

**City of Horseshoe Bay
City Council Meeting Agenda
February 18, 2020 at 3:00 PM
City Hall, 1 Community Drive, Horseshoe Bay, Texas**

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Cynthia Clinesmith
Mayor Pro Tem Jerry Gray
Council Member Kent Graham
Council Member Frank Hosea
Council Member Randy Rives
Council Member Elaine Waddill

2. Invocation

3. Pledges to the Flags

4. Announcements and Staff Recognition

A. Introduction of New Employee: Troy Meyers, GIS Administrator

5. Public Comment

Citizens wishing to address City Council about any topic may do so by signing the Public Comment Sign-In sheet on the podium prior to the start of the meeting. In accordance with the Texas Open Meetings Act law, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action during Public Comment.

6. Presentations

Informational only; no action to be taken.

- A. LCRA Presentation to the City of Horseshoe Bay of a Water Conservation Grant of \$14,000 to Implement WaterSmart Software 3
- B. Hill Country Children's Advocacy Center, *Ken Nickel, Executive Director* 4
- C. Fiscal Year 2020 First Quarter Financial Report

7. Business

Discuss, Consider and Possibly Take Action Regarding:

- A. New Development Guide Replacing the Development Policy 5
- B. Planning and Zoning Commission and Board of Adjustment Charters 16
- C. Ordinance 2020-12: Amending Chapter 14 Zoning of the City Code of Ordinances by Amending Section 14.02.152 Creation and Terms of Office, Changing the Number of Consecutive Terms a Commissioner May Serve from Four to Two; Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting 21
- D. Request for Approval of Sign Variance No. 2020-01, for a 7' Variance to Allow a 12' 6" Wide by 5' 6" High On-Premises Free Standing Sign on a Commercial Lot for Lake Area Storage Located at 203 RM 2831, *Horseshoe Bay Investments, LLC, Applicant* 25

8. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote.

A. Approval of Workshop Minutes, January 13, 2020	29
B. Approval of Regular Meeting Minutes, January 21, 2020	32
C. Approval of the Fiscal Year 2020 First Quarter Investment Management Report	36
D. Acknowledgement of the Annual Racial Profiling Statistics Report for 2019	38
9. Monthly Statistical Departmental Reports	
<i>Informational reports only; no action to be taken.</i>	
A. City Manager	47
B. Finance Department	48
C. Utilities Department	76
D. Development Services	80
E. Fire Department	91
F. Police Department	94
G. Animal Control	100
10. Executive Session	
<i>The City Council of Horseshoe Bay has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter as authorized by Texas Government Code Sections 551.071 (Consultation with City Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Devices), and 551.086 (Economic Development).</i>	
A. Real Estate	
B. Personnel Matters	
11. Adjourn	

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. Notice is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes, Annotated. I certify that the above notice of meeting was posted at City of Horseshoe Bay City Hall and website, www.horseshoe-bay-tx.gov, at least 72 hours prior to the meeting date and time.

Kerri Craig

Kerri Craig, City Secretary

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting as authorized by the Texas Government Code. This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made two business days prior to this meeting by calling 830-598-9943 or emailing kcraig@horseshoe-bay-tx.gov.



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Jeffrey A. Koska, Utilities Director
RE: LCRA Presentation of a Cost-Share Funding Grant to assist the City's water conservation efforts for implementing the WaterSmart Software Program.

The City Utilities Staff began initiating an Automated Infrastructure Metering system in 2017 to provide a means to increase the frequency of meter reading from once per month to twice per day via this wireless technology. The benefit for the City was a faster response to our customer's water leaks and a way to log down to the hour information on water usage. This provided our staff a means to see large leaks and to contact the customer within a day or two of the issue being detected.

Although, this was a big improvement in saving water, Staff sought out a more customer friendly system that not only would automate these notifications, but also provide the customer with more access to their own water usage and billing information.

WaterSmart was chosen to provide a customer portal for the customer to their water usage information, but also as it provided additional information on how to identify the water loss issue and easy to follow suggestions on solutions for the customer. In addition, the software provides City Staff with valuable statistics on water usage patterns within the City that will help direct conservation efforts.

LCRA provides a Cost-Share Funding Program that assist with projects and programs to enhance water conservation for their firm water customer base. City Staff applied and has received a Cost-Share Grant in the amount of \$14,000 for the purchase and implementation of the WaterSmart program. These funds will offset approximately 50% of implementation of the program. The project began in January and is expected to be on-line by June 2020.

LCRA will present the Cost-Share Funding Grant check at the February 18, 2020 council meeting to the Mayor and City Council. LCRA will photograph the presentation for a news release of the grant funding event.

Enclosures: None



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
From: Stan R. Farmer, City Manager
RE: Hill Country Children's Advocacy Center, Ken Nickel, Executive Director

Ken Nickel, Executive Director, of the Hill Country Children's Advocacy Center (HCCAC) will be providing an overview of the mission of the Center and the services provided. Council awarded the Center \$1,500 from the Child Safety Fund at the January 21, 2020 meeting. Ken will be thanking the City Council on behalf of the HCCAC Board for this generous donation.

The mission of the HCCAC is to provide children and families a stable path to justice and healing through efficient, coordinated, and trauma-informed services in the aftermath of abuse or violent crime. HCCAC serves a five-county area including Blanco, Burnet, Lampasas, Llano and San Saba Counties.

Enclosures: None



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Eric W. Winter, Development Services Director
RE: New Development Guide Replacing the Development Policy

In early 2019, the City Manager asked the Development Services Director to start a microbusiness called the Major Project Development Review Microbusiness (MPDRM) to review and make improvements to the City's Development Policy (guidelines), which was initially adopted in 2008, and subsequently revised with City Attorney Rex Baker's suggestions in 2011.

The MPDRM was established to bring together all of the Departments involved in development review to work on this project, as well as review other major projects such as the HSB Blvd North Townhouses project, Gotcher Trace facility, and Tuscan Village Phase 1 Areas 2-5, to name just a few, and has been meeting on a weekly basis since January 16, 2019.

Members are:

- Eric Winter, Development Services Director, Chairman
- Jeff Koska, Utilities Director
- Brent Batla, Fire Chief
- Rocky Wardlow, Police Chief
- Tim Foran, Public Works Director
- Dean Sharp, Utilities Inspector (Contracted)
- Rick Williams, Utility Field Supervisor
- Jessica Noaker, Senior Development Services Technician, Deputy Building Official
- Sandra Nash, Assistant Planner

The first item the MPDRM began working on was revising and updating the Development Policy. Committee members had been experiencing issues with Phase 1 Area 1 of the Tuscan Village project regarding infrastructure development that could not be addressed by the current Development Policy and which had caused the same Committee members to begin meeting regularly with Tuscan Village infrastructure and building construction representatives on-site starting in December, 2018.

Input on the initial draft of the Development Guide was specifically requested by and received from local developers *Ron Mitchell, Mike Walsh and Dean Blaine*. An example of one change which was made was to rename the former Development Policy as the *Development Guide*, because calling it a Policy lead Ron Mitchell to think it had to do with where and what type of development was going to

be allowed, rather than be an information source for developers regarding the City's ordinances and processes for major development projects.

The term *Guide* better reflects its purpose, which is:

“... to provide all current City requirements related to development in one document to both help guide developers of major projects through the development review process and protect the City's health, safety and general welfare.”

The Guide has also streamlined the information from the former Development Policy, as well as added much beneficial information from the various Ordinances and standards, including ones specifically addressing the issues experienced with Tuscan Village. City Attorney Rex Baker reviewed earlier versions of the Development Guide and his comments were incorporated into the final version.

The MPDRM is designated in the Development Guide as the Development Review Committee (DRC), and is responsible for reviewing and approving all major development projects in accordance with the Guide, before forwarding to the Planning and Zoning Commission, City Council or Board of Adjustment, as needed, and before authorizing the issuance of building permits by Development Services.

Note: The following Appendices are being finalized and will be made available to developers when completed:

- Appendix A – Pre-Concept Planning Considerations;**
- Appendix B – Development Process Flow Chart;**
- Appendix C – Development Application;**
- Appendix D – Infrastructure Plan Checklist;**
- Appendix E – Final Project Acceptance Checklist**
- Appendix F – Pre-Construction Checklist**

The DRC unanimously approved the Development Guide at its meeting on February 10, 2020, and is forwarding it to Council for adoption.

Enclosures: Development Guide

CITY OF HORSESHOE BAY

MAJOR DEVELOPMENT PROJECT REVIEW GUIDE (DEVELOPMENT GUIDE)

Definitions

City:	The City of Horseshoe Bay, Texas
Developer:	The owner or developer of land (or such owner's or developer's representative) that elects to subdivide or improve real property within the jurisdiction of the City.
Development Review Committee:	The City's Development Services Director, City Department Heads, the City's Development Inspector and other City staff as designated.
Engineered Record Drawing:	Engineered record drawings reflect on-site changes the contractor made to the 'final construction issue' drawings on-site using red ink, and these can then be used by the consultant team to create engineered record drawings showing the completed project.
Exempt Project:	A Project that is not subject to the Guide is a: single family, two-family or multi-family residential building of 3 or less units on a platted and zoned lot.
Impact Fee:	A fee charged by the City on a Land Use Equivalent (LUE) basis to help the City pay for additional water and wastewater infrastructure required for the Project. For the City's current Impact Fee see REFERENCE #1.
Infrastructure:	Shall include public and private utilities such as water, wastewater, gas, electrical, streets, storm drainage, etc.
Land:	Land may be either raw land to be subdivided and developed, or existing land that is zoned and platted and ready for development.
Major Project:	A development project that includes commercial, multi-family with 4 or more units, or a mix of uses as in a Planned Development, or includes new utility and/or transportation infrastructure (such as a subdivision), or a project that requires more than two City Department reviews.
Planned Development:	A designation for a development that provides for the development of land as an integral unit for single or mixed use in accordance with an approved PD concept plan. Uses, regulations and other requirements in a PD ordinance may vary from the provisions of the existing zone the property is located in.
Project:	The Developer's proposed development of land and/or a new or expanded subdivision.
Public Improvement District:	An infrastructure financing mechanism whereby the cost of development infrastructure is repaid to the developer through assessments on the properties.
Staff:	City employees.
Staff Report:	Memo from City Staff that includes information to go with technical data presented before the Council, a Board or Commission.
Steps:	The 9 Steps outlined here that are required to complete the development process for a project

Acronyms:

AHJ = Authority Having Jurisdiction	P&Z = Planning & Zoning Commission
CUP = Conditional Use Permit	PD = Planned Development
DRC= Development Review Committee	PEC = Pedernales Electric Cooperative
FLUM = Future Land Use Map	PID=Public Improvement District
LCRA = Lower Colorado River Authority	PDO = Planned Development Ordinance
LUE = Land Use Equivalent	RRC = Railroad Commission of Texas
TCEQ = Texas Commission on Environmental Quality	TXDOT=Texas Dept. of Transportation

Purpose

The purpose of this Guide is to provide all current City requirements related to development in one document to both help guide developers of major projects through the development review process and protect the City's health, safety and general welfare.

Introduction

All Developers, upon initiating preliminary plans for a Major Project on their land, shall contact the City's Development Services Director to obtain a copy of the Development Guide, including all Appendices. Appendix A - Pre-Concept Planning Considerations includes an overview of information which will be helpful prior to discussing the requirements and policies of the City. All zoning, subdivision planning and platting applications must be in accordance with the policies and procedures of the City. The Developer will be responsible for payment of any costs and fees related to the reviews by the City – see REFERENCE #2.

Notes:

1. All Projects must be in conformance with all City Ordinances – see REFERENCE #3.
2. For projects that do not meet all City Ordinances, there are processes available to apply for Variances and other special approvals, including Ordinance Amendments, for projects that are considered appropriate and/or beneficial for the City.
3. No reimbursements shall be made for engineering and legal costs of the Developer.
4. No building permit application can be accepted for building construction on any phase of a project until all utilities and infrastructure (water, wastewater, emergency access streets, electricity) is completed and all City infrastructure is accepted by the City and by all AHJs and their requirements, except if an all-weather base road approved by the Fire Chief and water and sewer services are provided to the site and electrical conduit is provided under the street. Construction for sentry monuments/gates, retaining walls, etc., will be allowed on a case by case basis prior to utility infrastructure being in place.
5. No building permit shall be issued for any major development project until a Major Project and all other required engineering for building (vertical) construction plans are first approved by the City. No certificate of occupancy shall be issued until all construction and development conforms to the Major Project, and all building permits and inspections, and engineering/construction plans, as approved by the City. The Major Project review process shall include the following:
 - (A) Pre-application conference; - Step 1 below;
 - (B) DRC Major Project technical review – Step 2 below;
 - (C) Steps 3 – 5B, as required, need to be completed prior to Step 6; and
 - (D) Construction of the project after City approval of the required Major Project and other associated plans, including engineering plans – Step 8.
 - (E) Step 9 – Final Acceptance of Project.
6. Official filing date. For the purpose of this Guide, the "official filing date" shall be the date upon which a submission for approval for a Major Project, that contains all required elements mandated by City ordinances, is deemed complete by the DRC. To be considered complete, the application must contain all elements and

information required by this Guide, plus any current statutory or regulatory requirements. No application shall be deemed officially filed until the DRC determines that the submission is complete, and notification of Completeness is issued.

Incomplete Plans. Major Project submissions that do not include all required information and materials designated under this article will be considered incomplete. Such incomplete plans shall not be accepted for official filing by the City, and shall not be scheduled for any action by the City until all of the required information is provided to City staff, as detailed in an e-mail to the applicant.

9 Steps in the City Development Project Review Process

The following are the 9 Steps that are necessary and required for the review, approval and completion of Projects within the City. Below are the descriptions of each Step.

Step 1 – Pre-application Conference. Prior to formal application for approval of any Major Project, the applicant(s) shall request and attend a pre-application conference with the DRC in order to become familiar with the City's development regulations and the development process. At the Pre-application Conference, the developer may be represented by the applicant(s), the land planner, engineer, and surveyor.

After the date of the Pre-application Conference, the applicant has 180 days to submit a formal application. If a submission is not deemed a complete application within that time period, an additional pre-application conference will be required unless waived by the DRC.

Step 2 – DRC Project Technical Review

DRC takes 10 business days from the date an application is submitted to review and provide comments to the applicant regarding the completeness of the application. Upon official filing of an administratively complete application for Major Project approval, the DRC shall commence technical review of the development proposal. DRC members shall review the application and shall ascertain its compliance with these and other applicable City regulations. Following City staff review of the plan and supporting documents, and following discussions with the applicant on any revisions deemed advisable and the kind and extent of improvements to be installed, the DRC shall take action on the administratively complete application.

A request by a developer for the DRC Project Technical Review must be delivered to the Development Services Director at least five (5) days prior to the date of the DRC meeting. The project technical review and a second review, if required, by DRC are at no cost to the developer. Any DRC review required beyond the second one will be charged to the developer at the standard hourly rate for all staff hours involved - see REFERENCE #2. Based on the size and scale of the project, the Developer may have up to 360 days from the date of the submission of the application for DRC review to complete the review process and apply for a building permit(s). A Project that exceeds 360 days will need a new application in compliance with current Code requirements, with any applicable fee in order for review to continue.

- A. Each Project shall be reviewed, and information provided to the Developer regarding all City requirements in order for the Project to be permitted, including but not limited to subdivision platting, replatting, rezoning, Planned Development Ordinance (PD), Development Agreement, Variance, Conditional Use Permit (CUP), a Zoning Ordinance amendment, and PEC, LCRA, RRC, TCEQ, TXDOT and federal agencies approvals, as required. Developers are responsible for placing Development Service Director-approved public hearing notices in the two currently adopted City newspapers and mailing of notices to property owners, as required by the particular type of City approval being applied for.

- B. The DRC’s technical review of each Project’s information package shall include, but not be limited to:
- Name of Developer, address(es) and telephone number(s).
 - Name of architectural/engineering firm, architect/engineer, address and telephone number.
 - General description of the Project and its location within the City.
 - Tax Certificate or deed showing legal ownership of the property and payment of all taxes due.
- C. A map or drawing to scale showing location of the Project, with:
- Type of Project (single-family, multi-family, office, commercial, mixed use).
 - Number, layout and size of lots for a subdivision.
 - A site plan showing the layout of buildings, parking areas, dumpster enclosure(s), access drives, etc..
 - Easements required.
 - General layout and size of existing and proposed water and wastewater mains to be installed.
 - General layout and size of existing and proposed water and wastewater system facilities.
 - General layout and size of existing and proposed irrigation and landscape systems.
 - General layout and size of LP gas, electrical and cable utilities to be installed.
 - Layout of streets, ROWs and street widths as required.
- D. Estimated maximum and average water demands:
- Number of LUEs required.
 - Fire flow requirements based on Project type (residential, commercial, mixed use, etc.)
- E. Acknowledgements for Project Approval or Disapproval and Right of Access/Easements
1. No Project shall be considered for approval unless it meets all City ordinances – see REFERENCE #3, and includes payment of all related fees and charges. The Project must successfully complete all of the Steps described herein, as well as any other City Council or Boards approvals.
 2. During any Step, the City has the authority to disapprove a proposed development project, said disapproval may be made based on detrimental engineering, economic, and/or operational impact of the proposed project on the City's utility system, and for zoning, subdivision and/or other regulatory issues.
 3. The DRC may vote to withdraw a prior Step approval of a Project if such approval was based on information provided by the Developer that proves to be false or misleading or if the Developer has failed to timely comply with any City requirements.

4. In the event the Development Services Director determines that a Developer has failed to timely comply with the City requirements or that any information given by the Developer is false or misleading, the Development Services Director will deliver a written notice, by both certified and regular mail to the Developer within five (5) days of the determination that a failure to comply has occurred. The Developer shall then have ten (10) days to correct any error by the Developer and respond to the City's notice. The DRC may discuss this item, and a decision as to the continuation or withdrawal of approval shall be made by the DRC, and a letter shall be delivered to the Developer informing the Developer of the Committee's decision.
5. If the DRC withdraws approval of the Project based on wrong information provided, the project must return to the previous step until correct information is submitted and approved.
6. As a public water supply agency engaged in activities that affect the health and welfare of the residents of its service area, the City has a right to access the Project's facilities, with both personnel and equipment, for the reasonable performance of repair, maintenance, and operational duties, and this right of access shall not be abridged by anyone.
7. The City has the authority to require easements for the City's water and wastewater facilities within the City's service area boundaries – both on property owned by the Developer that is under the process of project approval and on other property owned by the Developer within the City's boundaries. Easements required in conjunction with the Project shall be granted or acquired at no cost to the City. A request for an easement or easements may be made by the DRC, the City's Development Services Director, or the City's Utilities Director, and shall be submitted during this Step. The easement(s) shall be finalized prior to the granting of Step 6 approval by the DRC.
8. Additionally, the Developer shall, at its sole cost and expense, obtain all necessary easements for any facilities, to be constructed by the Developer, that are to be installed on property not owned by the Developer, and these easements - or a letter of intent to furnish such easement or easements (as provided by the owner of the property) - shall be submitted by the Developer to the City prior to the DRC's consideration of Step 6 approval.
9. As part of the development process, the Developer shall have the easement prepared per the directions of the DRC or Staff and shall submit it to the Development Services Director. Such approved easement(s) shall be recorded on the final plat and/or filed in the Llano or Burnet County Records as required. All costs associated with the preparation and filing of the easement(s) shall be borne by the Developer.
10. A Fire Marshall approved Knox box is required for any gate required for a private entrance.

Step 3 – Development Agreement and/or Planned Development Ordinance (If needed)

- A. The Developer and the City shall enter into a Development Agreement, to document all of the development rights and responsibilities of both the Developer and the City regarding the Project if the Project is located in the ETJ. The Development Agreement shall act as a formal contract by and between the City and the Developer whereby each party agrees to the project development uses and policies in effect on the date of the approval of a Project, and the Developer assures the City of compliance with all applicable rules and regulations and requirements of the City. The Development Agreement shall include a covenant by the Developer to comply with any and all representations of features or attributes of the Project made to the DRC by the Developer, which are deemed material to the City's ability to meet its obligations to the Project as

completed, and which are made part of a conditional approval of the Project in Step 2. The City Council may also adopt a Planned Development Ordinance that specifies the obligations and responsibilities of the Developer in lieu of a Development Agreement.

- B. Developer shall refer to the City's standards for development.
- C. Letter of Findings from the Development Services Director, which shall include:
- Compatibility statement - relating to the comparison of the Project with the policies of the City and a list of all required City approvals,
 - Capacity statement - relating to the demands of the Project and the effect upon the existing City infrastructure,
 - Oversizing statement - relating to the necessity for any necessary oversizing of facilities to be completed by the Developer, and
 - Concluding statement - relating to the Development Services Director's findings concerning the Project.
- D. Each Project shall be considered in the order received, and a project number shall be issued to each Project.
- E. After reviewing the materials submitted for Technical Review in Step 3, and considering any additional information concerning a Project, the DRC may: (a) vote to approve the pre-design of the Project and allow the Project to proceed to the next Step; (b) vote to table approval of the feasibility of the Project until further information is provided by the Developer or Staff to answer material concerns raised by the DRC; or (c) vote to conditionally approve the Initial Project Review, subject to such changes, additions, and modifications to the Project including but not limited to, information about the Project made by the Developer at the DRC meeting, which the DRC deems material to the City's ability to meet its obligations to the Project, and which are included as Project documents.
- F. Projects which require modifications may be reconsidered by the DRC once such modifications have been completed and re-submitted to the DRC. A new set of materials must be submitted to the Development Services Director for the parts of those Projects or the entire Project to be reconsidered by the DRC. Submittals of materials for DRC reconsideration shall be submitted to the Development Services Director at least ten (10) days prior to the date of the DRC meeting in which the materials will be considered.
- G. Upon successful completion of all requirements of this Step 3, including payment of all related costs and charges, the Project may advance to Step 4, Step 5A, Step 5B or Step 6 as required.

Step 4 – Platting, Rezoning, Variances, CUPs (If needed)

- A. If a plat, replat, rezoning, Planned Development Ordinance, Variance, or CUP is required, the Developer shall meet with the Development Services Director to discuss the requirements for public hearing notifications, City processing of requests, and materials to be submitted with the Development Services Director. All plats and replats shall be made by a licensed land surveyor from an actual survey of the property and shall comply with all requirements of the Subdivision Plat and Replat Sections of the City Code. All rezoning requests and text amendments shall comply with all requirements of the Zoning Ordinance Amendment Sections of the City Code.

- B. All required approvals by the City Council, Board of Adjustment, and Development Services Director must be obtained, and all required filings of final plats and replats for recording and construction bonds/letters of credit must be completed prior to the Project being able to go to the next Step.
- C. Upon successful completion of all requirements of this Step 4, including payment of all costs and charges, the Project may advance to Step 5A, Step 5B or Step 6, as required.

Step 5A– Engineering & Infrastructure Pre-Design Review (If needed)

When construction design and engineering work is beginning, the Developer shall contact the Development Services Director to schedule a meeting of the DRC, which includes all Department Heads, to provide detailed information to the Developer related to the City’s design and engineering requirements for the Project and respond to questions and issues. At this meeting, information on utility locations is provided, public safety requirements are presented, and all other outstanding issues are discussed and resolved. The Development Services Director shall prepare a written memorandum of the design and engineering issues discussed and agreed to and shall provide a copy to the Developer.

Step 5B – Engineering Design Review (If needed)

When Project engineering and design is no more than 80-85% complete, the Developer shall contact the Development Services Director to schedule a meeting of the DRC to review design and engineering details of the Project to ensure that they meet all City requirements. At this meeting, any alternative methods for meeting City requirements are presented and based on their justification, either approved or denied. Any required changes shall be incorporated in the final design and engineering plans prior to requesting the DRC meeting for Pre-Construction Review. The Development Services Director shall prepare a written memorandum of the design and engineering issues discussed and agreed to, and both the Development Services Director and the Developer shall sign a written memorandum.

Three (3) copies and a digital copy of water system plans (water mains, service lines and meters, fire hydrants, and all other water system facilities), fire flow analysis, wastewater facilities plans, and street plans shall be submitted to the Development Services Director and shall be reviewed by the DRC to ensure their compliance with the ordinances, policies and standards of the City.

Step 6 – Approval of Engineering & Infrastructure Design

DRC members will each sign the signature block on the approved plans in order to release the plans for Step 7. Prior to initiation of Project construction, the Developer must submit the construction contract, which shall contain all required bonds and certificates of insurance. The construction plans and specifications shall include the "Infrastructure General Notes" as prepared by the Developer’s engineer and approved by the City.

Step 7 – Pre-Construction Review Meeting

The DRC Pre-Construction Review meeting shall be held with the Project contractor's representative(s) approximately ten (10) working days, and no less than five (5) working days, prior to commencement of construction activities within the Project. The purpose of this meeting is to give one more opportunity for a face to face meeting between site supervisors, inspectors, etc. and to discuss timelines for construction. At this meeting, a Checklist with all of the City’s requirements for construction, including parking, security, inspections, etc. shall be provided. The Development Services Director shall prepare a written memorandum of the construction issues discussed and agreed to, and both the Development Services Director and the Developer shall sign a written memorandum. An Infrastructure Permit at no cost is issued at this meeting upon DRC approval of the infrastructure plans.

Step 8 - Construction of Project Improvements

- A. Approval of any contractor disruption of City services (e.g., water shut-off, etc.) shall be required from the Development Services Director or designee no less than seventy-two (72) hours, excluding weekends and City Holidays, prior to the service disruption.
- B. The Inspector for the City shall make necessary inspections of work in progress. The Developer can contract with an independent inspection firm to do required inspections, provided the City approves the firm to do the work. Periodic inspections may be made by the City's Inspector, and special inspections shall be made as required. The costs for inspections and tests completed by Staff and those special tests and inspections required by the Project shall be billed to the Developer at City cost as required in a Water & Wastewater Agreement. Before the final acceptance of construction is granted, the costs of DRC review and any engineering and legal review and all inspections and tests must be paid to the City by the Developer from the required deposit. If the deposit falls below twenty-five (25%) percent of the initial amount, the deposit must be replenished with additional funds from the Developer. If the deposit is not replenished, a Stop Work Order will be posted on the Project and no work can continue until the deposit is restored. Any excess funds in the deposit account shall be returned to the Developer along with an accounting of City costs.
- C. Bi-weekly or other on-site meetings will be scheduled with the DRC, as required.

Step 9 - Final Acceptance of Project

- A. After all infrastructure facilities are released for acceptance for permanent maintenance by the City, the City must be furnished with conveyance instruments, approved by the City Attorney, transferring title to all property, right-of-way, equipment and facilities as a part of the Project system improvements.
- B. After receipt of the required items listed in #A above, the DRC shall review the "conveyance instrument" executed by the Developer for final acceptance.
- C. Prior to the final acceptance of the Project, the DRC shall prepare a "Final Project Checklist" related to the Project and shall verify the following:
 - 1. All construction items shall be in compliance with the approved plans and change orders of the Project;
 - 2. All inspections and tests shall be satisfactorily completed and pass City requirements;
 - 3. All charges and fees shall be paid to the City by the Developer;
 - 4. Three (3) sets of Engineered Record Drawings of the plans of all facilities, along with one digital set of as-built plans, shall be furnished to the City at the expense of the Developer; and,
 - 5. That the Developer has complied with all other terms and provisions of the Project's Development Agreement/PD Ordinance, and all other City Ordinances and Agreements. The DRC shall also certify that all items have been completed per the requirements of the City of Horseshoe Bay.
- D. The conveyance of title to the City, the payment of all related charges associated with the Project by the Developer, and the DRC's approval vote concerning the Project shall constitute final acceptance of the Project by the City and shall complete the development process for the Project under that particular Development Agreement/PD Ordinance.

E. A supermajority vote (4 of 5) of the City Council is required for any deviation from this Guide.

REFERENCES

1. Article 10.04 Impact Fees of the City Code of Ordinances on City Website – www.horseshoe-bay-tx.gov
2. Appendix A Fee Schedule of the City Code of Ordinances on City Website – www.horseshoe-bay-tx.gov
3. City Code of Ordinances on City Website – www.horseshoe-bay-tx.gov



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Kerri Craig, City Secretary
RE: Planning and Zoning Commission and Board of Adjustment Charters

In 2019, Council discussed the need for a Charter to be written for each of the City's Boards, Commissions, and Committees in order to better delineate the expectations for each group. The decision was made to begin this process with the Planning and Zoning Commission (PZC) and the Board of Adjustment (BOA).

Draft Charters are attached for the PZC and the BOA. Council reviewed the PZC Charter at the January 13th Workshop. The only change that was requested is highlighted in red on page 1 under the heading "Technical".

These Charters (and the next item on the agenda amending the PZC/BOA ordinance) reduce the number of consecutive terms a member may serve. Currently, members of the PZC and BOA may serve four consecutive terms. All terms are for two years, so if re-appointed by Council a member may effectively serve for eight years. Under the new Charters, members may serve two consecutive terms (or four years if re-appointed after their first two-year term). Council still retains the ability to make exceptions to this rule by majority vote if needed.

Council Member Waddill suggests that the current members of both groups be grandfathered under the terms that were in place when they were appointed. This means, for example, Brent Lane (PZC) whose appointment began in January 2018, has a term expiring this year in December. When he was appointed, PZC members were allowed to serve four consecutive terms. Therefore, Mr. Lane may serve three more terms, if re-appointed by Council. This grandfathering is for the person, not the position. If Mr. Lane decides not to apply for re-appointment, whoever fills his vacancy will be subject to the new term limits and may only serve two consecutive terms.

