for the County and the participating jurisdictions; and

WHEREAS, the plan incorporates the comments, ideas and concerns of the community and of the public in general, which this plan is designed to protect, ascertained through a series of public meetings, publication of the draft plan, press releases, and other outreach activities; and

WHEREAS, the City of Horseshoe Bay has assessed the community's potential risks and hazards and is committed to planning for a sustainable community and reducing the long-term consequences of natural and man-caused hazards; and

WHEREAS, the TCRFC's Llano County Hazard Mitigation Plan Update outlines a mitigation vision, goals and objectives; assesses risk from a range of hazards; and identifies risk reduction strategies and actions for hazards that threaten the communities in the region.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY THAT:

The 2016 Llano County, Texas Hazard Mitigation Plan, dated May, 2016 is hereby approved and adopted by the City Council of the City of Horseshoe Bay and the City resolves to execute the actions in the plan.

ADOPTED AND APPROVED on this 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

Item # 10

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Department Heads

Re: Monthly Statistical Departmental Data Reports

1. City Manager Monthly Statistical Data
2. Administration Department Monthly Statistical Data
3. Community Services Department Monthly Statistical Data
4. Development Services Department Monthly Statistical Data
5. Fire Department Monthly Statistical Data
6. Police Department Monthly Statistical Data

Enclosures: Monthly Reports

CITY OF HORSESHOE BAY

CITY MANAGER

2015/2016 Activity Report

May

1. Attended Annual Sports Club Banquet
2. Conducted Employee Safety Meeting
3. Attended and assisted with two Long Range Planning Committee Town Hall Meetings
4. Conducted an Employee breakfast with Fire Dept. Personnel
5. Met with Bill Smyrl regarding potential development
6. Met with Mike Riley of HSB regarding recycling
7. Met with Northland Cable representative regarding service in HSB
8. Met with Councilman Gray
9. Attended City Council Meeting
10. Conducted several Leadership Meetings with senior staff
11. Attended Sports Club Meeting
12. Met with Lynnette Morrison and Eric Winter
13. Attended HSB Business Alliance meeting
14. Took Teresa Moore to lunch for Birthday
15. Attended Long Range Planning Committee meeting
16. Gave a presentation to the Noon Club Rotary Club of Marble Falls
17. Conducted a Deer Study Group Meeting
18. Met with Ray Gill and Joe Morris regarding local Project
19. Other Various meetings with staff and misc. activities

April

1. Attended Senior Executive Institute of Leadership in Virginia
2. Conducted Employee Safety Meeting
3. Lunch with Mike Walsh
4. Attended NRA Event for City and received Grant
5. Conducted several Leadership Meetings with senior staff
6. Met with Patty Gillian
7. Lunch with rep from Progressive Waste
8. Attended City Council Meeting
9. Employee breakfast with Development Services
10. Attended STAR Women Fundraiser
11. Employee breakfast with Police Dept
12. Lunch Meeting with Dr. Craig and Partner
13. Met with Cottonwood Shores Mayor and HSB Mayor and staff
14. Met with Walker Partners Engineers
15. Lunch with Kent O'Brien local engineer
16. Attended TXDOT Rural TIP meeting in Mason
17. Attended Llano Co Code Enforcement meeting at Llano Annex
18. Other Various meetings with staff and misc activities

March

1. Met with Assistant Police Chief and Detective Ramos
2. Attended HSB Sports Club
3. Met with Jerry Gray
4. Conducted four Staff Meetings
5. Breakfast with Field Staff
6. Attended Several Long Range Planning Committee
7. Attended American Planning Association Big Six Meeting at State Capital
8. Conducted Employee Safety Meeting
9. Met with VGI representative
10. Met with Cottonwood Shores representatives
11. Attended Meet & Greet Event at Fire Station 2
12. Conference Call with Matt Weatherly
13. Three breakfast meetings with Fire Dept Shifts
14. Conference Call with Eric Winter & Map Maker Rep
15. Conducted Deer Study Group Meeting
16. Met with Judge Cunningham & Commissioner Jones
17. Met with David Pope, Mayor and Larry Anderson
18. Attended TXDOT meeting with Mayor and District and Area Representatives
19. Breakfast with Plant operators
20. Attended Police Dept and Finance/Administration lunch hosted by PD
21. Conducted Plan review meeting for Free Reign Condo project
22. Conducted Interview for Accounting Supervisor
23. Attended Council Workshop
24. Attended Land Use Workshop
25. Met with new resident about internet subject
26. Met with Mike Walsh & Eric Winter

February

1. Conducted Employee Safety Meeting
2. Conference Call with City Attorney
3. Attended P&Z Mtg
4. Toured Lake LBJ with LCRA rep regarding Milfoil
5. Conference Call with PEC regarding Internet Project
6. Attended Long Range Planning Committee
7. Conducted Deer Study Group Meeting
8. Met with Trails POA members regarding roads
9. Attended Dinner with former State Representative & Mayor Jordan
10. Conducted a Staff Meeting
11. Met with Jason Caraway of Spanish Trails
12. Lunch with Fire Chief
13. Conference Call with Impact Fee Consultant
14. Conference Call with Survey Consultant
15. Attended City Council Meeting
16. Met with Ted Burget, Diana Wright, Jeff K, Eric W, and Mayor
17. Conducted a Staff Meeting
18. Met with Councilman Gray regarding Draft of Sign Ordinance Amendment
19. Attended HSB Business Alliance mtg at Fire Station
20. Met with Councilman Gray regarding Draft of Sign Ordinance Amendment
21. Met with Bob Rapp and Dick Heilman of Oak Ridge
22. Met with Lori Brix regarding learning about library opportunities

23. Conducted Deer Study Group Meeting
24. Lunch with Mike Hodge Marble Falls City Manager
25. Attended Marble Falls Chamber of Commerce Annual Banquet as guest of First Capital Bank of Texas
26. Met with Reagan Lambert

January

1. Met with Fire Chief
2. Conducted Employee Safety Meeting
3. Conducted a Staff Meeting
4. Conducted a Development Review Committee Mtg with Senior Staff
5. Attended P&Z Mtg
6. Conducted Conference Call with City Attorney for Annexation
7. Attended Long Range Planning Committee
8. Met with Jayne Mortenson of HC Builders Assoc for Breakfast mtg
9. Hosted Mike Hodge City Manager of MFs for lunch in HSB
10. Met with a representative for a rancher to answer questions on Dev Agreement
11. Attended City Council Workshop
12. Met with rancher to answer questions on Dev Agreement
13. Conducted a Stakeholder Interview for the Long Range Planning Committee (Mike Widler)
14. Conducted a Tour of City Utility facilities for 2 new Councilmembers
15. Wife and I hosted Mike Hodge City Manager of MFs & Wife for dinner at Yacht Club
16. Met with a Consultant with Eric Winter for Long Range Planning Committee
17. Met with Sue Breland a Survey Consultant for Long Range Planning Committee
18. Attended City Council Meeting
19. Met with Councilman Gray
20. Attended and entered the Chili cook-off dinner at Church at HSB
21. Attended Meeting with US Representative Mike Conoway
22. Attended Long Range Planning Committee
23. Conducted Conference Call with Eric Winter with Consultant for Long Range Planning Committee
24. Met with a representative of local wireless internet provider VGI
25. Met with a property owner of land along 311 & 2831
26. Rode around with an owner of several mobile homes in HSB South seeing improvements
27. Conducted a Stakeholder Interview for the Long Range Planning Committee (Ray Gill)
28. Met with Councilman Lambert and a local resident that has insight for Internet discussion
29. Attended ESD Meeting and spoke in support of ESD offer to purchase AEDs for PDs Patrol cars
30. Wife & I attended/invited to a dinner with First Capital Bank of Texas representatives at Yacht Club
31. Met with Jayne Mortenson of HC Builders Assoc. & Justin MacDonald a Regional Builder and Builder Representative for Texas nation-wide
32. Attended 2nd Annual HC Home Builders event at La Quinta
33. Met with Jan and Roy Busse regarding the Gynergy Project

December

1. Conducted Employee Safety Meeting
2. Attended Advisory Mtg
3. Attended POA Presidents' Meeting
4. Attended Long Range Planning Committee
5. Conducted a Staff Meeting
6. Met with Commissioner Peter Jones regarding Transportation Matters
7. Conducted Annexation Meeting with Senior Staff
8. Conducted Stakeholder Interview of Randal Dahl for Long Range Planning Committee
9. Met with Mayor Orr, and Councilman from Cottonwood Shores with Jeff Koska regarding utility matters
10. Attended City Council Meeting
11. Attended City Employee Christmas Lunch
12. Attended Long Range Planning Committee
13. Met with City Attorney regarding Annexation
14. Interviewed by Jodi Lehman regarding Annexation
15. Introductory meeting of Pat Bouchard new P&Z member to Eric Winter
16. Met with Bill Smyrl regarding possible development
17. Met with Lot Clearing Contractor

November

1. Attended City Anniversary Event at Yacht Club
2. Conducted Employee Safety Meeting
3. Attended P & Z meeting
4. Attended Developer Meeting
5. Attended Burnet Co Precinct 4 Annual Luncheon
6. Met with Sam Martin regarding annexation of Hills III
7. Met with Morrisons
8. Attended City Anniversary Event
9. Conducted Annexation Meeting with Rex and Eric
10. Attended City Council mtg
11. Conducted meeting for Employee Appreciation Event
12. Attended Spanish Trails Open House
13. Attended Hill Country Builders Association Banquet Dinner
14. Interviewed by two Long Range Planning Committee members
15. Lunch with Sonny Mobley
16. Master of Ceremony for Rocky Wardlow Roast at Trails
17. Met with TML appointed Attorneys
18. Lunch with Larson Lloyd of Northland Cable

October

1. Attended Ribbon cutting for Bill Lane Safety Center
2. Met with HDR Engineers
3. Conducted Monthly Safety Meeting with Employees
4. Attended TX American Planning Association Conference in Galveston
5. Met with Jim Long of Long Range Planning Committee
6. Met with Todd Still of Zeecon
7. Attended Trails event for Joe Morris & wife
8. Conducted Staff Meeting
9. Attended City Council Meeting
10. Attended Long Range Planning Committee

11. Conducted an Annexation Conference Call with City Attorney
12. Attended Training Session for Regional Notification System
13. Met with Jeff Koska
14. Attended Monthly HSB Business Alliance Coffee at Grand Bank
15. Planned a wedding too….

CITY OF HORSESHOE BAY

INVESTMENT REPORT
AS OF MAY 31, 2016

ACCOUNT	INTEREST RATE	4/30/2016	INTEREST	OTHER DEBITS/ CREDITS	5/31/2016
UTILITY FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 117,669	$ 30	$ (4,866)	$ 112,833
UTILITY FUND OPERATING	0.30%	$ 514,439	$ 89	$ (214,734)	$ 299,794
TOTAL - AMERICAN BANK		$ 632,108	$ 119	$ (219,600)	$ 412,627
TEXPOOL					
LCMUD#1 CAPITAL RECOVERY	0.34%	$ 35,159	$ 10	$ (924)	$ 34,246
RATE STABILIZATION FUND	0.34%	$ 1,076,014	$ 293	$ 9,049	$ 1,085,356
TOTAL - TEXPOOL		$ 1,111,173	$ 303	$ 8,125	$ 1,119,602
TOTAL UF ACCOUNTS		$ 1,743,282	$ 422	$ (211,475)	$ 1,532,229
GENERAL FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 27,728	$ -	$ 2,310	$ 30,038
GENERAL FUND OPERATING	0.30%	$ 187,143	$ 26	$ (20,221)	$ 166,948
GENERAL FUND LOT MOWING	0.05%	$ 4,343	$ 2	$ 31,659	$ 36,004
PD ACCOUNT	0.10%	$ 8,893	$ 1	$ 0	$ 8,894
TOTAL - AMERICAN BANK		$ 228,107	$ 29	$ 13,747	$ 241,883
TEXPOOL					
GENERAL FUND OPERATING	0.34%	$ 4,019,157	$ 1,104	$ (381,224)	$ 3,639,037
GENERAL FUND RESERVE	0.34%	$ 2,342,901	$ 712	$ 257,099	$ 2,600,712
TOTAL - TEXPOOL		$ 6,362,058	$ 1,816	$ (124,125)	$ 6,239,749
TOTAL GF ACCOUNTS		$ 6,590,165	$ 1,845	$ (110,378)	$ 6,481,632
CAPITAL PROJECTS FUND INVESTMENTS					
AMERICAN BANK					
DISBURSEMENT ACCOUNT	0.10%	$ 28,130	$ -	$ -	$ 28,130
TEXPOOL					
CAPITAL PROJECTS FUND 7	0.34%	$ 4,135	$ 17	$ 31,008	$ 35,161
HORSESHOE CREEK TR FUND 6	0.34%	$ 22,906	$ 7	$ 0	$ 22,913
TOTAL CAPITAL PROJECTS		$ 55,171	$ 24	$ 31,009	$ 86,203
INTEREST & SINKING FUND					
TEXPOOL					
INTEREST & SINKING	0.34%	$ 272,811	$ 80	$ (13,589)	$ 259,302
TOTAL I&S ACCOUNTS		$ 272,811	$ 80	$ (13,589)	$ 259,302
TOTAL CITY ACCOUNTS		$ 8,661,429	$ 2,371	$ (304,433)	$ 8,359,366
AGENCY FUND INVESTMENTS					
ESCONDIDO PID					
AMERICAN BANK	0.05%	$ 14,047	$ 1	$ (1,159)	$ 12,889
SUMMIT ROCK PID					
TEXPOOL	0.34%	$ 1,534,711	$ 448	$ 28,384	$ 1,563,542
TOTAL - SUMMIT ROCK		$ 1,534,711	$ 448	$ 28,384	$ 1,563,542
TOTAL AGENCY FUND ACCOUNTS		$ 1,548,758	$ 448	$ 27,225	$ 1,576,431
TAX COLLECTIONS					
2015 TAXES COLLECTED TO DATE		5/31/2016	$ 4,132,591		97.89%
2014 TAXES COLLECTED TO DATE		5/31/2015	$ 4,003,334		98.12%

The City of Horseshoe Bay Investment Portfolio is in compliance with the investment strategy of its Investment Policy and the relevant provisions of Chapter 2256 of the Public Funds Investment Act.

Stan R. Farmer
City Manager/Investment Officer

Larry O. Anderson
Finance Director/Investment Officer

CITY OF HORSESHOE BAY

ADMINISTRATION DEPARTMENT
MONTHLY FINANCIAL REPORT
AS OF MAY 31, 2016

Investment Report:

All account balances reflected are as of May 31, 2016. The total of all City accounts was $8,359,366. Interest earned on all accounts totaled $2,371. The TexPool average interest rate for the month of May was .34% as compared to .06% for the month of May last year.

Utility Fund:
The total of the Utility Fund accounts was $1,532,229 comprised of $412,627 in the operating accounts at American Bank of Texas, and $1,119,602 in TexPool.

General Fund:
The total of the General Fund accounts was $6,481,632 comprised of $241,883 in the operating accounts at American Bank of Texas, and $6,239,749 in TexPool.

Capital Projects Fund:
The account balance of the Capital Projects Fund at TexPool was $86,203 and $28,130 at American Bank.

Interest and Sinking Fund:
The account balance of the Interest and Sinking Fund at TexPool was $259,302.

Agency Funds:
The Escondido PID account balance at American Bank of Texas was $12,889. The account balance of the Summit Rock PID account at TexPool was $1,563,542.

Tax Collections:
The 2015 taxes collected as of May 31, 2016 total $4,132,591. At a collection rate of 97.89 %, as compared to 98.12% collected at this same time last year.

A copy of the May 31, 2016 Investment Report is attached for your review.

Operating Budget Reports:

All Budget Reports are as of May 31, 2016.

Utility Fund:
The budget reflects that the Utility Fund YTD revenues were $28,388.55 more than budgeted and the Utility Fund YTD expenses are under budget by $269,153.61.

General Fund:
The General Fund YTD revenues were $67,815.77 less than budgeted and the General Fund YTD expenses were under budget by $232,077.77.

Capital Projects Fund:
The Capital Projects Fund YTD revenues were $28.05 less than budgeted and the Capital Projects Fund YTD expenses were under budget by $4,616.73.

Debt Service Fund:
The Debt Service Fund YTD revenues were $149,880.75 more than budgeted and the Debt Service YTD Expenses were zero.

A copy of the Budget Summary for each Fund is attached for your review.

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

1 - Utility Fund

From 5/1/2016 Through 5/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1001	WATER - PRODUCTION	225,056.00	210,059.53	(14,996.47)	1,852,112.00	1,861,804.41	9,692.41	3,217,000.00	(1,355,195.59)	(42.12)%
REV	2001	WASTEWATER - TREATMENT	200,082.00	206,074.55	5,992.55	1,481,320.00	1,498,222.11	16,902.11	2,279,500.00	(781,277.89)	(34.27)%
REV	3001	SOLID WASTE - RECYCLING	67,145.00	67,296.27	151.27	537,160.00	536,688.10	(471.90)	805,750.00	(269,061.90)	(33.39)%
REV	4000	STANDBY	123.00	0.00	(123.00)	984.00	1,837.53	853.53	1,500.00	337.53	22.50%
REV	9999	INTEREST INCOME	300.00	382.37	82.37	2,400.00	3,812.40	1,412.40	3,750.00	62.40	1.66%
Total REV			492,706.00	483,812.72	(8,893.28)	3,873,976.00	3,902,364.55	28,388.55	6,307,500.00	(2,405,135.45)	(38.13)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	162,272.00	162,835.08	(563.08)	1,347,321.00	1,340,672.76	6,648.24	1,989,500.00	648,827.24	32.61%
EXP	1001	WATER - PRODUCTION	62,442.00	75,776.92	(13,334.92)	560,294.00	509,580.75	50,713.25	844,250.00	334,669.25	39.64%
EXP	1002	WATER - DISTRIBUTION	48,563.00	44,395.04	4,167.96	428,358.00	319,188.18	109,169.82	670,250.00	351,061.82	52.37%
EXP	2001	WASTEWATER - TREATMENT	24,892.00	26,292.72	(1,400.72)	221,283.00	203,668.51	17,614.49	312,750.00	109,081.49	34.87%
EXP	2002	WASTEWATER - COLLECTION	61,494.00	66,954.38	(5,460.38)	550,189.00	483,685.12	66,503.88	845,500.00	361,814.88	42.79%
EXP	3001	SOLID WASTE - RECYCLING	50,770.00	50,607.79	162.21	416,723.00	398,219.07	18,503.93	629,750.00	231,530.93	36.76%
Total EXP			410,433.00	426,861.93	(16,428.93)	3,524,168.00	3,255,014.39	269,153.61	5,292,000.00	2,036,985.61	(38.49)%
		Total 1 - Utility Fund	82,273.00	56,950.79	(25,322.21)	349,808.00	647,350.16	297,542.16	1,015,500.00	(368,149.84)	(36.25)%

City of Horseshoe Bay

Summary Budget Comparison - Unposted Transactions Included In Report

2 - General Fund

From 5/1/2016 Through 5/31/2016

Acco... Type	Account Code	Account Title	Current Period Budget $ - Original	Current Period Actual $	Current Period Budget $ Variance - Original	YTD Budget $ - Original	YTD Actual	YTD Budget $ Variance - Original	Total Budget - Original	Total Budget Variance - Original	Percent Total Budget Remaining
	40000	Revenues									
REV	1000	ADMINISTRATION	48,975.00	57,937.01	8,962.01	380,770.00	399,231.50	18,461.50	551,000.00	(151,768.50)	(27.54)%
REV	5000	FIRE	19,594.00	15,991.56	(3,602.44)	179,300.00	188,274.62	8,974.62	242,500.00	(54,225.38)	(22.36)%
REV	6000	EMERGENCY SERVICE DISTRICT	750.00	750.00	0.00	6,000.00	6,000.00	0.00	9,000.00	(3,000.00)	(33.33)%
REV	7000	TAX	390,525.00	391,968.93	1,443.93	3,110,960.00	3,115,876.55	4,916.55	4,727,500.00	(1,611,623.45)	(34.09)%
REV	8000	POLICE	0.00	1,380.08	1,380.08	2,500.00	14,065.10	11,565.10	2,750.00	11,315.10	411.45%
REV	9500	DEVELOPMENT SERVICES	14,474.00	13,954.00	(520.00)	83,245.00	83,568.00	323.00	91,500.00	(7,932.00)	(8.66)%
REV	9600	STREET MAINTENANCE	27,418.00	27,550.84	132.84	549,097.00	550,165.33	1,068.33	676,500.00	(126,334.67)	(18.67)%
REV	9800	MOWING & CLEARING	321,851.00	321,851.36	0.36	443,051.00	321,721.36	(121,329.64)	486,000.00	(164,278.64)	(33.80)%
REV	9999	INTEREST INCOME	100.00	1,874.09	1,774.09	2,500.00	10,704.77	8,204.77	2,500.00	8,204.77	328.19%
Total REV			823,687.00	833,257.87	9,570.87	4,757,423.00	4,689,607.23	(67,815.77)	6,789,250.00	(2,099,642.77)	(30.93)%
	50000	Expenses									
EXP	1000	ADMINISTRATION	82,447.00	126,365.47	(43,918.47)	1,295,514.00	1,282,290.20	13,223.80	1,840,750.00	558,459.80	30.33%
EXP	5000	FIRE	135,089.67	144,085.10	(8,995.43)	1,171,744.69	1,169,811.90	1,932.79	1,725,500.00	555,688.10	32.20%
EXP	8000	POLICE	136,167.00	137,151.97	(984.97)	1,217,157.00	1,097,239.73	119,917.27	1,787,500.00	690,260.27	38.61%
EXP	9000	ANIMAL CONTROL	6,148.00	4,914.18	1,233.82	144,521.00	113,766.83	30,754.17	168,750.00	54,983.17	32.58%
EXP	9500	DEVELOPMENT SERVICES	26,613.00	24,828.31	1,784.69	218,713.00	193,117.45	25,595.55	323,250.00	130,132.55	40.25%
EXP	9600	STREET MAINTENANCE	36,699.00	40,035.73	(3,336.73)	146,442.00	137,266.81	9,175.19	230,000.00	92,733.19	40.31%
EXP	9800	MOWING & CLEARING	0.00	0.00	0.00	263,828.00	232,349.00	31,479.00	628,000.00	395,651.00	63.00%
Total EXP			423,163.67	477,380.76	(54,217.09)	4,457,919.69	4,225,841.92	232,077.77	6,703,750.00	2,477,908.08	(36.96)%
		Total 2 - General Fund	400,523.33	355,877.11	(44,646.22)	299,503.31	463,765.31	164,262.00	85,500.00	378,265.31	442.42%
Report Difference			482,796.33	412,827.90	(69,968.43)	649,311.31	1,111,115.47	461,804.16	1,101,000.00	10,115.47	0.92%

TEXPOOL - MONTHLY EXPENSE TRANSFERS

May-16

ACCOUNT	ACCOUNT #	AMOUNT	PURPOSE
GENERAL FUND	7894300001		
		257,750.00	REIMBURSE RESERVE FUND
		200,000.00	A/P & PAYROLL
STREET SIGN FUND	7894300002		
LLANO CO MUD- CAPITAL RESERVE	7894300003		
		923.71	CAPITAL PAYMENT
CAPITAL PROJECTS	7894300004		
		3,454.66	PAYROLL
		146.12	ACCOUNTS PAYABLE
		162,247.44	ACCOUNTS PAYABLE
HORSESHOE CREEK TRAIL PARK	7894300006		
RATE STABILIZATION FUND	7894300008		
		1,000.00	PAYROLL
		200,000.00	ACCOUNTS PAYABLE
		40,895.00	ADM FEES
GENERAL OPERATING RESERVE	7894300009		
		650.75	MONTHLY INTEREST
SUMMIT ROCK	7894300011		
INTEREST & SINKING	7894300012		

SAFETY MEETING MINUTES
TUESDAY, MAY 03, 2016
8:00 A.M.

Stan Farmer called the meeting to order at approximately 8:00 a.m. There were 44 employees in attendance. The meeting was hosted by the Fire Department who provided refreshments of breakfast tacos along with coffee, milk, and juice.

I. **ANNOUNCEMENTS**:

Recognized Council Members/Special Guests:

Announced New Employees: Richard Ciolfi (Police Officer – 04/19)

Vacancies: One (1) Police Officer; One (1) Project Administrator

Recognized City Anniversaries: Stan announced the following anniversary dates during the month of May:

Dept.	Name	Date	Yrs		Dept.	Name	Date	Yrs
Fire	Keith Payne	05/03/2001	15		Admin	Stan Farmer	05/05/2008	8
Admin	Teresa Moore	05/10/2004	12		Field	Luis Rodriguez	05/30/1978	38

Recognized Birthdays: Stan recognized the following birthdays for the month of April:

Dept.	Name	Date		Dept.	Name	Date
Fire	Keith Payne	1		Police	Chip Leake	5
U-Adm	Jeff Koska	11		Admin	Teresa Moore	15
U-Adm	Shelly Elliott	19		Police	Fran Altum	25
Field	Luis Rodriguez	29		Dev Svc	Eric Winter	31
Plan	Ken Hickey	31		Admin	Kimberly Martin	31

Employee Announcements: Births/Marriages/Awards/Etc.

Miscellaneous Announcements:

- **Council Meeting**: (Park in Lower Lot) The next City Council Meeting is scheduled for May 17, 2016 at 3:00 p.m.
- **Next Holiday**: The next holiday – Monday, May 30, 2016 for Memorial Day.
- **Next Safety Meeting:** Tuesday, June 7, 2016, sponsored by the Plant Operations.
- **Accidents**: Stan reviewed the accidents for the month of April.

Totals for Fiscal Year:	FY 2016:	FY 2015:
• Accidents Reported in April:	3	0
• Total Accidents YTD:	11	4
• Lost-Time Accidents YTD:	2	0

II. **PROGRAM:** Clifton Grant gave a presentation on cardiovascular disease, explaining the difference between a heart attack and cardiac arrest. He further explained there are two types of cardiac arrest – primary and secondary. Clifton demonstrated the use of the AED and informed the group that mouth-to-mouth CPR is no longer considered the most effective life-saving technique and educated the group on chest-compression CPR.

III. **Other Announcements by Managers/Question and Answer Session:** Atta-Boys/Girls: Jessica Noaker, Bobbie Havins, Teresa Moore, Shelly Linder for work they performed on identifying contractor deductions in response to attorney's discovery with lawsuit; Fire Department passed their state inspection with "flying colors;" Beautification – City wide; Jessica received a compliment from Bobbi; Jay Bauman, Jason Graham and Steve Boyd were recognized by Chief Wardlow for their work in the evidence inventory audit.

IV. **Door Prize Drawing:** After the program, 44 numbers were in the drawing pool. Numbers were drawn, and the lucky winners were #9, Cody Layton and #11, Lewis Young. Each received a $20 gift card.

V. **ADJOURN:** There being no further business; the meeting was adjourned at approximately 8:50 a.m.

Submitted by: Vicki Briggs, Human Resources Administrator

TML ACCIDENT LOG FOR FIRST REPORT OF INJURY

FY 2015/2016

	Date of Accident	Type of Claim	Name	DEPT.	Safety Com. Review	At Fault? Y or N	Brief Explanation of Injury or Accident	TML Claims				Notes
								First Report of Injury Filed	Wage Statement	Lost Time	Supplemental Report of Injury Filed	
1	10/1/2015	VEHICLE	JASON GRAHAM	POLICE	N	N	WHILE PARKED, HIT FROM BEHIND BY ANOTHER VEHICLE	N	N	N	N	
2	10/28/2015	VEHICLE	LINDEN THORP	POLICE	N	N	RAN INTO LARGE ROCK IN ROAD; DENTED RIGHT BUMPER	N	N	N	N	
3	10/29/2015	VEHICLE	CHIP LEAKE	POLICE	Y	Y	STRUCK A SUPPORT STRUCTURE AT POLICE DEPARTMENT	N	N	N	N	
4	11/10/2015	VEHICLE	RIGO TOVAR	FIELD	Y	N	RESIDENT BACKED INTO TRUCK WHILE EMPLOYEES WERE PARKED IN ROAD REVIEWING METER PAPERWORK	N	N	N	N	
5	11/10/2015	VEHICLE	KEVIN ARD	POLICE	N	N	RAN INTO DEER	N	N	N	N	
6	2/18/2016	WC	TROY BUCHANAN	FIELD	N	N	LEFT THUMB - HAND SLIPPED WHILE LIFTING A CONCRETE BOX SMASHING OTHER HAND	Y	N	N	N	MINOR INJURY
7	3/28/2016	WC	KYLE SCHMIDT	FIRE	N	N	EXPOSURE TO BAT GUANO	Y	N	N	N	DIDN'T SEE DOCTOR; FILED AS PRECAUTION
8	3/28/2016	WC	CLIFF GRANT	FIRE	N	N	EXPOSURE TO BAT GUANO	Y	N	N	N	DIDN'T SEE DOCTOR; FILED AS PRECAUTION
9	4/1/2016	WC	ROB PARSLEY	UTILITIES	Y	N	ELECTRICAL FLASH -- BURN TO RIGHT SIDE OF FACE AND LEFT THUMB	Y	Y	Y	N	LOST TIME FROM 04/01/16 THROUGH 04/20/16
10	4/1/2016	WC	TERRY DISANTO	FIELD	Y	N	ELECTRICAL FLASH -- NO INJURIES	Y	N	N	N	MINOR INJURY
11	4/13/2016	WC	LUIS RODRIGUEZ	FIELD	Y	N	SLIPPED ON WET MAT	Y	N	N	N	DIDN'T SEE DOCTOR; FILED AS PRECAUTION
12	5/19/2016	VEHICLE	STEVE BOYD	POLICE	Y		SINGLE ARM GATE HIT VEHICLE; BROKE BACK WINDOW	N	N	N	N	SENT ESTIMATE AND PHOTOS WITH CLAIM

CITY OF HORSESHOE BAY

COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

Water and Wastewater Flows: A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

May 2016 (Apr 11 – May 12 Billing Cycle)	**May-16**	***May-15***
Water Produced for Sale:	**36.01** MG	***35.62*** *MG*
Known Leaks and Accounted Uses:	*6.145* MG	*2.503 MG*
Unknown Water Loss:	*0.73* MG	*3.91 MG*
Water Sold To Public:	**29.14** MG	***29.21*** *MG*
Maximum Daily Flow:	2.55 MG	*1.99 MG*
Average Daily Flow:	1.16 MG	*1.15 MG*
Total Water Production for Fiscal Year:	**321.01** MG	***282.43*** *MG*
*Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)**	27.4%	*23.9%*

** Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).*

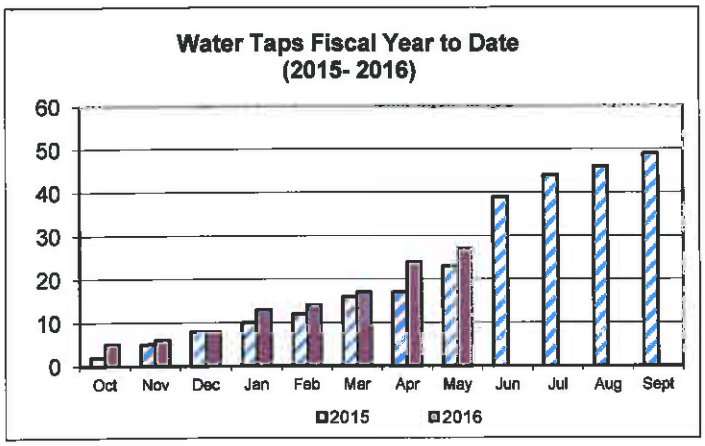
May 2016 Wastewater Treatment	**May-16**	***May-15***
Treated Wastewater:	**18.33** MG	***18.65*** *MG*
% Water Sold:	63%	*61%*
Maximum Daily Flow:	0.91 MG	*1.118 MG*
Average Daily Flow:	0.591 MG	*0.602 MG*
Total Wastewater Treated for Fiscal Year:	**128.12** MG	***124.70*** *MG*
Effluent Pumped to Golf Courses & Other Reuse Stites:	15.98 MG	*6.75 MG*
Year-to-Date Percent of Water Sold :	48%	*55%*

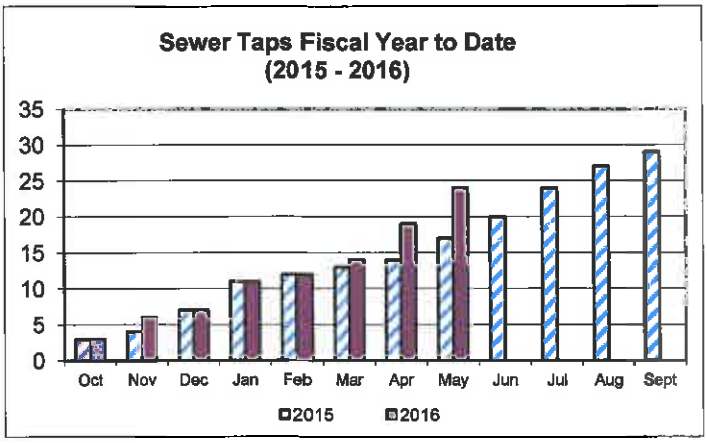
Average Wastewater Flow from Cottonwood Shores (for May 2016) was 80,000 gallons per day, which is 83% of the contract amount (96,000 gallons per day).

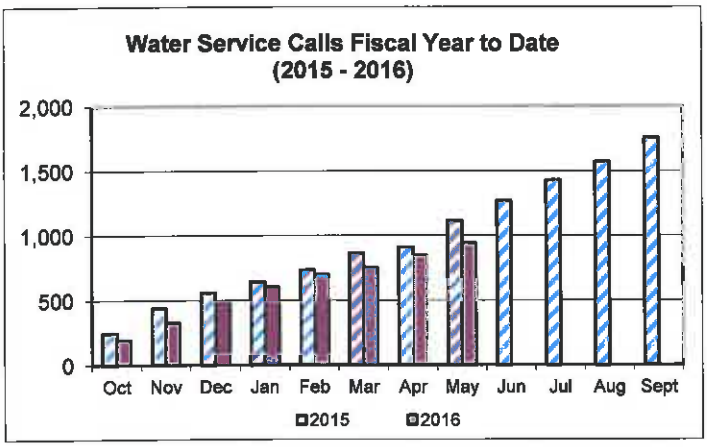
	O-15	N-15	D-15	J-16	F-16	M-16	A-16	M-16	J-16	J-16	A-16	S-16	YTD
Raw Water (MG)	**78.66**	**62.79**	**41.27**	**41.56**	**37.95**	**41.13**	**41.61**	**42.48**	**0.00**	**0.00**	**0.00**	**0.00**	**387.44**
Water Produced (MG)	**72.28**	**57.42**	**30.40**	**30.13**	**26.26**	**31.07**	**37.43**	**36.01**	**0.00**	**0.00**	**0.00**	**0.00**	**321.01**
Known Leaks And Accounted Uses (MG)*	**10.64**	**5.26**	**3.77**	**5.58**	**0.77**	**1.28**	**2.40**	**6.15**	**0.00**	**0.00**	**0.00**	**0.00**	**35.84**
Water Loss (MG)*	**1.81**	**5.24**	**2.53**	**1.29**	**0.89**	**0.23**	**3.31**	**0.73**	**0.00**	**0.00**	**0.00**	**0.00**	**16.01**
*Water Loss %***	*2.5%*	*9.1%*	*8.3%*	*4.3%*	*3.4%*	*0.7%*	*8.8%*	*2.0%*					*5.0%*
Water Sold (MG)	**59.83**	**46.92**	**24.11**	**23.26**	**24.61**	**29.56**	**31.72**	**29.14**	**0.00**	**0.00**	**0.00**	**0.00**	**269.15**
Treated Wastewater (MG)	**17.35**	**16.10**	**15.23**	**14.49**	**14.69**	**16.83**	**15.10**	**18.33**	**0.00**	**0.00**	**0.00**	**0.00**	**128.12**
Treated Wastewater as % of Water Sold	*29%*	*34%*	*63%*	*62%*	*60%*	*57%*	*48%*	*63%*					*48%*

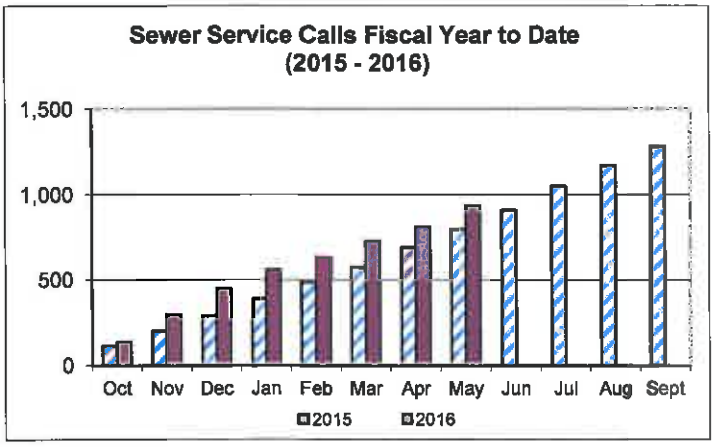
*** October Known Leaks included two large volume line leaks (one which was in an unihabited area that ran for a long period) and extensive flushing to maintain Chlorine levels.**

CITY OF HORSESHOE BAY

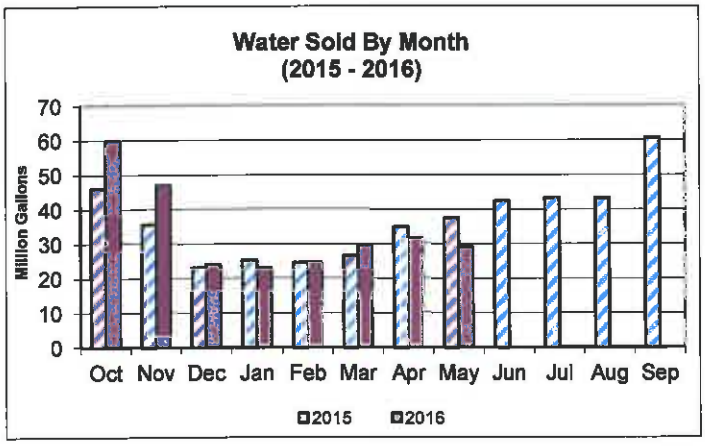


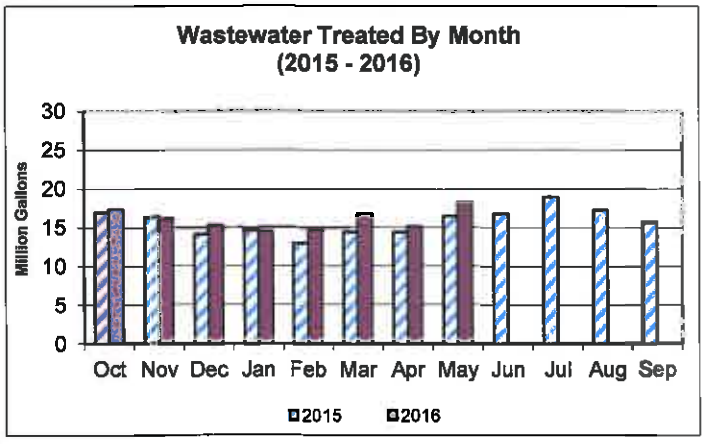






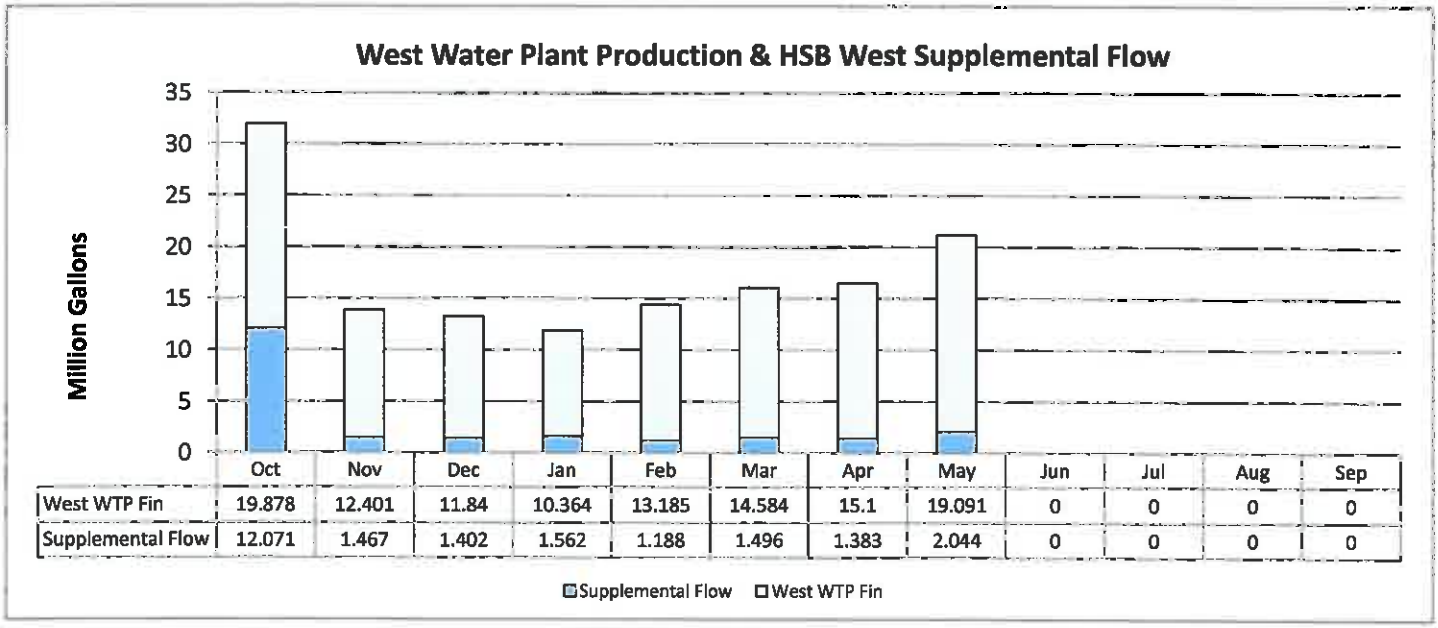
↑ Differecne in 2015 to 2016 adjustment in accounting multiple meter work activities as single workorders





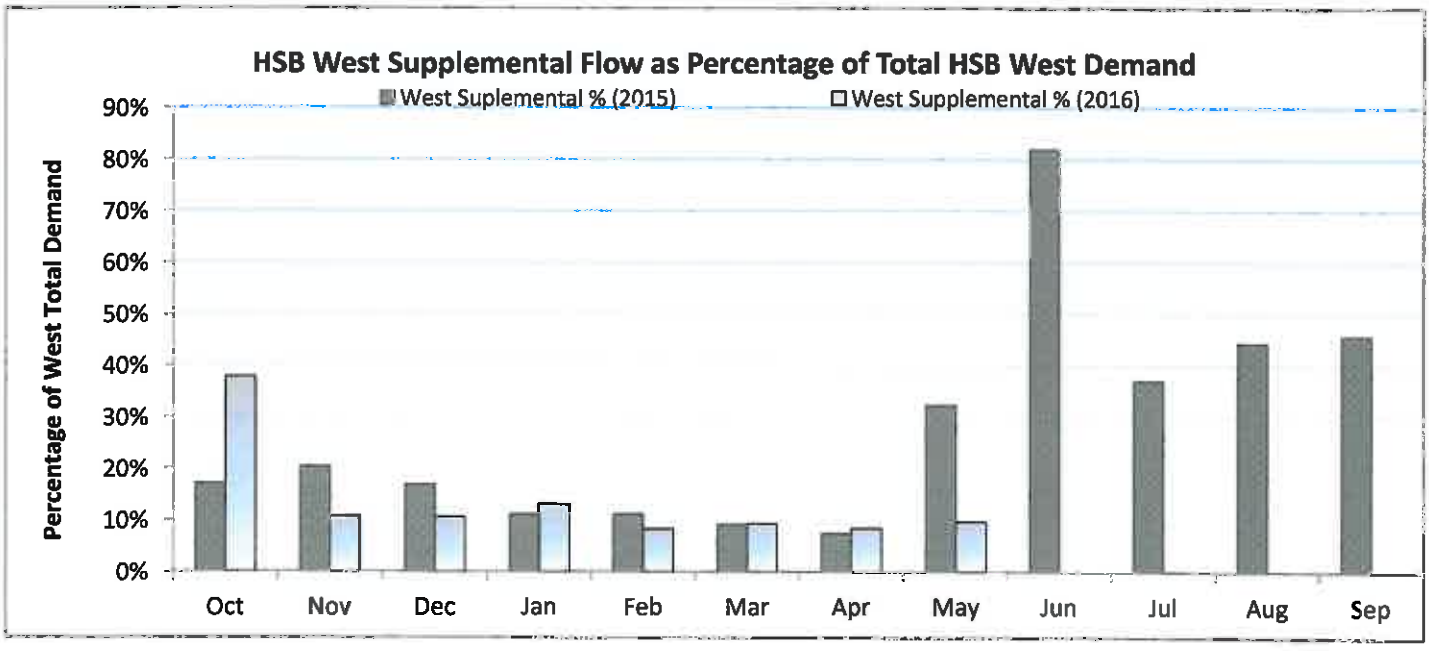
All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.