**Enclosures: Planning and Zoning Commission Charter
Board of Adjustment Charter**



Planning and Zoning Commission (PZC) Charter

Adopted by City Council on February 18, 2020

The Commission's role is to serve as an advisory body to the City Council, but does not have any final decision-making authority. The Commission has all the rights, powers, privileges and authority authorized and granted by the City Council and from the State of Texas in Chapters 211 and 212 of the Texas Local Government Code regarding cities regulation of zoning and subdivisions.

Responsibilities

- To make recommendations to the City Council regarding the approval of the preliminary and final plats of subdivisions and requests for text amendments to the subdivision regulations.
- To make recommendations to the City Council regarding the approval of rezoning requests, including planned developments and regarding requests for text amendments to the zoning regulations.
- To review and make recommendations on the zoning of land for newly annexed areas.
- To make recommendations regarding the comprehensive plan and amendments to the comprehensive plan.

Qualifications of Applicants

- Registered voter of the City of Horseshoe Bay;
- Must have resided in the City for at least 12 months prior to appointment;
- Must not be in arrears in the payment of any taxes or other liability due to the City;
- Must have an active application on file with the City Secretary;
- Must meet any certain requirements as set out in city ordinance or state statute; and
- May not hold any other public office, except that of a Notary Public or as a member of the Armed Services or National Guard.

Required Member Skills

Commission members should possess the following skills, knowledge, experience and other attributes:

General

- The ability and willingness to work in a team environment.
- Good understanding and support of the City of Horseshoe Bay's Mission Statement, Vision Statement, Leadership Philosophy, and Values.
- General communication and team facilitation skills.
- Must be open-minded and able to work collaboratively with others.
- Exhibit a positive and constructive attitude.

Technical

There should be a balance of skills and experience in the membership which includes, but is not limited to, the following fields of expertise: Planning and Zoning, Engineering, Real Estate, Attorney, Architecture, and General Business.

Ultimately, City Council will be mindful of the professional background of each current and potential member when making the final appointments.

Membership

- Commission members will be appointed by the City Council.
- There will be a maximum of 5 members, including the Chair.
- City Council will appoint the Chair. The members shall appoint a Vice Chair and may appoint a Secretary.
- To the greatest extent possible, members will be past graduates of a Citizens' Academy.
- Members will serve two-year terms. Three of the five members shall have terms expiring December 31st of odd-numbered years and the other two members shall have terms expiring December 31st of even-numbered years. There shall be a limit of two consecutive terms (four years total) that a member may serve. A partial term to which a member is appointed shall not be counted as a full two-year term for the purpose of this limit.
- Any vacancy shall be filled for the unexpired term via appointment by a simple majority vote of the City Council for the remainder of the term.
- Members may be removed from office at any time by a simple majority vote of the City Council.

Meeting Schedule and Attendance

The Commission shall meet a minimum of once per month, at least two weeks prior to the scheduled City Council meeting. If there have been no applications filed for review by the PZC, the Development Services Director shall notify the Chair and no meeting shall be required for that month.

A member's position is automatically considered vacant if the member is absent for:

- 1) Three consecutive, regular meetings; or
- 2) Four meetings (cumulative) during the preceding twelve-month period.

Exceptions may be granted if the member has first obtained a written leave of absence from the Chair and absences are due to unusual circumstances beyond the member's control.

Conduct of the Members

Members will act in a professional and confidential manner as representatives of the City. Each member will actively participate in deliberations, reviews and approvals. Members will respect the process, this Charter, and one another by considering all ideas expressed, being thoroughly prepared for each meeting, maintaining the confidentiality agreed upon and sharing equally in the responsibility to reach consensus successfully. Members will treat citizens who attend the meetings with respect and fairness. Meetings shall be conducted in accordance with the Texas Open Meetings Act.

A member shall not vote or participate in any deliberations regarding a matter if the member has any personal financial interest in or any property within five hundred feet of the property in question, whether such interest is direct, indirect, financial or otherwise. A member may disqualify themselves, and in any case where the question of a member's interest is raised, the Chair shall rule on whether the member shall be disqualified.



Board of Adjustment (BOA) Charter

Adopted by City Council on February 18, 2020

The Board of Adjustment is responsible for granting variances to the terms of the zoning regulations of the City, and deciding appeals from decisions of administrative officials related to those zoning regulations. The Board has all the rights, powers, privileges and authority authorized and granted by the City Council and from the State of Texas in Chapter 211 of the Texas Local Government Code.

Responsibilities

- To grant variances to the terms of the zoning regulations of the City; and
- Deciding appeals from decisions of administrative officials related to the zoning regulations of the City.

Qualifications of Applicants

- Registered voter of the City of Horseshoe Bay;
- Must have resided in the City for at least 12 months prior to appointment;
- Must not be in arrears in the payment of any taxes or other liability due to the City;
- Must have an active application on file with the City Secretary;
- Must meet any certain requirements as set out in city ordinance or state statute; and
- May not hold any other public office, except that of a Notary Public or as a member of the Armed Services or National Guard.

Required Member Skills

Board members should possess the following skills, knowledge, experience and other attributes:

- The ability and willingness to work in a team environment.
- Good understanding and support of the City of Horseshoe Bay's Mission Statement, Vision Statement, Leadership Philosophy, and Values.
- General communication and team facilitation skills.
- Must be open-minded and able to work collaboratively with others.
- Exhibit a positive and constructive attitude.
- While technical knowledge is not required for an applicant to be appointed, familiarity or a willingness to become familiar with the City's Code of Ordinances, Regulations, and expectations of the Horseshoe Bay community is expected.

Ultimately, City Council will be mindful of the professional background of each current and potential member when making the final appointments.

Membership

- Board members will be appointed by the City Council.
- There will be a maximum of five (5) Regular Board Members, including the Chair. Five (5) Alternate Members may be appointed due to the quorum requirements of no less than four members for the purpose of voting.
- City Council will appoint the Chair. The members shall appoint a Vice Chair and may appoint a Secretary.
- To the greatest extent possible, members will be past graduates of a Citizens' Academy.

- Members will serve two-year terms. Three of the five members shall have terms expiring December 31st of odd-numbered years and the other two members shall have terms expiring December 31st of even-numbered years. There shall be a limit of two consecutive terms (four years total) that a member may serve. A partial term to which a member is appointed shall not be counted as a full two-year term for the purpose of this limit.
- Any vacancy shall be filled for the unexpired term via appointment by a simple majority vote of the City Council for the remainder of the term.
- Members may be removed from office at any time by a simple majority vote of the City Council.

Meeting Schedule and Attendance

The Board shall meet when there are applications to be heard. If there have been no applications filed for review, the Development Services Director shall notify the Chair and no meeting shall be required for that month.

A member's position is automatically considered vacant if the member is absent for:

- 1) Three consecutive, regular meetings; or
- 2) Four meetings (cumulative) during the preceding twelve-month period.

Exceptions may be granted if the member has first obtained a written leave of absence from the Chair and absences are due to unusual circumstances beyond the member's control.

Conduct of the Members

Members will act in a professional and confidential manner as representatives of the City. Each member will actively participate in deliberations, reviews and approvals. Members will respect the process, this Charter, and one another by considering all ideas expressed, being thoroughly prepared for each meeting, maintaining the confidentiality agreed upon and sharing equally in the responsibility to reach consensus successfully. Members will treat citizens who attend the meetings with respect and fairness. Meetings shall be conducted in accordance with the Texas Open Meetings Act.

A member shall not vote or participate in any deliberations regarding a matter if the member has any personal financial interest in or any property within five hundred feet of the property in question, whether such interest is direct, indirect, financial or otherwise. A member may disqualify themselves, and in any case where the question of a member's interest is raised, the Chair shall rule on whether the member shall be disqualified.



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council

Thru: Stan R. Farmer, City Manager

From: Kerri Craig, City Secretary

RE: Ordinance 2020-12: Amending Chapter 14 Zoning of the City Code of Ordinances by Amending Section 14.02.152 Creation and Terms of Office, Changing the Number of Consecutive Terms a Commissioner May Serve from Four to Two; Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting

The governance of the Planning and Zoning Commission and the Board of Adjustment is located in the City's Zoning Ordinance. Therefore, if the new Charters are approved the ordinance must be amended to reflect any changes. The only change that will be necessary to the ordinance, if the Charters are approved, are located in the "Creation and Terms of Office" section of the ordinance for each group.

The attached ordinance amendment indicates the change to the allowable number of consecutive terms for each group (as shown in red).

Enclosures: Ordinance 2020-12

CITY OF HORSESHOE BAY

ORDINANCE 2020-12

CHANGING THE NUMBER OF CONSECUTIVE TERMS ALLOWED

AN ORDINANCE OF THE CITY OF HORSESHOE BAY AMENDING CHAPTER 14 ZONING OF THE CITY CODE OF ORDINANCES BY AMENDING SECTIONS 14.02.152 AND 14.02.194, CREATION AND TERMS OF OFFICE FOR THE PLANNING AND ZONING COMMISSION AND THE BOARD OF ADJUSTMENT, CHANGING THE NUMBER OF CONSECUTIVE TERMS A MEMBER MAY SERVE FROM FOUR TO TWO; PROVIDING FOR SEVERABILITY; REPEALER; EFFECTIVE DATE; AND PROPER NOTICE AND MEETING

WHEREAS, the City Council of the City of Horseshoe Bay ("City Council") seeks to continue to provide for the health, safety, and welfare of those living in, working in, and visiting the City; and

WHEREAS, Chapter 14 Zoning of the City Code of Ordinances provides for the governance of the Planning and Zoning Commission ("Commission") and the Board of Adjustment ("Board"); and

WHEREAS, the City Council desires to amend the number of terms a member of the Commission or Board may serve from four consecutive terms to two consecutive terms; and

WHEREAS, the City Council is of the opinion that reducing the number of consecutive terms a member may serve is in the best interests of the City of Horseshoe Bay; and

WHEREAS, the City Council, in the exercise of its legislative discretion has concluded that Chapter 14 Zoning of the City Code of Horseshoe Bay should be amended as herein described.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HORSESHOE BAY, TEXAS:

I. FINDINGS OF FACT

All of the above premises are hereby found to be true and correct legislative and factual findings of the City Council, and are hereby approved and incorporated into the body of this Ordinance as if copied in their entirety.

II. ZONING CHAPTER AMENDED

Chapter 14 Zoning, Article 14.02, Division 2, Part IV: Planning and Zoning Commission Section 14.02.152, Subsection (c) of the City Code of Horseshoe Bay, Texas is hereby amended to read as follows:

Sec. 14.02.152 Creation and Terms of Office

(c) Members’ terms of office shall be staggered as follows: three (3) of the five (5) members on the Commission shall serve for a term of office of two (2) years beginning January 1 of odd years, and the other two (2) members shall serve for a term of office of two (2) years beginning January 1 of even years. There shall be a limit of ~~four~~ two consecutive terms that a person may serve as a Commission member. A partial term to which a person is appointed or elected shall not be counted as a full two-year term for the purposes of this article.

III. ZONING CHAPTER AMENDED

Chapter 14 Zoning, Article 14.02, Division 2, Part V: Board of Adjustment Section 14.02.194, Subsection (c) of the City Code of Horseshoe Bay, Texas is hereby amended to read as follows:

Sec. 14.02.194 Creation and Terms of Office

(c) Members’ terms of office shall be staggered as follows: three (3) of the five (5) members on the Board shall serve for a term of office of two (2) years beginning January 1 of even years, and the other two (2) members shall serve for a term of office of two (2) years beginning January 1 of odd years (those initial members appointed to serve in odd years shall have an initial term ending December 31, 2018). There shall be a limit of ~~four~~ two consecutive terms that a person may serve as a Board member. A partial term to which a person is appointed or elected shall not be counted as a full two-year term for the purposes of this article.

III. SEVERABILITY

Should any part, sentence or phrase of this Ordinance be determined to be unlawful, void or unenforceable, the validity of the remaining portions of this Ordinance shall not be adversely affected. No portion of this Ordinance shall fail or become inoperative by reason of the invalidity of any other part. All provisions of this Ordinance are declared to be severable.

IV. REPEALER

All ordinances or parts of ordinances in force when the provisions of this Ordinance becomes effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed only to the extent of such conflict.

V. EFFECTIVE DATE

This Ordinance shall be in full force and effective from and after its date of passage and publication as may be required by governing law.

VI. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

APPROVED AND ADOPTED on this 18th day of February, 2020 by a vote of the City Council of the City of Horseshoe Bay, Texas.

CITY OF HORSESHOE BAY, TEXAS

Cynthia Clinesmith, Mayor

ATTEST:

Kerri Craig, City Secretary



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Sandra Nash, Assistant Planner
RE: Request for Approval of Sign Variance No. 2020-01, for a 7' Variance to Allow a 12' 6" wide by 5' 6" high On-Premises Free Standing Sign on a Commercial lot for Lake Area Storage located at 203 RM 2831, *Horseshoe Bay Investments, LLC, Applicant*

This proposed permanent On-Premises Free Standing Sign would be located at the driveway entrance to the Lake Storage Area property located on the south side of RM 2831 north of Hwy 71. The Variance is requested to allow a 12' 6" wide sign to exceed the maximum allowed width of 5' 6" by a total of 7' 0". The height of the proposed sign is 5' 6", which meets the height requirement for this type of sign. Horseshoe Bay Investments, LLC is requesting this sign to replace their existing 25-foot high backlit sign which is located on their adjacent separately platted property at the intersection of RM 2831 and Hwy 71.

City Council may grant a sign Variance upon affirmative written findings as to the following elements:

- a) *The unusual shape or topography of the property in question or some other significant factor prevents signage allowable under the provisions of this article from adequately identifying the business or other activity located on the subject property. The applicant states: "The subject property is 40 acres with several hundred feet of frontage. Allowable signage is inadequate in scale and visual scope." Staff does not disagree.*
- b) *The variance is not contrary to the public interest. The applicant states: "This size and similar design is very common in the Horseshoe Bay community." Staff review has found this to be the case.*
- c) *Due to special conditions, a literal enforcement of this article would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement. The applicant states: "We will be voluntarily removing a much larger back-lit sign." Staff encourages removal of Off-Site Non-Conforming back-lit signs and replacing them with On-Premises Signs similar to the proposed sign.*
- d) *The spirit and purpose of this article will be observed, and the design guidelines set forth in this article are substantially met and substantial justice will be done. The applicant states: "This replacement sign will be consistent with the spirit and character of Horseshoe Bay." Staff agrees.*

The Horseshoe Bay Architectural Control Committee has approved the sign.

Enclosures: Aerial Photo with location of Existing and Proposed Sign
Photo of Existing Sign to be Replaced
Rendering of new Proposed Sign

Lake Area Storage Aerial Photo



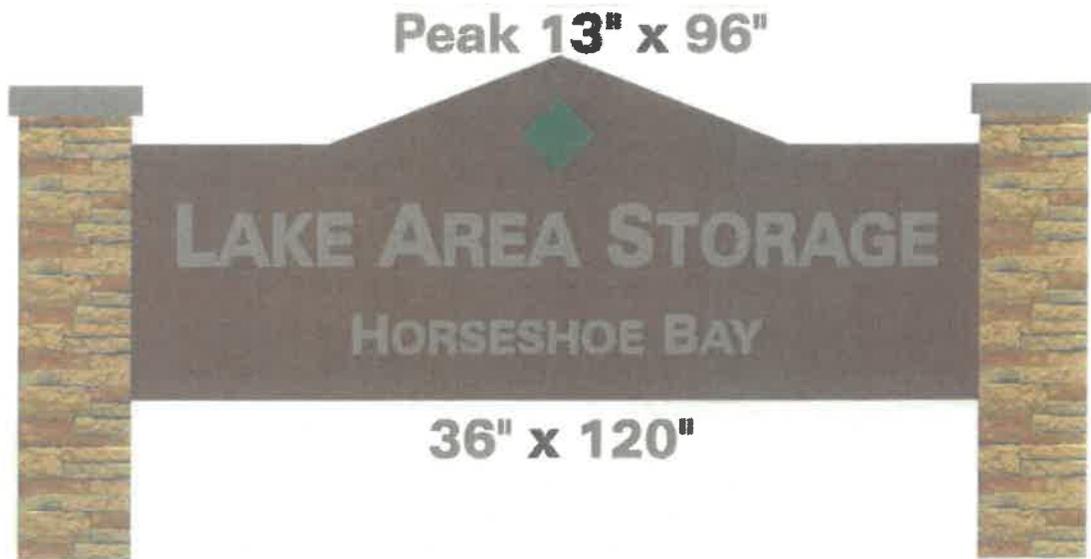
Existing sign to be removed

**Height 25', 111 sq. ft. surface area
back lit, double sided**



RR 2831 HORSESHOE BAY, TEXAS

Proposed Sign



203 Ranch Road 2831

Total height, 5'6"

Illumination by ground spot

Double sided

**Metal face supported by masonry pillars with
individual raised letters.**



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
From: Kerri Craig, City Secretary
RE: Approval of Workshop Minutes, January 13, 2020

Enclosures: Minutes

City of Horseshoe Bay
City Council Meeting Agenda
January 13, 2020 at 9:00 AM
City Hall, 1 Community Drive, Horseshoe Bay, Texas

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Cynthia Clinesmith

Mayor Pro Tem Jerry Gray

Council Member Kent Graham

Council Member Frank Hosea

Council Member Randy Rives

Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the workshop to order at 9:00am. All present.

2. Business

- A. Council Protocol – Mayor Clinesmith reviewed the general protocols for communicating during meetings and encouraged all Council Members to review the Rules of Procedure. She also encouraged Council Members to fully review the agenda and packet, and visit with staff if needed, prior to Council meetings so everyone is fully prepared. Mayor Clinesmith also stated the city is getting quotes for improving the Council dais. No action taken.
- B. PID Review/Update – Finance Director Margie Cardenas provided a review and update on the Escondido and Summit Rock Public Improvement Districts. No action taken.
- C. Mayor Outreach Update – Mayor Clinesmith announced she has created a group of all eight Mayors in Llano and Burnet Counties who will be meeting quarterly to discuss common topics such as the lake, workforce development, emergency management, technology, and transportation. No action taken.
- D. Potential Refinancing of Series 2011 Certificates of Obligation for Interest Cost Savings – Finance Director Cardenas provided a report, which is on file. No action taken.
- E. Fire Boat and Self-Contained Breathing Apparatus (SCBA) Presentation – Fire Chief Brent Batla provided a presentation, which is on file. The Fire Department will be requesting funds to replace expiring equipment, at the January 21st Council meeting. No action taken.
- F. Update on Covenants, Conditions and Restrictions Analysis – City Manager Stan Farmer provided a report, which is on file. The City has reviewed and compared the City’s ordinances with the CCRs in every zone of Horseshoe Bay to determine any differences. City staff will be discussing the comparisons with each of the ACCs in Horseshoe Bay. No action taken.
- G. Speculative Home Limits - City Manager Farmer provided a report reviewing the rules regarding speculative homes, which is on file. Council Member Graham directed staff to include the term ending date on the Report on Builder Speculative Construction Sites in the future. No action taken.
- H. New Residential Construction Impact Fee – City Manager Farmer provided an overview of what the impact fee is and why/when it was implemented by the city. Mayor Clinesmith directed staff to review the impact fees for the city and begin to take steps towards preparing for the next study, including adding the study as an item in the FY21 budget. No action taken.
- I. City Council Rules of Procedure Review – City Secretary Kerri Craig stated the Rules are traditionally on the January workshop agenda for review and potential changes. No action taken.
- J. Planning and Zoning Commission Charter – City Secretary Craig stated this item was originally brought to Council by Elaine Waddill in 2019. Council agreed creating a charter for each city group would be beneficial, starting with the Planning and Zoning Commission (PZC). Council reviewed the

draft charter for the Commission. The primary change would be to the number of terms members may serve on the PZC and Board of Adjustment (BOA) from four two-year terms to two two-year terms, to make them consistent with all city groups. The charter for the Planning and Zoning Commission and Board of Adjustment will be brought to Council for approval at the February 18th Council meeting, along with the associated ordinance amendments. No action taken.

K. Departmental Balanced Scorecard Presentations – City Manager Farmer introduced Alfredo Mycue from Re-Engine Consulting, who has been working with the city on a variety of leadership and high performing organization training. Each department head, and Leadership Council member, provided a brief presentation on their individual balanced scorecards being using to monitor and improve performance. No action taken.

3. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 2:14pm.



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
From: Kerri Craig, City Secretary
RE: Approval of Meeting Minutes, January 21, 2020

Enclosures: Minutes

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, January 21, 2020, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. **Call the Meeting to Order and Establish a Quorum**

Mayor and City Council Members

Mayor Cynthia Clinesmith
Mayor Pro Tem Jerry Gray
Council Member Kent Graham
Council Member Frank Hosea
Council Member Randy Rives
Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the meeting to order at 3:00pm. All present.

2. **Invocation** - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.
3. **Pledges to the Flags** - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.
4. **Announcements and Staff Recognition**
 - A. Jessica Noaker - Five Year Service Award - Development Services Director Eric Winter presented Jessica with a plaque and thanked her for her service to the city.
 - B. Kyle Schmidt - 10 Year Service Award - Fire Chief Brent Batla presented Kyle with a plaque and thanked him for his service to the city.
5. **Public Comment** – Kenneth Bookout spoke regarding lot mowing in Summit Rock. Stan Smith and Scott Dudley from the Llano Central Appraisal District spoke regarding the appraisal process.
6. **Presentations**
 - A. Update on the Progress of the 2019 Long Range Planning Advisory Committee - Elsie Thurman, Chair of the Committee, provided an update on the activities of the committee. The committee expects to be able to provide a new plan by November 2020.
7. **Consent Agenda**
 - A. Approval of Regular Meeting Minutes, December 10, 2019
 - B. Approval of Special Meeting Minutes, December 17, 2019
 - C. Approval of Annual Summit Rock Public Improvement District Debt Payment Summary Report
 - D. Approval of Resolution 2020-07: Providing for the Sale of Property Acquired by the Burnet Central Appraisal District at Delinquent Tax Sale, Lots K4114 & K4116, Plat K4.1, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, to Texas Land Direct, LLC
 - E. Approval of Resolution 2020-08: Providing for the Sale of Property Acquired by the Burnet Central Appraisal District at Delinquent Tax Sale, Lot K4115, Plat K4, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, to Texas Land Direct, LLC
 - F. Approval of Resolution 2020-09: Providing for the Sale of Property Acquired by the Burnet Central Appraisal District at Delinquent Tax Sale, Lot K4118, Plat K4.1, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, to Texas Land Direct, LLC

- G. Approval of Resolution 2020-10: Providing for the Sale of Property Acquired by the Burnet Central Appraisal District at Delinquent Tax Sale, Lot K4120, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, to Texas Land Direct, LLC
- H. Approval of Resolution 2020-11: Providing for the Sale of Property Acquired by the Burnet Central Appraisal District at Delinquent Tax Sale, Lot K13082, Horseshoe Bay South, City of Horseshoe Bay, Burnet County, Texas, to Taerim Lee
- I. Approval of Ordinance 2020-09: Amending Chapter 14 Zoning, Article 14.02 Zoning Ordinance Increasing the Number of Planning and Zoning Commission Members Required for a Quorum in Section 14.02.153(B) from Two to Three
- J. Approval of Resolution 2020-13: Acknowledging and Approving the Waiver of the Membership Initiation Fee by the Horseshoe Bay Resort for the City of Horseshoe Bay Fire Chief Brent Batla
- K. Approval of the Public Funds for Public Purposes Subcommittee's Funding Recommendations for Local Non-Profit Organizations
- L. Approval of the Public Funds for Public Purposes Subcommittee's Recommendation of Denial for an Event Sponsorship from The Phoenix Center

Council Member Graham motioned to approve all consent items. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

8. **Public Hearing Items**

- A. Replat of a 5.29 Acre Tract of Annexed Land from One (1) Single Family Lot to Two (2) Single Family Lots, to be Known as Meyer Sun Ray Plat No. 1.1 in the 800 Block of Sun Ray - Development Director Eric Winter provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:35pm. Brady Meyer stated the plans are to build on one of the lots and sell one of the lots. Mayor Clinesmith closed the public hearing at 3:37pm. Mayor Pro Tem Gray motioned to approve the replat. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.

9. **Monthly Statistical Departmental Reports**

- A. City Manager
- B. Finance Department
- C. Utilities Department
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

10. **Business**

- A. Ordinance 2020-11: Authorizing the Issuance and Sale of City of Horseshoe Bay General Obligation Refunding Bonds, Levying a Tax in Payment Thereof; Providing for the Award of the Sale Thereof in Accordance with Specified Parameters; Authorizing the Execution and Delivery of Documents and Agreements in Connection Therewith; Approving the Preparation of an Official Statement; and Enacting Other Provisions Relating Thereto - The City's Bond Attorneys Jennifer Ritter and Glenn Opel provided a report, which is on file. Council Member Graham motioned to approved Ordinance 2020-11 and to authorize City Manager Stan Farmer and Finance Director Margie Cardenas to sign on behalf of the City. Council Member Randy Rives seconded. VOTE: 5-0 in favor, motion passed.

- B. Award Contract for Street Seal Coating Project – Public Works Director Tim Foran provided a report, which is on file. Mayor Pro Tem Gray motioned to award the contract to Alpha Paving Industries in the amount of \$766,563 according to staff's recommendation. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed.
 - C. Resolution 2020-12: Providing for the Listing and Sale of the Fuchs' House Property in Compliance with Section 253.014 of the Texas Local Government Code - City Manager Farmer provided a report, which is on file. Jim Jordan, a member of the City's Fuchs' House Advisory Committee, spoke regarding the history of the Fuchs House and the surrounding areas. Council Member Graham motioned to approve Resolution 2020-12. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
 - D. Ordinance 2020-10: Approving and Adopting an Amendment to the General Fund Budget for the Fiscal Year Beginning October 1, 2019 and Ending on September 30, 2020 - Fire Chief Batla provided a report, which is on file. Mayor Pro Tem Gray motioned to approve Ordinance 2020-10 to replace fire department equipment (SCBAs). Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed.
 - E. Change Order #1 to the Contract with Big Kat Waste Solutions, Inc. for Sludge Removal in Effluent Pond #1 - Utilities Director Jeff Koska provided a report, which is on file. Council Member Graham motioned to approve Change Order #1 in the amount of \$293,658.83. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.
11. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:47pm.



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

TO: Mayor and City Council
THRU: Stan R. Farmer, City Manager
FROM: Margie Cardenas, Finance Director
RE: Fiscal Year 2020 Fourth Quarter Investment Report

Margie Cardenas, Finance Director, has provided the Fourth Quarter Investment Report for Fiscal Year 2020. The investment earnings for the quarter are \$38,776. The average yield for all investments is 1.55%.

Staff is asking that Council approve the Quarterly Investment Report for period ending December 31, 2019.

Enclosures: Quarterly Investment Report ending 12/31/19

City of Horseshoe Bay Quarterly Investment Report Ending December 31, 2019

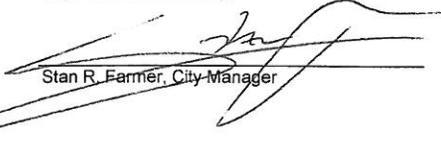
Fund	Investment Type	Descript/Loc	Maturity	Beginning Balance 9/30/2019	Quarterly Activity	Interest	Ending Balance 12/31/2019	Avg Yield
11101 GF	Disbursement Account	First United Bank	Open	587,504	(35,326)	197	552,375	
11301 UF	Utility Fund Operating	First United Bank	Open	178,634	7,752	141	186,527	
11310 GF	General Fund Operating	First United Bank	Open	28,739	4,967	62	33,768	
11307 SF	PD Account	First United Bank	Open	8,942	0	5	8,947	
11308 PID	Escondido PID	First United Bank	Open	3,767	75,178	18	78,964	
Subtotal - First United Bank				807,586	52,571	422	860,580	0.20%
11428 UF	Rate Stabilization	TexPool	Open	0	0	0	0	
11427 UF	Wastewater Treatment	TexPool	Open	0	6,003,991	14,594	6,018,585	
11433 UF	Utility Fund Reserve	TexPool	Open	23,813	499,996	843	524,652	
11421 GF	General Fund Operating	TexPool	Open	1,015,299	962,818	4,895	1,983,012	
11429 GF	General Fund Reserve	TexPool	Open	2,504,447	(8,506)	10,960	2,506,901	
11424 CF	Capital Projects	TexPool	Open	165,271	(141,551)	657	24,377	
11432 DS	Interest & Sinking	TexPool	Open	81,298	304,009	724	386,031	
11431 PID	Summit Rock PID	TexPool	Open	23,465	98,197	363	122,025	
Subtotal - TexPool				3,813,593	7,718,954	33,037	11,565,584	1.70%
TOTAL CITY ACCOUNTS				4,621,179	7,771,525	33,460	12,426,163	
PID	Escondido PID Trustee - 1245 Fund	Regions Bank	Open	636,515	(220,406)	1,142	417,252	
PID	Escondido PID Trustee - 1272 Fund	Regions Bank	Open	508,351	(0)	2,434	510,785	
PID	Escondido PID Trustee - 1307 Fund	Regions Bank	Open	256,048	4,945	1,223	262,216	
PID	Escondido PID Trustee - 1334 Fund	Regions Bank	Open	877	0	4	882	
PID	Escondido PID Trustee - 1352 Fund	Regions Bank	Open	107,007	0	512	107,520	
Subtotal - Regions Bank				1,508,798	(215,460)	5,316	1,298,654	1.50%
TOTAL AGENCY ACCOUNTS				1,508,798	(215,460)	5,316	1,298,654	
GRAND TOTAL ALL INVESTMENTS				6,129,977	7,556,064	38,776	13,724,817	1.55%

Performance Measures:

	Benchmark	Actual
Avg Yield	1.56%	1.55%
Benchmark=6-Mo. T-Bill		
WAM	Max 365	34
Diversification:	Max 100%	
TexPool		84.27%
Banks		15.73%

Collateral Adequacy - All funds are fully collateralized and/or insured.