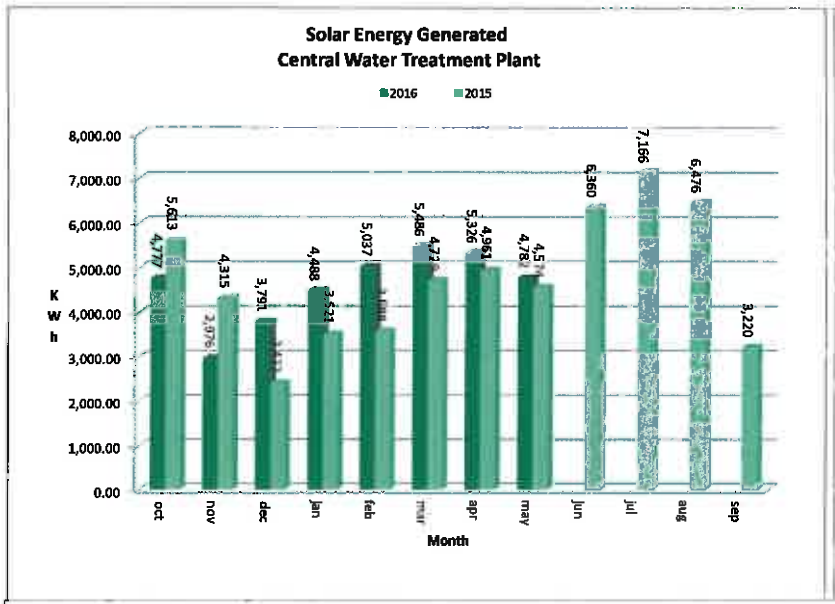
CITY OF HORSESHOE BAY

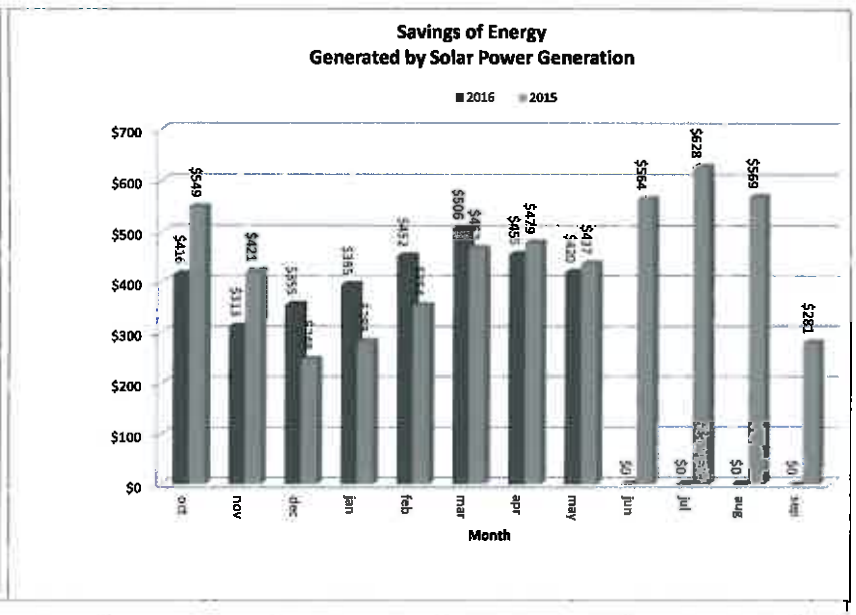


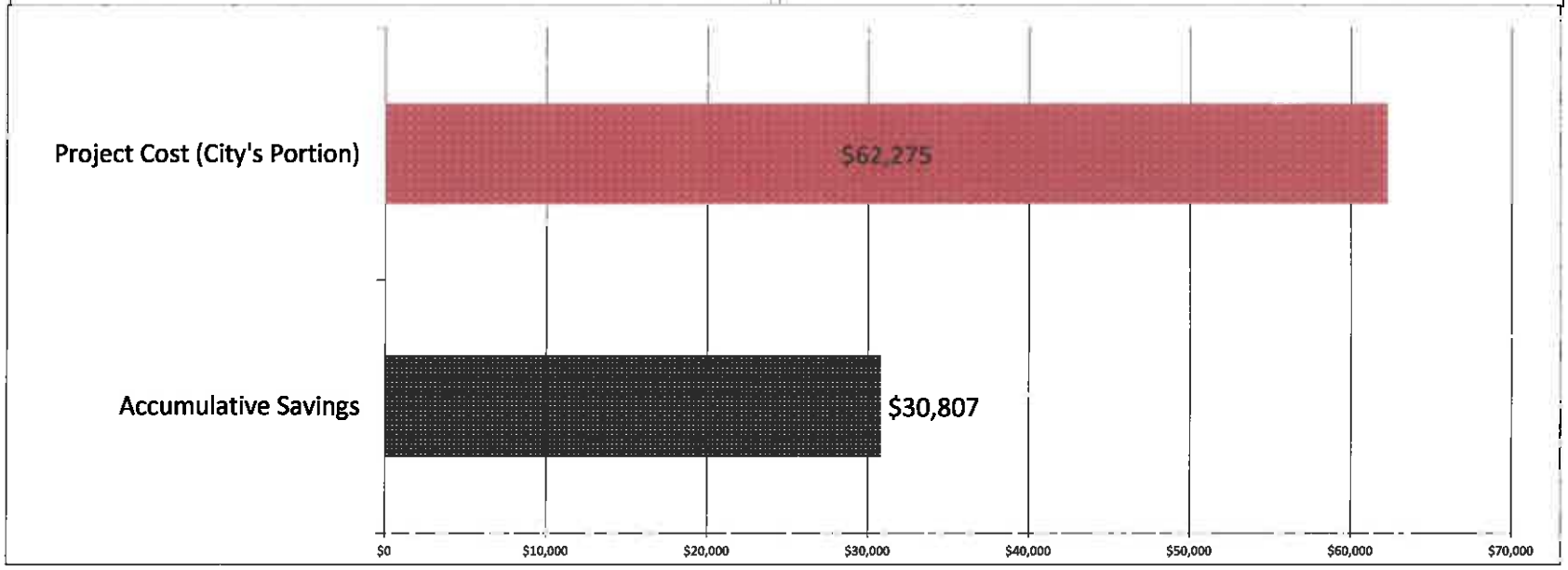
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
West WTP Fin	19.878	12.401	11.84	10.364	13.185	14.584	15.1	19.091	0	0	0	0
Supplemental Flow	12.071	1.467	1.402	1.562	1.188	1.496	1.383	2.044	0	0	0	0

*February flows at West Plant down due to replacement of section of raw water line on Water's Edge.




Solar Energy Generated
Central Water Treatment Plant
2016
2015
8,000.00
7,000.00
6,000.00
5,000.00
4,000.00
3,000.00
2,000.00
1,000.00
0.00
K W h
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Savings of Energy
Generated by Solar Power Generation
2016
2015
$700
$600
$500
$400
$300
$200
$100
$0
oct
nov
dec
jan
feb
mar
apr
may
jun
jul
aug
sep
Month


Project Cost (City's Portion)
$62,275
Accumulative Savings
$30,807
$0
$10,000
$20,000
$30,000
$40,000
$50,000
$60,000
$70,000

CITY OF HORSESHOE BAY

Summary of Community Services Department Activities for May 2016

Summary of tasks below are in conjunction with routine tasks performed by staff in providing water treatment, water distribution, wastewater collection, wastewater treatment, garbage, recycling, GIS mapping, utility billing and customer services.

Management Activities

Interacted with Cottonwood Shores on Draft Second Amendment to Wholesale Wastewater Treatment and Disposal Contract. Discussed proposed lift Station pumps.

Completed TCEQ Water Conservation Report and submitted to agency. Responded to questions on report.

Met with IT Contracts on migration of Financial, GIS, Assets Management, Document Scanning and Utility Billing programs. Coordinated efforts of all vendors on upgrade.

West Water Plant expansion design oversight. Worked on Electrical and Control questions. Preparing bidding documents scheduling advertisements for bids.

Continued oversight of migration of GIS and Utilities data layers into new GIS database model. Continue to develop new in-house data structure for GIS improvements.

Oversight of GIS workload. Managing workload and provided coordination with other departments on updating City's GIS system. Interview for GIS Intern, no success.

Set up second Automatic Meter Intranet system test area for on line meter reading software system. Coordinate vendor on creating test area and setting up collector equip.

Coordinate efforts to modify electrical system to underground at West Water Plant site. Meet with PEC and internal employees on project and coordination of work.

Continue to seek out utility bill and water loss issues. Zero and high usage accounts are being screened for accuracy or meter failures.

Coordinate installation of Northland Cable Fiber Optic internet service at Central WTP and plan for extend service via fiber to City Hall, Fire and Police Department.

Continued to coordinate efforts Onsite Computer on licensing options and moving software to new in-house servers. Work with Staff and Software vendors on upgrades.

Assisted Dell's Contractor with the installation of the City's upgraded server equipment, software and technical services. Servers installed in April, migration continues to June.

Setup and Assisted in City Workshop for Customers on irrigation system education. Coordinated speakers and advertisement for event.

Participate in Burnet County Household Hazardous Waste Committee event on May 21 at Marble Falls High School. Coordinated City's volunteer and equipment efforts.

Attended weekly Leadership Training sessions held by City Manager. Reviewed Extreme Government Makeover text in preparation of meetings. .

Worked with Water Conservation Inspector on Articles for City Rebate programs and Butterfly Migration assistance.

Prepared for FY 2017 Community Services Operational and Maintenance and CIP Budget. Held Staff meeting with Supervisors in preparation.

Began revising City's Rate Model to accommodate FY2017 expenses and revenues. Discussed bond issuance and costs with Financial Director to be included in rates.

Finalized City's Annual Consumer Confidence Report for City's Retail customers. Prepare document for July 1st Web and printed presentation as required by TCEQ.

Participated in Departmental Team Building luncheons. Field Operations interacted with Administration and Plant Operations interacted with the Police Department.

Assisted Fire Department with ISO meeting documentation related to fire hydrants and new City boundary. Discussed findings with FD Chief. Planned for future upgrades.

Prepared presentation for upgrading the Receptionist Position to return back to a full time position. Presented to Council for approval.

Began reviewing City's Water Conservation and Drought Plan statues for discussion at the June 21st Council meeting. Annual review by Council to determine City's Stage.

Operational Projects

Meter replacement program - 57 meter replacements and 51 new water and wastewater taps since beginning of beginning of Fiscal Year.

System chlorine flushing and customer assistance for water quality issues - tracking chlorine and ammonia levels in distribution system.

Reverted back to Chloramines disinfection in early June to ensure water quality with City's water distribution system. Flushed area wide to ensure proper Chloramine levels.

Met with IT Consultant and Larson Lloyd of Northland Cable on logistics of layout and equipment needs to convert City offices to Fiber Optics.

Repaired 4 water mainline leaks and 1 sewer leaks in May. There were no substantial water leaks in May.

Working with Water Conservation Officer on 3 rebates presented by customers. Assisted in article preparation and utility bill stuffer for media for Rebate offered by City.

Prepared project scope for West Tower Fence and Gate Project. Received bids and prepared documents to submit budget amendment to Council at June Council meeting.

Installed 3 new automatic distribution flushing devices at locations where operators frequently flush manually. Set for daily flushing to keep area chorine levels consistent.

Second site meetings at West Water Plant to define electrical and control systems for project. Meetings and conference calls to ensure best design/operations.

Evaluated AMI Software and hardware that will replace existing AMR heads. Began pilot test on alternative system for smart meter cloud based/ daily reads on 25 meters.

Large Capital Projects

Continued Meetings with Engineer on construction for West Treatment Plant expansion. Prepared and reviewed bidding for project. Prepared and published ad for bids.

Met with City's SCADA and control integrator on water plant control design. Reviewed specifications and operational equipment list to be utilized on West Plant Project.

Met with Engineer on CCN Boundary permit to be submitted to Texas Public Utilities Commission to include newly annexed and City's ETJ area not conflicting with other CCNs.

Began to review options to provide service to areas proposed to be included with CCN permit area. Acquired GIS data for areas out of City limits.

Continued to discuss effluent pumps required to move effluent to Summit Rock Golf Course # 17 storage pond. Discussed options for pumps or gravity feed system.

Began process of permitting a Water Plant Sludge application site west of City. Met with Engineer on requirements and to began location of best sites to include in permit.

Training Activities

Jeff Koska and Steve Hawley participated in a Texas AWWA and EPA webinar on Cyber Security Issues related to Plant operational Control systems.

Steve Hawley trained in Chlorinator Safety through an online course.

Jeff Koska and Sherri Pollard trained on new server technology and Firewall operation in conjunction with Jim Kurth of Onsite Computers.

Poly pipe manufacture came to Field Operations and provided a training session on the use and practices of Poly pipe. Also provided hands on training with pipe welder.

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

MAY 2016 ACTIVITY REPORT

Meetings with the following:

1. Ron Mitchell regarding update on Tuscan Village and Siena Grove.
2. Ted Burget, Diana Wright, Bill Smyrl, Stan Farmer and Mayor Jordan regarding proposed Mid-Com Concept Plan.
3. Sam Boyd regarding letters from property owners opposed to Hidden Coves.
4. Lynette Morrison twice regarding PD Ordinance requirements.
5. George Green multiple times regarding the electrical plans for the lighting at 612 Port.
6. Mike Thuss regarding plat maps for the HSB POA and requirements for a portico and pool equipment storage at his residence.
7. Natt Gomez and the Texan Mart Manager to inspect the work done and still needing to be done before the June 8 Municipal Court deadline.
8. Sam Duncan regarding the non-existent cul-de-sac at the end of Fire Dance.
9. Ken Cleveland regarding elevation changes to new house plans previously submitted.

Other Meetings I attended:

1. Planning and Zoning Commission.
2. Two Long Range Planning Committee Open Houses at Quail Point.
3. Four Senior Staff/Leadership Team Meetings.
4. Municipal Court regarding progress on Texan Mart remodel.
5. City Council.
6. Development Services Staff Meeting.
7. Monthly Safety Meeting.
8. Development Services/Fire Department lunch at the Martin Park pavilion.
9. Long Range Planning Committee Meeting.

Other Activity:

1. Prepared and submitted the survey for the ISO Building Codes Effectiveness Grading Schedule
2. Prepared historical record for my possible testimony at George Green's lawsuit trial against his HOA (Richard had to testify).
3. Sent certified and regular mail letters to owners of the lot on Deep Canyon regarding the Municipal Court public hearing on June 8 for an Order for Removal of the international shipping container placed on the property in April.

Code Enforcement Officer Activities from 10/01/15 (Fiscal Year) To Date Summary:

- Red Tags Issued: 24
- Certified Letters Sent: 95
- Regular Letters Sent/Posted: 104
- Development Services Director Minor Plats approved: 1
- Citations and Court Summons Issued: 3
- Total Vehicles Removed: 19
- Letters for Yard Lights/Addresses: 165

CITY OF HORSESHOE BAY

DEVELOPMENT SERVICES

MAY 2016 ACTIVITY REPORT

Building Permits

Completed Application Received	ATS Review Completed	Date Issued To Customer	Type	Address	Owner
04-13-16	05-02-16	05-02-16	Carport	421 The Hills Road	Downs
04-26-16	05-03-16	05-06-16	Fence	202 Big Spur	Chandler
04-13-16	05-05-16	05-06-16	Addition	27 Applehead Island Dr.	EAM Properties
04-22-16	05-06-16	05-09-16	Pool	113 La Bonita	Grimm
09-16-15	11-16-15	05-10-16	Residential-4 Units	100-104-108-112 Tuscan Dr.	Enclave HSB Associates, LTD
09-16-15	11-16-15	05-10-16	Residential-4 Units	116-120-200-204 Tuscan Dr.	Enclave HSB Associates, LTD
05-04-16	05-11-16	05-11-16	Fence	508 Hi Circle South	Odmark
03-28-16	04-06-16	05-12-16	Residential	103 Up There	Lust
05-05-16	05-13-16	05-16-16	Boat Dock	625 N. Horseshoe Bay Blvd.	Clark
05-03-16	05-13-16	05-18-16	Residential	129 Wilderness Dr. E	Rutledge
05-06-16	05-11-16	05-19-16	Stucco	1004 Red Sail	Donavan
04-21-16	05-11-16	05-19-16	Re-Roof	1301 The Cape # 6	Borland
04-28-16	05-18-16	05-23-16	Casita, Pool	146 Applehead Island Dr.	Wessels
05-06-16	05-20-16	05-23-16	Pergola	1108 The Cape	Smithson
05-19-16	05-25-16	05-27-16	Bathroom Remodel	102 Bunny Run	Kaszynski

Residential Permits	FY 13	FY 14	FY 15	FY 16
October	3	3	9*	2*
November	0	5	3	2
December	3	6	6*	11
January	2	1	3	5
February	4	2	2	7
March	2	1	2	1
April	3	2*	2	3
May	3	2	7	10*
June	2*	11	6	
July	2	4*	5	
August	3*	3	4	
September	3	7	5*	
Yearly Total	**30**	**47**	**54**	**41**

*Indicates one Single-family permit in the ETJ

Department Activity Report	May
House Plans Submitted	7
Residential Permits	10
Plan Reviews	20
ATS Inspections	85
Garage Sale Permits Issued	1
Variances (Sign)	0
Mobile Homes	0
Plat/Replat (Incl. Minor Plats)	1
Planned Development	1
Amendments	0
Requests for information	618