Statement of Compliance - All investment transactions of the City meet the requirements set forth in Chapter 2256, Texas Govt. Code, as amended and are in compliance with the City's Investment Policy.


Stan R. Farmer, City Manager


Margie Cardenas, Finance Director

2-10-2020
Date



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Rocky Wardlow, Chief of Police
RE: Acknowledgement of the Annual Racial Profiling Statistics Report for 2019

Texas SB 1074 became law on 09/01/2001 and prohibits racial profiling by Texas peace officers. Further, it requires agencies to collect vehicle stop data beginning on 01/01/2002 with the primary emphasis to see if minorities were being targeted for searches. In addition, this legislation requires that by March 1st of each year the governing body review the annual report posted as a regular agenda item.

SB1849 passed in the 85th Legislative session expanded the required reporting fields collected, narrowed the racial fields allowed, and eliminated the partial exemption previously granted to agencies whose patrol cars were equipped with audio/video recordings of each stop.

A Racial Profiling Report is required by state mandate to be forwarded to the Texas Commission on Law Enforcement (TCOLE). TCOLE serves as the repository for all racial profile reporting by every law enforcement agency in the State. The required report to TCOLE from the Horseshoe Bay Police Department was electronically submitted on 2/3/2020.

Attached for Council review is a copy of the Horseshoe Bay Racial Profiling Report for 2019. A total of 2,110 persons were stopped by Horseshoe Bay Police officers in calendar year 2019. In those 2,110 stops, 78.34% of the persons were white.

Police officers performed sixty-eight (68) vehicle searches during 2019. That number represents 3.22% of the total stops conducted. In those 68 searches, 73.44% of the persons searched were white and contraband was found or discovered in 57.35% of all the searches conducted.

These numbers reflect a department that does not conduct racial profiling stops and does not perform an overall excessive number of searches on minorities.

Pursuant to the State reporting requirements, the Council is advised that no formal complaint alleging racial profiling during calendar year 2019.

Staff recommends Council acknowledgement of the Annual Racial Profiling Report for 2019 to meet the requirements set forth by SB 1074.

Enclosures: 2019 Racial Profiling Report

**Horseshoe Bay Police Department
Annual Racial Profile Report
2019**

Introduction

This report serves as an analysis of the Horseshoe Bay Police Department's statistical information on citizen contacts for calendar year 2019.

The report has been specifically prepared to comply with Article 2.132 (7) of the Texas Code of Criminal Procedure requiring all Texas law enforcement agencies that conduct traffic stops. SB 1849 passed in the 85th Legislative Session eliminated a partial exemption previously granted to agencies with patrol vehicles equipped with cameras designed and used for the purpose of recording contacts with citizens. Effective January 1, 2018, all law enforcement agencies were required to collect and report data for all traffic stops regardless of the disposition. This requirement added additional fields not previously required of law enforcement agencies. In addition, racial categories previously listed, such as Middle Eastern and other/unknown as seen in previous reports were eliminated from the racial profiling report beginning in 2018.

For the purposes of this report, the following definition of racial profiling is used:

- Racial profiling means a law enforcement initiated action based upon an individual's race, ethnicity, or national origin rather than on the individual's behavior or on information identifying the individual as a person having engaged in criminal activity (Texas CCP Article 3.05).

The demographic information contained in this report was taken from the demographic profile for the City of Horseshoe Bay gathered during the 2010 census report.

The greatest challenge in presenting meaningful numbers is using an appropriate comparison. Census data is the most readily available data that identifies the demographics of a city, county, or state. However, the accuracy of census data is always questioned and even if accurate in the beginning, the data quickly becomes aged and out of date as the decade progresses. Census data is only collected every 10 years and only collected by the Federal Government. Thus, it becomes less and less accurate with each year that passes.

In some of the census data, the numbers do not add up. This is primarily due to some individuals being counted twice. The Census Bureau considers Hispanics to be a culture and not a race. Under the Census Bureau there are White

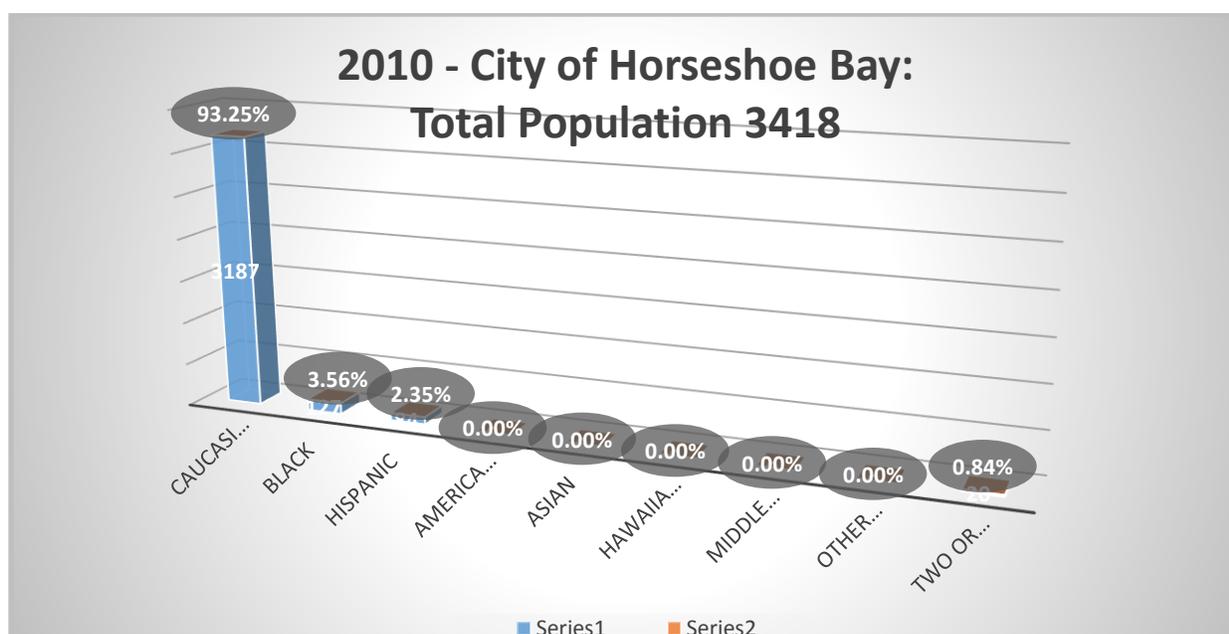
Hispanics and Black Hispanics. This often times causes individuals of this type to be counted twice, depending on how they completed the Census survey form. On the other hand, the State of Texas considers Hispanic to be a race. Unfortunately, the State of Texas does not provide census data based on their definition of race.

Other challenges exist relating to the statistical comparisons with a percentage of citations written to residents vs. part-time residents vs. non-residents such as visitors, resort guests, and day laborers reporting here for work from surrounding areas.

2010 Population – City of Horseshoe Bay*

Total Population	3,418	
Caucasian (Non-Hispanic)	3,187	93.25%
African (black)	127	3.56%
American Indian/Alaska native	0	0.00%
Asian alone	0	0.00%
Hawaiian/Pacific Islander	0	0.00%
Some Other race alone	0	0.00%
Two or more races	30	0.84%
Hispanic or Latino alone	84	2.35%

*These categories and numbers provided by the US Census Bureau



The State of Texas defines “Race or ethnicity” as a particular descent. The State definition includes White, Black, Hispanic/Latino, Asian/Pacific Islander, and Alaska Native/American Indian. Since the State of Texas requires the reporting, we are required to use their definition. However, for comparison purposes, we must use Census data that is collected under the Census Bureau definition.

Horseshoe Bay Police Department Racial Profiling Policy

The Horseshoe Bay Police Department has adapted policies to be in compliance with both Article 2.132 of the Texas Code of Criminal Procedure. There are now eleven specific reporting fields mandated in Article 2.132 and 2.133 of the Texas Code of Criminal Procedure requiring law enforcement agencies to address. Chapter 5 of the Horseshoe Bay Police Department policy manual addresses all eleven of those items and provides clear instruction that any form of racial profiling is strictly prohibited and any officer found engaging in inappropriate profiling will face disciplinary action. The policy provides a very clear statement of the agency’s philosophy regarding the equal treatment of all persons regardless of race, religion, ethnicity, or social status.

Horseshoe Bay Police Department Training and Education

Texas Occupation Code 1701.253 and 1701.402 requires an education curriculum be established and training certificates issued to all Texas Peace Officers. The Department retains documentation on each and every officer employed that certifies the training provided as required in the aforementioned statutes.

Horseshoe Bay Police Department Complaint Process

Article 2.132 section 2(b)3-4 of the Texas Code of Criminal Procedure requires that law enforcement agencies implement a complaint process for citizen contacts. Chapter 3 of the Horseshoe Bay Police Department policy manual outlines the process by which allegations of misconduct against a member of the Department are to be conducted. The Department has posted a step by step guide on the Police Department page of the City website to inform citizens what to expect after a formal complaint or grievance against an officer is filed.

Horseshoe Bay Police Department Video Review

In accordance with State mandates, the Horseshoe Bay Police Department regularly reviews video footage captured by cameras installed in all vehicles used for patrol purposes. The City provided funding at the beginning of FY 2017 for the purchase of body worn cameras. The cameras were purchased and placed into service during November of 2016 and were in full use and operation at the beginning of 2019. Footage from both in-car and body worn cameras is randomly selected on a weekly basis and reviewed by a patrol supervisor. In addition to the random viewing during 2019, footage is reviewed when connected to other events such as criminal arrests and/or evidence in any type of offense. There were no instances of racial profiling found during these video reviews.

Horseshoe Bay Police Department Statistical Data related to Contacts with Citizens

Article 2.132(b)6 requires that law enforcement agencies collect statistical data on traffic stops and detentions and record specific information on the race of the person stopped. In addition, agencies must collect information concerning searches and whether or not the search was based on consent or probable cause. The statistical data collected yields no indication that racial profiling occurred by the Horseshoe Bay Police Department during 2019.

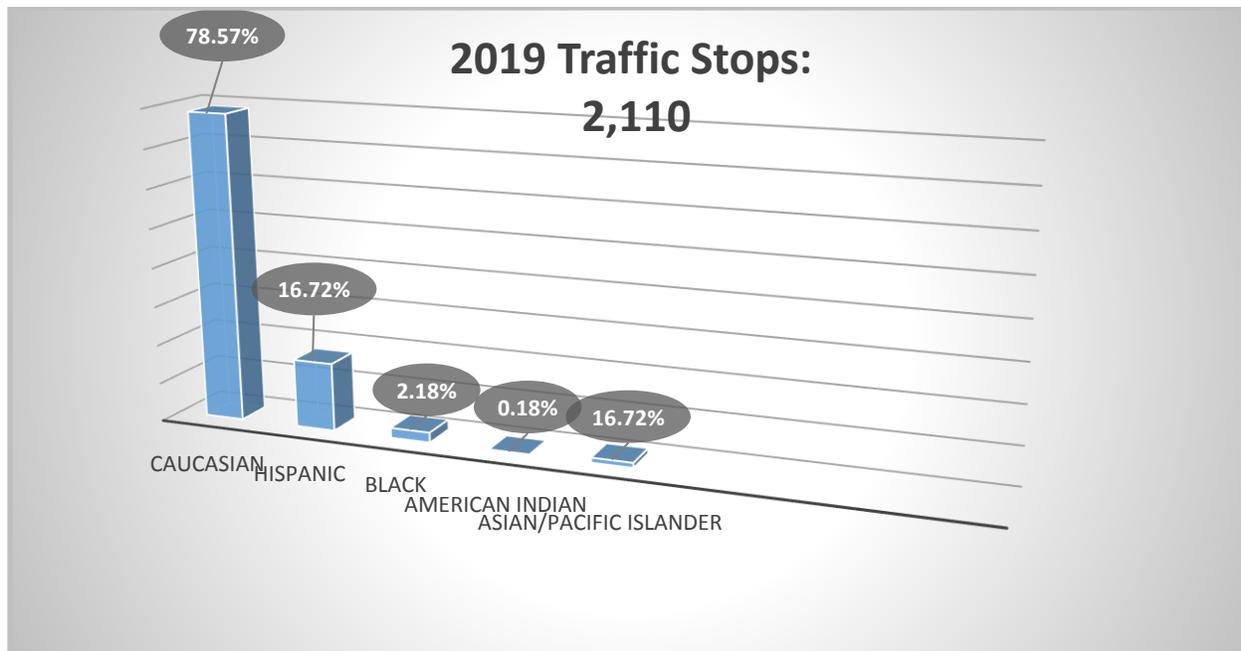
2019 Analysis of Traffic Stops

Officers of the Horseshoe Bay Police Department made a total of 2,110 traffic stops that resulted in citations, warnings, or arrests during calendar year 2019. It is important to note that the collection of race data is determined by the officer's perception. The law allows for the determination to be made either by the officer's perception or by requesting such information from the person stopped. However, asking a person for their race often times creates a misconception by the citizen which can easily lead to an argument or confrontation due to the issue of race being brought up by the officer. Since Texas no longer lists an individual's race on the State driver license, the race shown in the traffic stop figures below are, for the most part, based on the officer's perception of a person's race.

Traffic Stops with an Arrest, Citation, or Warning*

Caucasian	1658	78.57%
African (black)	46	2.18%
American Indian	4	0.18%
Asian/Pacific Islander	49	2.32%
Hispanic/Latino	353	16.72%

*2019 HSBPD data



The above figures are not surprising due to the daily traffic pattern within the city. The percentages of individuals stopped are similar in nature to the local population. The vast majority are white or Caucasian, followed to a much lesser degree of Hispanic and black. It should be noted that officers do not stop only city residents reported in the last US census. They often stop people who live in Burnet, Blanco, Llano, and other counties who come to or pass through Horseshoe Bay for work or business. They often stop tourists visiting the hill country region as well as guests who live outside the region, the State, and in some cases, the United States, who are here to visit Horseshoe Bay Resort or one of the many other tourist attractions surrounding Lake LBJ.

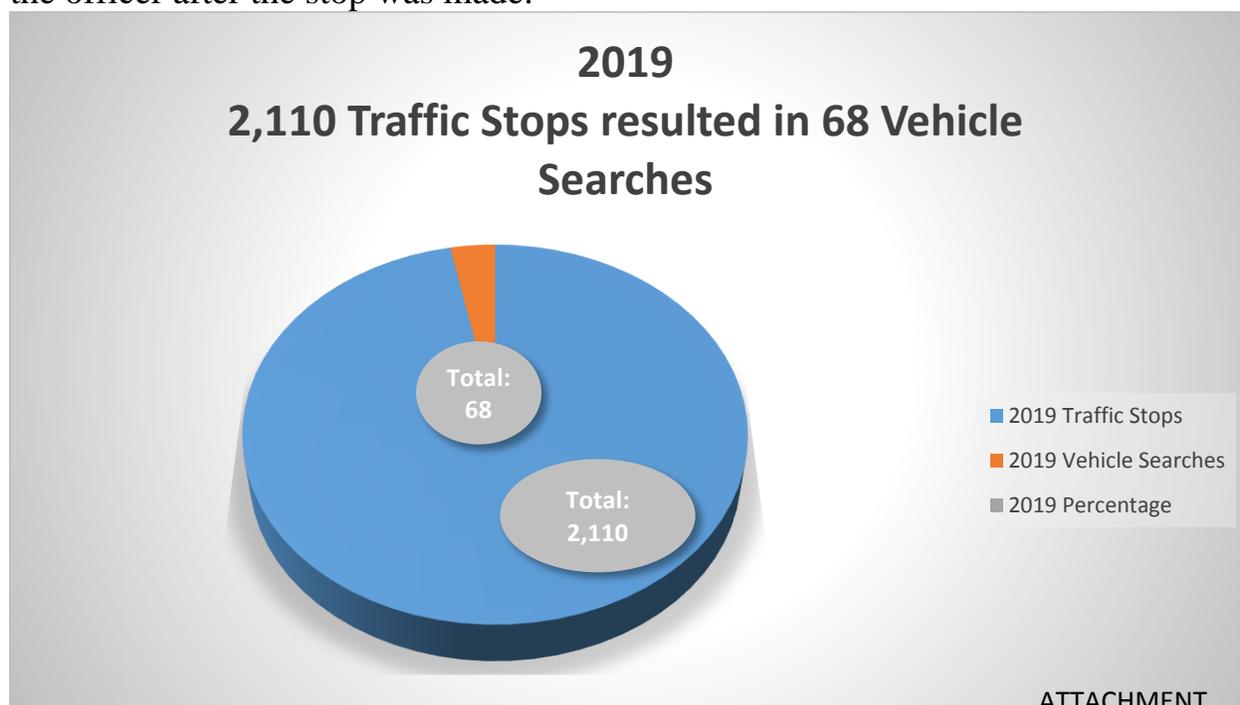
2019 Analysis of Searches

Texas State statute requires all law enforcement agencies to capture data related to searches. However, the statute does not define the word “search”, a term that can have different meanings to different people.

The figures below reports the number of searches conducted by Horseshoe Bay Police Officers subsequent to a traffic stop. These numbers do not include searches subsequent to an arrest or routine vehicle inventories conducted following an arrest. Those numbers are not included because the search is not discretionary in nature but rather, are statutorily mandated or policy required after an arrest has been made. Individuals are searched after being stopped for a variety of reasons. Officers may have a concern for their personal safety (the possibility of a weapon), they may have probable cause that a crime has been committed and the person stopped is concealing evidence of the crime, or they may have a reasonable suspicion that a crime is being conducted or about to be committed and request consent from the person to search the person or the vehicle.

During 2019, a total of 68 searches were conducted in 2,110 stops

Statistically, only 3.22% of the total stops resulted in a search based upon either the consent of the driver, probable cause, or reasonable suspicion developed by the officer after the stop was made.



- Search by Consent 52
 - 2.46% of the total stops
 - 76.47% of the total searches

- Search by probable cause/
Reasonable suspicion / Inventory or arrest 14
 - 0.66% of the total stops
 - 20.58% of the total searches

Summary

A statistical analysis attempts to identify patterns and reveal links between two variables, or to identify whether certain groups are more likely to display certain attributes. However, a statistical analysis on its own cannot determine whether a police officer engages in racial profiling. The Horseshoe Bay Police Department makes every effort to ensure that every officer is properly trained and held to the strictest high standards of conduct. A police agency must rely on the ethics of its officers and the values instilled within the organization by its leadership. Horseshoe Bay police officers are held accountable for their actions and supervisors critique the day to day performance of officers. The Department is proud of its officers and the discretion they use in carrying out their day to day duties.

The Horseshoe Bay Police Department is devoted to providing police services in a fair, equal, impartial, and compassionate manner. We are committed to avoiding any form of bias based policing and strive to provide the highest level of professional police services, dedicating ourselves to the protection of life and property to all of our citizens while maintaining the highest ethical standards.



CITY OF HORSESHOE BAY

FEBRUARY 18, 2020

To: Mayor and City Council
Thru: Stan R. Farmer, City Manager
From: Department Heads
Re: Monthly Statistical Departmental Reports

- 1. City Manager**
- 2. Finance Department**
- 3. Utilities Department**
- 4. Development Services**
- 5. Fire Department**
- 6. Police Department**
- 7. Animal Control**

Enclosures: Monthly Reports



CITY OF HORSESHOE BAY

FINANCE DEPARTMENT MONTHLY FINANCIAL REPORT AS OF JANUARY 31, 2020

Cash Balance Report:

The total of all City accounts was \$15,547,583. The large amount in the cash balance is due to the Bond Proceeds of \$6,000,000 received in November. Interest earned on all accounts totaled \$16,843.

Tax Collections:

The 2019 taxes collected as of January 31, total \$4,859,816 a collection rate of 87.43%, as compared to 87.05% collected at this same time last year.

Operating Budget Report:

All Budget Reports are as of October 1, 2019 through January 31, 2020. For comparison purposes, the YTD budget percentage is 33% of the fiscal year, which represents activity through January 31, 2020.

ASSETS	As of 01/31/20	As of 12/31/19
DISBURSEMENT FUND	167,877.78	159,292.48
CASH DRAWERS - UTILITY	799.60	799.60
UTILITY FUND	312,424.69	189,483.07
PD SEIZURE FUND	8,948.20	8,946.59
ESCONDIDO PID FUND	198,078.66	78,963.61
GENERAL FUND	43,190.64	30,433.10
CASH DRAWER - MUNICIPAL COURT	350.00	350.00
FRIENDS OF THE FUCHS HOUSE	35,513.67	35,513.67
ESCONDIDO PID TRUSTEE-1245 FUND	515,761.18	417,251.90
ESCONDIDO PID TRUSTEE-1272 FUND	511,488.83	510,784.89
ESCONDIDO PID TRUSTEE-1307 FUND	271,850.26	262,215.72
ESCONDIDO PID TRUSTEE-1334 FUND	882.87	881.63
ESCONDIDO PID TRUSTEE-1352 FUND	107,667.70	107,519.51
TEXPOOL - GENERAL FUND	4,000,498.59	1,883,011.67
TEXPOOL - LLANO COUNTY MUD#1	0.00	0.00
TEXPOOL - CAPITAL PROJECT FUND	24,410.43	24,377.45
TEXPOOL - WASTEWATER TREATMENT EXPANSION	5,393,884.12	5,627,704.51
TEXPOOL - GENERAL RESERVE FUND	2,510,291.79	2,506,901.22
TEXPOOL - SUMMIT ROCK PID FUND	218,342.59	109,658.79
TEXPOOL - INTEREST & SINKING	773,995.33	398,397.23
TEXPOOL - UTILITY FUND RESERVE	451,325.58	524,652.20
A/R - UTILITY BILLING	535,151.28	575,248.73
ALLOWANCE UNCOLLECTED ACCTS	(59,302.93)	(59,302.93)
A/R - NSF	(2,219.94)	(2,219.94)
A/R - STANDBY	16,245.35	16,245.35
ALLOWANCE UNCOLLECTED STANDBY	(2,818.58)	(2,818.58)
A/R CUSTOMERS	3,050.00	22,301.54
DUE FROM OTHER FUNDS	2,293.80	2,293.80
A/R - STATE SALES TAX	239,137.02	239,137.02
SUMMIT ROCK ASSESSMENTS RECEIVABLE - DELINQUENT	5,600.00	5,600.00
ESCONDIDO ASSESSMENTS RECEIVABLE - DELINQUENT	27,337.62	27,337.62
CAPITAL PROJECTS FUND	1,000.00	1,000.00
LIENS - CODE COMPLIANCE	42,490.28	42,490.28
A/R - TAXES	105,230.43	105,230.43
INTEREST RECEIVABLE - SUMMIT ROCK PID	124,966.06	124,966.06
NOTE RECEIVABLE - SUMMIT ROCK PID	4,205,953.78	4,205,953.78
LAND	606,468.23	606,468.23
BUILDING & IMPROVEMENTS	5,541,632.65	5,541,632.65
WATER SYSTEM	35,428,113.01	35,428,113.01
SEWER SYSTEM	7,724,762.61	7,724,762.61
DRAINAGE SYSTEM	1,442,098.96	1,442,098.96
STREETS	28,994,980.27	28,994,980.27
EQUIPMENT & MACHINERY	2,579,912.61	2,579,912.61
VEHICLES	2,666,420.67	2,666,420.67
OFFICE EQUIPMENT & FURNITURE	1,259,890.65	1,259,890.65
CAPITAL IMPROVEMENTS IN PROGRESS	466,752.45	466,752.45
ACCUMULATED DEPRECIATION	(33,260,288.15)	(33,260,288.15)
Total Assets	74,242,440.64	71,631,345.96

LIABILITIES AND NET ASSETS

	<u>As of 01/31/20</u>	<u>As of 12/31/19</u>
ACCOUNTS PAYABLES	116,240.71	73,393.65
OTHER PAYABLES	3,786.89	3,786.89
ACCRUED LEAVE PAYABLE	197,233.50	197,233.50
FICA/MEDICARE PAYABLE	5.77	5.77
CITY INSURANCE PREMIUM	860.50	16,030.35
FIT WITHHOLDING PAYABLE	(5.61)	(5.61)
W/H INSURANCE POST TAX	13,955.75	10,932.97
W/H INSURANCE PRE-TAX	(23,196.86)	(22,657.08)
HSA ER CONTRIBUTION	(0.01)	(0.01)
EMPLOYEE DEDUCTION	0.00	0.00
401 (A) MONEY PURCHASE	-	-
401 (A) MATCH	-	-
LOT MOWING REFUND	(305.00)	(305.00)
DEFERRED REVENUE - STANDBY	13,481.37	13,481.37
DEFERRED REVENUE - GRINDER SALES	2,300.00	2,300.00
DEFERRED REVENUE - LCMUD #1	1,837.63	1,837.63
ESCONDIDO PAYABLE	5,922.20	5,922.20
2007 SERIES DUE IN ONE YEAR	380,000.00	380,000.00
NOTE PAYABLE 2007 - BANK OF AMERICA	3,665,000.00	3,665,000.00
NOTE PAYABLE 2014 - AMERICAN BANK	3,955,000.00	3,955,000.00
2014 SERIES PREMIUM	33,923.17	33,923.17
2016 SERIES PREMIUM	307,071.00	307,071.00
2011 SERIES CO PAYABLE	2,450,000.00	2,450,000.00
2011 SERIES DUE IN ONE YEAR	185,000.00	185,000.00
2016 SERIES CO PAYABLE	2,360,000.00	2,360,000.00
2016 SERIES DUE IN ONE YEAR	160,000.00	160,000.00
2014 SERIES DUE IN ONE YEAR	135,000.00	135,000.00
SALES TAX PAYABLE	7,007.10	7,021.93
ESCONDIDO ASSESSMENT PAYABLE	6,989.97	6,989.97
ACCRUED INTEREST PAYABLE CITY	124,966.06	124,966.06
DONATIONS - FIRE BOAT	11,175.00	11,175.00
DONATIONS - FUCHS HOUSE	35,112.35	35,112.35
DONATIONS - PICKLEBALL COURTS	5,171.04	5,171.04
OTHER PAYABLES	94.10	94.10
DUE TO UTILITY FUND	0.00	0.00
DUE TO GENERAL FUND	0.00	0.00
ADVANCE FROM UTILITY FUND	4,205,953.78	4,205,953.78
UNCLAIMED PROPERTY REFUND	3,394.84	3,394.84
TEMP METER DEPOSIT - COMMERCIAL	3,461.56	3,461.56
SECURITY METER DEPOSITS	479,528.52	484,414.17
BUILDING PERMIT DEPOSITS - HISTORIC	159,998.83	159,998.83
BUILDING PERMIT DEPOSITS	104,895.60	103,682.05
DEVELOPMENT POLICY DEPOSITS	11,707.50	11,707.50
UTILITY OVERPAYMENTS	26,353.91	28,254.79
OMNI BASE FEE	21.06	66.55
COURT STATE FEE	6,070.01	8,935.80
COURT TIME PAYMENT FEE	1,559.87	1,552.92
COURT BOND ESCROW	2,705.34	2,705.34
COURT REFUND	3.90	-
CHILD SAFETY FEE	50.00	50.00
CHILD SEAT BELT	303.30	303.30
COLLECTION AGENCY FEE	(21.11)	(21.11)
2007 SERIES INTEREST	27,088.31	27,088.31
2011 SERIES INTEREST	10,933.13	10,933.13
2014 SERIES INTEREST	16,229.38	16,229.38
2016 SERIES INTEREST	11,150.00	11,150.00
PREMIUM AMORT	22,315.41	22,315.41

DEFERRED REVENUE - TAXES	105,230.43	105,230.43
ALLOWANCE FOR LIENS RECEIVABLE	42,490.28	42,490.28
DEFERRED INFLOWS - SUMMIT ROCK	5,600.00	5,600.00
DEFERRED INFLOWS - ESCONDIDO	27,337.62	27,337.62
CAPITAL INVESTMENT NET DEBT	7,577,678.16	7,577,678.16
DUE TO/FROM OTHER FUNDS	898.00	898.00
DUE TO/FROM OTHER FUNDS	2,395.49	2,395.49
FUND BALANCE	44,896,303.45	44,896,303.45
PRIOR PERIOD ADJUSTMENT	(6,913.50)	(6,913.50)
COURT TECHNOLOGY FUND	3,391.45	3,391.45
COURT SECURITY FUND	4,337.24	4,337.24
CHILD SAFETY FUND	6,013.94	6,013.94
PEG CHANNEL FEES FUND	42,007.81	42,007.81
Excess Revenues over Expenditures	2,288,340.50	(301,082.21)
Total Liabilities and Net Assets	74,242,440.64	71,631,345.96

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
REVENUES				
ADMINISTRATION	19,718.46	312,000.00	292,281.54	6.32%
WATER - PRODUCTION	1,323,137.43	4,536,050.00	3,212,912.57	29.17%
WASTEWATER - TREATMENT	7,086,192.99	9,303,000.00	2,216,807.01	76.17%
SOLID WASTE - RECYCLING	364,700.84	1,026,750.00	662,049.16	35.52%
STANDBY	-	750.00	750.00	0.00%
INTEREST INCOME	23,800.86	8,000.00	(15,800.86)	297.51%
TOTAL REVENUES	8,817,550.58	15,186,550.00	6,368,999.42	58.06%
EXPENDITURES				
ADMINISTRATION	718,274.45	2,217,750.00	1,499,475.55	32.39%
WATER - PRODUCTION	325,418.59	922,250.00	596,831.41	35.29%
WATER - DISTRIBUTION	275,130.84	1,004,250.00	729,119.16	27.40%
WASTEWATER - TREATMENT	128,005.32	469,750.00	341,744.68	27.25%
WASTEWATER - COLLECTION	434,891.74	1,296,000.00	861,108.26	33.56%
SOLID WASTE - RECYCLING	274,904.23	831,750.00	556,845.77	33.05%
DEBT SERVICE	74,033.00	1,498,750.00	1,424,717.00	4.94%
TOTAL EXPENDITURES	2,230,658.17	8,240,500.00	6,009,841.83	27.07%
TOTAL REVENUES OVER/(UNDER) EXPENDITURES	6,586,892.41	6,946,050.00	359,157.59	

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
40000	REVENUES				
1000	ADMINISTRATION				
40180	OTHER INCOME	19,718.46	12,000.00	(7,718.46)	164.32%
40225	PID REVENUE - PROMISSORY NOTE	0.00	120,000.00	120,000.00	0.00%
40226	INTEREST REVENUE - SUMMIT ROCK PID	<u>0.00</u>	<u>180,000.00</u>	<u>180,000.00</u>	0.00%
Total 1000	ADMINISTRATION	19,718.46	312,000.00	292,281.54	6.32%
1001	WATER - PRODUCTION				
40110	WATER DISTRICT SERVICE FEES	1,067,671.10	3,932,500.00	2,864,828.90	27.15%
40111	WATER NON-DISTRICT SERVICE FEES	67,162.61	201,800.00	134,637.39	33.28%
40112	WATER TAP CONNECTION FEES	148,600.00	290,000.00	141,400.00	51.24%
40115	RECONNECTION FEES	1,650.00	7,500.00	5,850.00	22.00%
40117	PENALTIES	7,421.44	14,500.00	7,078.56	51.18%
40171	CC CONVENIENCE FEE	21,847.17	70,000.00	48,152.83	31.21%
40178	OTHER INCOME - LEASES	8,750.00	11,750.00	3,000.00	74.47%
40180	OTHER INCOME	35.11	6,000.00	5,964.89	0.59%
40185	MISCELLANEOUS PERMITS	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0.00%</u>
Total 1001	WATER - PRODUCTION	1,323,137.43	4,536,050.00	3,212,912.57	29.17%
2001	WASTEWATER - TREATMENT				
40117	PENALTIES	5,980.85	15,000.00	9,019.15	39.87%
40120	SEWER CUSTOMER SERVICE FEES	727,616.11	2,522,000.00	1,794,383.89	28.85%
40122	SEWER TAP CONNECTION FEES	126,927.28	260,000.00	133,072.72	48.82%
40124	SEWER SERVICE - COTTONWOOD SHORES	71,795.94	175,000.00	103,204.06	41.03%
40125	SEWER SERVICE - LCMUD#1	11,828.49	50,000.00	38,171.51	23.66%
40127	GRINDER SALES	134,653.22	280,000.00	145,346.78	48.09%
40180	OTHER INCOME	3,400.44	1,000.00	(2,400.44)	340.04%
40300	BOND PROCEEDS	<u>6,003,990.66</u>	<u>6,000,000.00</u>	<u>(3,990.66)</u>	<u>100.07%</u>
Total 2001	WASTEWATER - TREATMENT	7,086,192.99	9,303,000.00	2,216,807.01	76.17%

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
3001	SOLID WASTE - RECYCLING				
40126	BRUSH DISPOSAL	4,461.15	14,000.00	9,538.85	31.87%
40130	GARBAGE FEES - COMMERICAL	60,616.54	132,250.00	71,633.46	45.83%
40135	GARBAGE FEES - RESIDENTIAL	299,520.83	880,000.00	580,479.17	34.04%
40180	OTHER INCOME	<u>102.32</u>	<u>500.00</u>	<u>397.68</u>	<u>20.46%</u>
Total 3001	SOLID WASTE - RECYCLING	364,700.84	1,026,750.00	662,049.16	35.52%
4000	STANDBY				
40140	PROPERTY TAX - STANDBY FEE	0.00	250.00	250.00	0.00%
40142	PENALTY & INTEREST - STANDBY	<u>0.00</u>	<u>500.00</u>	<u>500.00</u>	<u>0.00%</u>
Total 4000	STANDBY	0.00	750.00	750.00	0.00%
9900	INTEREST INCOME				
40220	INTEREST INCOME	<u>23,800.86</u>	<u>8,000.00</u>	<u>(15,800.86)</u>	<u>297.51%</u>
Total 9900	INTEREST INCOME	23,800.86	8,000.00	(15,800.86)	297.51%
Total 40000	TOTAL REVENUES	<u>8,817,550.58</u>	<u>15,186,550.00</u>	<u>6,368,999.42</u>	58.06%

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50000	EXPENDITURES				
1000	ADMINISTRATION				
50410	SALARIES & WAGES	146,413.50	482,750.00	336,336.50	30.33%
50411	OVERTIME	786.66	7,500.00	6,713.34	10.49%
50415	EMPLOYERS FICA EXPENSE	12,347.57	37,500.00	25,152.43	32.93%
50420	GROUP INSURANCE PREMIUM	29,317.99	77,750.00	48,432.01	37.71%
50430	401 (A) MONEY PURCHASE	10,740.38	33,000.00	22,259.62	32.55%
50432	401 (A) MATCH	7,636.34	24,000.00	16,363.66	31.82%
50505	PROFESSIONAL SERVICE	2,334.30	50,000.00	47,665.70	4.67%
50512	UTILITY BILLING	9,832.23	32,000.00	22,167.77	30.73%
50545	MAINTENANCE CONTRACTS	38,996.03	43,000.00	4,003.97	90.69%
50575	DUES, FEES, & SUBSCRIPTIONS	11,571.62	23,000.00	11,428.38	50.31%
50581	ELECTRICITY - RECYCLE CENTER	296.00	1,000.00	704.00	29.60%
50582	ELECTRICITY - WWTR	31,068.06	140,000.00	108,931.94	22.19%
50583	ELECTRICITY - WEST WATER PLANT	22,830.07	64,000.00	41,169.93	35.67%
50585	ELECTRICITY	1,632.25	6,500.00	4,867.75	25.11%
50586	ELECTRICITY - CENTRAL WATER PLANT	33,273.01	125,000.00	91,726.99	26.62%
50590	ENGINEERING FEES	32,563.38	55,000.00	22,436.62	59.21%
50593	TRAVEL, TRAINING, SCHOOL	5,209.38	55,000.00	49,790.62	9.47%
50596	EMPLOYEE AWARDS PROGRAM	0.00	750.00	750.00	0.00%
50598	WELLNESS PROGRAM	688.98	8,500.00	7,811.02	8.11%
50630	M & R - BUILDING	5,658.71	20,000.00	14,341.29	28.29%
50650	M & R - GROUNDS	8,404.99	32,500.00	24,095.01	25.86%
50753	CITY BANKING FEES	25,200.41	70,000.00	44,799.59	36.00%
50765	OTHER EXPENSE	9,238.09	9,000.00	(238.09)	102.65%
50775	POSTAGE	164.34	500.00	335.66	32.87%
50780	PRINTING - OFFICE SUPPLIES	8,516.77	21,000.00	12,483.23	40.56%
50810	COMMUNICATIONS	13,614.94	47,000.00	33,385.06	28.97%

CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50825	UNCOLLECTABLE ACCOUNTS	0.00	500.00	500.00	0.00%
50830	UNIFORMS	271.77	2,000.00	1,728.23	13.59%
50840	ADMINISTRATIVE FEES	<u>249,666.68</u>	<u>749,000.00</u>	<u>499,333.32</u>	<u>33.33%</u>
Total 1000	ADMINISTRATION	718,274.45	2,217,750.00	1,499,475.55	32.39%
1001	WATER - PRODUCTION				
50410	SALARIES & WAGES	57,090.91	203,250.00	146,159.09	28.09%
50411	OVERTIME	8,426.81	25,000.00	16,573.19	33.71%
50415	EMPLOYERS FICA EXPENSE	5,357.48	17,500.00	12,142.52	30.61%
50420	GROUP INSURANCE PREMIUM	13,448.58	46,250.00	32,801.42	29.08%
50430	401 (A) MONEY PURCHASE	3,496.85	13,250.00	9,753.15	26.39%
50432	401 (A) MATCH	2,586.45	9,500.00	6,913.55	27.23%
50535	BULK WATER PURCHASES	109,911.50	330,000.00	220,088.50	33.31%
50540	CHEMICALS / WATER	50,964.08	115,000.00	64,035.92	44.32%
50548	CONTRACT SERVICES	0.00	3,000.00	3,000.00	0.00%
50555	LAB EXPENSE	17,557.34	25,000.00	7,442.66	70.23%
50592	EQUIPMENT & SUPPLIES	1,380.17	4,500.00	3,119.83	30.67%
50595	FUEL & LUBRICATION	1,381.85	7,500.00	6,118.15	18.42%
50640	M & R - EQUIPMENT	3,255.87	6,000.00	2,744.13	54.26%
50675	M & R - PLANT	47,937.86	100,000.00	52,062.14	47.94%
50685	M & R - VEHICLES	2,917.14	4,000.00	1,082.86	72.93%
50765	OTHER EXPENSE	102.43	2,000.00	1,897.57	5.12%
50785	RENT - LEASE	0.00	3,000.00	3,000.00	0.00%
50800	SAFETY EQUIPMENT & SUPPLIES	224.75	4,000.00	3,775.25	5.62%
50830	UNIFORMS	<u>(621.48)</u>	<u>3,500.00</u>	<u>4,121.48</u>	<u>-17.76%</u>
Total 1001	WATER - PRODUCTION	325,418.59	922,250.00	596,831.41	35.29%

CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
1002	WATER - DISTRIBUTION				
50410	SALARIES & WAGES	78,316.97	302,000.00	223,683.03	25.93%
50411	OVERTIME	9,858.39	41,500.00	31,641.61	23.76%
50415	EMPLOYERS FICA EXPENSE	7,148.64	26,250.00	19,101.36	27.23%
50420	GROUP INSURANCE PREMIUM	26,434.37	80,250.00	53,815.63	32.94%
50430	401 (A) MONEY PURCHASE	4,397.51	16,500.00	12,102.49	26.65%
50432	401 (A) MATCH	2,881.41	13,750.00	10,868.59	20.96%
50545	MAINTENANCE CONTRACTS	0.00	18,000.00	18,000.00	0.00%
50548	CONTRACT SERVICES	0.00	2,000.00	2,000.00	0.00%
50549	CONTRACT SERVICES - TAPS/NEW SRV	79,645.78	238,000.00	158,354.22	33.46%
50550	CONTRACT SERVICES - LEAK DETECT/GPS	0.00	17,000.00	17,000.00	0.00%
50592	EQUIPMENT & SUPPLIES	6,474.58	22,000.00	15,525.42	29.43%
50595	FUEL & LUBRICATION	3,636.50	16,000.00	12,363.50	22.73%
50640	M & R - EQUIPMENT	6,075.55	17,000.00	10,924.45	35.74%
50685	M & R - VEHICLES	2,507.08	10,000.00	7,492.92	25.07%
50725	M & R MATERIALS - LINES	3,759.20	47,000.00	43,240.80	8.00%
50726	STREET REPAIR - PAVING	1,249.50	20,000.00	18,750.50	6.25%
50730	M & R MATERIALS - WT TAP	38,067.83	60,000.00	21,932.17	63.45%
50755	METER EXPENSE - NEW SERVICE	2,581.00	45,000.00	42,419.00	5.74%
50765	OTHER EXPENSE	54.98	2,500.00	2,445.02	2.20%
50785	RENT - LEASE	300.00	1,500.00	1,200.00	20.00%
50800	SAFETY EQUIPMENT & SUPPLIES	119.89	4,000.00	3,880.11	3.00%
50830	UNIFORMS	<u>1,621.66</u>	<u>4,000.00</u>	<u>2,378.34</u>	<u>40.54%</u>
Total 1002	WATER - DISTRIBUTION	275,130.84	1,004,250.00	729,119.16	27.40%
2001	WASTEWATER - TREATMENT				
50410	SALARIES & WAGES	59,421.09	211,500.00	152,078.91	28.10%
50411	OVERTIME	8,770.81	35,000.00	26,229.19	25.06%
50415	EMPLOYERS FICA EXPENSE	5,576.97	18,750.00	13,173.03	29.74%

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50420	GROUP INSURANCE PREMIUM	13,941.08	48,000.00	34,058.92	29.04%
50430	401 (A) MONEY PURCHASE	3,639.83	13,250.00	9,610.17	27.47%
50432	401 (A) MATCH	2,692.23	9,500.00	6,807.77	28.34%
50543	CHEMICALS / WW TREATMENT	4,448.00	16,000.00	11,552.00	27.80%
50548	CONTRACT SERVICES	0.00	8,000.00	8,000.00	0.00%
50555	LAB EXPENSE	4,967.72	15,000.00	10,032.28	33.12%
50592	EQUIPMENT & SUPPLIES	1,108.86	4,000.00	2,891.14	27.72%
50595	FUEL & LUBRICATION	2,457.12	8,000.00	5,542.88	30.71%
50640	M & R - EQUIPMENT	2,453.34	6,000.00	3,546.66	40.89%
50675	M & R - PLANT	14,920.32	40,000.00	25,079.68	37.30%
50685	M & R - VEHICLES	2,917.18	3,000.00	82.82	97.24%
50742	BIO SOLIDS - COMPOST	0.00	18,000.00	18,000.00	0.00%
50765	OTHER EXPENSE	102.42	1,000.00	897.58	10.24%
50785	RENT - LEASE	0.00	8,000.00	8,000.00	0.00%
50800	SAFETY EQUIPMENT & SUPPLIES	224.75	3,500.00	3,275.25	6.42%
50830	UNIFORMS	<u>363.60</u>	<u>3,250.00</u>	<u>2,886.40</u>	<u>11.19%</u>
Total 2001	WASTEWATER - TREATMENT	128,005.32	469,750.00	341,744.68	27.25%
2002	WASTEWATER - COLLECTION				
50410	SALARIES & WAGES	81,513.55	314,250.00	232,736.45	25.94%
50411	OVERTIME	10,260.80	41,500.00	31,239.20	24.72%
50415	EMPLOYERS FICA EXPENSE	7,441.38	27,250.00	19,808.62	27.31%
50420	GROUP INSURANCE PREMIUM	27,825.18	83,250.00	55,424.82	33.42%
50430	401 (A) MONEY PURCHASE	4,577.25	16,500.00	11,922.75	27.74%
50432	401 (A) MATCH	2,999.30	13,750.00	10,750.70	21.81%
50542	CHEMICALS / WW COLLECTION	5,662.16	13,500.00	7,837.84	41.94%
50548	CONTRACT SERVICES	0.00	2,000.00	2,000.00	0.00%
50549	CONTRACT SERVICES - TAPS/NEW SRV	79,645.78	238,000.00	158,354.22	33.46%
50550	CONTRACT SERVICE - LEAK DETECT/GPS	0.00	17,500.00	17,500.00	0.00%

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50592	EQUIPMENT & SUPPLIES	14,724.15	22,000.00	7,275.85	66.93%
50595	FUEL & LUBRICATION	4,271.18	15,000.00	10,728.82	28.47%
50640	M & R - EQUIPMENT	7,678.80	12,000.00	4,321.20	63.99%
50645	M & R - GRINDER PUMP	18,708.62	110,000.00	91,291.38	17.01%
50646	GRINDER PURCHASES	94,435.00	195,000.00	100,565.00	48.43%
50670	M & R - LIFT STATION	26,147.38	32,000.00	5,852.62	81.71%
50685	M & R - VEHICLES	2,507.05	8,500.00	5,992.95	29.49%
50715	M & R MATERIALS - GP	36,216.48	70,000.00	33,783.52	51.74%
50725	M & R MATERIALS - LINES	6,984.21	32,000.00	25,015.79	21.83%
50726	STREET REPAIR - PAVING	1,249.50	20,000.00	18,750.50	6.25%
50765	OTHER EXPENSE	54.97	1,500.00	1,445.03	3.66%
50785	RENT - LEASE	300.00	2,000.00	1,700.00	15.00%
50800	SAFETY EQUIPMENT & SUPPLIES	119.91	4,000.00	3,880.09	3.00%
50830	UNIFORMS	<u>1,569.09</u>	<u>4,500.00</u>	<u>2,930.91</u>	<u>34.87%</u>
Total 2002	WASTEWATER - COLLECTION	434,891.74	1,296,000.00	861,108.26	33.56%
3001	SOLID WASTE - RECYCLING				
50410	SALARIES & WAGES	20,247.72	60,000.00	39,752.28	33.75%
50411	OVERTIME	157.50	500.00	342.50	31.50%
50415	EMPLOYERS FICA EXPENSE	1,586.54	4,750.00	3,163.46	33.40%
50420	GROUP INSURANCE PREMIUM	5,288.88	16,000.00	10,711.12	33.06%
50430	401 (A) MONEY PURCHASE	1,026.86	3,500.00	2,473.14	29.34%
50432	401 (A) MATCH	273.83	1,000.00	726.17	27.38%
50599	COMPACTOR SERVICE	1,300.00	10,000.00	8,700.00	13.00%
50600	GARBAGE SERVICE - COMMERCIAL	42,897.26	102,000.00	59,102.74	42.06%
50605	GARBAGE SERVICE - RESIDENTIAL	195,041.99	582,000.00	386,958.01	33.51%
50606	RECYCLING SERVICE	6,764.82	23,000.00	16,235.18	29.41%
50676	M & R - BRUSH SITE	318.83	24,000.00	23,681.17	1.33%
50785	RENT - LEASE	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00%</u>

**CITY OF HORSESHOE BAY
01- UTILITY FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
Total 3001	SOLID WASTE - RECYCLING	274,904.23	831,750.00	556,845.77	33.05%
9994	DEBT SERVICE				
50515	2007 SERIES PRINCIPAL	0.00	395,000.00	395,000.00	0.00%
50516	2007 SERIES INTEREST	74,033.00	148,000.00	73,967.00	50.02%
50518	2011 SERIES INTEREST	0.00	80,500.00	80,500.00	0.00%
50520	2011 SERIES PRINCIPAL	0.00	190,000.00	190,000.00	0.00%
50521	2014 SERIES INTEREST	0.00	125,750.00	125,750.00	0.00%
50522	2014 SERIES PRINCIPAL	0.00	140,000.00	140,000.00	0.00%
50523	2016 SERIES INTEREST	0.00	86,000.00	86,000.00	0.00%
50524	2016 SERIES PRINCIPAL	0.00	165,000.00	165,000.00	0.00%
50527	2019 SERIES PRINCIPAL	0.00	10,000.00	10,000.00	0.00%
50528	2019 SERIES INTEREST	<u>0.00</u>	<u>158,500.00</u>	<u>158,500.00</u>	<u>0.00%</u>
Total 9994	DEBT SERVICE	74,033.00	1,498,750.00	1,424,717.00	4.94%
Total 50000	TOTAL EXPENDITURES	<u>2,230,658.17</u>	<u>8,240,500.00</u>	<u>6,009,841.83</u>	27.07%
TOTAL REVENUE OVER/(UNDER) EXPENDITURES		<u>6,586,892.41</u>	<u>6,946,050.00</u>	<u>359,157.59</u>	

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
REVENUES				
ADMINISTRATION	288,952.93	873,250.00	584,297.07	33.09%
FIRE	109,665.15	335,000.00	225,334.85	32.74%
EMERGENCY SERVICE DISTRICT	3,000.00	9,000.00	6,000.00	33.33%
TAX	4,649,190.13	6,754,000.00	2,098,809.87	68.84%
POLICE	6,734.48	30,000.00	23,265.52	22.45%
DEVELOPMENT SERVICES	141,091.50	238,500.00	97,408.50	59.16%
STREET MAINTENANCE	389,055.93	693,750.00	304,694.07	56.08%
MOWING & CLEARING	367,760.23	525,000.00	157,239.77	70.05%
INTEREST INCOME	<u>23,826.75</u>	<u>100,000.00</u>	<u>76,173.25</u>	<u>23.83%</u>
TOTAL REVENUES	5,979,277.10	9,558,500.00	3,579,222.90	62.55%
EXPENDITURES				
ADMINISTRATION	808,817.39	1,931,750.00	1,122,932.61	41.87%
TECHNICAL SERVICES	38,524.87	245,500.00	206,975.13	15.69%
FIRE	735,888.51	2,441,500.00	1,705,611.49	30.14%
POLICE	623,773.21	2,133,500.00	1,509,726.79	29.24%
ANIMAL CONTROL	94,475.83	216,000.00	121,524.17	43.74%
DEVELOPMENT SERVICES	222,591.61	679,250.00	456,658.39	32.77%
STREET MAINTENANCE	105,949.66	589,250.00	483,300.34	17.98%
MOWING & CLEARING	<u>270,026.12</u>	<u>600,000.00</u>	<u>329,973.88</u>	<u>45.00%</u>
TOTAL EXPENDITURES	2,900,047.20	8,836,750.00	5,936,702.80	32.82%
TOTAL REVENUES OVER/(UNDER) EXPENDITURES	<u>3,079,229.90</u>	<u>721,750.00</u>	<u>(2,357,479.90)</u>	

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
40000	REVENUES				
1000	ADMINISTRATION				
40170	ADMINISTRATIVE FEES	249,666.68	749,000.00	499,333.32	33.33%
40180	OTHER INCOME	19,482.84	33,000.00	13,517.16	59.04%
40193	MUNICIPAL COURT REVENUE	1,669.36	10,500.00	8,830.64	15.90%
40194	TRAFFIC FINES	13,290.30	55,000.00	41,709.70	24.16%
40196	COURT TECHNOLOGY FEES	315.12	1,500.00	1,184.88	21.01%
40197	COURT SECURITY FEES	236.38	1,000.00	763.62	23.64%
40198	COLLECTION AGENCY REVENUE	3,067.61	12,500.00	9,432.39	24.54%
40199	WARRANT FEES	888.97	4,000.00	3,111.03	22.22%
40200	CHILD SAFETY FEE	<u>335.67</u>	<u>6,750.00</u>	<u>6,414.33</u>	<u>4.97%</u>
Total 1000	ADMINISTRATION	288,952.93	873,250.00	584,297.07	33.09%
5000	FIRE				
40180	OTHER INCOME	367.27	7,000.00	6,632.73	5.25%
40186	OTHER INCOME - DONATION	5,250.00	5,000.00	(250.00)	105.00%
40506	FIRE FIGHTING SERVICES	<u>104,047.88</u>	<u>323,000.00</u>	<u>218,952.12</u>	<u>32.21%</u>
Total 5000	FIRE	109,665.15	335,000.00	225,334.85	32.74%
6000	EMERGENCY SERVICE DISTRICT				
40191	LLANO COUNTY ESD #1 - RENT	<u>3,000.00</u>	<u>9,000.00</u>	<u>6,000.00</u>	<u>33.33%</u>
Total 6000	EMERGENCY SERVICE DISTRICT	3,000.00	9,000.00	6,000.00	33.33%
7000	TAX				
40160	PROPERTY TAX (M&O)	4,168,670.11	4,964,000.00	795,329.89	83.98%
40162	PENALTY & INTEREST (M&O)	3,937.69	32,000.00	28,062.31	12.31%
40163	MIXED BEVERAGE TAX	27,074.27	103,000.00	75,925.73	26.29%
40165	SALES TAX	405,349.73	1,421,000.00	1,015,650.27	28.53%
40166	PEC FRANCHISE FEE	44,129.59	180,000.00	135,870.41	24.52%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
40167	TELEPHONE FRANCHISE FEE	17.64	7,000.00	6,982.36	0.25%
40180	OTHER INCOME	11.10	1,000.00	988.90	1.11%
40211	CABLE FRANCHISE FEE	0.00	40,000.00	40,000.00	0.00%
40213	PEG CHANNEL FEE REVENUE	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	<u>0.00%</u>
Total 7000	TAX	4,649,190.13	6,754,000.00	2,098,809.87	68.84%
8000	POLICE				
40175	INSUANCE PROCEEDS	1,685.48	2,000.00	314.52	84.27%
40180	OTHER INCOME	49.00	3,000.00	2,951.00	1.63%
40182	SALE OF PROPERTY	0.00	20,000.00	20,000.00	0.00%
40186	OTHER INCOME - DONATION	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>	<u>100.00%</u>
Total 8000	POLICE	6,734.48	30,000.00	23,265.52	22.45%
9500	DEVELOPMENT SERVICES				
40180	OTHER INCOME	0.00	500.00	500.00	0.00%
40183	BUILDING PERMIT FEES	137,162.00	225,000.00	87,838.00	60.96%
40184	PLAT FEES	700.00	4,000.00	3,300.00	17.50%
40185	MISCELLANEOUS PERMITS	1,929.50	5,000.00	3,070.50	38.59%
40187	CONTRACTOR REGISTRATION	1,000.00	3,000.00	2,000.00	33.33%
40192	ZONING FEES	<u>300.00</u>	<u>1,000.00</u>	<u>700.00</u>	<u>30.00%</u>
Total 9500	DEVELOPMENT SERVICES	141,091.50	238,500.00	97,408.50	59.16%
9600	STREET MAINTENANCE				
40165	SALES TAX	67,533.92	236,750.00	169,216.08	28.53%
40206	THE HILLS POA	0.00	5,250.00	5,250.00	0.00%
40207	PECAN CREEK ASSOCIATION	0.00	4,000.00	4,000.00	0.00%
40208	APPLEHEAD POA	0.00	6,500.00	6,500.00	0.00%
40209	APPLEHEAD ISLAND POA	0.00	1,250.00	1,250.00	0.00%
40210	HORSESHOE BAY POA	316,522.01	430,000.00	113,477.99	73.61%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
40212	MAILBOX FEE REVENUE	<u>5,000.00</u>	<u>10,000.00</u>	<u>5,000.00</u>	<u>50.00%</u>
Total 9600	STREET MAINTENANCE	389,055.93	693,750.00	304,694.07	56.08%
9800	MOWING & CLEARING				
40215	MOWING	367,760.23	500,000.00	132,239.77	73.55%
40216	CLEARING	<u>0.00</u>	<u>25,000.00</u>	<u>25,000.00</u>	<u>0.00%</u>
Total 9800	MOWING & CLEARING	367,760.23	525,000.00	157,239.77	70.05%
9900	INTEREST INCOME				
40220	INTEREST INCOME	<u>23,826.75</u>	<u>100,000.00</u>	<u>76,173.25</u>	<u>23.83%</u>
Total 9900	INTEREST INCOME	23,826.75	100,000.00	76,173.25	23.83%
Total 40000	TOTAL REVENUES	<u>5,979,277.10</u>	<u>9,558,500.00</u>	<u>3,579,222.90</u>	62.55%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50000	EXPENDITURES				
1000	ADMINISTRATION				
50410	SALARIES & WAGES	181,876.91	594,500.00	412,623.09	30.59%
50411	OVERTIME	1,285.43	5,000.00	3,714.57	25.71%
50415	EMPLOYERS FICA EXPENSE	14,391.56	45,750.00	31,358.44	31.46%
50420	GROUP INSURANCE PREMIUM	33,442.76	115,500.00	82,057.24	28.95%
50430	401 (A) MONEY PURCHASE	10,645.00	34,250.00	23,605.00	31.08%
50432	401 (A) MATCH	8,917.02	29,500.00	20,582.98	30.23%
50435	UNEMPLOYMENT EXPENSE	0.00	5,000.00	5,000.00	0.00%
50500	ACCOUNTING & AUDITING EXPENSE	7,000.00	17,500.00	10,500.00	40.00%
50505	PROFESSIONAL SERVICE	24,261.53	45,000.00	20,738.47	53.91%
50506	ELECTION CONTRACTS	3,787.68	5,000.00	1,212.32	75.75%
50509	APPRAISAL DISTRICT FEES - BURNET	2,662.16	10,500.00	7,837.84	25.35%
50510	APPRAISAL DISTRICT FEES - LLANO	52,901.25	107,500.00	54,598.75	49.21%
50545	MAINTENANCE CONTRACTS	11,744.58	40,000.00	28,255.42	29.36%
50564	CODIFICATION	0.00	5,000.00	5,000.00	0.00%
50565	CITY COUNCIL EXPENSE	4,498.92	5,000.00	501.08	89.98%
50568	ADVISORY COMMITTEES	0.00	45,000.00	45,000.00	0.00%
50570	DISPATCH EXPENSE	55,523.30	111,000.00	55,476.70	50.02%
50575	DUES, FEES, & SUBSCRIPTIONS	22,141.76	35,000.00	12,858.24	63.26%
50585	ELECTRICITY	10,052.34	35,000.00	24,947.66	28.72%
50591	EOC TRAINING & SUPPLIES	0.00	5,000.00	5,000.00	0.00%
50593	TRAVEL, TRAINING, SCHOOL	28,638.67	75,000.00	46,361.33	38.18%
50596	EMPLOYEE AWARDS PROGRAM	427.50	1,000.00	572.50	42.75%
50597	SPECIAL EVENTS	937.06	7,000.00	6,062.94	13.39%
50598	WELLNESS PROGRAM	0.00	8,500.00	8,500.00	0.00%
50610	PROPERTY & LIABILITY INSURANCE	93,049.04	96,000.00	2,950.96	96.93%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50611	WORKERS' COMP INSURANCE	123,274.20	120,000.00	(3,274.20)	102.73%
50620	LEGAL EXPENSE	23,198.00	50,000.00	26,802.00	46.40%
50625	FIREWORKS	0.00	10,000.00	10,000.00	0.00%
50630	M & R - BUILDING	9,495.94	40,000.00	30,504.06	23.74%
50650	M & R - GROUNDS	6,125.98	15,000.00	8,874.02	40.84%
50753	CITY BANK FEES	228.35	4,000.00	3,771.65	5.71%
50765	OTHER EXPENSE	8,756.33	22,000.00	13,243.67	39.80%
50775	POSTAGE	1,754.23	5,000.00	3,245.77	35.08%
50780	PRINTING - OFFICE SUPPLIES	13,393.86	26,000.00	12,606.14	51.51%
50810	COMMUNICATIONS	16,456.47	37,000.00	20,543.53	44.48%
50820	CHILD SAFETY FUND EXPENSE	6,000.00	1,000.00	(5,000.00)	600.00%
50821	COURT TECHNOLOGY FUND EXPENSE	1,500.00	1,500.00	0.00	100.00%
50822	COURT SECURITY FUND EXPENSE	0.00	1,000.00	1,000.00	0.00%
50823	COLLECTION AGENCY FEES	3,484.63	12,500.00	9,015.37	27.88%
50824	WARRANT FEES	1,100.00	2,000.00	900.00	55.00%
50826	MUNICIPAL COURT JUDICIAL STAFF	10,200.00	30,750.00	20,550.00	33.17%
50841	CENTRAL TEXAS WATER COALITION	0.00	5,000.00	5,000.00	0.00%
50842	WORKFORCE NETWORK	10,000.00	10,000.00	0.00	100.00%
50866	TREE REMOVAL	0.00	2,500.00	2,500.00	0.00%
50867	GOLDEN NUGGET NATURE PARK	0.00	5,000.00	5,000.00	0.00%
50868	MARTIN PARK	514.93	5,000.00	4,485.07	10.30%
50870	FUCHS HOUSE PARK	0.00	5,000.00	5,000.00	0.00%
50871	MILFOIL TREATMENT	0.00	18,000.00	18,000.00	0.00%
50872	HIKING TRAIL PARK	5,150.00	5,000.00	(150.00)	103.00%
50873	LIGHTHOUSE PARK	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00%</u>
Total 1000	ADMINISTRATION	808,817.39	1,931,750.00	1,122,932.61	41.87%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
3000	TECHNICAL SERVICES				
50410	SALARIES & WAGES	23,901.60	131,500.00	107,598.40	18.18%
50415	EMPLOYERS FICA EXPENSE	2,048.37	10,000.00	7,951.63	20.48%
50420	GROUP INSURANCE PREMIUM	5,803.78	25,250.00	19,446.22	22.99%
50430	401 (A) MONEY PURCHASE	1,366.51	6,750.00	5,383.49	20.24%
50432	401 (A) MATCH	285.96	3,500.00	3,214.04	8.17%
50505	PROFESSIONAL SERVICE	0.00	3,500.00	3,500.00	0.00%
50545	MAINTENANCE CONTRACTS	2,000.00	42,250.00	40,250.00	4.73%
50575	DUES, FEES, & SUBSCRIPTIONS	2,657.93	11,250.00	8,592.07	23.63%
50592	EQUIPMENT & SUPPLIES	248.89	5,000.00	4,751.11	4.98%
50593	TRAVEL, TRAINING, SCHOOL	0.00	6,000.00	6,000.00	0.00%
50765	OTHER EXPENSE	0.00	250.00	250.00	0.00%
50830	UNIFORMS	<u>211.83</u>	<u>250.00</u>	<u>38.17</u>	<u>84.73%</u>
Total 3000	TECHNICAL SERVICES	38,524.87	245,500.00	206,975.13	15.69%
5000	FIRE				
50410	SALARIES & WAGES	466,238.27	1,492,250.00	1,026,011.73	31.24%
50411	OVERTIME	24,612.48	90,000.00	65,387.52	27.35%
50415	EMPLOYERS FICA EXPENSE	39,567.40	121,000.00	81,432.60	32.70%
50420	GROUP INSURANCE PREMIUM	106,349.39	322,250.00	215,900.61	33.00%
50430	401 (A) MONEY PURCHASE	31,822.40	97,250.00	65,427.60	32.72%
50432	401 (A) MATCH	23,938.44	75,000.00	51,061.56	31.92%
50505	PROFESSIONAL SERVICE	3,000.00	6,000.00	3,000.00	50.00%
50545	MAINTENANCE CONTRACTS	5,691.19	23,000.00	17,308.81	24.74%
50548	CONTRACT SERVICES	0.00	3,000.00	3,000.00	0.00%
50575	DUES, FEES, & SUBSCRIPTIONS	2,551.05	5,000.00	2,448.95	51.02%
50592	EQUIPMENT & SUPPLIES	736.34	40,000.00	39,263.66	1.84%
50593	TRAVEL, TRAINING, SCHOOL	4,164.61	35,000.00	30,835.39	11.90%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50594	FIRE PROTECTION GEAR	0.00	25,000.00	25,000.00	0.00%
50595	FUEL & LUBRICATION	3,797.05	17,000.00	13,202.95	22.34%
50598	WELLNESS PROGRAM	0.00	12,750.00	12,750.00	0.00%
50640	M & R - EQUIPMENT	3,612.22	17,500.00	13,887.78	20.64%
50685	M & R - VEHICLES	11,736.88	20,000.00	8,263.12	58.68%
50765	OTHER EXPENSE	5,783.34	12,500.00	6,716.66	46.27%
50775	POSTAGE	25.34	250.00	224.66	10.14%
50780	PRINTING - OFFICE SUPPLIES	300.41	2,000.00	1,699.59	15.02%
50800	SAFETY EQUIPMENT & SUPPLIES	956.02	4,000.00	3,043.98	23.90%
50811	TELECARE PROGRAM	42.00	750.00	708.00	5.60%
50829	PUBLIC SAFETY DONATIONS	0.00	5,000.00	5,000.00	0.00%
50830	UNIFORMS	<u>963.68</u>	<u>15,000.00</u>	<u>14,036.32</u>	<u>6.42%</u>
Total 5000	FIRE	735,888.51	2,441,500.00	1,705,611.49	30.14%
8000	POLICE				
50410	SALARIES & WAGES	422,567.37	1,462,500.00	1,039,932.63	28.89%
50411	OVERTIME	4,947.35	15,000.00	10,052.65	32.98%
50415	EMPLOYERS FICA EXPENSE	35,129.10	113,000.00	77,870.90	31.09%
50420	GROUP INSURANCE PREMIUM	67,108.43	206,000.00	138,891.57	32.58%
50430	401 (A) MONEY PURCHASE	27,602.71	88,750.00	61,147.29	31.10%
50432	401 (A) MATCH	21,262.19	71,000.00	49,737.81	29.95%
50548	CONTRACT SERVICES	9,464.25	18,000.00	8,535.75	52.58%
50575	DUES, FEES, & SUBSCRIPTIONS	6,990.19	10,000.00	3,009.81	69.90%
50592	EQUIPMENT & SUPPLIES	5,757.82	12,500.00	6,742.18	46.06%
50593	TRAVEL, TRAINING, SCHOOL	3,097.23	17,000.00	13,902.77	18.22%
50595	FUEL & LUBRICATION	8,280.01	45,000.00	36,719.99	18.40%
50615	CONTINGENCY - INVESTIGATION	0.00	6,000.00	6,000.00	0.00%
50616	JAIL EXPENSE	100.00	500.00	400.00	20.00%