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
1	2401 Saddle Gun-2nd Repermit-Note 1	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0	3/21/2016
2	129 Applehead Island-Note 2	1	Applehead Island	10/9/2014	5/4/2016	0	4/9/2016
3	115 Cross Bow-Note 3	4A	Horseshoe Bay	9/4/2014	5/11/2016	0	4/14/2016
4	113 La Bonita-Note 4	9	Escondido	11/5/2014	5/6/2016	0	5/5/2016
5	444 La Serena Loop-Note 5	9	Escondido	9/25/2014	5/17/2016	0	5/15/2016
6	307 Outcrop-Note 6	3	Horseshoe Bay West	10/2/2014	9/25/2015	0.5	6/8/2016
7	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/13/2016	0.5	6/11/2016
8	312 Nattie Woods-Repermit-Note 7	12	Summit Rock	3/15/2016-Repermit	4/26/2016	0.5	6/13/2016
9	316 Nattie Woods-Repermit-Note 7	12	Summit Rock	3/15/2016-Repermit	4/8/2016	0.5	6/13/2016
10	126 Rock N Robyn- Repermit-Note 8	11	The Trails	01/11/16-Repermit	10/21/2015	1.5	7/11/2016
11	300 High Pointe Ln.	12	Summit Rock	2/11/2015	2/25/2016	2.5	8/11/2016
12	116 Nattie Woods	12	Summit Rock	2/11/2015	1/22/2016	2.5	8/11/2016
13	104 Amethyst	3	Horseshoe Bay West	3/19/2015	5/6/2016	3.5	9/19/2016
14	128 Nightshade	12	Summit Rock	4/30/2015	5/25/2016	5	10/30/2016
15	433 La Serena Loop	9	Escondido	5/1/2015	3/3/2016	5	11/1/2016
16	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	5/27/2016	5.5	11/21/2016
17	403 Rio	4A	Horseshoe Bay	5/28/2015	3/8/2016	6	11/28/2016
18	601 Mountain Leather-Note 9	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	6.5	12/16/2016
19	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	6.5	12/16/2016
20	157 La Serena Loop	9	Escondido	6/17/2015	2/12/2016	6.5	12/17/2016
21	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	6.5	12/18/2016
22	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	8	1/28/2017
23	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	5/27/2016	8	1/31/2017
24	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	8	2/5/2017
25	110 Kelley Lane	11	The Trails	8/18/2015	3/23/2016	8.5	2/18/2017
26	109 Gillespie Court	6	Pecan Creek	8/20/2015	3/31/2016	8.5	2/20/2017
27	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	8.5	2/25/2017
28	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	9	3/3/2017
29	212 Nattie Woods	12	Summit Rock	9/11/2015	5/27/2016	9.5	3/11/2017
30	3340 W SH 71	ETJ	ETJ	9/14/2015	2/4/2016	9.5	3/14/2017
31	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	9.5	3/21/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
32	135 Wilderness Dr. E	ETJ	ETJ	10/14/2015	5/9/2016	10.5	4/14/2017
33	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	10.5	4/20/2017
34	105 Plaza Escondido	9	Escondido	11/3/2015	5/13/2016	11	5/3/2017
35	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/4/2016	11	5/4/2017
36	212 Lasso	4A	Horseshoe Bay	12/2/2015	5/3/2016	12	6/2/2017
37-44	100-112&116-204 Tuscan Dr.-Note 11	3	Horseshoe Bay West	5/10/2016	None Requested	17.5	11/10/2017
45-52	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
53	120 Azalea Loop	12	Summit Rock	12/2/2015	5/10/2016	12	6/2/2017
54	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	12	6/3/2017
55	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	12	6/3/2017
56	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	5/3/2016	12	6/4/2017
57	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	4/15/2016	12.5	6/22/2017
58	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	4/20/2016	12.5	6/22/2017
59-60	3402 W SH 71-Note 12	ETJ	ETJ	12/22/2015	4/14/2016	12.5	6/22/2017
61	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	2/8/2016	12.5	6/23/2017
62	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	5/26/2016	13	7/4/2017
63	1501 Azure	4A	Horseshoe Bay	1/6/2016	4/15/2016	13	7/6/2017
64	301 The Trails Parkway	11	The Trails	1/7/2016	4/11/2016	13	7/7/2017
65	107 La Bonita	9	Escondido	1/8/2016	5/25/2016	13	7/8/2017
66	108 Gemstone	2	Applehead	1/8/2016	5/23/2016	13	7/8/2017
67	213 Grove Ct	12	Summit Rock	2/3/2016	4/5/2016	14	8/3/2017
68	225 Grove Ct	12	Summit Rock	2/3/2016	5/26/2016	14	8/3/2017
69	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	4/26/2016	14	8/8/2017
70	101 Grove Ct	12	Summit Rock	2/9/2016	5/26/2016	14	8/9/2017
71	1306 High Circle South	4A	Horseshoe Bay	2/10/2016	5/20/2016	14	8/10/2017
72	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	5/2/2016	14.5	8/19/2017
73	709 Sky Hawk	3	Horseshoe Bay West	2/24/2016	5/11/2016	14.5	8/24/2017
74	106 Blue Yonder	2	Applehead	3/3/2016	4/13/2016	15	9/3/2017
75	106 Diamond Hill	2	Applehead	4/4/2016	None Requested	16	10/4/2017
76	112 Las Puertas	9	Escondido	NYI			
77	215 Maverick Circle	4A	Horseshoe Bay	4/11/2016	5/10/2016	16	10/11/2017

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. Months on Permit	Permit Expires
78	810 The Trails Parkway	11	The Trails	4/8/2016	None Requested	16	10/8/2017
79	103 Up There East	3	Horseshoe Bay West	5/12/2016	5/25/2016	17.5	11/12/2017
80	1411 Hi Circle South	3	Horseshoe Bay West	NYI			
81	703 Pecan Crossing	6	Pecan Creek	NYI			
82	1602 White Tail	4B	Horseshoe Bay South	NYI			
83	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	None Requested	17.5	11/18/2017
84	115 Wilderness Drive East	ETJ	ETJ	NYI			
85	301 Grove Court	12	Summit Rock	NYI			
86	1124 Stampede	4B	Horseshoe Bay South	NYI			
87	103 Still Water	3	Horseshoe Bay West	NYI			
88	283 La Serena Loop	9	Escondido	NYI			
89	311 Short Circuit	4A	Horseshoe Bay	NYI			

NYI - Not Yet Issued. Permit is ready for pick-up by builder/contractor

NOTES

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9 Repermit issued 11/7/2015 because of no construction within 6 months

10 Construction started without permit

11 First 8 units of last Phase of 16 units at The Enclave - 2 Permits remain unpaid.

12 Duplex

MONTHLY RESIDENTIAL PERMIT TRACKING
5/31/2016

NO.	Address	Zone	Subdivision	Date Permit Issued	Date Most Recent ATS Inspection Requested or Made	No. of Months Left on Permit	Permit Expires
2	129 Applehead Island-Note 2	1	Applehead Island	10/9/2014	5/4/2016	0	4/9/2016
66	108 Gemstone	2	Applehead	1/8/2016	5/23/2016	13	7/8/2017
74	106 Blue Yonder	2	Applehead	3/3/2016	4/13/2016	15	9/3/2017
75	106 Diamond Hill	2	Applehead	4/4/2016	None Requested	16	10/4/2017
6	307 Outcrop-Note 6	3	Horseshoe Bay West	10/2/2014	9/25/2015	0.5	6/8/2016
7	101 Lachite	3	Horseshoe Bay West	12/11/2014	5/13/2016	0.5	6/11/2016
13	104 Amethyst	3	Horseshoe Bay West	3/19/2015	5/6/2016	3.5	9/19/2016
18	601 Mountain Leather-Note 9	3	Horseshoe Bay West	11/7/2015-Repermit	None Requested	6.5	12/16/2016
19	201 Mountain Leather	3	Horseshoe Bay West	6/16/2015	8/27/2015	6.5	12/16/2016
21	109 Lost Nugget	3	Horseshoe Bay West	6/18/2015	11/25/2015	6.5	12/18/2016
22	1202 Sun Ray	3	Horseshoe Bay West	7/28/2015	8/28/2015	8	1/28/2017
27	1113 Mountain Leather	3	Horseshoe Bay West	8/25/2015	11/6/2015	8.5	2/25/2017
33	100 Gallop	3	Horseshoe Bay West	10/20/2015	2/16/2016	10.5	4/20/2017
35	801 Silver Hill	3	Horseshoe Bay West	11/4/2015	3/4/2016	11	5/4/2017
37-44	100-112&116-204 Tuscan Dr.-Note 11	3	Horseshoe Bay West	5/10/2016	None Requested	17.5	11/10/2017
45-52	Tuscan Dr.-Note 11	3	Horseshoe Bay West	NYI			
54	112 Jade	3	Horseshoe Bay West	12/3/2015	4/18/2016	12	6/3/2017
55	325 Parallel Circle	3	Horseshoe Bay WEst	12/3/2015	None Requested	12	6/3/2017
58	1307 Mountain Leather	3	Horseshoe Bay West	12/22/2015	4/20/2016	12.5	6/22/2017
61	106 Cactus Corner	3	Horseshoe Bay West	12/23/2015	2/8/2016	12.5	6/23/2017
62	1126 Mountain Leather	3	Horseshoe Bay West	1/4/2016	5/26/2016	13	7/4/2017
69	306 Apache Tears	3	Horseshoe Bay West	2/8/2016	4/26/2016	14	8/8/2017
72	211 Plenty Hills	3	Horseshoe Bay West	2/19/2016	5/2/2016	14.5	8/19/2017
73	709 Sky Hawk	3	Horseshoe Bay West	2/24/2016	5/11/2016	14.5	8/24/2017
79	103 Up There East	3	Horseshoe Bay West	5/12/2016	5/25/2016	17.5	11/12/2017
80	1411 Hi Circle South	3	Horseshoe Bay West	NYI			
87	103 Still Water	3	Horseshoe Bay West	NYI			
16	311 B Horseshoe Bay North Blvd. N.	4A	Horseshoe Bay	5/21/2015	5/27/2016	5.5	11/21/2016
17	403 Rio	4A	Horseshoe Bay	5/28/2015	3/8/2016	6	11/28/2016
23	311 C Horseshoe Bay North Blvd. N.-Note 10	4A	Horseshoe Bay	7/31/2015	5/27/2016	8	1/31/2017
36	212 Lasso	4A	Horseshoe Bay	12/2/2015	5/3/2016	12	6/2/2017

56	101 Harbor Light	4A	Horseshoe Bay	12/4/2015	5/3/2016	12	6/4/2017
57	1502 Hi Circle South	4A	Horseshoe Bay	12/22/2015	4/15/2016	12.5	6/22/2017
63	1501 Azure	4A	Horseshoe Bay	1/6/2016	4/15/2016	13	7/6/2017
71	1306 High Circle South	4A	Horseshoe Bay	2/10/2016	5/20/2016	14	8/10/2017
77	215 Maverick Circle	4A	Horseshoe Bay	4/11/2016	5/10/2016	16	10/11/2017
89	311 Short Circuit	4A	Horseshoe Bay	NYI			
3	115 Cross Bow-Note 3	4A	Horseshoe Bay	9/4/2014	5/11/2016	0	4/14/2016
1	2401 Saddle Gun-2nd Repermit-Note 1	4B	Horseshoe Bay South	2/17/2016-Repermit	2/11/2014	0	3/21/2016
82	1602 White Tail	4B	Horseshoe Bay South	NYI			
86	1124 Stampede	4B	Horseshoe Bay South	NYI			
26	109 Gillespie Court	6	Pecan Creek	8/20/2015	3/31/2016	8.5	2/20/2017
81	703 Pecan Crossing	6	Pecan Creek	NYI			
4	113 La Bonita-Note 4	9	Escondido	11/5/2014	5/6/2016	0	5/5/2016
5	444 La Serena Loop-Note 5	9	Escondido	9/25/2014	5/17/2016	0	5/15/2016
15	433 La Serena Loop	9	Escondido	5/1/2015	3/3/2016	5	11/1/2016
20	157 La Serena Loop	9	Escondido	6/17/2015	2/12/2016	6.5	12/17/2016
31	155 La Serena Loop	9	Escondido	9/21/2015	1/11/2016	9.5	3/21/2017
34	105 Plaza Escondido	9	Escondido	11/3/2015	5/13/2016	11	5/3/2017
65	107 La Bonita	9	Escondido	1/8/2016	5/25/2016	13	7/8/2017
76	112 Las Puertas	9	Escondido	NYI			
88	283 La Serena Loop	9	Escondido	NYI			
10	126 Rock N Robyn- Repermit-Note 8	11	The Trails	01/11/16-Repermit	10/21/2015	1.5	7/11/2016
25	110 Kelley Lane	11	The Trails	8/18/2015	3/23/2016	8.5	2/18/2017
28	813 Trails Parkway	11	The Trails	9/3/2015	2/23/2016	9	3/3/2017
64	301 The Trails Parkway	11	The Trails	1/7/2016	4/11/2016	13	7/7/2017
78	810 The Trails Parkway	11	The Trails	4/8/2016	None Requested	16	10/8/2017
8	312 Nattie Woods-Repermit-Note 7	12	Summit Rock	3/15/2016-Repermit	4/26/2016	0.5	6/13/2016
9	316 Nattie Woods-Repermit-Note 7	12	Summit Rock	3/15/2016-Repermit	4/8/2016	0.5	6/13/2016
11	300 High Pointe Ln.	12	Summit Rock	2/11/2015	2/25/2016	2.5	8/11/2016
12	116 Nattie Woods	12	Summit Rock	2/11/2015	1/22/2016	2.5	8/11/2016
14	128 Nightshade	12	Summit Rock	4/30/2015	5/25/2016	5	10/30/2016
24	627 Passion Flower	12	Summit Rock	8/5/2015	12/17/2015	8	2/5/2017
29	212 Nattie Woods	12	Summit Rock	9/11/2015	5/27/2016	9.5	3/11/2017
53	120 Azalea Loop	12	Summit Rock	12/2/2015	5/10/2016	12	6/2/2017
67	213 Grove Ct	12	Summit Rock	2/3/2016	4/5/2016	14	8/3/2017
68	225 Grove Ct	12	Summit Rock	2/3/2016	5/26/2016	14	8/3/2017
70	101 Grove Ct	12	Summit Rock	2/9/2016	5/26/2016	14	8/9/2017

85	301 Grove Court	12	Summit Rock	NYI			
30	3340 W SH 71	ETJ	ETJ	9/14/2015	2/4/2016	9.5	3/14/2017
32	135 Wilderness Dr. E	ETJ	ETJ	10/14/2015	5/9/2016	10.5	4/14/2017
59-60	3402 W SH 71-Note 12	ETJ	ETJ	12/22/2015	4/14/2016	12.5	6/22/2017
83	129 Wilderness Drive East	ETJ	ETJ	5/18/2016	None Requested	17.5	11/18/2017
84	115 Wilderness Drive East	ETJ	ETJ	NYI			

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12 Duplex

City of Horseshoe Bay

OFFICE OF COURT ADMINISTRATION

MAY 2016 OFFICIAL MUNICIPAL COURT ACTIVITY REPORT

	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	YTD
New Cases Filed	36	26	31	37	65	53	67	65					380
Disposition of Trial													
Trial by Judge - Guilty	0	0	0	0	0	0	1	0					1
Trial by Judge -N Guilty	0	0	0	0	0	0	0	0					0
Trial by Jury - Guilty	0	0	0	0	0	0	0	0					0
Trial by Jury - N Guilty	0	0	0	0	0	0	0	0					0
Cases Dismissed													
A. After Driver Safety Course	4	4	0	2	2	3	2	3					20
B. After Deferred	7	1	4	0	2	3	0	4					21
C. After Proof Fin. Respons.	2	1	0	0	1	1	3	1					9
D. Compliance Dismissal	0	1	4	1	2	0	0	0					8
Comm. Serv. Ordered	0	0	1	0	0	0	0	0					1
Cases Appealed	0	0	0	0	0	0	0	0					0
Juvenile/Minor Activity													
A. TCC	0	0	0	0	1	1	0	0					2
B. ABC	0	0	0	0	0	0	0	1					1
C. DUI	0	0	0	0	0	0	0	0					0
D. H&S Offenses filed	0	0	0	0	0	3	0	1					4
H. Non-Traffic Offenses	0	0	0	0	0	0	0	0					0
Arrest Warrants													
A. Class C. Misdemeanors	44	0	35	29	34	11	51	18					222
B. Felonies	0	0	0	0	0	0	0	0					0
Revenue													
A. Other Agency Revenue	$1,275	$2,234	$2,013	$2,387	$1,165	$2,735	$1,337	$641					$13,787
B. City Revenue	$7,205	$8,977	$8,563	$8,985	$8,684	$12,058	$10,982	$10,643					$76,097
TOTAL REVENUE	**$ 8,480**	**$ 11,211**	**$ 10,576**	**$ 11,372**	**$ 9,849**	**$ 14,793**	**$ 12,319**	**$ 11,284**					**$ 89,884**

CITY OF HORSESHOE BAY

FIRE DEPARTMENT
May 2016 FY ACTIVITY REPORT

Meetings Attended – Chief Morris and Asst. Chief Black attended multiple meetings during the month of May to include the following: Meeting with Christy Scoggins to establish procedures for random drug testing and feasibility of department health and safety physicals, City Safety Meeting, City Council Meeting, Staff Meeting with City Manager, Meeting with Lampasas Fire Chief Reece Oestreich to tour fire training center, Monthly meeting with Marble Falls Fire Chief Russell Sander. ESD Monthly Meeting. ISO Inspection.

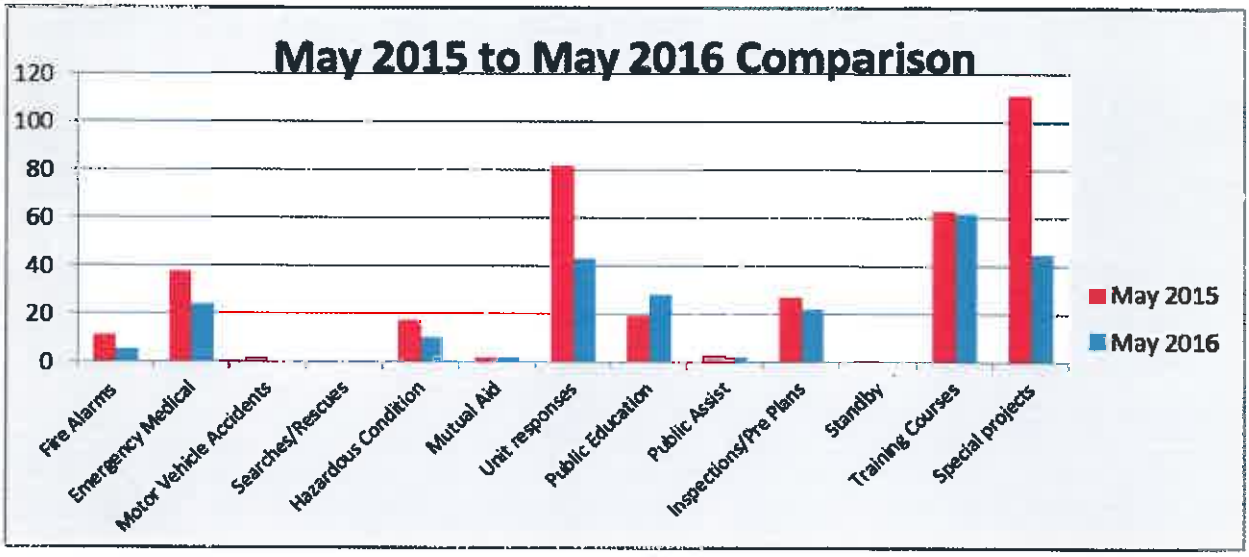
Community Events attended –Business Alliance Group Community Coffee

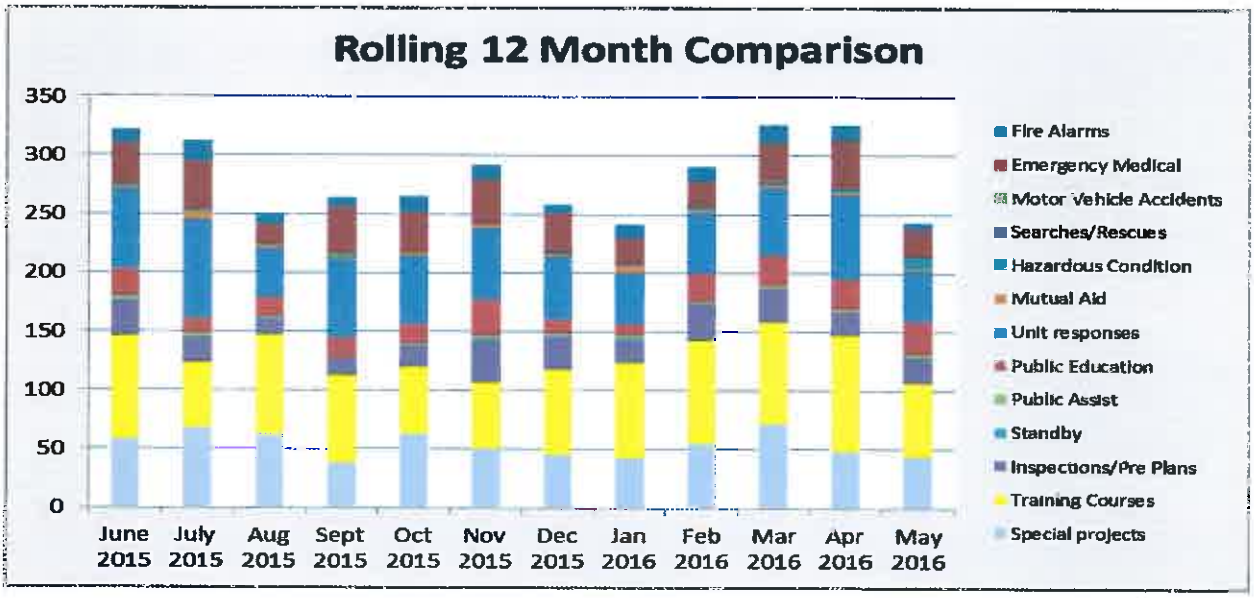
Notable Training – Monthly focus on hydrant maintenance and replacement of blue, reflective hydrant markers. Demo with Municipal Emergency Services on confined space rescue equipment.