CITY OF HORSESHOE BAY
02 - GENERAL FUND
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Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50640	M & R - EQUIPMENT	0.00	3,000.00	3,000.00	0.00%
50685	M & R - VEHICLES	5,794.49	22,000.00	16,205.51	26.34%
50686	M & R - WEAPONS	145.92	5,500.00	5,354.08	2.65%
50760	MEDICAL	666.39	1,000.00	333.61	66.64%
50765	OTHER EXPENSE	168.73	5,000.00	4,831.27	3.37%
50775	POSTAGE	18.25	250.00	231.75	7.30%
50780	PRINTING - OFFICE SUPPLIES	2,294.89	9,500.00	7,205.11	24.16%
50800	SAFETY EQUIPMENT & SUPPLIES	382.80	5,000.00	4,617.20	7.66%
50829	PUBLIC SAFETY DONATIONS	426.30	5,000.00	4,573.70	8.53%
50830	UNIFORMS	<u>1,568.79</u>	<u>12,000.00</u>	<u>10,431.21</u>	<u>13.07%</u>
Total 8000	POLICE	623,773.21	2,133,500.00	1,509,726.79	29.24%
9000	ANIMAL CONTROL				
50410	SALARIES & WAGES	15,075.60	52,750.00	37,674.40	28.58%
50411	OVERTIME	355.35	2,500.00	2,144.65	14.21%
50415	EMPLOYERS FICA EXPENSE	1,227.55	4,250.00	3,022.45	28.88%
50420	GROUP INSURANCE PREMIUM	4,815.00	16,000.00	11,185.00	30.09%
50430	401 (A) MONEY PURCHASE	(136.15)	2,000.00	2,136.15	-6.81%
50432	401 (A) MATCH	(136.15)	2,000.00	2,136.15	-6.81%
50502	ANIMAL SHELTER	6,750.00	17,000.00	10,250.00	39.71%
50592	EQUIPMENT & SUPPLIES	693.83	1,000.00	306.17	69.38%
50593	TRAVEL, TRAINING, SCHOOL	217.94	500.00	282.06	43.59%
50595	FUEL & LUBRICATION	817.37	4,000.00	3,182.63	20.43%
50685	M & R - VEHICLES	85.50	2,000.00	1,914.50	4.28%
50765	OTHER EXPENSE	0.00	1,000.00	1,000.00	0.00%
50830	UNIFORMS	189.99	500.00	310.01	38.00%
50862	DEER MANAGEMENT	<u>64,520.00</u>	<u>110,500.00</u>	<u>45,980.00</u>	<u>58.39%</u>
Total 9000	ANIMAL CONTROL	94,475.83	216,000.00	121,524.17	43.74%

**CITY OF HORSESHOE BAY
02 - GENERAL FUND
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
9500	DEVELOPMENT SERVICES				
50410	SALARIES & WAGES	95,861.11	315,500.00	219,638.89	30.38%
50411	OVERTIME	0.00	1,500.00	1,500.00	0.00%
50415	EMPLOYERS FICA EXPENSE	7,747.09	24,250.00	16,502.91	31.95%
50420	GROUP INSURANCE PREMIUM	21,370.33	73,750.00	52,379.67	28.98%
50430	401 (A) MONEY PURCHASE	6,103.61	19,500.00	13,396.39	31.30%
50432	401 (A) MATCH	3,863.75	13,750.00	9,886.25	28.10%
50505	PROFESSIONAL SERVICE	52,720.00	145,000.00	92,280.00	36.36%
50545	MAINTENANCE CONTRACTS	4,634.56	6,500.00	1,865.44	71.30%
50575	DUES, FEES, & SUBSCRIPTIONS	737.83	12,000.00	11,262.17	6.15%
50592	EQUIPMENT & SUPPLIES	(31.71)	4,000.00	4,031.71	-0.79%
50593	TRAVEL, TRAINING, SCHOOL	4,017.17	10,000.00	5,982.83	40.17%
50595	FUEL & LUBRICATION	415.72	1,000.00	584.28	41.57%
50685	M & R - VEHICLES	500.77	1,000.00	499.23	50.08%
50765	OTHER EXPENSE	102.26	1,500.00	1,397.74	6.82%
50777	ADVERTISEMENTS - NOTICES	467.50	5,000.00	4,532.50	9.35%
50780	PRINTING - OFFICE SUPPLIES	322.90	3,000.00	2,677.10	10.76%
50828	CODE ENFORCEMENT ACTIONS	23,263.50	40,000.00	16,736.50	58.16%
50830	UNIFORMS	<u>495.22</u>	<u>2,000.00</u>	<u>1,504.78</u>	24.76%
Total 9500	DEVELOPMENT SERVICES	222,591.61	679,250.00	456,658.39	32.77%
9600	STREET MAINTENANCE				
50410	SALARIES & WAGES	47,507.52	154,500.00	106,992.48	30.75%
50411	OVERTIME	77.22	250.00	172.78	30.89%
50415	EMPLOYERS FICA EXPENSE	3,896.12	11,750.00	7,853.88	33.16%
50420	GROUP INSURANCE PREMIUM	5,961.24	32,750.00	26,788.76	18.20%
50430	401 (A) MONEY PURCHASE	3,299.88	10,000.00	6,700.12	33.00%
50432	401 (A) MATCH	2,199.92	7,500.00	5,300.08	29.33%
50590	ENGINEERING FEES	0.00	7,500.00	7,500.00	0.00%

**CITY OF HORSESHOE BAY
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Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50853	STREET STRIPING	0.00	10,000.00	10,000.00	0.00%
50854	STREET PATCHING CONTRACT	0.00	70,000.00	70,000.00	0.00%
50855	STREET PATCHING MATERIALS	0.00	50,000.00	50,000.00	0.00%
50856	DRAINAGE	0.00	45,000.00	45,000.00	0.00%
50857	TRAFFIC SIGN CONTRACT	2,728.00	12,500.00	9,772.00	21.82%
50858	TRAFFIC SIGN MATERIALS	1,019.50	7,500.00	6,480.50	13.59%
50859	LITTER CONTROL CONTRACT	14,320.00	50,000.00	35,680.00	28.64%
50860	MAILBOX MATERIALS	0.00	25,000.00	25,000.00	0.00%
50865	ROW MAINTENANCE	<u>24,940.26</u>	<u>95,000.00</u>	<u>70,059.74</u>	<u>26.25%</u>
Total 9600	STREET MAINTENANCE	105,949.66	589,250.00	483,300.34	17.98%
9800	MOWING & CLEARING				
50863	LOT MOWING	270,026.12	550,000.00	279,973.88	49.10%
50864	LOT CLEARING	<u>0.00</u>	<u>50,000.00</u>	<u>50,000.00</u>	<u>0.00%</u>
Total 9800	MOWING & CLEARING	270,026.12	600,000.00	329,973.88	45.00%
Total 50000	TOTAL EXPENDITURES	<u>2,900,047.20</u>	<u>8,836,750.00</u>	<u>5,936,702.80</u>	32.82%
TOTAL REVENUE OVER/(UNDER) EXPENDITURES		<u>3,079,229.90</u>	<u>721,750.00</u>	<u>(2,357,479.90)</u>	

**CITY OF HORSESHOE BAY
07- CAPITAL STREET UPGRADE
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
50000	EXPENDITURES				
9999					
50961-975	CONTRIBUTION TO RM 2147 IMPROVEMENTS	120,000.00	120,000.00	0.00	100.00%
50961-990	SEALCOATING	24,051.20	1,000,000.00	975,948.80	2.41%
50961-979	THE HILLS ROAD (CHIP SEAL ONLY)	0.00	80,000.00	80,000.00	0.00%
50961-980	TORY LANE & LOST RIVER	<u>71,012.50</u>	<u>80,000.00</u>	<u>8,987.50</u>	<u>88.77%</u>
Total 50000	EXPENDITURES	<u>215,063.70</u>	<u>1,280,000.00</u>	<u>1,064,936.30</u>	<u>16.80%</u>
TOTAL REVENUE OVER/(UNDER) EXPENDITURES		215,063.70	1,280,000.00	1,064,936.30	

CITY OF HORSESHOE BAY
08 - DEBT SERVICE
JANUARY 2020

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
40000	REVENUES				
7000	TAX				
40150	PROPERTY TAX (I&S)	<u>691,145.74</u>	<u>822,186.00</u>	<u>131,040.26</u>	<u>84.06%</u>
Total 7000	TAX	691,145.74	822,186.00	131,040.26	84.06%
9900	OTHER INCOME				
40220	INTEREST INCOME	<u>1,551.92</u>	<u>4,500.00</u>	<u>2,948.08</u>	<u>34.49%</u>
Total 9900	OTHER INCOME	1,551.92	4,500.00	2,948.08	34.49%
Total 40000	TOTAL REVENUES	692,697.66	826,686.00	133,988.34	83.79%
50000	EXPENDITURES				
9994	DEBT SERVICE				
50518	2011 SERIES INTEREST	0.00	126,819.00	126,819.00	0.00%
50520	2011 SERIES PRINCIPAL	0.00	295,000.00	295,000.00	0.00%
50521	2014 SERIES INTEREST	0.00	142,896.00	142,896.00	0.00%
50522	2014 SERIES PRINCIPAL	0.00	155,000.00	155,000.00	0.00%
50523	2016 SERIES INTEREST	0.00	24,250.00	24,250.00	0.00%
50524	2016 SERIES PRINCIPAL	<u>0.00</u>	<u>95,000.00</u>	<u>95,000.00</u>	<u>0.00%</u>
Total 9994	DEBT SERVICE	0.00	838,965.00	838,965.00	0.00%
Total 50000	TOTAL EXPENDITURES	0.00	838,965.00	838,965.00	0.00%
TOTAL REVENUE OVER/(UNDER) EXPENDITURES		<u>692,697.66</u>	<u>(12,279.00)</u>	<u>(704,976.66)</u>	

**CITY OF HORSESHOE BAY
CAPITAL - MAJOR PROJECTS
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
UTILITY FUND CAPITAL EXPENDITURES					
50955	CAPITAL OUTLAY - MACHINE & EQUIPMENT				
108	EMERGENCY BACKUP EAST VARIABLE FREQUENCY DRIVER	0.00	6,250.00	6,250.00	0.00%
109	NEW AIR CARD SYSTEM (MEMBRANE RACKS)	0.00	37,000.00	37,000.00	0.00%
110	WWTP EMERGENCY BACKUP PU,MP	0.00	5,000.00	5,000.00	0.00%
111	CWTP CHLORINE CONVERSION	0.00	70,000.00	70,000.00	0.00%
112	DITCH WITCH HX30 VACUUM SYSTEM	50,194.35	52,000.00	1,805.65	96.53%
113	TRENCHER IMPLEMENT FOR SKID STEER	0.00	6,000.00	6,000.00	0.00%
114	CARGO TRAILERS	0.00	8,000.00	8,000.00	0.00%
115	ROLLING 28 POLY PIPE FUSION MACHINE	0.00	31,000.00	31,000.00	0.00%
116	CONFINED SPACE HOIST SYSTEM	0.00	8,000.00	8,000.00	0.00%
023	WATER METER REPLACEMENT & AMI SYSTEM UPGRAD	0.00	120,000.00	120,000.00	0.00%
096	MEMBRANE FILTER RACK REPLACEMENT	115,097.00	120,000.00	4,903.00	95.91%
999	EMERGENCY EQUIPMENT REPLACEMENT	0.00	25,000.00	25,000.00	0.00%
50955	CAPITAL OUTLAY - OFFICE EQUIPMENT & FURNITURE				
117	SMART WATER SOFTWARE - CUSTOMER PORTAL INTERFACE	0.00	50,000.00	50,000.00	0.00%
50956	CAPITAL OUTLAY - VEHICLES				
118	REPLACE SERVICE TRUCKS (1)	0.00	25,000.00	25,000.00	0.00%
50968	CAPITAL OUTLAY - SEWER LINE IMPROVEMENTS				
082	SOUTH LIFT STATION REHABILITAION	0.00	70,000.00	70,000.00	0.00%
095	WASTEWATER RECLAMATION PLANT EXPANSION	998,551.19	5,000,000.00	4,001,448.81	19.97%
119	ZEBRA MUSSEL TREATMENT	<u>0.00</u>	<u>350,000.00</u>	<u>350,000.00</u>	<u>0.00%</u>
TOTAL 01 - UTILITY FUND CAPITAL EXPENDITURES		1,163,842.54	5,983,250.00	4,819,407.46	19.45%
GENERAL FUND CAPITAL EXPENDITURES					

**CITY OF HORSESHOE BAY
CAPITAL - MAJOR PROJECTS
JANUARY 2020**

Account Code	Account Title	YTD Actual	Total Budget	Remaining Budget	% of Budget
1000	ADMINISTRATION				
50955-999	EQUIPMENT REPLACEMENT	0.00	35,000.00	35,000.00	0.00%
50957-107	ENTERPRISE SOFTWARE - YEAR2	<u>0.00</u>	<u>42,000.00</u>	<u>42,000.00</u>	<u>0.00%</u>
Total 1000	ADMINISTRATION	0.00	77,000.00	77,000.00	0.00%
5000	FIRE				
50955-101	FIRE RESCUE BOAT	0.00	137,500.00	137,500.00	0.00%
50959-102	STORAGE SHED - FIRE STATION #1	<u>0.00</u>	<u>15,000.00</u>	<u>15,000.00</u>	<u>0.00%</u>
Total 5000	FIRE	0.00	152,500.00	152,500.00	0.00%
8000	POLICE				
50956-055	PURCHASE O F 3 PATROL UNITS W/ EQUIPMENT	0.00	90,000.00	90,000.00	0.00%
50959-103	WEST PARKING LOT EXPANSION	0.00	55,000.00	55,000.00	0.00%
50959-104	BUILDING VIDEO SYSTEM	21,335.00	20,000.00	(1,335.00)	106.68%
50959-105	MOBILE DATA TERMIALS (MDTS)	<u>6,677.04</u>	<u>7,500.00</u>	<u>822.96</u>	<u>89.03%</u>
Total 8000	POLICE	28,012.04	172,500.00	144,487.96	16.24%
9600	STREET MAINTENANCE				
50955-106	SAND/SALT SPREADER (2)	<u>6,229.54</u>	<u>8,000.00</u>	<u>1,770.46</u>	<u>77.87%</u>
7600	STREET MAINTENANCE	6,229.54	8,000.00	1,770.46	77.87%
	TOTAL 02 - GENERAL FUND CAPITAL EXPENDITURES	<u>34,241.58</u>	<u>410,000.00</u>	<u>375,758.42</u>	<u>8.35%</u>

COMMUNITY SERVICES DEPARTMENT DIRECTOR'S REPORT

Water and Wastewater Flows: A comparison of gallons of Water Produced, Water Sold, Water Loss, Treated Sewer, Sewer Effluent Flows, and other details of monthly operation.

Dec 9 – Jan 12 (Billing Cycle)	Jan-20	Jan-19
Water Produced:	42.01 MG	39.94 MG
Known Leaks and Accounted Uses:	7.647 MG	6.262 MG
Unknown Water Loss:	3.61 MG	0.93 MG
Water Sold To Public:	30.75 MG	32.75 MG
Maximum Daily Flow:	2.04 MG	2.11 MG
Average Daily Flow:	1.36 MG	1.29 MG
Total Water Production for Fiscal Year:	234.33 MG	209.38 MG
<i>Percentage of LCRA Contract (Maximum Allowable Quantity – 725.00 MG)*</i>	5.8%	5.2%

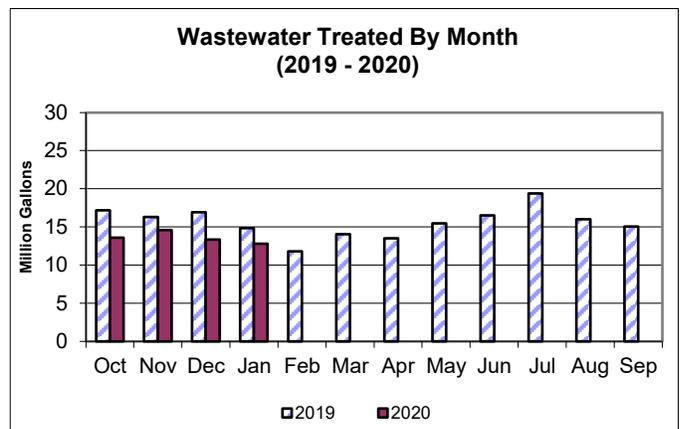
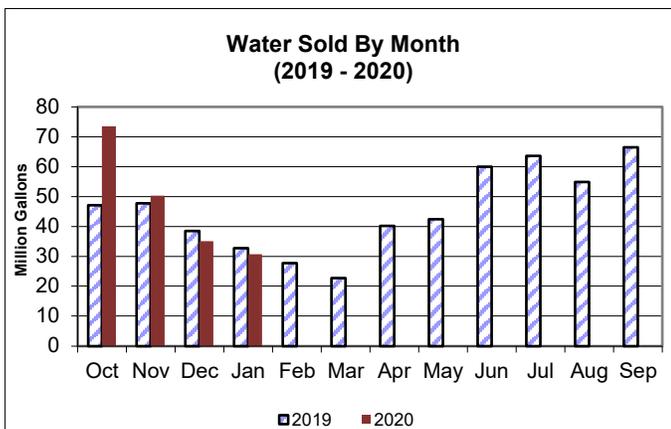
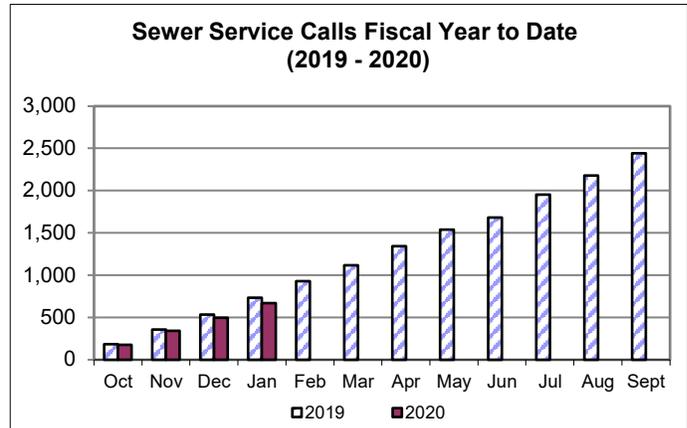
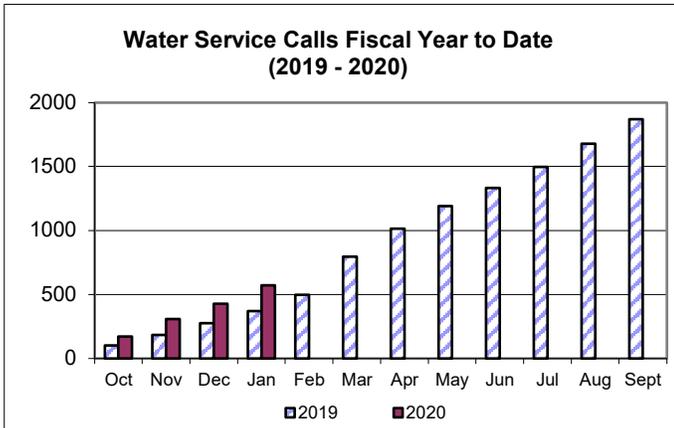
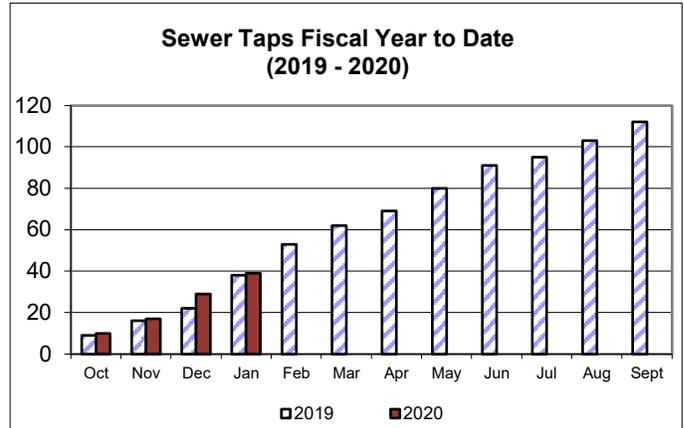
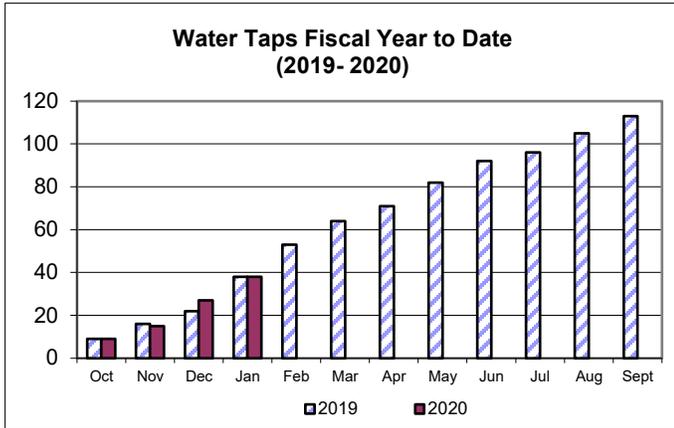
* Contract is based on calendar year, not fiscal year and excludes wholesale usage (Sandy Harbor, Oak Ridge and Deerhaven).

2020 Wastewater Treatment	Jan-20	Jan-19
Treated Wastewater:	12.80 MG	14.82 MG
% Water Sold:	42%	54%
Maximum Daily Flow:	0.564 MG	0.564 MG
Average Daily Flow:	0.413 MG	0.478 MG
Total Wastewater Treated for Fiscal Year:	54.34 MG	65.22 MG
Effluent Pumped to Golf Courses & Other Reuse Sites:	21.90 MG*	3.66 MG
Year-to-Date Percent of Water Sold :	29%	39%

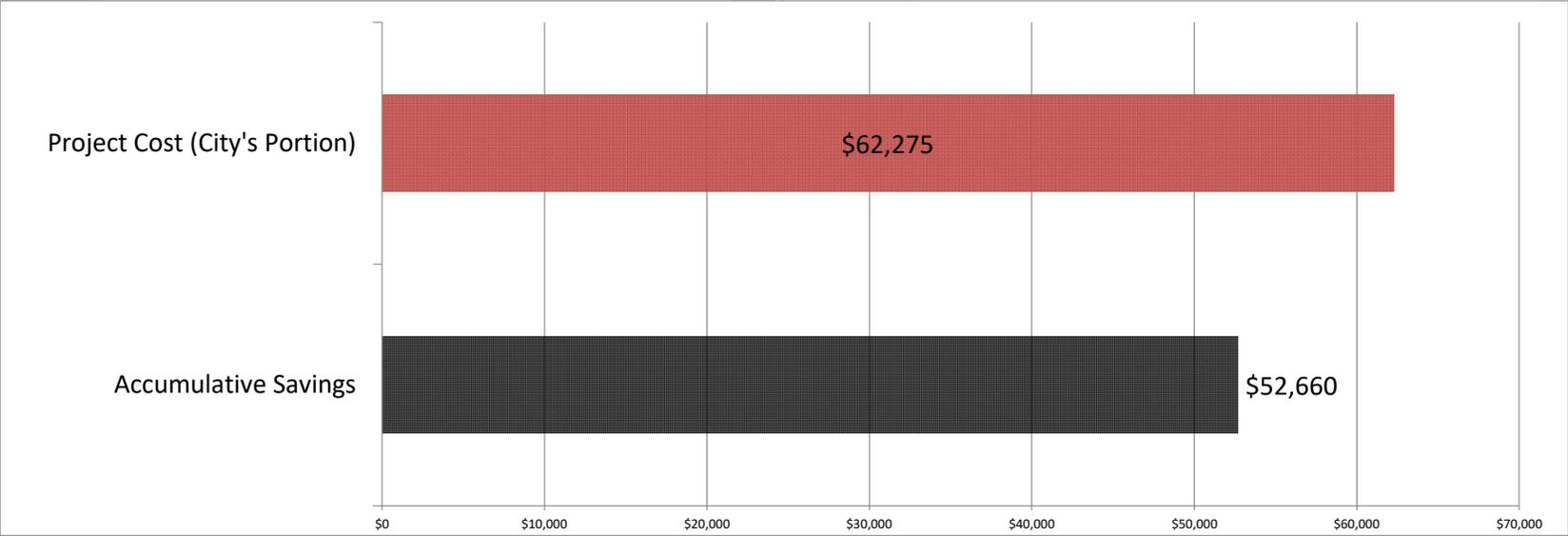
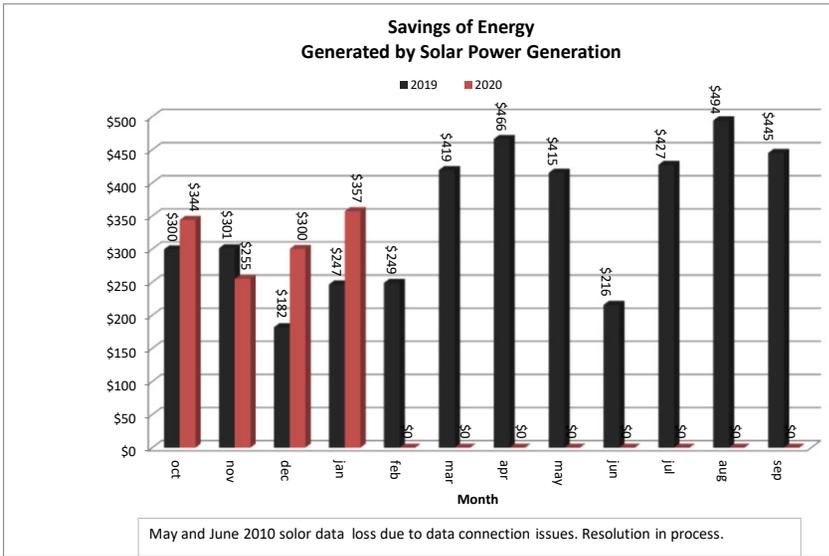
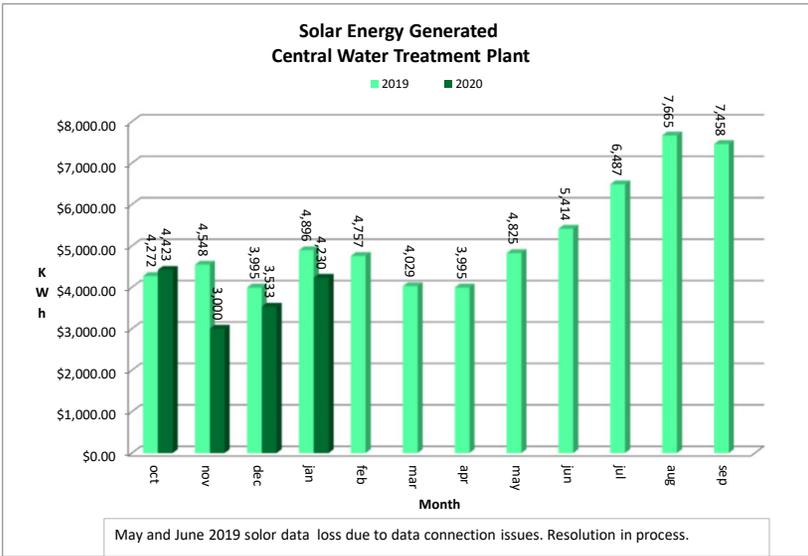
Average Wastewater Flow from Cottonwood Shores (for January 2020) was 56,000 gallons per day, which is 46% of the contract amount 120,000 gallons per day).

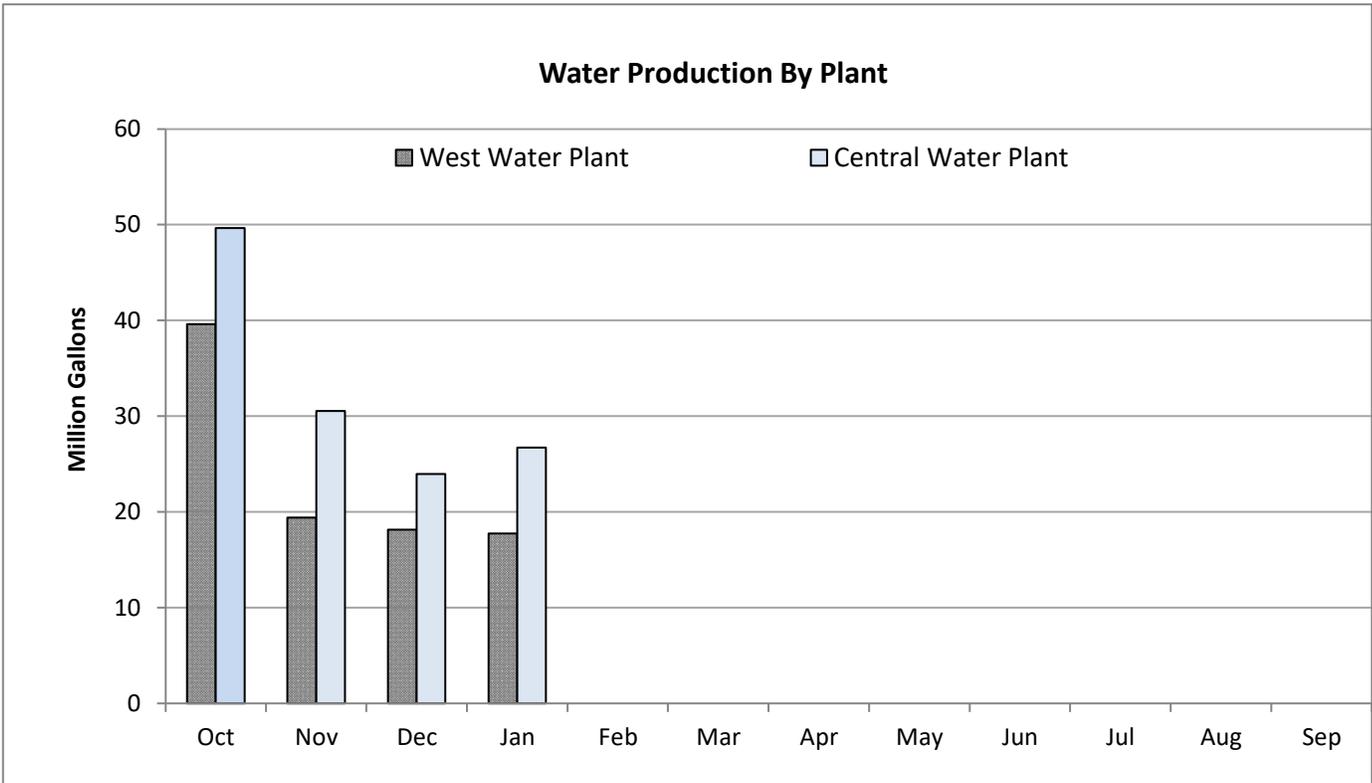
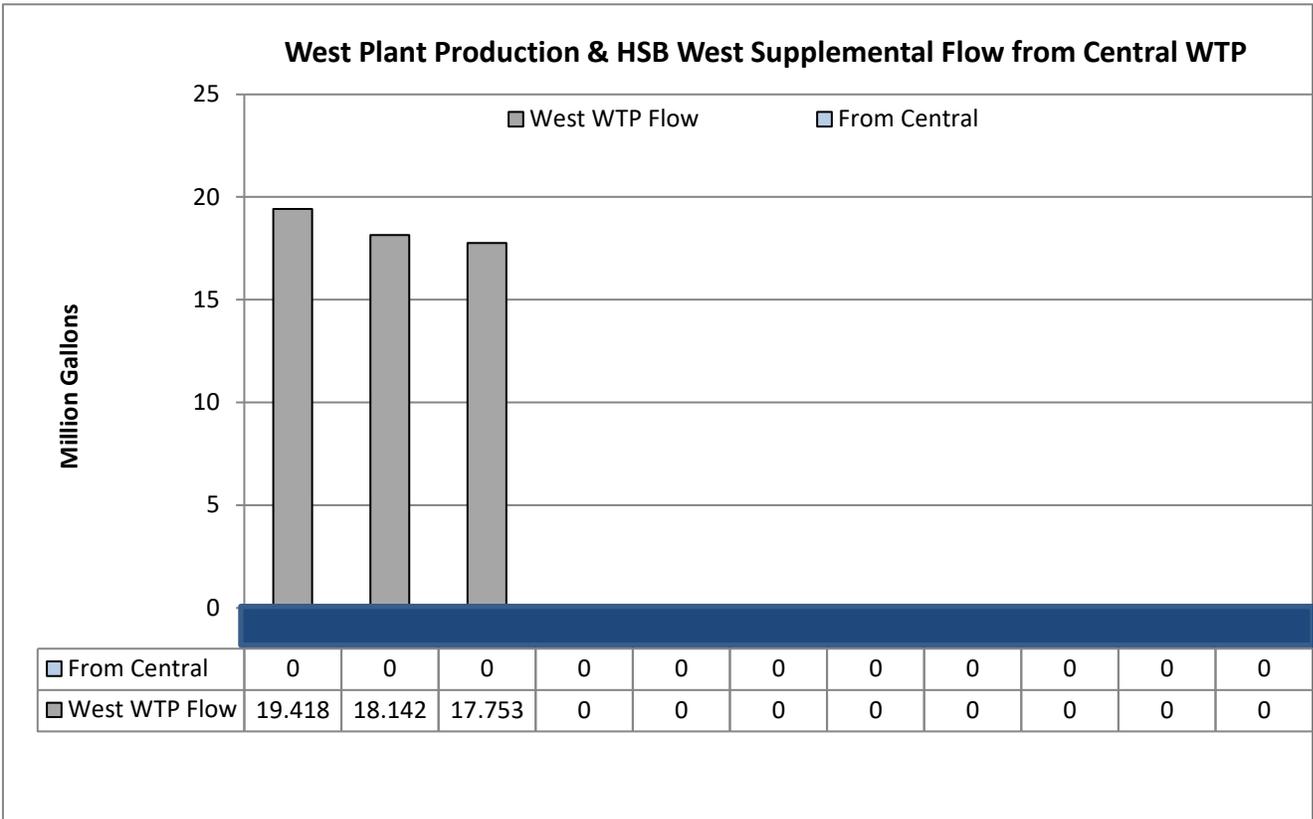
	O-19	N-18	D-19	J-20	F-20	M-20	A-20	M-20	J-20	J-20	A-20	S-20	YTD
Raw Water (MG)*	99.18	65.41	42.26	39.73	0.00	246.57							
Water Produced (MG)	89.27	60.96	42.10	42.01	0.00	234.33							
Known Leaks And Accounted Uses (MG)	6.90	4.57	4.71	7.65	0.00	23.83							
Water Loss (MG)	8.90	6.15	2.36	3.61	0.00	21.02							
<i>Water Loss %*</i>	<i>10.0%</i>	<i>10.1%</i>	<i>5.6%</i>	<i>8.6%</i>									<i>9.0%</i>
Water Sold (MG)	73.47	50.24	35.03	30.75	0.00	189.49							
Treated Wastewater (MG)	13.60	14.59	13.35	12.80	0.00	54.34							
<i>Treated WW as % of W Sold</i>	<i>19%</i>	<i>29%</i>	<i>38%</i>	<i>42%</i>									<i>29%</i>
<i>Outdoor Use Estimate</i>	<i>81%</i>	<i>71%</i>	<i>62%</i>	<i>58%</i>									<i>71%</i>

*West water production meter tested 8% lower for the months of October & November. January issues related to SCADA malfunction.



All Water Sold and Wastewater Treatment Sold is based the billing cycle and not calendar dates.





**DEVELOPMENT SERVICES DIRECTOR
JANUARY 2020 ACTIVITY REPORT**

Principal Activities:

1. DRC completed reviews of the revised lift station plans for the Brixton at HSB nursing home, a request for an extension for a 60 day temporary water meter for the Tuscan Village irrigation system, held a pre-application conference for a new office building for Herron CPA and potential expansion, and discussed the need for an engineer to provide DRC with technical review expertise for construction and development plans and various Departments with needed assistance.
2. Worked with Finance regarding DS staff assistance for Municipal Court and regarding DS' need for a new credit card processing service for payments.
3. Met with Dondi Atwell and Oscar Chavarria of ATS and DS staff regarding their response to information from a Home Inspection Report for 711 Apache Tears.
4. DRC attended the Pre-Construction meeting for on-site utilities for the Parks at Horseshoe Bay, including serving the Brixton at Horseshoe Bay.
5. Met with Doug Runnel with CBG Engineers and Sandra Nash regarding the Minor Plat for the Tuscan Village irrigation water tanks.
6. Coordinated the clean-up of Ken Martin's proposed townhouse project property at the corner of FM 2147 and Horseshoe Bay North Blvd.

Other Department Activity:

1. Development Services presented the Safety Meeting topic of Toxic Plants in Central Texas
2. Conducted a DS regular Staff Meeting and a DS Leadership Team Staff Meeting.
3. Relocated staff offices so the Sr. Development Services Tech/Deputy Building Official and Assistant Planner have individual offices.
4. Oversaw preparation of land use maps and zoning text information for all Zones for new Planning and Zoning Commission members to do land use surveys as part of their continuing familiarization and education.
5. ATS reviewed and approved plans for a Value Bank office in the Horseshoe Bay Center retail building (Bayside Market).
6. We sent an oak tree trimming reminder through Notify Me and put a link to the Oak Wilt Prevention and City Ordinance page on the City's website.

Code Enforcement Officer Activities from 10/01/19 (Fiscal Year) To 1/31/20 Summary:

- Red Tags/Stop Work Orders Issued: 28
- Citations and Court Summons Issued: 46
- Certified Letters Sent: 24
- Total Vehicles Removed: 9
- Regular Letters Sent/Posted: 230
- Phone calls and letters for Yard Lights/Addresses: 5
- Development Services Director Minor Plats approved: 3



CITY OF HORSESHOE BAY



DEVELOPMENT SERVICES January 2020 All Permit Activity Report

Applicant	Property	Permit Type	Applied Date	ATS Review Complete	Issued Date
Legacy Housing Corp.	2203 Doe	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
Legacy Housing Corp.	2210 Doe	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
Legacy Housing Corp.	2220 Doe	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
Legacy Housing Corp.	2104 1st Street	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
Legacy Housing Corp.	2204 1st Street	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
Legacy Housing Corp.	2205 1st Street	Mobile Home - New	10/23/2019	11/21/2019	1/2/2020
ACSBLDR, Inc. d/b/a Everview Homes	1314 Clayton Nolen	Residential/Single Family <2000 sq ft	12/6/2019	12/10/2019	1/2/2020
ACSBLDR, Inc. d/b/a Everview Homes	207 Hideaway	Residential/Single Family 2000-5000 sq ft	12/6/2019	12/12/2019	1/2/2020
Casa Highland Construction	307 Sun Ray	Residential/Single Family 2000-5000 sq ft	12/19/2019	12/24/2019	1/2/2020
Advantage Roofing	624 Hi Stirrup	Roof/Re-Roof	12/27/2019	12/31/2019	1/2/2020
Cactus Companies	205 Harbor Light	Dumpster Permit	1/3/2020		1/3/2020
Coleen Sullivan	500 Great Western	Garage Sale Permit	1/3/2020		1/3/2020
Horseshoe Bay Resort Destinations	200 Hi Circle N Hotel Tower	Dumpster Permit	1/6/2020		1/6/2020
Benchmark Texas Construction Co. LLC	205 Mountain Dew	Fence	1/7/2020		1/7/2020
LuAnn and Rivara	1501 Far West	Fence	1/6/2020		1/8/2020
Robert Weldon	711 Apache Tears	Irrigation	12/27/2019		1/10/2020
JC Builders	1304 Fault Line Drive	Residential/Single Family <2000 sq ft	12/23/2019	12/30/2019	1/13/2020
Mark Collins	113 Sure Fire	Residential/Single Family 2000-5000 sq ft	12/23/2019	12/30/2019	1/13/2020
Vollmer Professional Services	501 Western Bit	Deck/Patio/Balcony	1/3/2020	1/9/2020	1/14/2020
Wagner Lawns & Irrigation	133 La Serena Loop	Irrigation	1/8/2020		1/15/2020
Brother Sun Builders	300 Hi Ridge	Residential/Single Family <2000 sq ft	1/2/2020	1/6/2020	1/15/2020



CITY OF HORSESHOE BAY



Mike McClung Custom Homes	3413 Douglas Drive	Dumpster Permit	1/16/2020		1/16/2020
Cactus Companies	3504 Douglas Drive	Fence	1/16/2020		1/16/2020
JB REI, LLC	103 Alameda	Fence	12/6/2019		1/16/2020
Browning Poolscapes	200 Paintbrush	Pool/Spa	1/3/2020	1/9/2020	1/16/2020
Browning Poolscapes	221 Grove Court	Pool/Spa	1/3/2020	1/9/2020	1/16/2020
Finished Work Roofing	1100 Limestone	Roof/Re-Roof	1/7/2020	1/14/2020	1/16/2020
Torres Welding	613 Hi Circle North Unit A	Boathouse/Boat Dock	1/8/2020	1/14/2020	1/17/2020
Highland Lakes Residential Services	105 Southern Spur	Fence	1/15/2020		1/17/2020
Highland Lakes Residential Services	107 Southern Spur	Fence	1/15/2020		1/17/2020
Jackson McKinney	103 Alameda	Irrigation	12/3/2019		1/20/2020
Meza's Outdoor	103 Cove East	Irrigation	1/8/2020		1/20/2020
Young Homes, LLC	608 Overlook Parkway	Residential/Single Family 2000-5000 sq ft	11/13/2019	11/18/2019	1/20/2020
Cen-Tex Remodeling	1104 The Cape Unit 5	Boathouse/Boat Dock	1/14/2020	1/20/2020	1/21/2020
Duffy Company LLC	406 Emerald Way	Residential/Single Family 2000-5000 sq ft	12/23/2019	12/31/2019	1/21/2020
Nalle Custom Homes	63 Applehead Island Drive	Residential/Single Family >5000 sq ft	8/19/2019	8/23/2019	1/22/2020
Nalle Custom Homes	103 Applehead Island Drive	Residential/Single Family >5000 sq ft	12/9/2019	12/12/2019	1/22/2020
Nalle Custom Homes	61 Applehead Island Drive	Residential/Single Family 2000-5000 sq ft	8/7/2019	8/14/2019	1/22/2020
Jake D. Elrod	132 Ensenada Lane	Irrigation	1/8/2020		1/23/2020
Benchmark Texas Construction Co. LLC	104 Cliff Run	Fence	1/27/2020		1/27/2020
Jackson McKinney	106 James Circle	Irrigation	1/20/2020		1/27/2020
Legend Communities	116 Palazzo	Commercial - New < 10,000 sq ft	12/12/2019	1/23/2020	1/28/2020
Donovan Construction Management	200 Hi Circle N Hotel Tower	Commercial Remodel	1/10/2020	1/23/2020	1/28/2020
Jeff Jackson Custom Homes, Inc.	203 The Trails Parkway	Residential/Single Family 2000-5000 sq ft	1/9/2020	1/15/2020	1/28/2020
Knetsch Contracting	31 Applehead Island Drive	Remodel-Residential	12/10/2019	1/28/2020	1/29/2020
E & A Roofing	2100 3rd Street	Roof/Re-Roof	1/22/2020	1/28/2020	1/29/2020



CITY OF HORSESHOE BAY



Advantage Roofing	103 Lighthouse Drive	Roof/Re-Roof	1/23/2020	1/28/2020	1/29/2020
G & D Displays and Advertising	9712 W. FM 2147 B	Sign Permit	1/22/2020		1/29/2020
G & D Displays and Advertising	9712 W. FM 2147 Unit C	Sign Permit	1/22/2020		1/29/2020
Mycon General Contractors	2622 Bay West Boulevard Clubhouse	Commercial - Fire Sprinkler	12/30/2019		1/30/2020
ACSBLDR, Inc. d/b/a Everview Homes	829 Broken Arrow	Residential/Single Family 2000-5000 sq ft	1/9/2020	1/14/2020	1/30/2020
Finished Work Roofing	120 Uplift	Roof/Re-Roof	1/24/2020	1/29/2020	1/30/2020
Barn Master	412 Haney Trace	Horse Barn	11/1/2019	1/20/2020	1/31/2020

Residential Permits	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20
October	9*	2*	8	2	11	5
November	3	2	3	4	3	12
December	6*	11	4	7	13	8
January	3	5	5	12	8	13
February	2	7	5	6	8	
March	2	1	13	9	9	
April	2	3	7	8	6	
May	7	10*	4	9	10*	
June	6	10*	2	4	5	
July	5	4	13	9	9	
August	4	3	6	12	4	
September	5*	6	10	11	6	
Yearly Total	54	64	80	94	92	38

Department Activity Report	January
Residential Plan Reviews submitted to ATS	8
New Residential Living Units Permitted	13
Total Plan Reviews	51
ATS Inspections	139
Garage Sale Permits Issued	1
Variances (Sign)	0
Mobile Homes	6
Plat/Replat (Incl. Minor Plats)	2
Planned Development	0
Amendments	0
Requests for information	678

* Indicates a permit was issued in the ETJ

Development Services
Residential Construction Site Tracking by Expiration Date
1/31/2020

NO.	Note#	Address	Subdivision	Date		Spec or Custom
				Permit Issued	Permit Expires	
1	1	409 Hi Circle North	Horseshoe Bay Proper	11/1/2017	5/1/2019	Custom
2	2	2807 Fault Line Drive	Horseshoe Bay West	1/3/2018	7/3/2019	Spec
3	3	303 Outcrop	Horseshoe Bay West	3/13/2018	9/13/2019	Spec
4	4	400 Matern Court	Matern Island	4/23/2018	10/23/2019	Custom
5		104 Hello	Horseshoe Bay West	7/6/2018	1/6/2020	Custom
6		102 Hello	Horseshoe Bay West	7/6/2018	1/6/2020	Custom
7		122 Rivalto Drive	Tuscan Village	1/24/2019	1/24/2020	Spec
8		109 La Bonita	Escondido	1/26/2018	1/26/2020	Custom
9		208 Tuscan Drive 208-212-216-220	Enclave	8/1/2018	2/1/2020	Spec
10		300 Tuscan Drive 300-304-308-312	Enclave	8/1/2018	2/1/2020	Spec
11		125 Paintbrush New Res	Summit Rock	8/24/2018	2/24/2020	Spec
12		146 Uplift	Horseshoe Bay West	9/6/2018	3/6/2020	Spec
13		150 Uplift	Horseshoe Bay West	9/6/2018	3/6/2020	Spec
14		311 Mayapple	Tuscan Village	9/14/2018	3/14/2020	Spec
15		149 Pinkerton Loop	Horseshoe Bay South	9/28/2018	3/28/2020	Custom
16		128-134 Rivalto Drive	Tuscan Village	10/24/2018	4/24/2020	Spec
17		211 Cactus Corner	Horseshoe Bay West	11/19/2018	5/19/2020	Spec
18		107 White Dove	Horseshoe Bay West	12/4/2018	6/4/2020	Spec
19		2503 Diagonal	Horseshoe Bay West	12/11/2018	6/11/2020	Spec
20		168 Encantada	Escondido	12/21/2018	6/21/2020	Custom
21		805 Apache Tears	Horseshoe Bay West	12/26/2018	6/26/2020	Custom
22		137 La Serena Loop	Escondido	12/27/2018	6/27/2020	Custom
23		103 Cove East	Horseshoe Bay Proper	1/11/2019	7/11/2020	Spec
24		510 Lighthouse Drive	Horseshoe Bay Proper	7/16/2018	7/16/2020	Custom
25		114 Keel Way	Horseshoe Bay Proper	7/18/2018	7/18/2020	Spec
26		116 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
27		121 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
28		124 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
29		1105 Ponderosa Bend	Horseshoe Bay South	7/25/2019	7/25/2020	Spec
30		53 Applehead Island Drive	Applehead Island	2/4/2019	8/4/2020	Custom
31		101 Comanche Agate	Horseshoe Bay West	2/5/2019	8/5/2020	Custom
32		111 Rivalto Drive	Tuscan Village	2/15/2019	8/15/2020	Spec
33		1501 Hi Fault	Horseshoe Bay West	3/4/2019	9/4/2020	Spec
34		310 Mayapple	Tuscan Village	3/8/2019	9/8/2020	Spec
35		4 Applehead Island Drive	Applehead Island	3/18/2019	9/18/2020	Spec
36		107 Black Stallion	Horseshoe Bay West	3/22/2019	9/22/2020	Custom
37		608 Passion Flower	Summit Rock	3/22/2019	9/22/2020	Custom
38		901 Sun Ray	Horseshoe Bay West	3/27/2019	9/27/2020	Spec
39		117 Pink Mimosa	Summit Rock	4/5/2019	10/5/2020	Spec
40		107 Discreet	Applehead	4/9/2019	10/9/2020	Custom
41		403 Turquoise	Horseshoe Bay West	10/14/2019	10/14/2020	Custom
42		306 Big Spur	Horseshoe Bay Proper	4/15/2019	10/15/2020	Spec
43		705 Mountain Leather	Horseshoe Bay West	4/16/2019	10/16/2020	Custom
44		2004 Dew Drop	Horseshoe Bay South	10/16/2019	10/16/2020	Spec
45		105 Rainbow	Horseshoe Bay West	4/17/2019	10/17/2020	Custom
46		304 Eocene	Horseshoe Bay West	5/2/2019	11/2/2020	Spec
47		109 Starboard	Horseshoe Bay Proper	5/6/2019	11/6/2020	Spec
48		3505 Bay West Blvd	Applehead	5/6/2019	11/6/2020	Spec