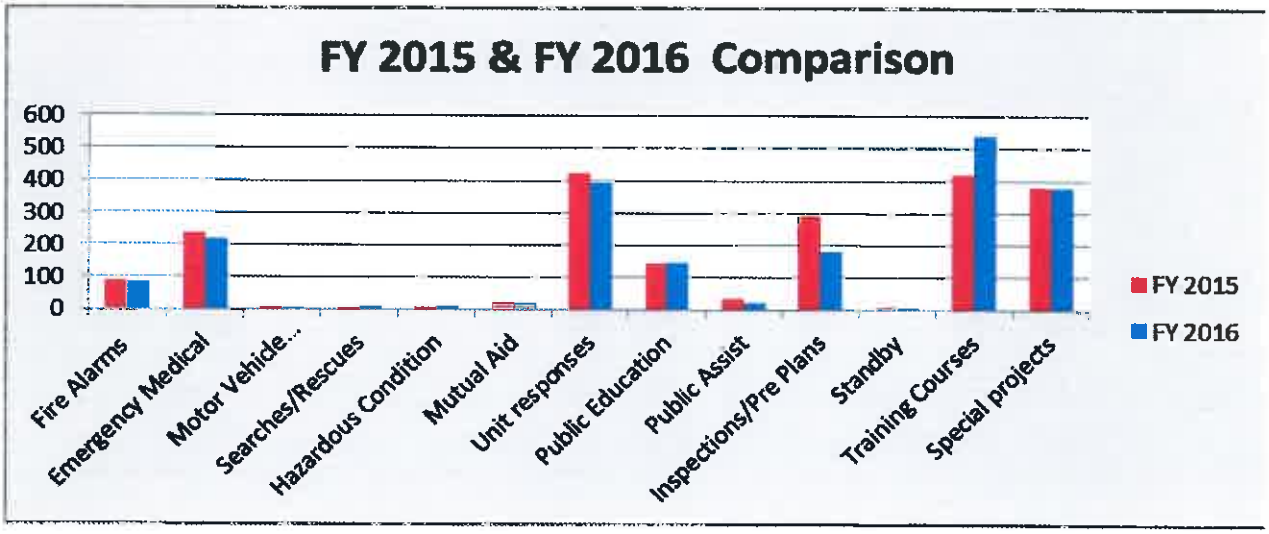
Other – Mobile Data Computers (MDC's) installed on Engines 11 and 12.

OPERATIONS	May 2016	May 2015	FYTD 2016	FYTD 2015
Fire Alarms (all types- buildings, vehicles, etc.)	5	11	83	90
Emergency Medical	24	38	217	238
Motor Vehicle Accident	0	2	5	10
Searches and/or Rescue	0	0	7	5
Hazardous Condition	10	17	9	10
Mutual Aid	2	2	21	22
Number of unit responses	43	82	393	424
Public Education/Relations	28	19	144	147
Public Service or Assistance	2	3	19	34
Inspections/Preplans	22	27	181	292
Standby Public Safety	0	1	3	10
Training programs	62	63	538	419
Spec. projects (i.e. spec. meetings & other work details)	45	111	378	383
Totals	243	376	1998	2084

Monthly Response Time: 7.2 minutes


May 2015 to May 2016 Comparison
120
100
80
60
40
20
0
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects
May 2015
May 2016


Rolling 12 Month Comparison
350
300
250
200
150
100
50
0
June 2015
July 2015
Aug 2015
Sept 2015
Oct 2015
Nov 2015
Dec 2015
Jan 2016
Feb 2016
Mar 2016
Apr 2016
May 2016
Fire Alarms
Emergency Medical
Motor Vehicle Accidents
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Standby
Inspections/Pre Plans
Training Courses
Special projects


FY 2015 & FY 2016 Comparison
600
500
400
300
200
100
0
Fire Alarms
Emergency Medical
Motor Vehicle...
Searches/Rescues
Hazardous Condition
Mutual Aid
Unit responses
Public Education
Public Assist
Inspections/Pre Plans
Standby
Training Courses
Special projects
FY 2015
FY 2016

CITY OF HORSESHOE BAY

POLICE DEPARTMENT
May 2016 FY ACTIVITY REPORT

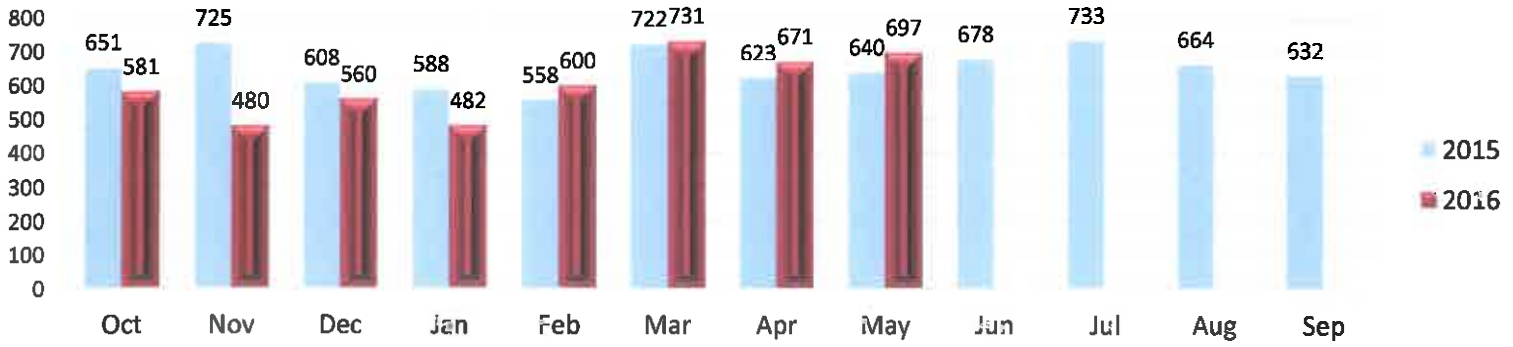
During the month of May 2016 there were thirty-one (31) new cases reported to our department. The May cases consisted of twenty (20) misdemeanor cases, three (3) felony cases, eight (8) non-criminal cases, one (1) traffic accident, and sixteen (16) arrests. The department cleared twenty-nine (29) new and old Horseshoe Bay cases in the month of May. Thirty (30) residents requested home security watches during May. Also local businesses, amenities, and construction sites continued to be checked thoroughly on a daily basis. Overall, the department responded to six hundred ninety-seven (697) calls for service, including twenty-three (23) alarms for the month of May.

During the month of May 2016, eleven (11) new cases were assigned to CID for follow up investigation. Seven (7) of those were a misdemeanor grade. There were no felony level cases, and four (4) investigations were non-criminal in nature. Those included investigations such as Animal Bites and Found Property. A total of one hundred and twenty one (121) persons were interviewed by investigators. These interviews resulted in eleven (11) witness/victim statements, and nine (9) confessions. CID cleared eleven (11) active cases during the month. CID assisted the Patrol Division in covering seven (7) Patrol Shifts, and had fifty seven (57) training hours this month.

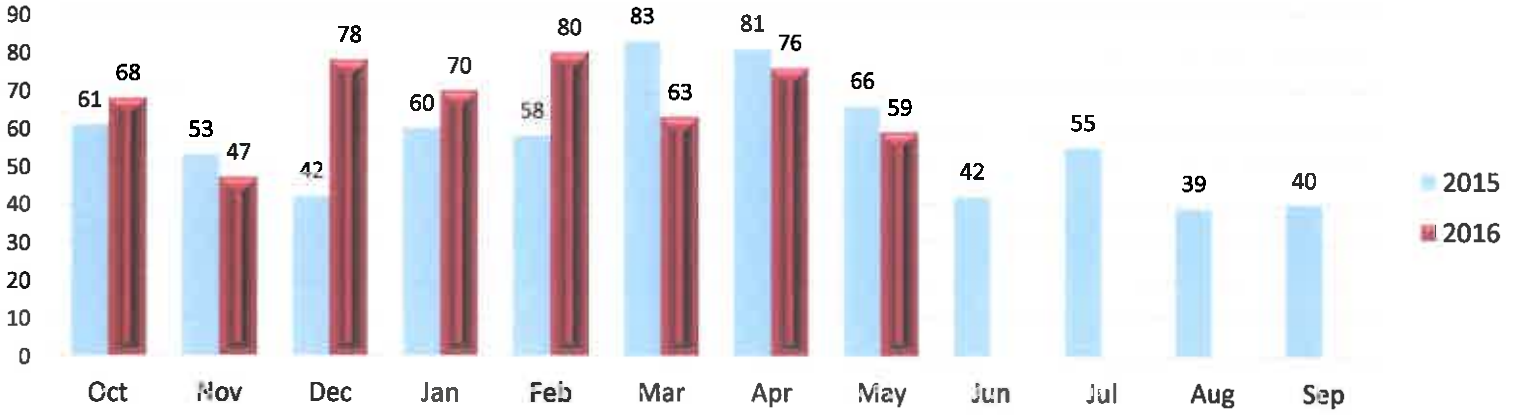
OPERATIONS	MAY 2016	MAY 2015	FYTD 2016	FYTD 2015
Dispatch For Service	697	640	4802	5115
Verbal Warnings	59	66	541	481
Warnings	147	133	1143	1071
Citations	55	64	365	440
Arrest	16	27	116	124
Code Enforcement	76	75	580	614
Traffic Accidents	1	4	29	36
Home Security Watches	30	28	164	176
Alarms	23	27	177	148
Felony Cases	3	2	28	39
Misdemeanor Cases	20	33	171	164
Non-Criminal Cases	8	8	61	73
Total Reports (New)	31	43	260	276
Cases Cleared (Old & New)	29	31	192	264

Response Time 5.40

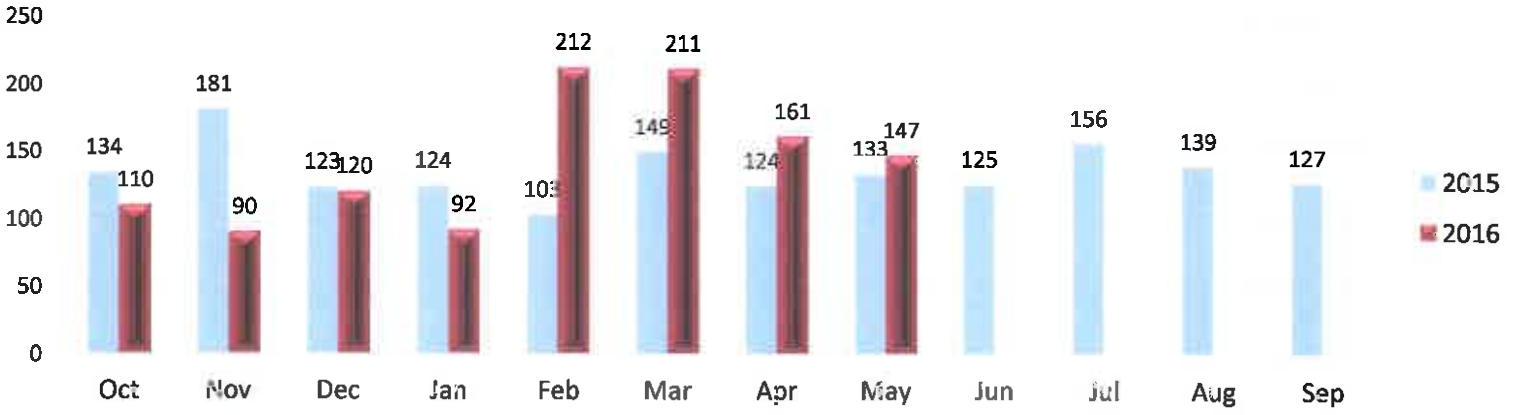
Horseshoe Bay Police Department
Dispatch Calls for Service FYTD
(2015 - 2016)



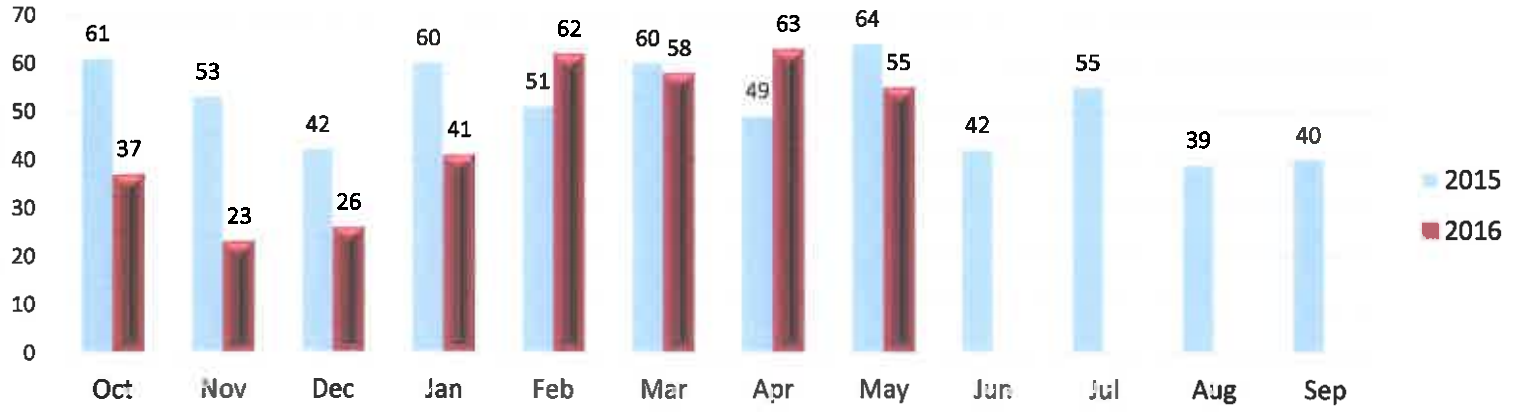
Horseshoe Bay Police Department
Verbal Warnings FYTD
(2015 - 2016)



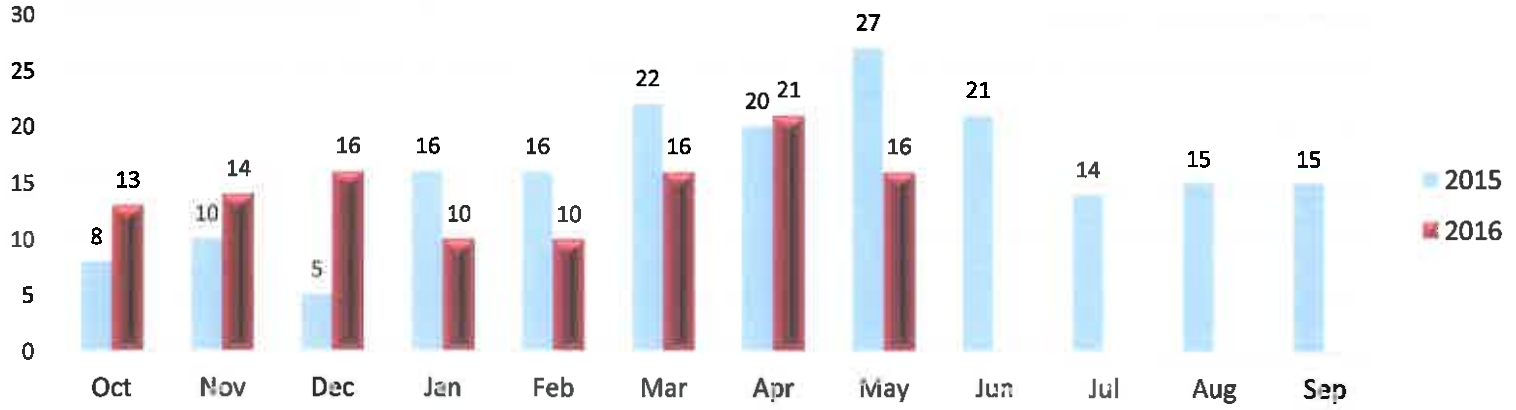
Horseshoe Bay Police Department
Warnings FYTD
(2015 - 2016)



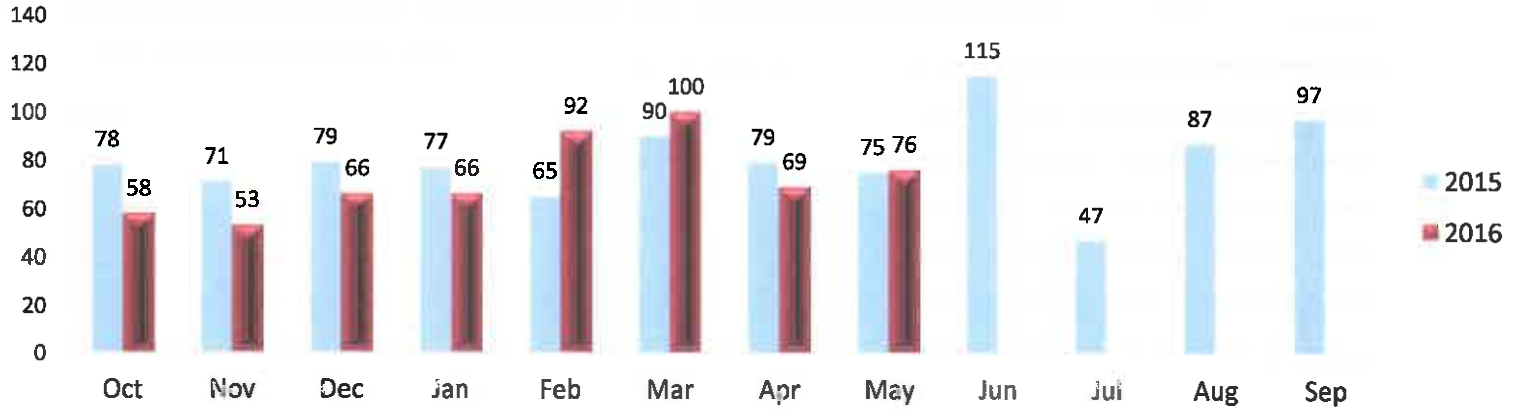
Horseshoe Bay Police Department
Citations FYTD
(2015 - 2016)



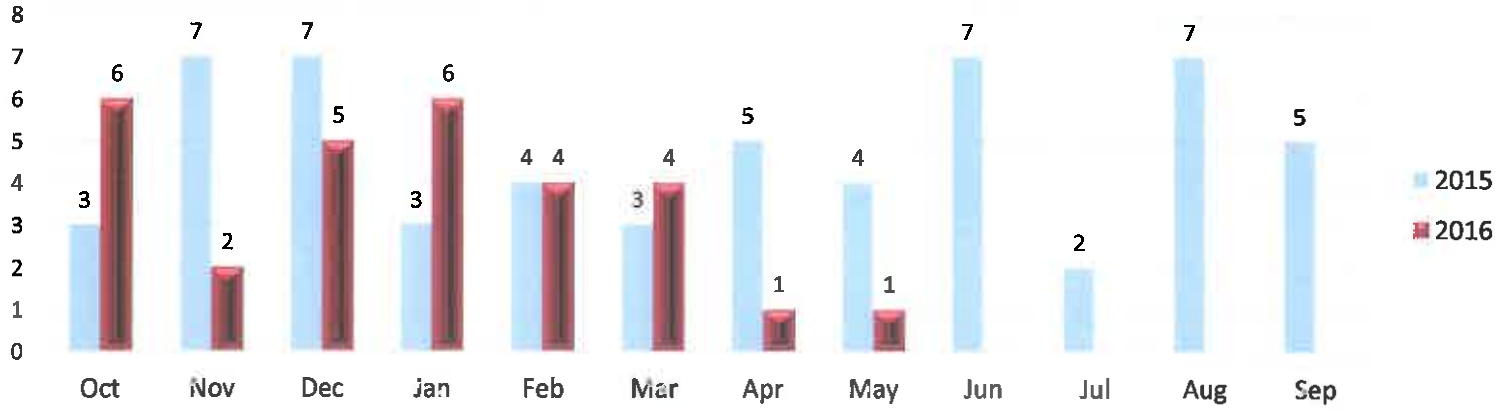
Horseshoe Bay Police Department
Arrest FYTD
(2015 - 2016)



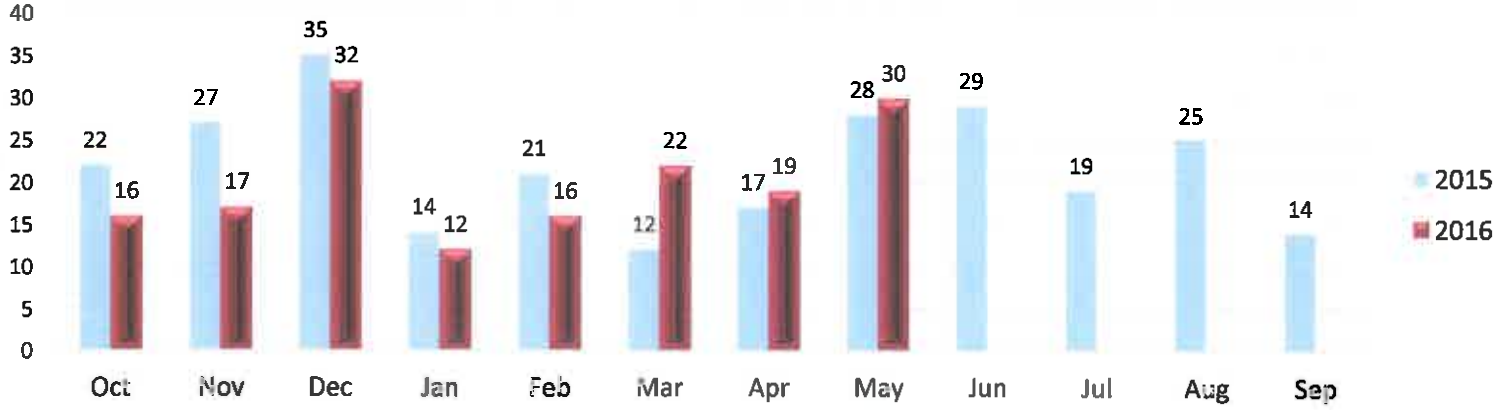
Horseshoe Bay Police Department
Code Enforcement FYTD
(2015-2016)