49	200 Paintbrush	Summit Rock	5/6/2019	11/6/2020	Custom
50	196 Westgate Loop	Horseshoe Bay West	5/8/2019	11/8/2020	Custom
51	201 No Return	Horseshoe Bay Proper	11/15/2018	11/15/2020	Custom
52	105 Wilderness Drive East	Wilderness Cove	5/17/2019	11/17/2020	Custom
53	521 RR Unit 2831	The Hills	11/18/2019	11/18/2020	Custom
54	107 Azalea Court	Summit Rock	11/27/2019	11/27/2020	Spec
55	104 Syncline	Horseshoe Bay West	6/7/2019	12/7/2020	Custom
56	1117 Hi Fault	Horseshoe Bay West	6/13/2019	12/13/2020	Spec
57	106 James Circle	Pecan Creek	6/17/2019	12/17/2020	Custom
58	720 Mountain Dew	Horseshoe Bay Proper	12/23/2019	12/23/2020	Spec
59	455 La Serena Loop	Escondido	12/26/2018	12/26/2020	Custom
60	901 Mountain Leather	Horseshoe Bay West	6/28/2019	12/28/2020	Spec
61	113 Pink Mimosa	Summit Rock	7/2/2019	1/2/2021	Custom
62	1314 Clayton Nolen	Horseshoe Bay Proper	1/2/2020	1/2/2021	Spec
63	100 Lighthouse Drive	Horseshoe Bay Proper	1/9/2019	1/9/2021	Custom
64	132 Old West Way	The Hills	7/9/2019	1/9/2021	Custom
65	1304 Fault Line Drive	Horseshoe Bay West	1/13/2020	1/13/2021	Spec
66	106 Buckeye	Horseshoe Bay West	7/15/2019	1/15/2021	Custom
67	1909 Fault Line	Horseshoe Bay West	7/15/2019	1/15/2021	Custom
68	300 Hi Ridge	Horseshoe Bay Proper	1/15/2020	1/15/2021	Custom
69	506 Mountain Leather	Horseshoe Bay West	7/23/2019	1/23/2021	Spec
70	205 Dalton Circle	Horseshoe Bay Proper	7/25/2019	1/25/2021	Custom
71	620 Broken Hills	Horseshoe Bay West	7/29/2019	1/29/2021	Spec
72	117 Rivalto Drive	Tuscan Village	7/30/2019	1/30/2021	Spec
73	214 Buffalo Peak	Horseshoe Bay West	8/14/2019	2/14/2021	Spec
74	209 Mayapple	Summit Rock	8/20/2019	2/20/2021	Spec
75	420 Mayapple	Summit Rock	8/20/2019	2/20/2021	Spec
76	313 Hideaway	Horseshoe Bay West	9/3/2019	3/3/2021	Custom
77	314 Wennmohs Place	Horseshoe Bay West	3/5/2019	3/5/2021	Custom
78	115 Golden Harvest	Applehead	9/5/2019	3/5/2021	Custom
79	153 Mitchell Creek	Sienna Creek	9/9/2019	3/9/2021	Custom
80	105 Golden Sun	Horseshoe Bay West	9/16/2019	3/16/2021	Custom
81	205 Cat Canyon	Horseshoe Bay West	9/16/2019	3/16/2021	Spec
82	700 Gold Dust	Horseshoe Bay South	9/16/2019	3/16/2021	Spec
83	1149 Apache Tears	Horseshoe Bay West	9/30/2019	3/30/2021	Custom
84	402 Belforte Blvd	Tuscan Village	10/4/2019	4/4/2021	Spec
85	132 Nightshade	Summit Rock	10/8/2019	4/8/2021	Custom
86	304 Plenty Deer	Horseshoe Bay West	10/16/2019	4/16/2021	Custom
87	804 Apache Tears	Horseshoe Bay West	11/5/2019	5/5/2021	Custom
88	308 Wennmohs Place	Horseshoe Bay West	11/7/2019	5/7/2021	Custom
89	1203 Hi Mesa	Horseshoe Bay Proper	11/11/2019	5/11/2021	Custom
90	707 Fault Line	Horseshoe Bay West	11/12/2019	5/12/2021	Custom
91	324 Blazing Star	Summit Rock	11/13/2019	5/13/2021	Custom
92	114 Delfino Place	Tuscan Village	11/15/2019	5/15/2021	Custom
93	218 Florentine	Applehead	11/18/2019	5/18/2021	Custom
94	104 Azalea Court	Summit Rock	11/27/2019	5/27/2021	Spec
95	106 Azalea Court	Summit Rock	11/27/2019	5/27/2021	Spec
96	114 Azalea Loop	Summit Rock	11/27/2019	5/27/2021	Spec
97	111 Rainbow	Horseshoe Bay West	12/2/2019	6/2/2021	Custom
98	805 Mountain Leather	Horseshoe Bay West	12/3/2019	6/3/2021	Spec
99	209 Dalton Circle	Horseshoe Bay Proper	12/3/2019	6/3/2021	Custom
100	101 Ruby Red	Horseshoe Bay West	12/10/2019	6/10/2021	Spec
101	312 Matern Court	Matern Island	12/12/2019	6/12/2021	Custom
102	102 Lampasas Court	Pecan Creek	12/12/2019	6/12/2021	Spec

103	135 La Lucita	Escondido	12/23/2019	6/23/2021	Custom
104	207 Hideaway	Horseshoe Bay West	1/2/2020	7/2/2021	Spec
105	307 Sun Ray	Horseshoe Bay West	1/2/2020	7/2/2021	Custom
106	113 Sure Fire	Horseshoe Bay Proper	1/13/2020	7/13/2021	Custom
107	608 Overlook Parkway	The Trails	1/20/2020	7/20/2021	Custom
108	406 Emerald Way	Horseshoe Bay West	1/21/2020	7/21/2021	Spec
109	61 Applehead Island Drive	Applehead Island	1/22/2020	7/22/2021	Spec
110	203 The Trails Parkway	The Trails	1/28/2020	7/28/2021	Custom
111	829 Broken Arrow	Horseshoe Bay Proper	1/30/2020	7/30/2021	Custom
112	217 Plenty Hills	Horseshoe Bay West	8/28/2019	8/28/2021	Custom
113	425 Lighthouse Drive	Horseshoe Bay Proper	11/11/2019	11/11/2021	Custom
114	63 Applehead Island Drive	Applehead Island	1/22/2020	1/22/2022	Spec
115	103 Applehead Island Drive	Applehead Island	1/22/2020	1/22/2022	Custom

Custom	Spec
60	55

Total
115

NOTE #

- 1 3rd Repermit granted by City Council at 12/10/19 Meeting, expires 2/23/2020
- 2 3rd Repermit granted by City Council at 12/10/19 Meeting, expires 3/3/2020
- 3 Several outstanding Code Compliance issues and violations at this site. Enforcement actions being taken. Contractor on 90 day probation
- 4 2nd Repermit expires 2/20/2020

Development Services
Residential Construction Site Tracking by Subdivision
1/31/2020

NO.	Note#	Address	Subdivision	Date		Spec or Custom
				Permit Issued	Permit Expires	
40		107 Discreet	Applehead	4/9/2019	10/9/2020	Custom
48		3505 Bay West Blvd	Applehead	5/6/2019	11/6/2020	Spec
93		218 Florentine	Applehead	11/18/2019	5/18/2021	Custom
78		115 Golden Harvest	Applehead	9/5/2019	3/5/2021	Custom
30		53 Applehead Island Drive	Applehead Island	2/4/2019	8/4/2020	Custom
35		4 Applehead Island Drive	Applehead Island	3/18/2019	9/18/2020	Spec
109		61 Applehead Island Drive	Applehead Island	1/22/2020	7/22/2021	Spec
114		63 Applehead Island Drive	Applehead Island	1/22/2020	1/22/2022	Spec
115		103 Applehead Island Drive	Applehead Island	1/22/2020	1/22/2022	Custom
9		208 Tuscan Drive 208-212-216-220	Enclave	8/1/2018	2/1/2020	Spec
10		300 Tuscan Drive 300-304-308-312	Enclave	8/1/2018	2/1/2020	Spec
8		109 La Bonita	Escondido	1/26/2018	1/26/2020	Custom
20		168 Encantada	Escondido	12/21/2018	6/21/2020	Custom
22		137 La Serena Loop	Escondido	12/27/2018	6/27/2020	Custom
59		455 La Serena Loop	Escondido	12/26/2018	12/26/2020	Custom
103		135 La Lucita	Escondido	12/23/2019	6/23/2021	Custom
1	1	409 Hi Circle North	Horseshoe Bay Proper	11/1/2017	5/1/2019	Custom
23		103 Cove East	Horseshoe Bay Proper	1/11/2019	7/11/2020	Spec
24		510 Lighthouse Drive	Horseshoe Bay Proper	7/16/2018	7/16/2020	Custom
25		114 Keel Way	Horseshoe Bay Proper	7/18/2018	7/18/2020	Spec
42		306 Big Spur	Horseshoe Bay Proper	4/15/2019	10/15/2020	Spec
47		109 Starboard	Horseshoe Bay Proper	5/6/2019	11/6/2020	Spec
51		201 No Return	Horseshoe Bay Proper	11/15/2018	11/15/2020	Custom
58		720 Mountain Dew	Horseshoe Bay Proper	12/23/2019	12/23/2020	Spec
62		1314 Clayton Nolen	Horseshoe Bay Proper	1/2/2020	1/2/2021	Spec
63		100 Lighthouse Drive	Horseshoe Bay Proper	1/9/2019	1/9/2021	Custom
68		300 Hi Ridge	Horseshoe Bay Proper	1/15/2020	1/15/2021	Custom
70		205 Dalton Circle	Horseshoe Bay Proper	7/25/2019	1/25/2021	Custom
89		1203 Hi Mesa	Horseshoe Bay Proper	11/11/2019	5/11/2021	Custom
99		209 Dalton Circle	Horseshoe Bay Proper	12/3/2019	6/3/2021	Custom
106		113 Sure Fire	Horseshoe Bay Proper	1/13/2020	7/13/2021	Custom
111		829 Broken Arrow	Horseshoe Bay Proper	1/30/2020	7/30/2021	Custom
113		425 Lighthouse Drive	Horseshoe Bay Proper	11/11/2019	11/11/2021	Custom
15		149 Pinkerton Loop	Horseshoe Bay South	9/28/2018	3/28/2020	Custom
29		1105 Ponderosa Bend	Horseshoe Bay South	7/25/2019	7/25/2020	Spec
44		2004 Dew Drop	Horseshoe Bay South	10/16/2019	10/16/2020	Spec
82		700 Gold Dust	Horseshoe Bay South	9/16/2019	3/16/2021	Spec
2	2	2807 Fault Line Drive	Horseshoe Bay West	1/3/2018	7/3/2019	Spec
3	3	303 Outcrop	Horseshoe Bay West	3/13/2018	9/13/2019	Spec
5		104 Hello	Horseshoe Bay West	7/6/2018	1/6/2020	Custom
6		102 Hello	Horseshoe Bay West	7/6/2018	1/6/2020	Custom
12		146 Uplift	Horseshoe Bay West	9/6/2018	3/6/2020	Spec
13		150 Uplift	Horseshoe Bay West	9/6/2018	3/6/2020	Spec
17		211 Cactus Corner	Horseshoe Bay West	11/19/2018	5/19/2020	Spec
18		107 White Dove	Horseshoe Bay West	12/4/2018	6/4/2020	Spec
19		2503 Diagonal	Horseshoe Bay West	12/11/2018	6/11/2020	Spec
21		805 Apache Tears	Horseshoe Bay West	12/26/2018	6/26/2020	Custom
31		101 Comanche Agate	Horseshoe Bay West	2/5/2019	8/5/2020	Custom

33	1501 Hi Fault	Horseshoe Bay West	3/4/2019	9/4/2020	Spec
36	107 Black Stallion	Horseshoe Bay West	3/22/2019	9/22/2020	Custom
38	901 Sun Ray	Horseshoe Bay West	3/27/2019	9/27/2020	Spec
41	403 Turquoise	Horseshoe Bay West	10/14/2019	10/14/2020	Custom
43	705 Mountain Leather	Horseshoe Bay West	4/16/2019	10/16/2020	Custom
45	105 Rainbow	Horseshoe Bay West	4/17/2019	10/17/2020	Custom
46	304 Eocene	Horseshoe Bay West	5/2/2019	11/2/2020	Spec
50	196 Westgate Loop	Horseshoe Bay West	5/8/2019	11/8/2020	Custom
55	104 Syncline	Horseshoe Bay West	6/7/2019	12/7/2020	Custom
56	1117 Hi Fault	Horseshoe Bay West	6/13/2019	12/13/2020	Spec
60	901 Mountain Leather	Horseshoe Bay West	6/28/2019	12/28/2020	Spec
65	1304 Fault Line Drive	Horseshoe Bay West	1/13/2020	1/13/2021	Spec
66	106 Buckeye	Horseshoe Bay West	7/15/2019	1/15/2021	Custom
67	1909 Fault Line	Horseshoe Bay West	7/15/2019	1/15/2021	Custom
69	506 Mountain Leather	Horseshoe Bay West	7/23/2019	1/23/2021	Spec
71	620 Broken Hills	Horseshoe Bay West	7/29/2019	1/29/2021	Spec
73	214 Buffalo Peak	Horseshoe Bay West	8/14/2019	2/14/2021	Spec
76	313 Hideaway	Horseshoe Bay West	9/3/2019	3/3/2021	Custom
77	314 Wennmohs Place	Horseshoe Bay West	3/5/2019	3/5/2021	Custom
80	105 Golden Sun	Horseshoe Bay West	9/16/2019	3/16/2021	Custom
81	205 Cat Canyon	Horseshoe Bay West	9/16/2019	3/16/2021	Spec
83	1149 Apache Tears	Horseshoe Bay West	9/30/2019	3/30/2021	Custom
86	304 Plenty Deer	Horseshoe Bay West	10/16/2019	4/16/2021	Custom
87	804 Apache Tears	Horseshoe Bay West	11/5/2019	5/5/2021	Custom
88	308 Wennmohs Place	Horseshoe Bay West	11/7/2019	5/7/2021	Custom
90	707 Fault Line	Horseshoe Bay West	11/12/2019	5/12/2021	Custom
97	111 Rainbow	Horseshoe Bay West	12/2/2019	6/2/2021	Custom
98	805 Mountain Leather	Horseshoe Bay West	12/3/2019	6/3/2021	Spec
100	101 Ruby Red	Horseshoe Bay West	12/10/2019	6/10/2021	Spec
104	207 Hideaway	Horseshoe Bay West	1/2/2020	7/2/2021	Spec
105	307 Sun Ray	Horseshoe Bay West	1/2/2020	7/2/2021	Custom
108	406 Emerald Way	Horseshoe Bay West	1/21/2020	7/21/2021	Spec
112	217 Plenty Hills	Horseshoe Bay West	8/28/2019	8/28/2021	Custom
4	4 400 Matern Court	Matern Island	4/23/2018	10/23/2019	Custom
101	312 Matern Court	Matern Island	12/12/2019	6/12/2021	Custom
57	106 James Circle	Pecan Creek	6/17/2019	12/17/2020	Custom
102	102 Lampasas Court	Pecan Creek	12/12/2019	6/12/2021	Spec
79	153 Mitchell Creek	Sienna Creek	9/9/2019	3/9/2021	Custom
11	125 Paintbrush New Res	Summit Rock	8/24/2018	2/24/2020	Spec
37	608 Passion Flower	Summit Rock	3/22/2019	9/22/2020	Custom
39	117 Pink Mimosa	Summit Rock	4/5/2019	10/5/2020	Spec
49	200 Paintbrush	Summit Rock	5/6/2019	11/6/2020	Custom
54	107 Azalea Court	Summit Rock	11/27/2019	11/27/2020	Spec
61	113 Pink Mimosa	Summit Rock	7/2/2019	1/2/2021	Custom
74	209 Mayapple	Summit Rock	8/20/2019	2/20/2021	Spec
75	420 Mayapple	Summit Rock	8/20/2019	2/20/2021	Spec
85	132 Nightshade	Summit Rock	10/8/2019	4/8/2021	Custom
91	324 Blazing Star	Summit Rock	11/13/2019	5/13/2021	Custom
94	104 Azalea Court	Summit Rock	11/27/2019	5/27/2021	Spec
95	106 Azalea Court	Summit Rock	11/27/2019	5/27/2021	Spec
96	114 Azalea Loop	Summit Rock	11/27/2019	5/27/2021	Spec
53	521 RR Unit 2831	The Hills	11/18/2019	11/18/2020	Custom
64	132 Old West Way	The Hills	7/9/2019	1/9/2021	Custom
107	608 Overlook Parkway	The Trails	1/20/2020	7/20/2021	Custom

110	203 The Trails Parkway	The Trails	1/28/2020	7/28/2021	Custom
7	122 Rivalto Drive	Tuscan Village	1/24/2019	1/24/2020	Spec
14	311 Mayapple	Tuscan Village	9/14/2018	3/14/2020	Spec
16	128-134 Rivalto Drive	Tuscan Village	10/24/2018	4/24/2020	Spec
26	116 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
27	121 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
28	124 Rivalto Drive	Tuscan Village	1/24/2019	7/24/2020	Spec
32	111 Rivalto Drive	Tuscan Village	2/15/2019	8/15/2020	Spec
34	310 Mayapple	Tuscan Village	3/8/2019	9/8/2020	Spec
72	117 Rivalto Drive	Tuscan Village	7/30/2019	1/30/2021	Spec
84	402 Belforte Blvd	Tuscan Village	10/4/2019	4/4/2021	Spec
92	114 Delfino Place	Tuscan Village	11/15/2019	5/15/2021	Custom
52	105 Wilderness Drive East	Wilderness Cove	5/17/2019	11/17/2020	Custom

Custom	Spec
60	55

Total
115

NOTE #

- 1 3rd Repermit granted by City Council at 12/10/19 Meeting, expires 2/23/2020
- 2 3rd Repermit granted by City Council at 12/10/19 Meeting, expires 3/3/2020
- 3 Several outstanding Code Compliance issues and violations at this site. Enforcement actions being taken. Contractor on 90 day probation
- 4 2nd Repermit expires 2/20/2020

Development Services

Report on Builder Speculative Construction Sites as of January 31, 2020

No.	Builder	# of Sites	# above 2 limit	+2 Allowed per Variance	Variance Expiration Date
1	ACSBLDR, Inc. d/b/a Everview Homes	2			
2	Ashby Signature Homes	1			
3	B & E Interests	1			
4	Bellwether Company	2			
5	Brian Turrentine	1			
6	Casadomaine Homebuilders, LLC	1			
7	DK Homes	1			
8	Duffy Company LLC	1			
9	FTV Construction	1			
10	G. Gray Services	1			
11	Garrett Signature Homes	1			
12	Grandview Homes, LLC	2		Up to 10	8/25/2020
13	Grubbs Construction	1			
14	H D Burttschell Construction	1			
15	Hancock Homes, LLC	2			
16	Highland Lakes Bella Casa Communities, LLC	1			
17	James Klein	1			
18	JB REI, LLC	2			
19	JC Builders	2			
20	Jeff Jackson Custom Homes, Inc.	1			
21	Jennings Construction	1			
22	JS2 Partners, LLC	1			
23	Lagniappe Development, Inc.	1			
24	Landcrafter Homes, Inc.	2			
25	Legend Communities	16	14	Unlimited	10/15/2023
26	Nalle Custom Homes	2			
27	Neiman-Foster Custom Homes	2		Up to 5	6/19/2023
28	San Gabriel Builders	2			
29	Silverado Signature Homes	1			
30	Voltaire, LLC	1			

Total Spec Construction Sites 55

Number of Builders with 1 Spec Site: 19

Number of Builders with 2 Spec Sites: 10

Number of Builders with more than 2 Spec Sites: 1

Total Number of Builders with Speculative Sites: 30

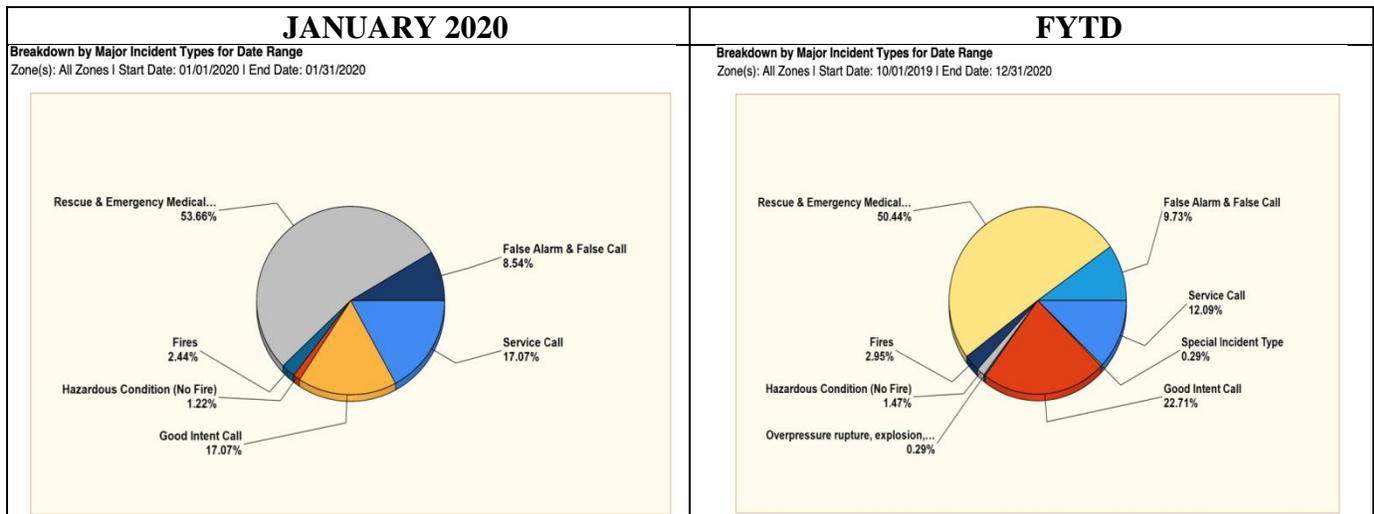


CITY OF HORSESHOE BAY



FIRE DEPARTMENT JANUARY 2020 ACTIVITY REPORT

JANUARY 2020			FYTD		
MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL	MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.44%	Fires	10	2.95%
Rescue & Emergency Medical Service	44	53.66%	Overpressure rupture, explosion, overheating - no fire	1	0.29%
Hazardous Condition (No Fire)	1	1.22%	Rescue & Emergency Medical Service	171	50.44%
Service Call	14	17.07%	Hazardous Condition (No Fire)	5	1.47%
Good Intent Call	14	17.07%	Service Call	41	12.09%
False Alarm & False Call	7	8.54%	Good Intent Call	77	22.71%
			False Alarm & False Call	33	9.73%
			Special Incident Type	1	0.29%
			TOTAL	339	100.00%
TOTAL	82	100.00%			



- Fires**= structure fires, vehicle fires, brush fires, grass fires, cooking fires, trash fires etc.
- Rescue & Emergency Medical Service**= Technical rescues, medical calls, motor vehicle crashes, etc.
- Hazardous Condition (No Fire)** = fuel spill, chemical release, electrical short, aircraft standby, illegal burn, etc.
- Service Call** = water leak, lock-out, assist other agency, smoke removal, etc.
- Good Intent Call** = wrong location, cancelled enroute, steam mistaken for smoke, etc.
- False Alarm** = unintentional activation of alarm, malicious false call, etc.
- Severe Weather & Natural Disaster** = flood assessment, wind storm / tornado assessment, lightning strike (no fire) etc.

NOTABLE INCIDENTS

JANUARY 8 – Grass Fire – Mutual Aid – Chief & AC also responded to assist in setting up Command structure. Chiefs returned to City ASAP after establishing ICP and organizing the incident to ensure all crews were safe.

JANUARY 28 – Structure Fire – Automatic Aid to MFFR at MF ISD School Admin Building

JANUARY 2020			FYTD		
MUTUAL AID			MUTUAL AID		
Aid Type	Total		Aid Type	Total	
Aid Given	4		Aid Given	19	
OVERLAPPING CALLS			OVERLAPPING CALLS		
# OVERLAPPING	% OVERLAPPING		# OVERLAPPING	% OVERLAPPING	
9	10.98		34	10.62	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)		
Station	EMS	FIRE	Station	EMS	FIRE
Horseshoe Bay Central Station	0:06:44	0:07:57	Horseshoe Bay Central Station	0:05:52	0:08:18
Horseshoe Bay Station 2	0:06:42	0:18:56	Horseshoe Bay Station 2	0:07:05	0:11:26
AVERAGE FOR ALL CALLS		0:08:10	AVERAGE FOR ALL CALLS		0:07:15
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)		
Station	EMS	FIRE	Station	EMS	FIRE
Horseshoe Bay Central Station	0:01:38	0:01:39	Horseshoe Bay Central Station	0:01:21	0:01:32
Horseshoe Bay Station 2	0:01:14	0:01:22	Horseshoe Bay Station 2	0:01:28	0:01:08
AVERAGE FOR ALL CALLS		0:01:28	AVERAGE FOR ALL CALLS		0:01:25

JANUARY 2020			FYTD		
Code Hours Summary per Training Code For Date Range			Code Hours Summary per Training Code For Date Range		
Training Code(s): All Training Codes Start Date: 01/01/2020 End Date: 01/31/2020			Training Code(s): All Training Codes Start Date: 10/01/2019 End Date: 01/31/2020		
Total Training Hours By Code			Total Training Hours By Code		
Total Hours for Training Code:Airbags	1:30		Total Hours for Training Code:Administration	26:00	
Total Hours for Training Code:Apparatus Familiarization	3:30		Total Hours for Training Code:Airbags	1:30	
Total Hours for Training Code:Building Construction	3:00		Total Hours for Training Code:Aircraft	1:00	
Total Hours for Training Code:Driver Training	31:00		Total Hours for Training Code:Apparatus Familiarization	8:00	
Total Hours for Training Code:Emergency Vehicle Operation	7:30		Total Hours for Training Code:Building Construction	3:00	
Total Hours for Training Code:EMS CE Additional Units	1:00		Total Hours for Training Code:Communications	3:30	
Total Hours for Training Code:EMS CE Clinical Related Operations	14:00		Total Hours for Training Code:Company Officer Training	6:00	
Total Hours for Training Code:EMS CE Medical	6:00		Total Hours for Training Code:Driver Training	31:00	
Total Hours for Training Code:EMS CE Patient Assessment	20:00		Total Hours for Training Code:Emergency Vehicle Operation	7:30	
Total Hours for Training Code:EMS CE Pediatric	24:00		Total Hours for Training Code:EMS CE Additional Units	1:00	
Total Hours for Training Code:EMS CE Preparatory	1:00		Total Hours for Training Code:EMS CE Airway MGMT/Ventilation	14:00	
Total Hours for Training Code:EMS CE Special Considerations	20:00		Total Hours for Training Code:EMS CE Clinical Related Operations	14:00	
Total Hours for Training Code:EMS CE Trauma	7:00		Total Hours for Training Code:EMS CE Medical	11:00	
Total Hours for Training Code:Fire Behavior	12:00		Total Hours for Training Code:EMS CE Patient Assessment	32:00	
Total Hours for Training Code:Fire Hoses	3:30		Total Hours for Training Code:EMS CE Pediatric	28:00	
Total Hours for Training Code:Firefighter Safety	10:00		Total Hours for Training Code:EMS CE Preparatory	5:00	
Total Hours for Training Code:HAZMAT	36:00		Total Hours for Training Code:EMS CE Special Considerations	25:00	
Total Hours for Training Code:Jurisprudence	17:00		Total Hours for Training Code:EMS CE Trauma	21:00	
Total Hours for Training Code:Ladders	3:30		Total Hours for Training Code:Fire Behavior	12:00	
Total Hours for Training Code:Mayday	19:00		Total Hours for Training Code:Fire Hoses	7:00	
Total Hours for Training Code:Pump Operations	6:30		Total Hours for Training Code:Firefighter Safety	57:30	
Total Hours for Training Code:SCBA	4:00		Total Hours for Training Code:Forcible Entry	6:00	
Total Hours for Training Code:Search & Rescue	7:00		Total Hours for Training Code:HAZMAT	36:00	
Total Hours for Training Code:Strategy & Tactics	30:00		Total Hours for Training Code:IC	25:00	
Total Hours for Training Code:TCFP - Structural Firefighter	14:00		Total Hours for Training Code:Incident Safety	13:30	
Total Hours for Training Code:Vehicle Extrication	18:00		Total Hours for Training Code:Jurisprudence	17:00	
Total Hours for Training Code:Wellness/Fitness	24:30		Total Hours for Training Code:Ladders	11:00	
Totals for all selected Training Codes 1/1/2020 - 1/31/2020	22 personnel	344:30	Total Hours for Training Code:Mayday	68:30	
			Total Hours for Training Code:Pump Operations	6:30	
			Total Hours for Training Code:Rescue - Haul Systems	35:00	
			Total Hours for Training Code:Rescue - Ropes & Knots	32:00	
			Total Hours for Training Code:SCBA	21:00	
			Total Hours for Training Code:Search & Rescue	16:30	
			Total Hours for Training Code:Strategy & Tactics	88:00	
			Total Hours for Training Code:TCFP - Structural Firefighter	14:00	
			Total Hours for Training Code:Vehicle Extrication	105:00	
			Total Hours for Training Code:Water Supplies	4:30	
			Total Hours for Training Code:Wellness/Fitness	24:30	
			Totals for all selected Training Codes 10/1/2019 - 1/31/2020	23 personnel	839:00

EMS = emergency medical service
HAZMAT = hazardous materials
IC = incident command
Rescue – Haul Systems = high angle / low angle rope rescue
SCBA = self-contained breathing apparatus

JANUARY 2020

Community Risk Reduction & Community Services	
Total Hours for Community Risk Reduction Education & Community Service (fall prevention program, blood pressure screenings, public education, etc.)	261 hours

FYTD

Community Risk Reduction & Community Services	
Total Hours for Community Risk Reduction Education & Community Service (Fall prevention program, blood pressure screenings, public education, etc.)	607 hours



CITY OF HORSESHOE BAY



POLICE DEPARTMENT JANUARY 2020 AND FY 2020 ACTIVITY REPORT

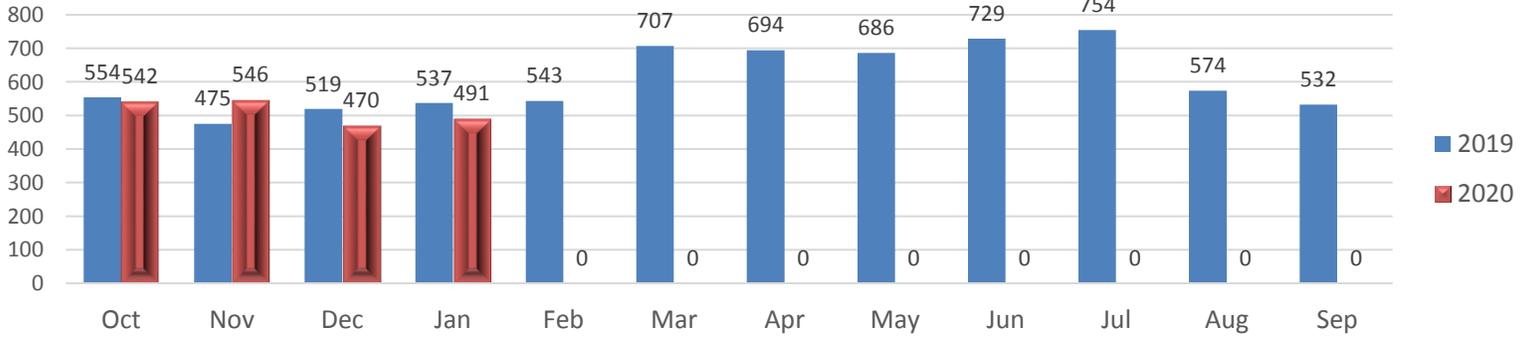
During the month of January 2020 there were twenty-six (26) new cases reported to our department. The January cases consisted of seven (7) felony cases, twelve (12) misdemeanor cases, seven (7) non-criminal cases, three (3) traffic accidents, and six (6) arrests. The department cleared twenty-six (26) new and old Horseshoe Bay cases in the month of January. Thirteen (13) residents requested home security watches during January and local businesses, amenities, and construction sites continued to be checked thoroughly on a-daily-basis. Overall, the department responded to four hundred ninety-one (491) calls for service, including fourteen (14) alarms for the month of January.