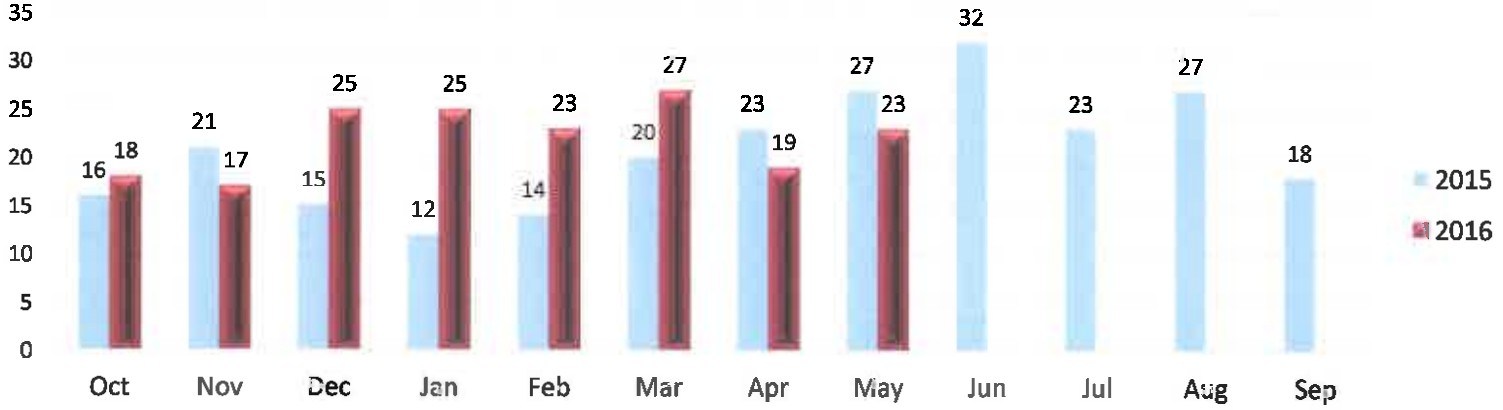
Horseshoe Bay Police Department
Traffic Accidents FYTD
(2015 - 2016)



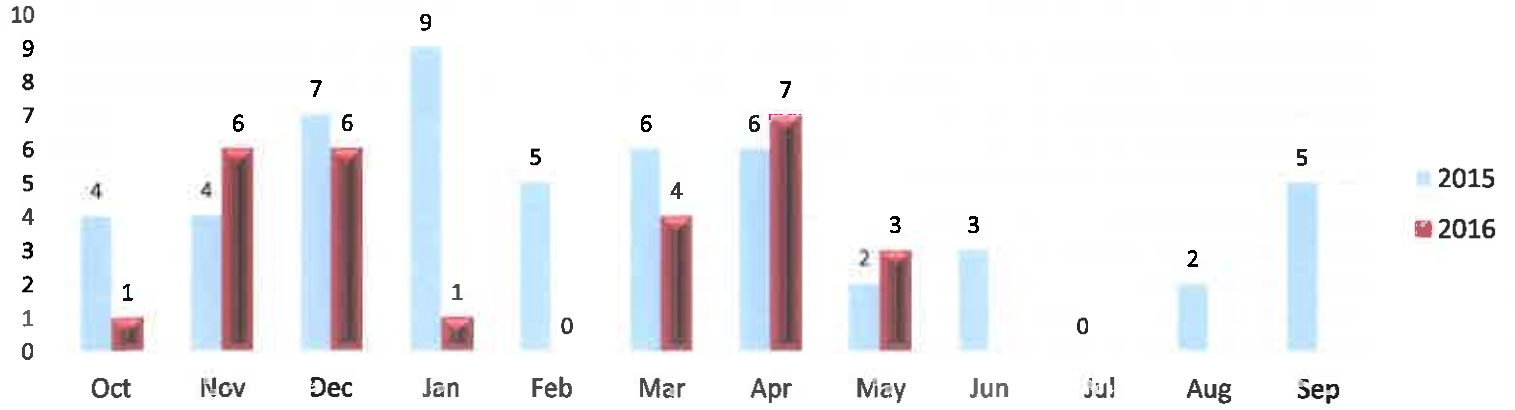
Horseshoe Bay Police Department
Home Security Watches FYTD
(2015 - 2016)



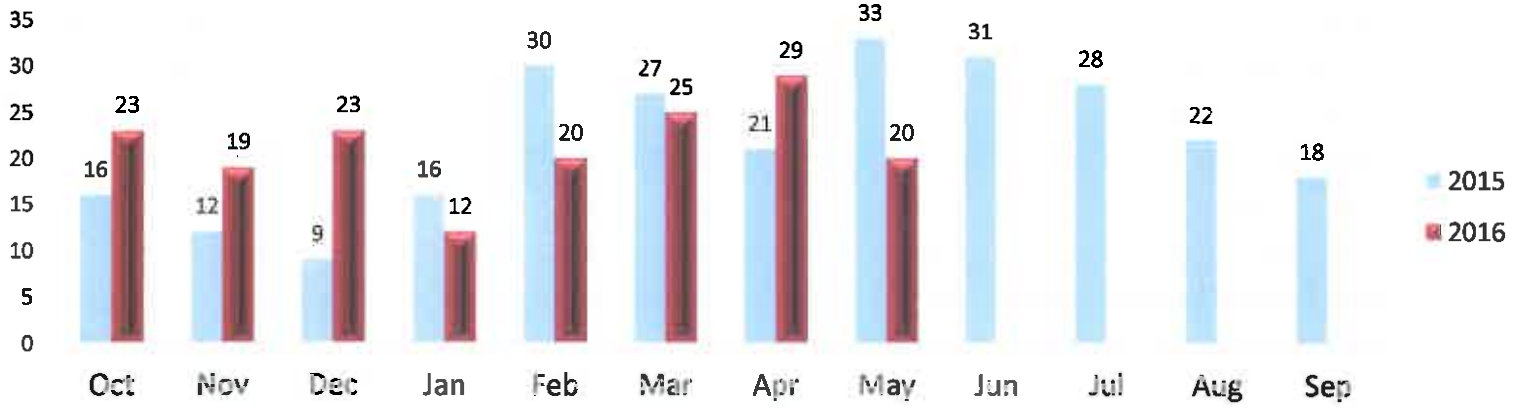
Horseshoe Bay Police Department
Alarms FYTD
(2015 - 2016)



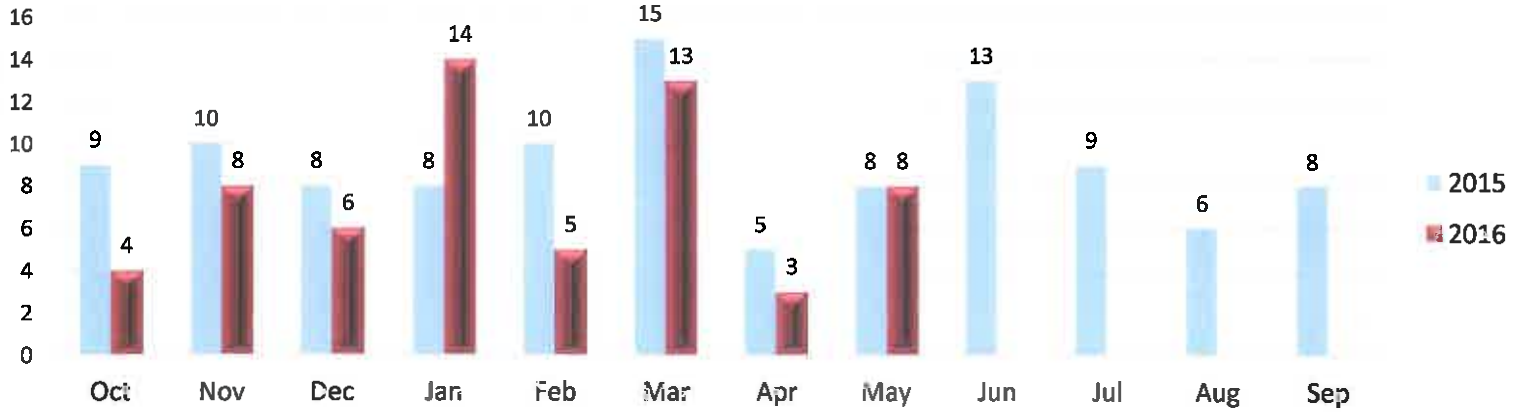
Horseshoe Bay Police Department
Felony Cases FYTD
(2015 - 2016)



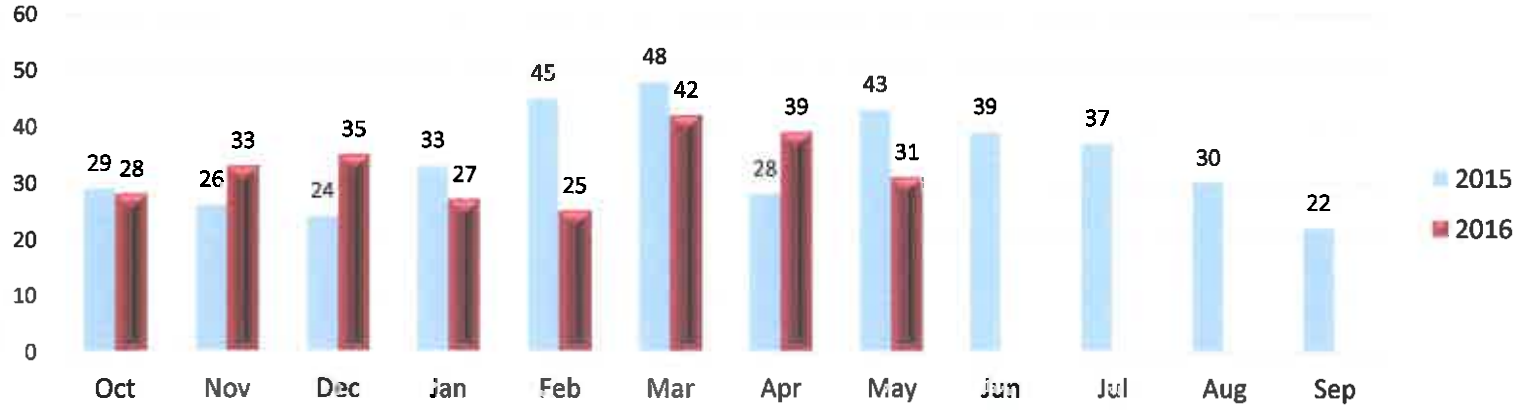
Horseshoe Bay Police Department
Misdemeanor Cases FYTD
(2015 - 2016)



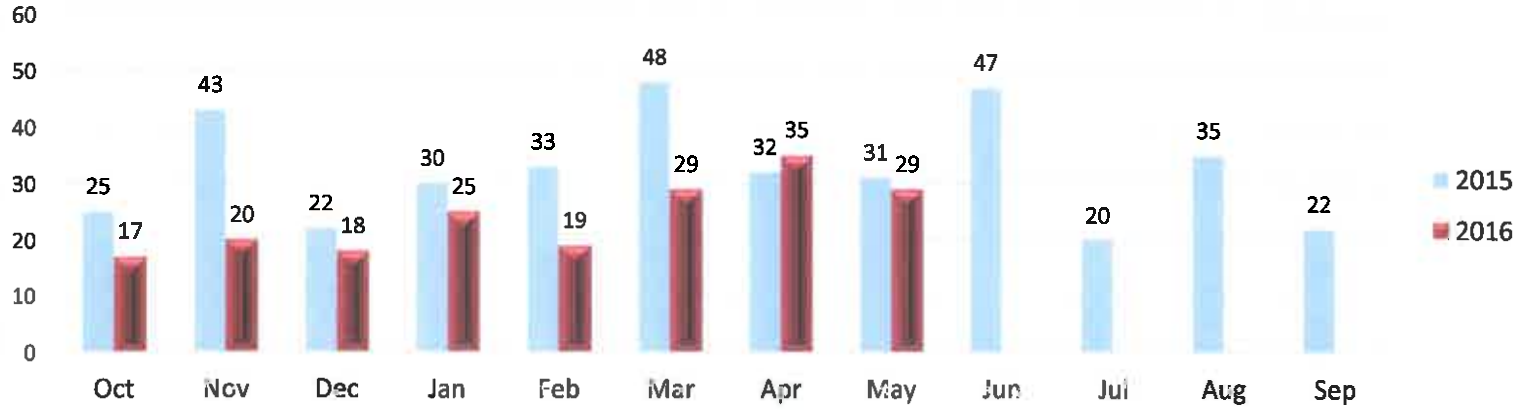
Horseshoe Bay Police Department
Non-Criminal Cases FYTD
(2015 - 2016)



Horseshoe Bay Police Department
Total New Reports FYTD
(2015 - 2016)



Horseshoe Bay Police Department
Old & New Cases Cleared FYTD
(2015 - 2016)



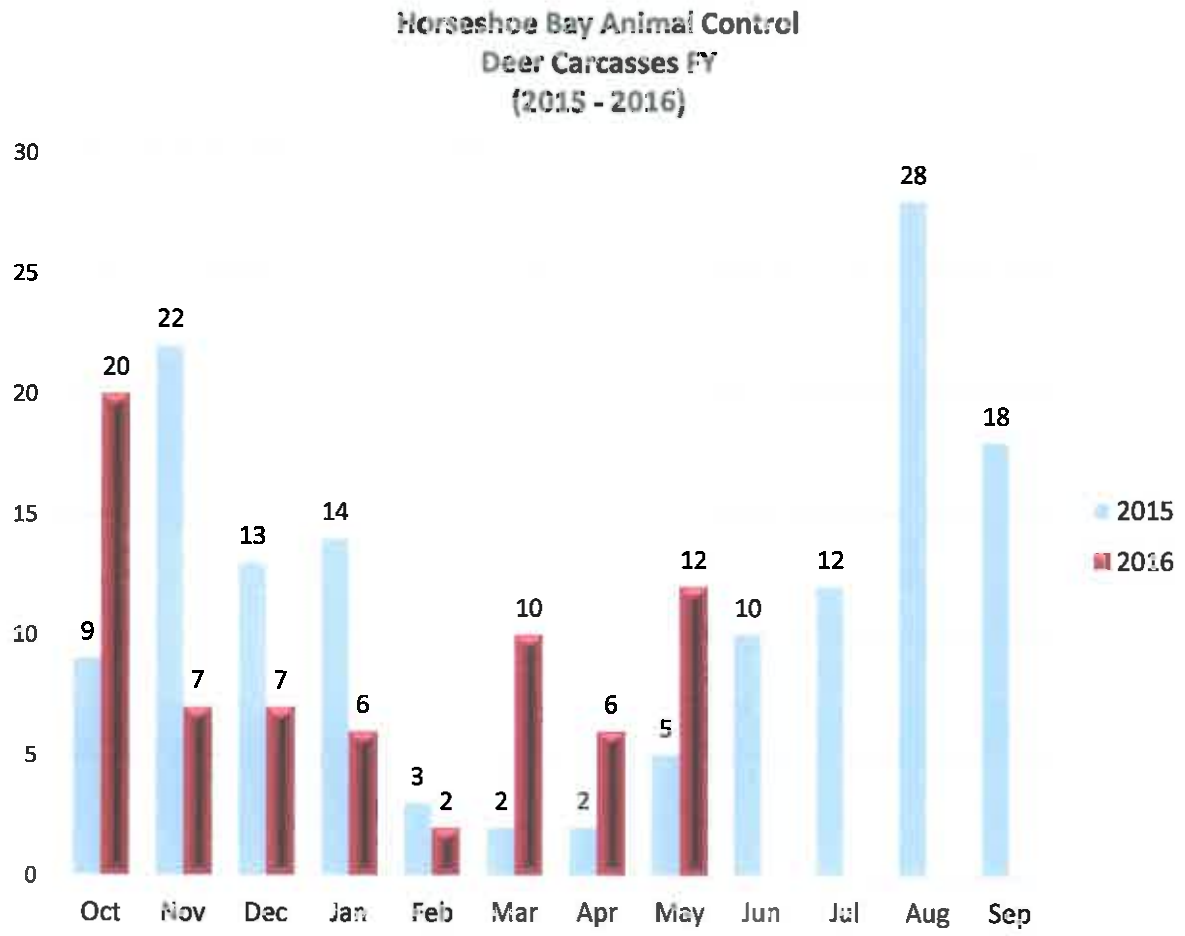
CITY OF HORSESHOE BAY

ANIMAL CONTROL
May 2016 FYACTIVITY REPORT

The Animal Control Person handled approximately one hundred fifteen (115) calls within the month of May. One hundred-two (102) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while thirteen (13) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled, but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in eight (8) of the calls for the month of May.

OPERATIONS	MAY 2016	MAY 2015	FYTD 2016	FYTD 2015
Buck Carcasses	1	0	14	11
Doe Carcasses	10	5	46	56
Fawn Carcasses	1	0	10	3
Total Deer Carcasses:	12	5	70	70
Other Carcasses	9	19	60	161
Total All Carcasses:	21	24	130	231
Cat related calls	8	5	43	50
Dog related calls	20	9	106	117
Total Other calls	66	60	457	762
Total Calls:	115	98	736	1160


Horseshoe Bay Animal Control
Deer Carcasses FY
(2015 - 2016)
30
25
20
15
10
5
0
9
20
22
7
13
7
14
6
3
2
2
10
2
6
5
12
10
12
28
18
Oct
Nov
Dec
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
2015
2016

Item # 11

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

From: Craig Haydon, City Councilman, City Manager

RE: Discuss Short Term Rentals

Councilman Haydon requested that this item be placed on the agenda for discussion only. A privileged and confidential memorandum written by the City Attorney was shared with you earlier.

Enclosures: None

Item # 12

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Discuss, Consider and Take Action Regarding a Budget Amendment to the Utility Fund to Install a Fence at West Elevated Water Tank

---

To improve the aesthetics along The Hills Road for our new "neighbors" and residents in The Hills and more importantly provide faster emergency egress for Emergency Services a project is submitted for Council to consider that would place an eight-foot high 340 feet long concrete decorative fence on the west side of the property paralleling The Hills Road to include a restricted automatic gate operation.

The Fencecrete® is the same fencing utilized at the City's Central Water Plant and Slickrock Maintenance Yard across from 7-11 and Ferguson Rd. The project will include the 340 foot of concrete fence, a solid metal gate with a transmitter activated gate operator and old fence removal. The total project cost is estimated to be $37,000, including some funds for rock excavation. Funds are available from the Utility Fund Wastewater Extension CIP Project that was canceled due to unanticipated expense for rock excavation. Enclosed is the proposed Budget Amendment to transfer funds to cover this project at the West Elevated Tank site.

Staff is requesting Council to authorize the West Fence Project to be funded not to exceed $37,000 by a budget amendment for a line item transfer from Wastewater Line Extension CIP project within the FY2016 Utilities CIP Budget.

Enclosure: Ordinance with Exhibit A - Budget Amendment
Pictures of Similar Fence around Other City Facilities

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

UTILITY FUND BUDGET AMENDMENT

AN ORDINANCE OF THE CITY OF HORSESHOE BAY APPROVING AND ADOPTING AN AMENDMENT TO THE UTILITY FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016

WHEREAS, on September 15, 2015, the City Council of the City of Horseshoe Bay (Council) adopted Ordinance ORD 15-09-15B approving a budget for the current fiscal year beginning October 1, 2015, and ending September 30, 2016; and

WHEREAS, the City Council finds and determines it is prudent to amend the Budget due to unforeseen conditions that have occurred in the City; and

WHEREAS, circumstances have arisen during the fiscal year which have, or will require the expenditure of additional funds in some of the line items in the budget, and for which there is more than adequate funding in other line items of the budget; and

WHEREAS, the City Council now finds it in the best interest of the City of Horseshoe Bay and its residents to amend the adopted budget for the Utility Fund, as set forth in Exhibit "A", based on the review and analysis provided by the Finance Director.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I.

That the City Council of the City of Horseshoe Bay hereby approves the Utility Fund budget amendment for the current fiscal year beginning October 1, 2015, and ending September 30, 2016, attached hereto as Exhibit A.

II.

This Ordinance shall take effect and be in force from and after its approval and publication, as may be required by law.

III.

Should any part of this Ordinance be declared invalid, for any reason, such invalidity shall not affect the remainder of this Ordinance.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

ADOPTED AND APPROVED on this 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

EXHIBIT A

City of Horseshoe Bay

UTILITY FUND
FY2016 BUDGET AMENDMENT

June 21, 2016

Fund	Account Code	Dept. Code	Account Title	Current Budget	Budget Amendment	Revised Budget
	EXPENDITURES					
1	14136	076	Wastewater Mainline Extensions	150,000	(37,000)	113,000
1	(To Be Assigned)		West Elevated Property Fence/Gate	0	37,000	37,000
	TOTAL EXPENDITURES			**150,000**	**0**	**150,000**

Item # 13

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Jeffrey A. Koska, Community Services Director

Re: Discuss, Consider and Take Action Regarding Amending Drought Contingency Plan Stage

In June 2015 it was determined that Staff would update Council every June on the condition of the Highland Lake levels and make recommendations on what level of Drought Stage the City should maintain going into the summer months.

LCRA's operation of the Highland Lakes is governed by the 2015 Water Management Plan. The plan, approved by the Texas Commission on Environmental Quality in November 2015, protects the water supply for firm customers. It also sets two dates, March 1 and July 1, for determining the amount of interruptible stored water available for first and second crop. It is anticipated this demand will be relatively low this year due to extensive flooding in June.

Recent widespread rainfall has raised the combined lakes levels to be over 100% of capacity and reduced customers' demands has decrease significantly the need to implement the City's Drought measures. However, Staff believe it is environmentally sound judgement to continue to promote best practices in water conservation. Continued conservation based educational information and assistance will be provided throughout the year.

On June 16th, 2015 the City moved to Stage 2 of the Drought Contingency Plan requiring a target of a 20% reduction of normal demands and requires no more than two times a week watering schedule. Prohibition of watering between the hours of 10:00 a.m. and 7:00 p.m. also remains in effect. Stage 1 of the Plan is voluntary and targets a 5% reduction in normal water uses with no restriction on watering schedules days or times for irrigation during this stage.

Council might want to consider moving to Stage 1, but with a recommendation for residents to pursue best water conservation and efficiency practices. Staff will update the Council in the event that the combined volume of the Highland lakes is below 1.4 million acre feet and requires an advancement of the Drought Stage level.

Enclosure: Stage 2 – Restrictions and Penalties

CITY OF HORSESHOE BAY

STAGE 2
Effective June 16, 2015

Water Conservation Stages
STAGE 2 – RESTRICTIONS AND PENALTIES

RESTRICTIONS

In conjunction with the prohibition of watering between the hours of 10:00 a.m. and 7:00 p.m., outdoor watering shall be restricted to twice per week, with watering allowed under the following Lawn/Landscape Schedule:

CUSTOMER	OUTDOOR WATER USE DAYS
Commercial and Multifamily	Tuesday and/or Friday
Residential – Odd Numbered Address	Wednesday and/or Saturday
Residential – Even Numbered Address	Thursday and/or Sunday

NO WATERING

NO WATERING ON MONDAY
No watering on Customer's next watering day if it rains during that week.

- Water usage through an ornamental fountain shall not be allowed unless such water is recycled, except for the make-up water that is associated with water loss to evaporation.
- Washing of sidewalks and driveways is not allowed.
- All lawn and landscape irrigation shall be done in an efficient manner and the wasting of water from lawn and landscape irrigation shall be prohibited, and wasted irrigation water shall not flow in the street or gutter past the property from which this water was originated, nor shall it pond in street or gutter.
- Washing of vehicles and boats is prohibited unless the customer utilizes a hose with a positive shutoff nozzle. This Restriction does not apply to commercial car washes.
- Wholesale Customers shall reduce water consumption until such consumption is no more than 75 to 90% of the amount consumed under normal water service circumstances.
- New lawns, special trees, and other special conditions, where water is needed to sustain vegetative life, watering can be accomplished via a hand held hose.

PENALTIES

FIRST VIOLATION: Written Reminder mailed to customer with copy of Reminder maintained on file in the City office for a twelve month period.

SECOND VIOLATION: A Penalty shall be imposed in an amount equal to ten percent (10%) of the most current bill of the customer, or a $100 charge, whichever is greater.

THIRD VIOLATION: A Penalty shall be imposed in an amount equal to fifteen percent (15%) of the most current bill of the customer, or a $150 charge, whichever is greater.

FOURTH and SUBSEQUENT VIOLATIONS: A Penalty shall be imposed in an amount equal to twenty percent (20%) of the most current bill of the customer, or a $200 charge, whichever is greater.

Item # 14

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Manager

RE: Public Hearing, Discuss, Consider and Take Action Regarding an Ordinance Amendment Changing the Public Notice Requirements for Planning and Zoning and City Council

The attached Ordinance Amendment establishes consistent public hearing notice requirements for replats, rezonings, text amendments, comprehensive plan amendments and variances, as well as building code article amendments, antenna permits, and subdivision preliminary plats and final plats, the last three of which currently do not have any specific public hearing notice requirements.

The amendment:

1. **Keeps the current State mandated notice of no less than 16 days and we are adding no more than 29 days notice to it for the applications that require it;**
2. **Changes the current notice for Variances from a time period that is not stated to no sooner than 16 days;**
3. **Changes the current 10 days notice for Conditional Use Permits to no less than 16 days; and**
4. **Requires that subdivision preliminary and final plats also provide no less than 16 days public notice before both the Planning and Zoning Commission and City Council.**
5. **Adds a second public hearing notice requirement to the applicable applications above, which needs to be published in both The Highlander and The Horseshoe Bay Beacon more than 30 days prior to the date of the hearing before both the Planning and Zoning Commission and City Council.**
6. **Adds mailing a second notice to the applicable applications above to property owners within 500 feet more than 30 days prior to the date of the hearing before both the Planning and Zoning Commission and City Council.**

The second notice being required for no less than 30 days is to reinforce the public notice for all of these applications. The addition of no more than 29 days to the no less than 16 day state-mandated requirement is an attempt to prevent applicants from publishing both notices 30 or more days in advance of the meeting, which might cause citizens to forget about the public hearing.

The Planning and Zoning Commission at its meeting on June 7 recommended that Council approve the attached Amendment with the addition of an amendment to Section 14.02.153(d) increasing the distance where a conflict of interest would be triggered based on ownership of property by a Planning and Zoning Commission member from 200 feet to 500 feet from the property in an application.

Staff is not aware of any objections to this request and recommends that the Commission recommend approval of the Amendment to City Council.

Enclosures: **Public Hearing Notices Amendment**
Public Hearing Notice Spreadsheet

CITY OF HORSESHOE BAY

ORDINANCE NO. ORD_____

AMENDMENT TO CODE OF ORDINANCES TO CHANGE REQUIREMENTS FOR PUBLIC HEARING NOTICES

AN ORDINANCE OF THE CITY OF HORSESHOE BAY AMENDING THE PUBLIC NOTICE REQUIREMENTS FOR THE FOLLOWING: ARTICLE 10 SUBDIVISION REGULATIONS, SECTION 10.03.202(B)(2) NOTICE REQUIREMENT FOR REPLATS; ARTICLE 14.02 ZONING ORDINANCE, SECTION 14.02.157 JOINT MEETINGS, SECTION 14.02.225(C) VARIANCE NOTICE AND PUBLIC HEARINGS, SECTION 14.02.265 ZONING AND REZONING PUBLIC HEARING AND NOTICE AND SECTION 14.02.305 PROCEDURES FOR APPROVAL OF CONDITIONAL USE PERMITS; ARTICLE 3.02 BUILDING CODES, SECTION 3.02.008 BUILDING CODE ARTICLE VARIANCES; ARTICLE 4.04 WIRELESS COMMUNICATIONS, SECTION 4.04.039 ANTENNA PERMIT (COMMUNICATION TOWER) APPLICATION PROCESS AND REVIEW FEES; ARTICLE 10 SUBDIVISION ORDINANCE, SECTION 10.03.081(h) SUBDIVISION PLAT PROCEDURE; AND PROVIDING FOR REPEALER, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City's Code of Ordinances includes requirements for the types of public hearing notices and the amount of time for them to be published or mailed before public hearings are held by both the City Council and the Planning and Zoning Commission; and

WHEREAS, the City Council desires to provide additional information to the public by adding additional notices to existing notice requirements; and

WHEREAS, the City Council desires to provide additional information to the public by requiring public notices for applications considered by City Council and the Planning and Zoning Commission that have not required public hearing notices; and

WHEREAS, the City Council desires to apply uniform public hearing notice requirements for all applications requiring public hearings before the City Council and the Planning and Zoning Commission; and

WHEREAS, the City Council, in the exercise of its legislative discretion finds that these amendments are in the best interests of the City of Horseshoe Bay and the City's Code of Ordinances should be amended as hereinafter described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. AMENDMENT TO CHAPTER 10 SUBDIVISION REGULATIONS, SECTION 10.03.202(B)(2) NOTICE REQUIREMENT FOR REPLATS

Section 10.03.202(B)(2) is hereby amended to read as follows:

(2) Notice requirement for replats. Two notices of a replat public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the replat request with sufficient information to identify the street address, the size of the property and the details of the proposed development, and the time and the place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property.

III. AMENDMENT TO CHAPTER 14 ZONING, SECTION 14.02.157 JOINT MEETINGS

Section 14.02.157 is hereby amended to read as follows:

Sec. 14.02.157 Joint meetings

Whenever the city council and the P&Z are required by the laws of the State of Texas to conduct public hearings in matters pertaining to planning, zoning or subdividing property, and at other times when it is in the best interest of the city to do so, the city council and the P&Z are hereby authorized, after publishing two notices in the official newspaper of the city and in such other publication as the city council may require. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing to hold joint meetings and to conduct joint public hearings.

IV. AMENDMENT TO CHAPTER 14 ZONING, SECTION 14.02. 225(C) VARIANCE NOTICE AND PUBLIC HEARINGS

Section 14.02.225(C) is hereby amended to read as follows:

(C) Notice and public hearings. The BOA shall hold a public hearing for consideration of the written variance request. Two notices of a variance public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the variance request with sufficient information to identify the street address, the size of the property and the details of the proposed development, and the time and the place of the public hearing in the official newspaper of the city and in such other publication as the city council may require. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property.

V. AMENDMENT TO CHAPTER 14 ZONING, SECTION 14.02.265 ZONING AND REZONING PUBLIC HEARING AND NOTICE

Section 14.02.265 is hereby amended to read as follows:

Sec. 14.02.265 Public hearing and notice

For zoning or rezoning requests, the planning and zoning commission and the city council each shall hold at least one public hearing on each zoning application. Two notices of a zoning or rezoning public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the zoning or rezoning request with sufficient information to identify the street address, the size of the property and the details of the proposed development, and the time and the place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as

indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property.

VI. AMENDMENT TO CHAPTER 14 ZONING, SECTION 14.02.305 PROCEDURES FOR APPROVAL OF CONDITIONAL USE PERMITS

Section 14.02.305 is hereby amended to read as follows:

Sec. 14.02.305 Procedures for approval of conditional use permits

Upon receipt of the recommendation from the development services director, the council shall conduct a public hearing, after which the council shall approve, approve subject to modification, or deny the application. If the appropriateness of the use cannot be assured at the location, the council shall deny the application and provide the reasons for such denial. Two notices of a conditional use permit public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the conditional use permit request with sufficient information to identify the street address, the size of the property and the details of the proposed development, and the time and the place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property.

VII. AMENDMENT TO OTHER CODE OF ORDINANCES SECTIONS TO PROVIDE PUBLIC HEARING NOTICE REQUIREMENTS

a. Section 3.02.008 Building Code Article Variances is hereby amended to read as follows:

Sec. 3.02.008 Variances

(a) Authority to grant variance. The city council is hereby authorized to approve variances from this article and the codes adopted herein.

(b) Public hearing. No variance shall be granted without first having given public notice and having held a public hearing on the written variance request in accordance with this article. Two notices of a variance public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the variance request, and shall have sufficient information to identify the street address, and the details of the proposed building project and the time and the

place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In order to grant a variance, the city council must first find:

b. Section 4.04.039 Antenna Permit (Communication Tower) Application process and review fees is hereby amended to read as follows:

Sec. 4.04.039 Application process and review fees

Permit applications shall be filed with the development services department of the city. The city shall review all permit applications within fifteen (15) days of submittal to determine whether the application is administratively complete. Two notices of an antenna permit public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the antenna permit request with sufficient information to identify the street address, the size of the property and the details of the proposed antenna, and the time and the place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property.

After proper notice has been documented, the city development services staff will forward a recommendation to the city council whether to grant or deny a permit application at the city council meeting for which notice has been provided. The city council shall, after receipt of a recommendation from the city staff, approve or deny an application for a permit along with written findings. If the permit is denied, the written findings will be supported by substantial evidence contained in a written record, including, but not limited to information provided by the expert review.

c. Section 10.03.081(h) Subdivision Plat Procedure is hereby amended to read as follows:

(h) Applications for subdivision preliminary plats and final plats shall each require one public hearing by the Planning and Zoning Commission and one public hearing by City Council, and if both are to be considered at the same time, only one public hearing is required by P&Z and one

public hearing City Council for both. Two notices of a preliminary plat public hearing and two notices of a final plat public hearing shall be published by the applicant in the official newspaper of the city and in such other publication as the city council may require. The notice of the public hearing shall include the purpose of the request with sufficient information to identify the street address, the size of the property and the details of the proposed development, and the time and the place of the public hearing. The applicant shall provide a copy of the public notice prior to publication and mailing for review by the development services director to determine that sufficient information is provided. The public notice must be approved by the development services director prior to publication in the two newspapers and mailing. Notices that are not approved by the development services director for publication and mailing will not be considered as valid legal notices for this section. The first notice shall be published more than thirty (30) days before the date set for the hearing and the second notice shall be published between sixteen (16) days and twenty-nine (29) days before the date set for the hearing. In addition, two sets of written notices meeting the two time requirements above shall be mailed by the applicant by first class mail to the owners of property within five hundred feet (500') of the replat boundaries, as indicated by the County Appraisal District that the property is located in. The development services department will post public hearing notice sign(s) as required on the affected property. When a final plat is approved by the city council, the signed final plat shall be submitted by the applicant for recording with the appropriate county clerk.

d. Section 14.02.153 P&Z Voting Procedures Subsection (d) Conflict of interest is hereby amended to read as follows:

(d) Conflict of interest. A member shall not vote or participate in any deliberations regarding a matter before the P&Z if the member has any personal financial interest in or any property within five hundred feet (500') of the property in question, whether such interest is direct, indirect, financial or otherwise. A member may disqualify him/herself, and in any case where the question of a member's interest is raised, the chair shall rule on whether the member shall be disqualified.

VIII. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

IX. SEVERABILITY

If any section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance be found to be illegal, invalid or unconstitutional, for any reason whatsoever, the adjudication shall not affect any other section, subsection, sentence, phrase, word, paragraph or provision of this Ordinance or the application of any other section, subsection, sentence, phrase, word, paragraph or provision of any other Ordinance of the City. The City Council declares that it would have adopted the valid portions and applications of this Ordinance, and as to this end the provisions of this Ordinance are declared to be severable.

X. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its date of passage, in accordance with law.

ADOPTED AND APPROVED on this 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, City Secretary

SUMMARY OF PUBLIC HEARING NOTICE REQUIREMENTS

				Current City & State Requirement		Proposed Added City Requirement		
No.	Code Citation	For	Public Hearing Before	Days Notice in 2 Papers	Days Notice Mailed	Days Notice in 2 Papers	Days Notice Mailed	To Owners Within
		Requires Both Newspaper and Mailed Notices						
1	Sec. 3.02.008	Building Code Article Variances	City Council	N/A	N/A	>30 & 16-29	>30 & 16-29	N/A
2	Sec. 10.03.202(b)(2)	Replat	City Council	16	16	>30 & 16-29	>30 & 16-29	500 Feet
3	Sec. 14.02.157	Joint Meetings of P&Z and City Council	Both Together	16	16	>30 & 16-29	>30 & 16-29	500 Feet
4	Sec. 14.02.265	Zoning Text Amendment, Rezonings, Comprehensive Plan Amendments	P&Z and City Council Separately	16	16	>30 & 16-29	>30 & 16-29	500 Feet
5	Sec. 14.02.225(c)	Zoning Variance	City Council	16	16	>30 & 16-29	>30 & 16-29	500 Feet
6	Sec. 14.02.305	Conditional Use Permit	City Council	10	10	>30 & 16-29	>30 & 16-29	500 Feet
		Requires Newspaper Notices Only						
7	Sec. 212.134(b) LGC	Moratorium/Extension	City Council	4	N/A			N/A
		Requires Mailed Notices Only						
8	Sec. 4.04.039	Antenna Permit (Communication Tower)	City Council	N/A	10	>30 & 16-29	>30 & 16-29	500 Feet
		Requires City Council Action But No Notices						
9	Sec. 10.03.081	Subdivision Plat - Both Preliminary Plat and Final Plat	N/A	N/A	N/A	>30 & 16-29	>30 & 16-29	500 Feet
10	Sec. 3.06.009	Sign Variance	N/A	N/A	N/A			N/A
11	Sec. 3.05.034	Floodplain Variance or Appeal of Floodplain Administrator's Decision	N/A	N/A	N/A			N/A
12	Sec. 10.03.007	Appeal of City Manager Decision of Appeal of DS Director's Subdivision Ordinance Decision	N/A	N/A	N/A			N/A
13	Sec. 3.08.004(d)(3) & (4)	Appeal of Decision of CS Director's Denial of a Blasting Permit	N/A	N/A	N/A			N/A
14	Sec. 14.02.192(a)	Council Acting as Board of Adjustment Decide Appeal of Zoning Administrator's Decision	N/A	N/A	N/A			N/A
		Requires Both Newspaper and Mailed Notices for Municipal Court						
15	Sec. 3.04.006(c)(3)	Substandard Building	Municipal Court					10 Days Owners Only
		Requires Increase only in Distance Triggering Conflict of Interest						
16	Sec. 14.02.153(d)	Vote by a Planning and Zoning Commission Member on an Application	P&Z	N/A	N/A	N/A	N/A	500 Feet

Item # 15a

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Manager

RE: The City Council Meeting as the Board of Adjustment will Conduct a Public Hearing, Discuss, Consider and Take Action Regarding a Request for a 5' Variance in the 20' Front Yard Setback for Lot No. 330 of Pecan Creek to Allow Construction of a Single Family Residence on the Shallow and Irregular Shaped lot (100 block of Gillespie Court)

The owner is requesting a 5' Variance in the 20' front yard setback requirement of Sec. 14.02.408(b)(3)(A) to allow construction of a single family residence on this lot which is shallow and irregularly shaped. The property is classified R-6.5 Single Family Residential and is vacant.

The Board of Adjustment can only grant a Variance after holding a public hearing on the request and finding that:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land. The applicant states that: "Lot 330 is a very shallow cul-de-sac lot. A modest reduction in the front yard setback is needed to accommodate home construction." Staff has no issue with this.

2. The Variance is necessary for the preservation and enjoyment of a substantial property right of the applicant. The applicant states that: "The Variance allows reasonable use of the lot for a single family residence, given the depth and irregular nature of this lot." Staff has no issue with this.

3. Granting of the Variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area. The applicant states: "Similar relief has been granted to other lots on this cul-de-sac and other lots in the subdivision and has not been detrimental." Staff's review found that to be the case.

4. Granting of the Variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of this Ordinance. The applicant states: "Lots on both sides of Lot 330 are already developed." Staff's review found that to be the case.

5. Granting of the Variance constitutes a minimal departure from this Ordinance. The applicant states: "Relief sought will not have any substantive effect on the appearance or use of the property." Staff has no issue with this.

6. The subject circumstances or conditions are not self-imposed, are not based solely on economic gain or loss, and do not generally affect most properties in the vicinity of the property. The applicant states: "There would be no effect on other properties in the vicinity." Staff's review found that to be the case.

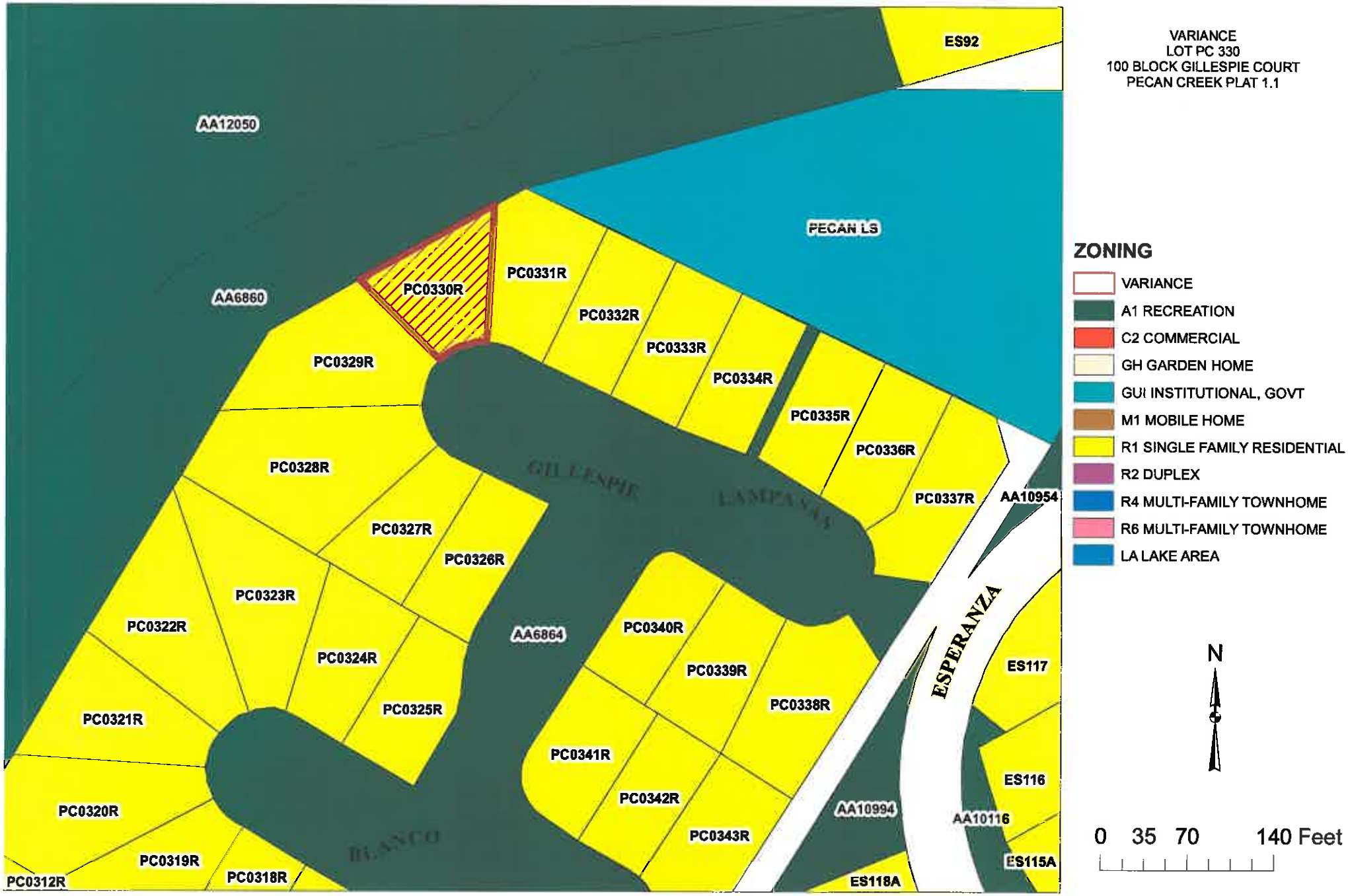
The Pecan Creek Architectural Control Committee has approved the Variance. The required public notices were provided and no comments have been received. Based on the above review, staff recommends approval of the attached Variance Approval Form.

Enclosures: **Aerial Photo**
Zoning Map
Site Plan
Variance Approval Form

VARIANCE
LOT PC 330
100 BLOCK GILLESPIE COURT
PECAN CREEK PLAT 1.1

N

0 35 70 140 Feet

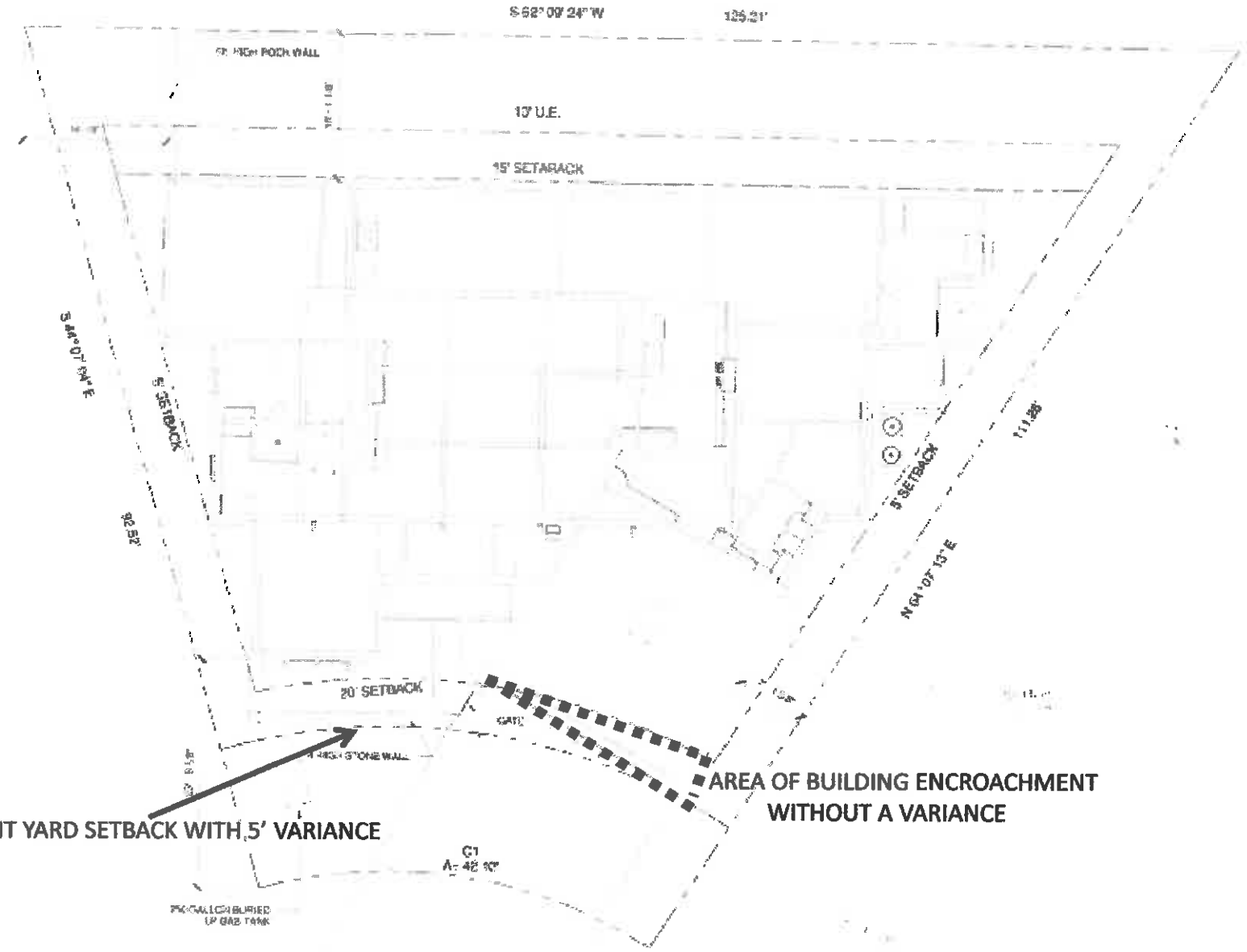


VARIANCE
LOT PC 330
100 BLOCK GILLESPIE COURT
PECAN CREEK PLAT 1.1

ZONING

- VARIANCE
- A1 RECREATION
- C2 COMMERCIAL
- GH GARDEN HOME
- GUI INSTITUTIONAL, GOVT
- M1 MOBILE HOME
- R1 SINGLE FAMILY RESIDENTIAL
- R2 DUPLEX
- R4 MULTI-FAMILY TOWNHOME
- R6 MULTI-FAMILY TOWNHOME
- LA LAKE AREA

SITE PLAN - ACC APPROVED 5 FOOT VARIANCE



GILLESPIE COURT

City of Horseshoe Bay Zoning Variance VA 2016-2

On the 21st day of June, 2016, the foregoing application of Robert and Shirley Huston for a Variance with regard to the property described in said application, known as Lot No. PC 330 of Pecan Creek Plat No. 1.1, and the requested Variance allowing for a new single family residential building to be constructed on the shallow and irregular shaped lot, was heard and considered by the City Council serving as the Board of Adjustment of Horseshoe Bay, Texas. Said application having been found to be in compliance with all other requirements of the City's Zoning Ordinance and a public hearing having been conducted, said application is hereby approved and the following findings are made and incorporated into the minutes of the meeting at which the 5 foot Variance from the 20 foot front yard setback of Section 14.02.408(b)(3)(A) was granted:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of the City's Zoning Ordinance would deprive the applicant of the reasonable use of the land;
2. The variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;
3. Granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area;
4. Granting of the variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of the Zoning Ordinance;
5. Granting of the variance constitutes a minimal departure from the Zoning Ordinance;
6. The subject circumstances or conditions are not self-imposed, based solely on economic gain or loss, or generally affect most properties in the vicinity of the property.

APPROVED on this, the 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

_____

Stephen T. Jordan, Mayor

ATTEST:

_____

Teresa L. Moore, City Secretary

STATE OF TEXAS §

COUNTY OF LLANO §

The foregoing instrument was acknowledged before me this 21st day of June, 2016, by Stephen T. Jordan, known to me to be the Mayor of the City of Horseshoe Bay.

Teresa L. Moore, Notary Public
My commission expires 09-10-19

Item # 15b

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Director

RE: The City Council Meeting as the Board of Adjustment will Conduct a Public Hearing, Discuss, Consider and Take Action Regarding a Request for a 6' Variance in the 25' Front Yard Setback for Lot No. 49054 of Horseshoe Bay to Allow Remodeling of a Courtyard Wall Located Within the Front Yard Setback (1212 The Cape)

The owner is requesting a 6' Variance in the 25' front yard setback requirement of Sec. 14.02.402(b)(15)(L) to allow for adding on to an existing wall that is 6 feet within the front yard setback. The property is classified R-4 Multi-Family Residential and is vacant.

The Board of Adjustment can only grant a Variance after holding a public hearing on the request and finding that:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of the land. The applicant states that: "The wall is existing and the encroachment was effective when the Zoning Ordinance was adopted." Staff has no issue with this.

2. The Variance is necessary for the preservation and enjoyment of a substantial property right of the applicant. The applicant states that: "Yes – the addition to the existing stone wall is needed because it will create a private courtyard for us to use." Staff has no issue with this.

3. Granting of the Variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area. The applicant states: "It will not be detrimental to any other property and will provide a feeling of security for us." Staff's review found that to be the case.

4. Granting of the Variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of this Ordinance. The applicant states: "Yes – the existing stone wall is 5 feet 3 inches with a 1½ foot wrought iron fence added to the stone cap. Additional wall height will be added on top of the existing stone wall to make the wall 7 feet high and it will be extended 18 feet to the north property line and approximately 14 feet west along the north property line, and a new 6½ foot wide by 7 foot tall entrance will be added to the front of the wall. This will not affect the use of other land in the area." Staff's review found that to be the case.

5. Granting of the Variance constitutes a minimal departure from this Ordinance. The applicant states: "Yes – the 6 foot encroachment is less than 25% of the required front yard setback." Staff has no issue with this.

6. The subject circumstances or conditions are not self-imposed, are not based solely on economic gain or loss, and do not generally affect most properties in the vicinity of the property. The applicant states: "Yes – we are only adding to the existing wall encroachment. No other properties are affected by this encroachment addition." Staff's review found that to be the case.

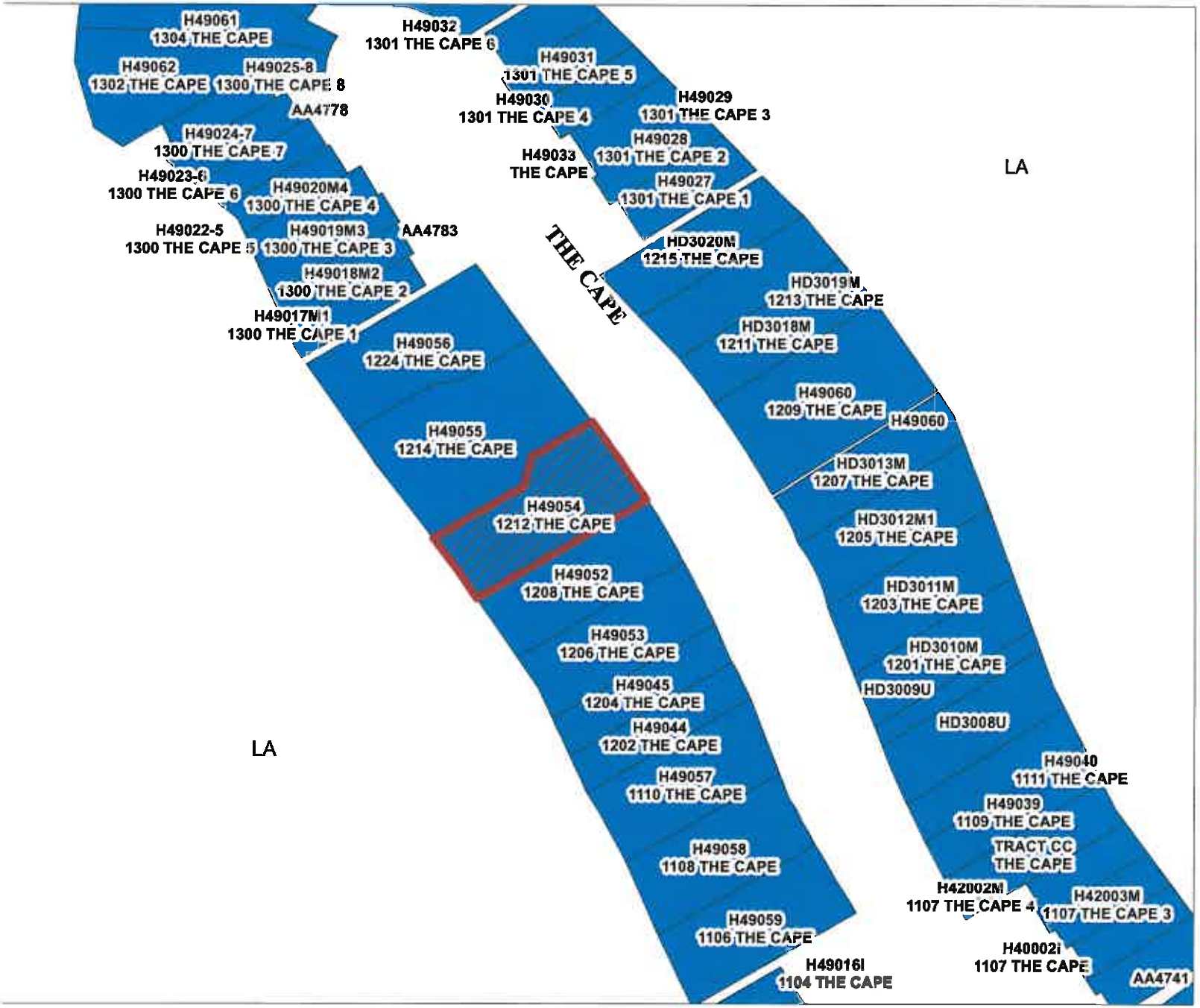
The Horseshoe Bay Architectural Control Committee has approved the Variance. The required public notices were provided and no comments have been received. Based on the above review, staff recommends approval of the attached Variance Approval Form.

Enclosures: **Aerial Photo**
Zoning Map
Site Plan
Variance Approval Form

VARIANCE
LOT 49054
1212 THE CAPE
PLAT 49.14

N

0 35 70 140 Feet



VARIANCE
LOT 49054
1212 THE CAPE
PLAT 49.14

ZONING

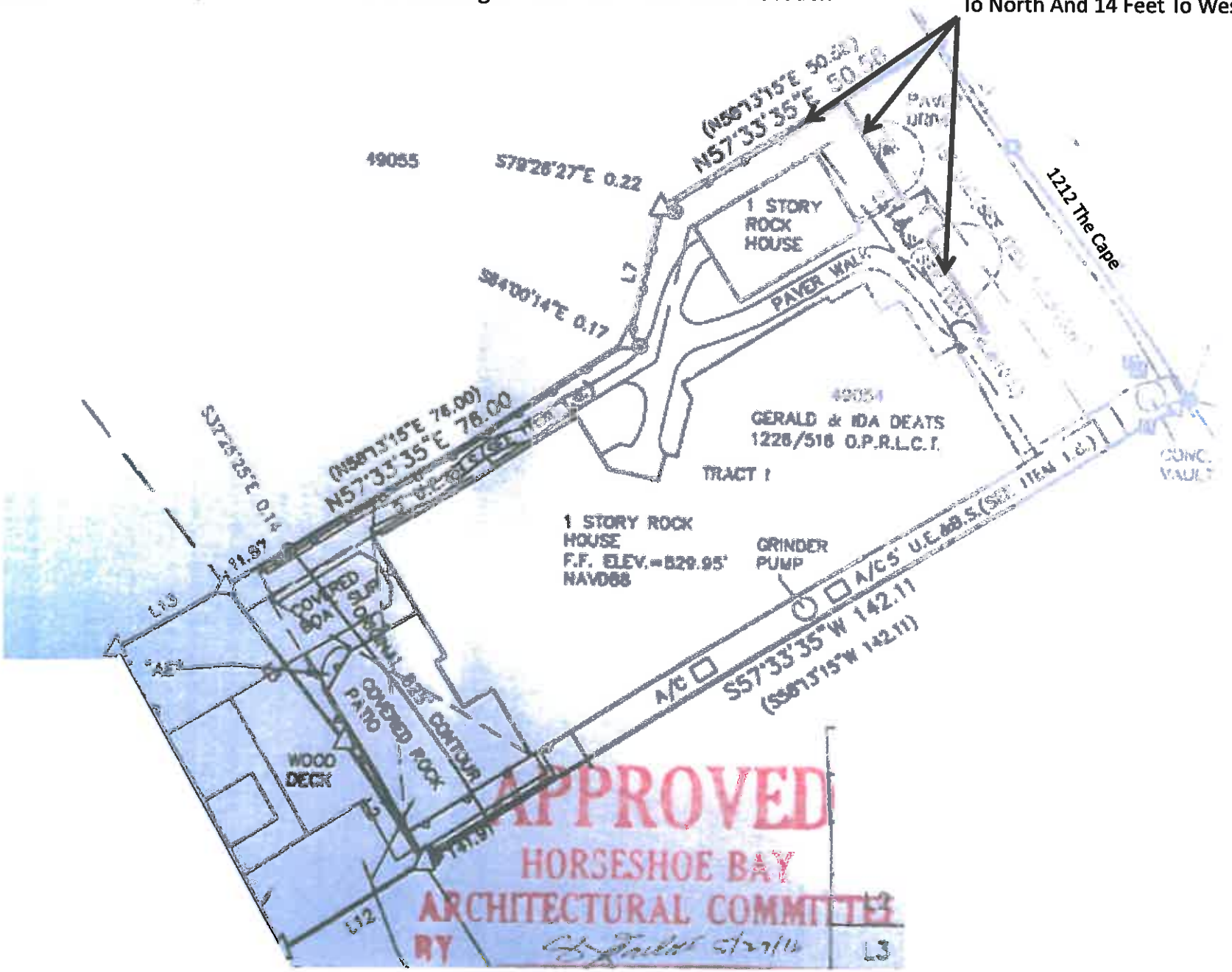
- VARIANCE
- A1 RECREATION
- C2 COMMERCIAL
- GH GARDEN HOME
- GUI INSTITUTIONAL, GOVT
- M1 MOBILE HOME
- R1 SINGLE FAMILY RESIDENTIAL
- R2 DUPLEX
- R4 MULTI-FAMILY TOWNHOME
- R6 MULTI-FAMILY TOWNHOME
- LA LAKE AREA

N

0 35 70 140 Feet

Site Plan for Variance Request To Expand Existing Wall Encroaching 6 Feet Into Front Yard Setback

Existing Wall To Increase To 7 Feet In Height And Extend Wall 18 Feet To North And 14 Feet To West



HORSESHOE BAY
ARCHITECTURAL COMMITTEE
BY _____

City of Horseshoe Bay Zoning Variance VA 2016-3

On the 21st day of June, 2016, the foregoing application of George A. Geis for a Variance with regard to the property described in said application, known as Lot No. 49054 of Horseshoe Bay Plat No. 49.14 and the requested Variance allowing for an addition in height and an extension in size of an existing wall that encroaches 6 feet into the front yard setback, was heard and considered by the City Council serving as the Board of Adjustment of Horseshoe Bay, Texas. Said application having been found to be in compliance with all other requirements of the City's Zoning Ordinance and a public hearing having been conducted, said application is hereby approved and the following findings are made and incorporated into the minutes of the meeting at which the 6 foot Variance from the 25 foot front yard setback of Section 14.02.402(b)(15)(L) was granted:

1. There are special circumstances or conditions affecting the land involved such that the strict application of the provisions of the City's Zoning Ordinance would deprive the applicant of the reasonable use of the land;
2. The variance is necessary for the preservation and enjoyment of a substantial property right of the applicant;
3. Granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area;
4. Granting of the variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of the Zoning Ordinance;
5. Granting of the variance constitutes a minimal departure from the Zoning Ordinance;
6. The subject circumstances or conditions are not self-imposed, based solely on economic gain or loss, or generally affect most properties in the vicinity of the property.

APPROVED on this, the 21st day of June, 2016 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Stephen T. Jordan, Mayor

ATTEST:

Teresa L. Moore, City Secretary

STATE OF TEXAS §

COUNTY OF LLANO §

The foregoing instrument was acknowledged before me this 21st day of June, 2016, by Stephen T. Jordan, known to me to be the Mayor of the City of Horseshoe Bay.

Teresa L. Moore, Notary Public
My commission expires 09-10-19

Item # 16

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Eric W. Winter, Development Services Manager

Re: Discuss, Consider and Take Action Regarding Progress Report by Builder on Construction at 312 and 316 Nattie Woods and Issuing Building Re-permits

The 90-day Re-permits for these two houses expired on June 13, 2016. A Stop Work Order has been issued on both properties based on the expired permit.

A separate plumbing permit has been issued for electrical work associated with the swimming pool at 316 Nattie Woods. The following inspections have been requested since 3/15/16:

1. Plumbing rough inspection at 312 Nattie Woods – reinspection required.
2. Final inspection at 312 Nattie Woods - reinspection required.
3. Plumbing topout inspection at 316 Nattie Woods – passed.
4. Final inspection at 316 Nattie Woods – reinspection required.

I have contacted the ATS Inspector for detailed information on the status of both houses regarding the inspections that still need to be requested before final inspections can pass, and expect to have that information by the Council meeting.

Council has the authority to issue a Re-permit for any amount of time and at any fee. At the March 15, 2015 Council meeting Council approved Re-permits for both houses for 90 days, with a fee of $5,000 each.

Enclosures: None

Item # 17

CITY OF HORSESHOE BAY

JUNE 21, 2016

To: Mayor and City Council

From: Stan R. Farmer, City Manager

RE: Update on Personnel Matters to Include the Deliberation of the Various Duties of All Department Directors

I would like to give the Council an update on personnel matters.

This agenda item will be held in Executive Session and it meets the requirements per the State Stature.

Enclosures: None