During the month of January 2020, seventeen (17) new cases were assigned to CID for follow up investigation. Nine (9) of those were a misdemeanor grade, and there were six (6) felony level cases. Two (2) cases were non-criminal, which consisted of found property and a death investigation. CID conducted eight (8) other investigations, which consisted of suspicious activity and background investigations. A total of one hundred and twenty seven (127) persons were interviewed by investigators. These interviews resulted in eighteen (18) witness/victim statements. CID cleared nineteen (19) active cases during the month. CID personnel conducted nineteen (19) searches resulting in the collection of twenty two (22) items of evidence. CID assisted the Patrol Division in covering six (6) Patrol Shifts, and obtained ten (10) hours of training this month.

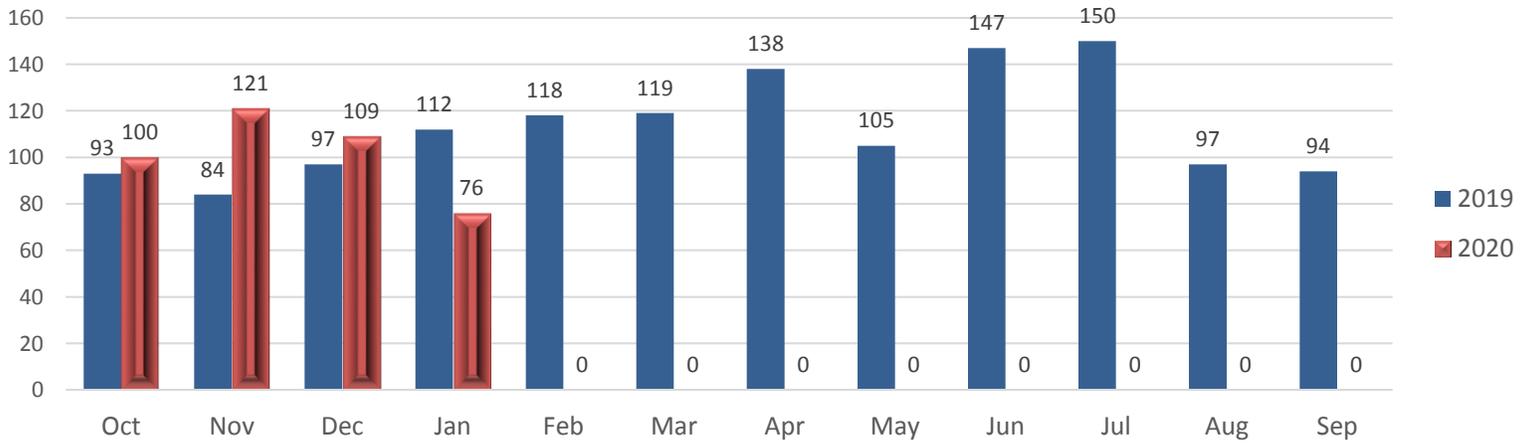
OPERATIONS	JAN 2020	JAN 2019	FYTD 2020	FYTD 2019
PD Calls For Service	491	537	2049	2085
Verbal Warnings	76	112	406	386
Warnings	50	62	172	318
Citations	25	23	139	110
Arrest	6	9	27	32
Code Enforcement CFS	101	45	203	87
Traffic Accidents	3	2	12	16
Home Security Watches	13	14	64	75
Alarms	14	29	76	96
Felony Cases	7	7	17	31
Misdemeanor Cases	12	11	52	50
Non-Criminal Cases	7	9	25	42
Total Reports (New)	26	27	94	123
Cases Cleared (Old & New)	26	30	89	130

Response Time: 2.83

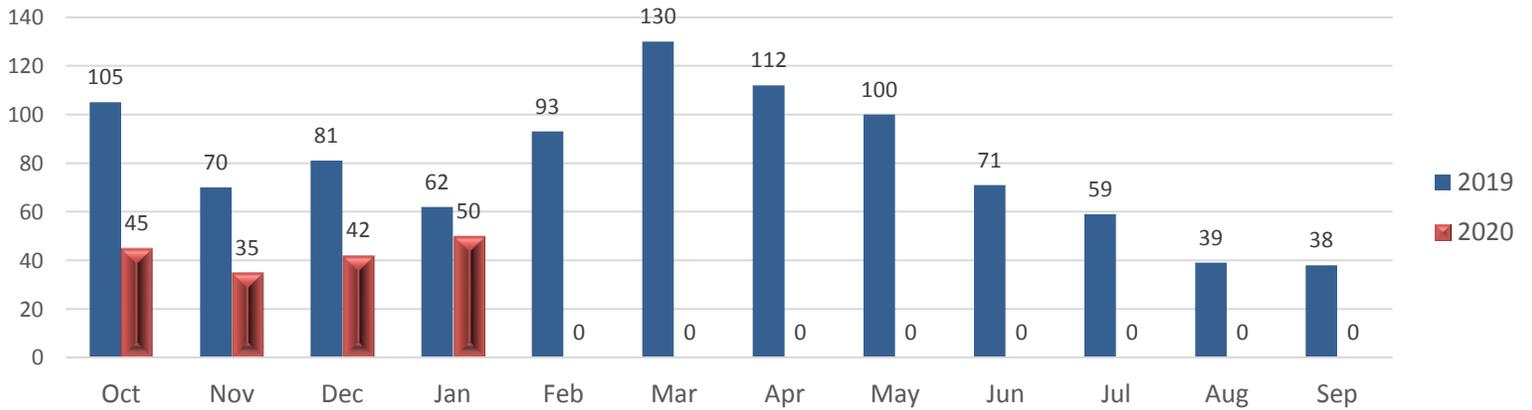
**Horseshoe Bay Police Department
PD Calls for Service FY 2020 To Date
(2019 - 2020)**



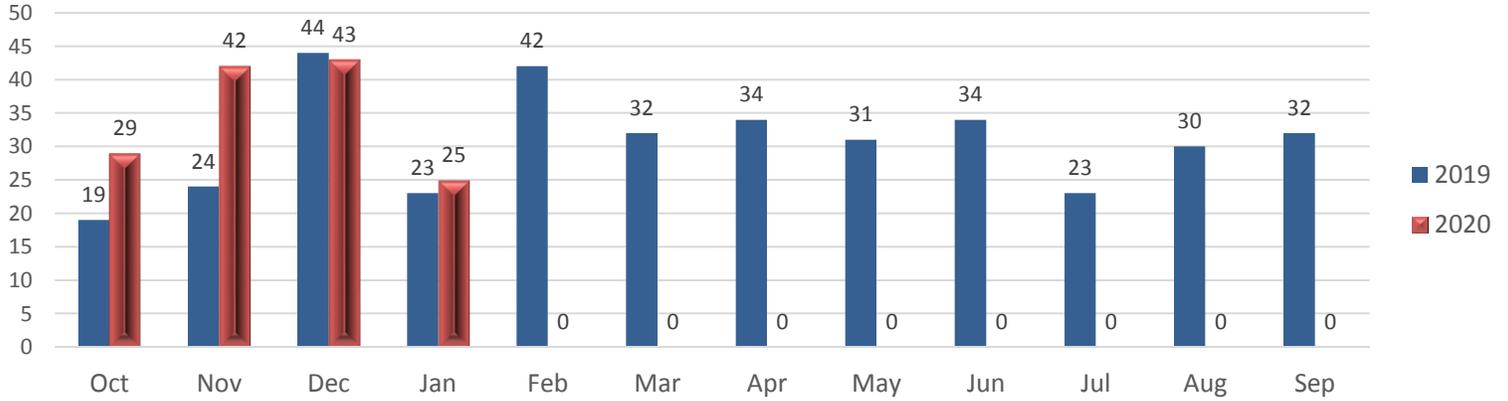
**Horseshoe Bay Police Department
Verbal Warnings FY 2020 To Date
(2019 - 2020)**



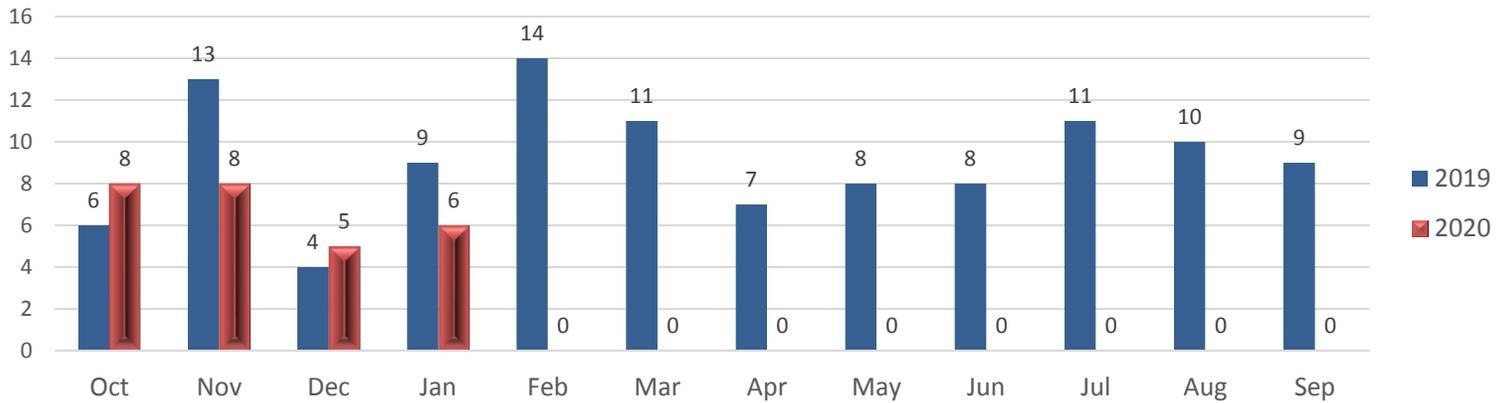
**Horseshoe Bay Police Department
Warnings FY 2020 To Date
(2019 - 2020)**



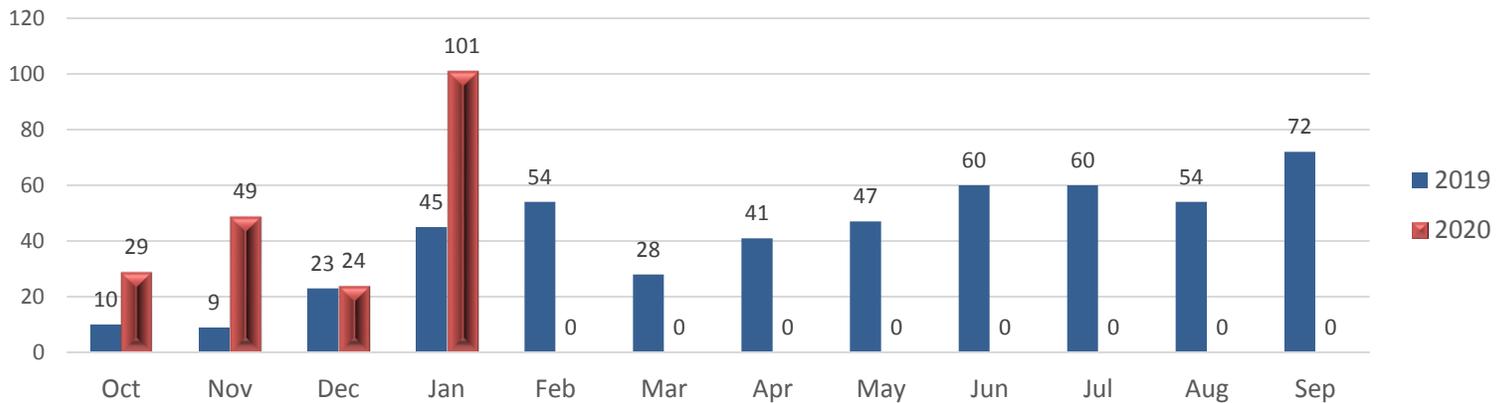
**Horseshoe Bay Police Department
Citations FY 2020 To Date
(2019 - 2020)**



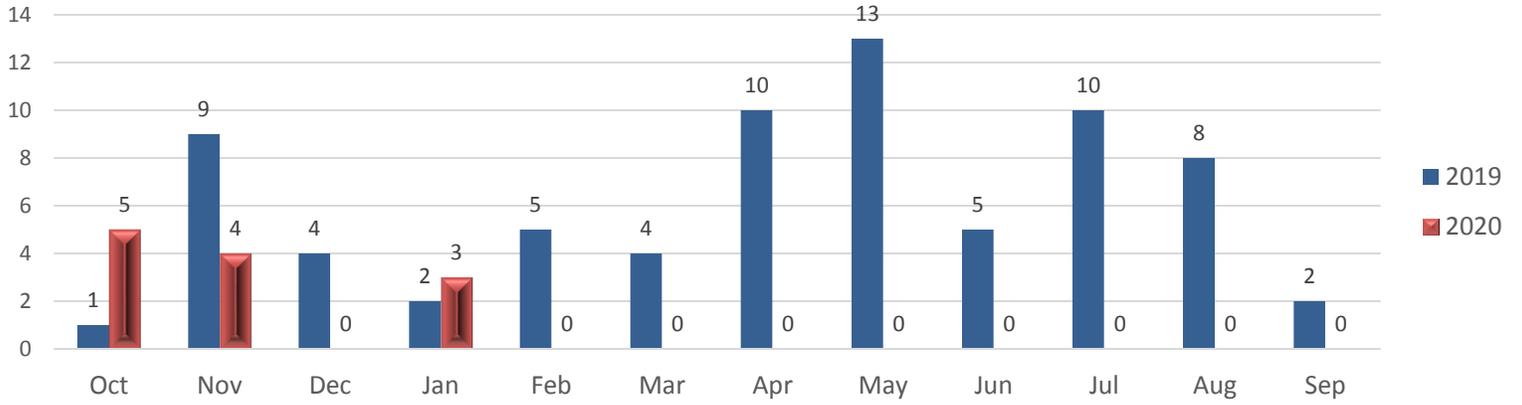
**Horseshoe Bay Police Department
Arrest FY 2020 To Date
(2019 - 2020)**



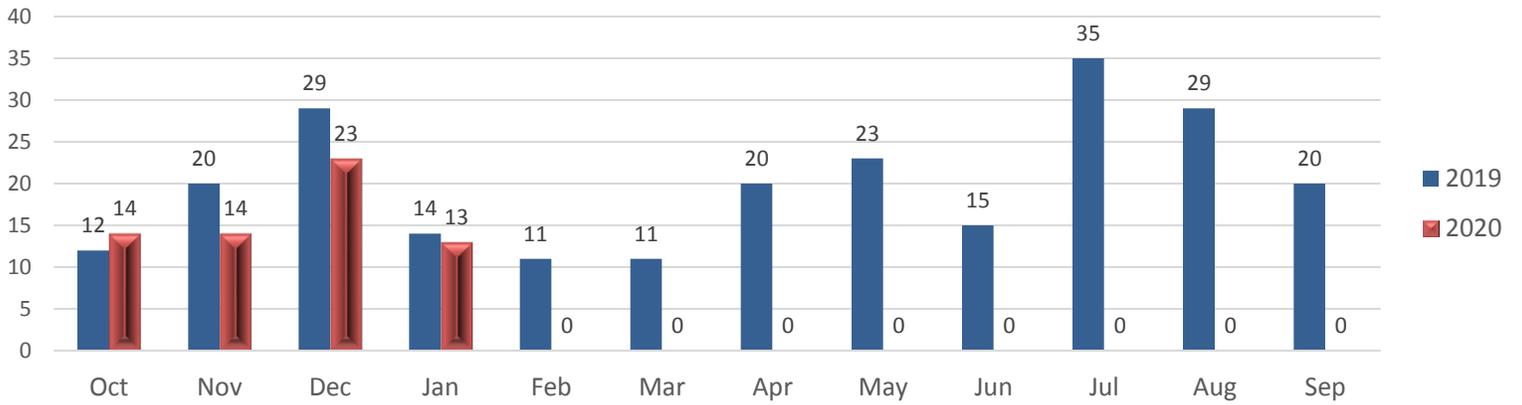
**Horseshoe Bay Police Department
Code Enforcement Calls for Service FY 2020 To Date
(2019-2020)**



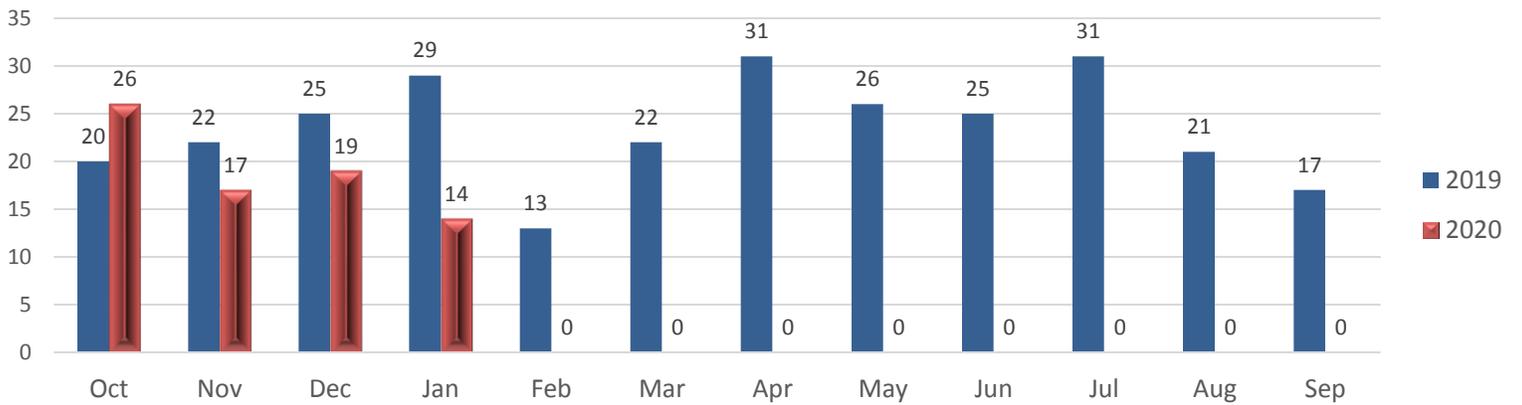
**Horseshoe Bay Police Department
Traffic Accidents FY 2020 To Date
(2019 - 2020)**



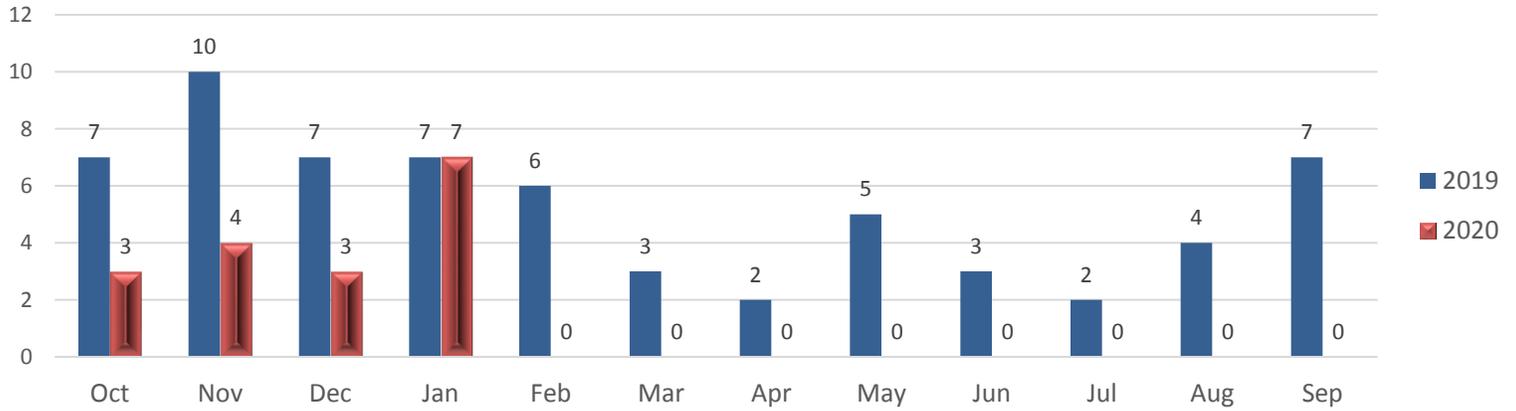
**Horseshoe Bay Police Department
Home Security Watches FY 2020 To Date
(2019 - 2020)**



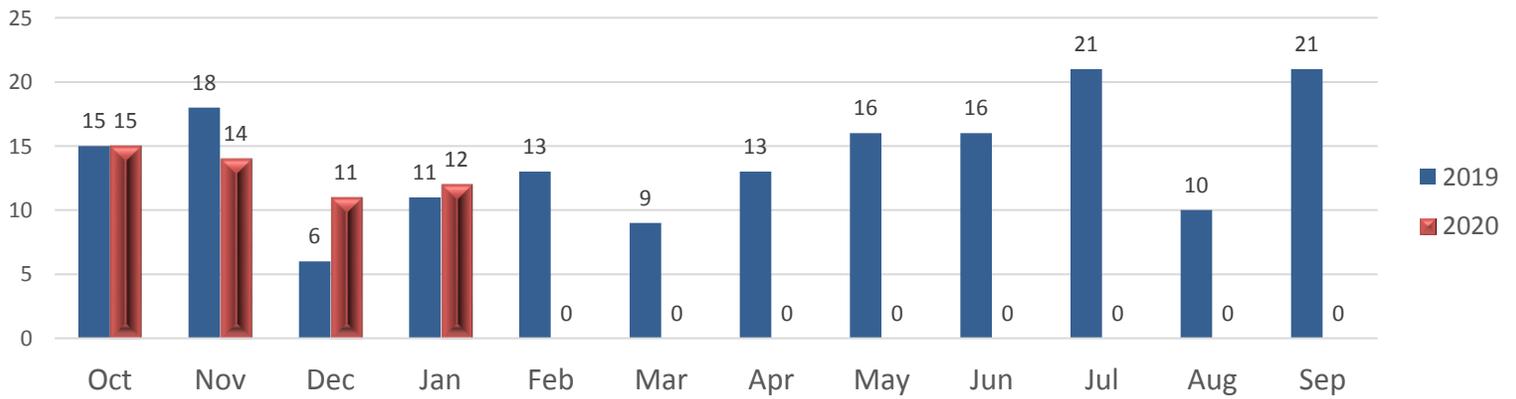
**Horseshoe Bay Police Department
Alarms FY 2020 To Date
(2019 - 2020)**



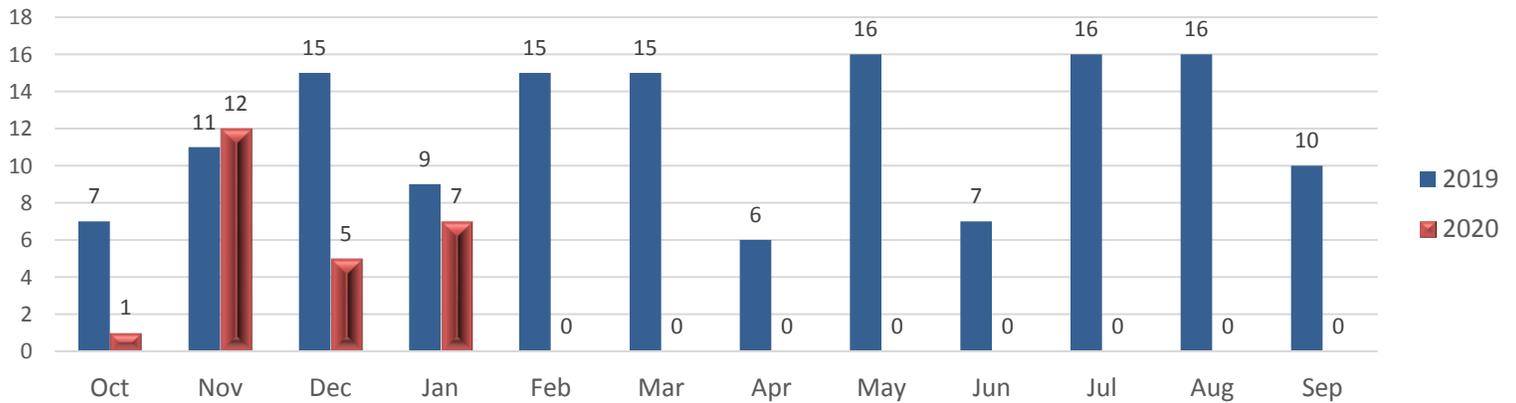
**Horseshoe Bay Police Department
Felony Cases FY 2020 To Date
(2019 - 2020)**



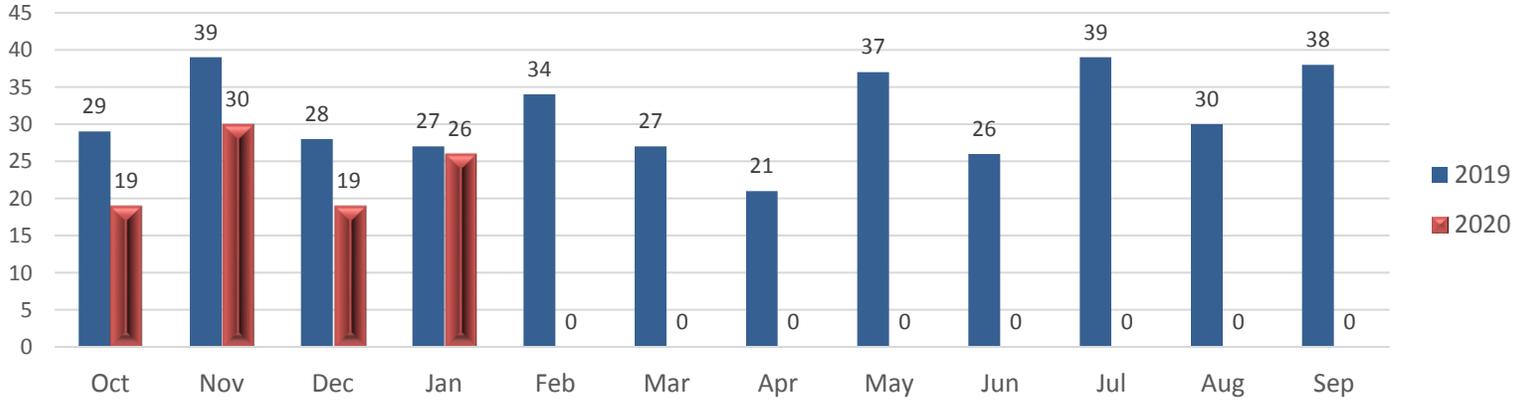
**Horseshoe Bay Police Department
Misdemeanor Cases FY 2020 To Date
(2019 - 2020)**



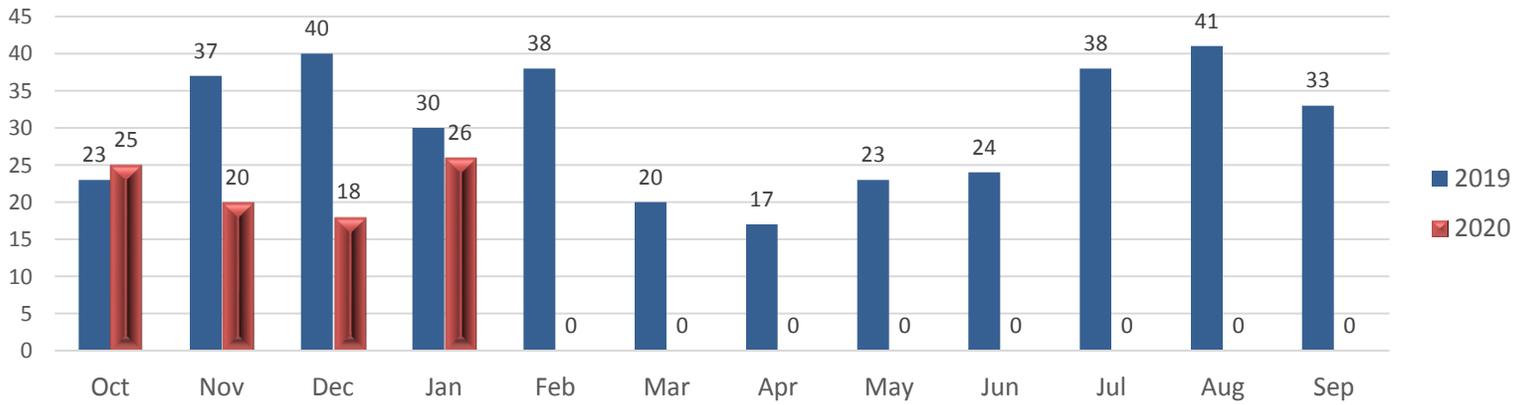
**Horseshoe Bay Police Department
Non-Criminal Cases FY 2020 To Date
(2019 - 2020)**



**Horseshoe Bay Police Department
Total New Reports FY 2020 To Date
(2019 - 2020)**



**Horseshoe Bay Police Department
Old & New Cases Cleared FY 2020 To Date
(2019 - 2020)**





CITY OF HORSESHOE



ANIMAL CONTROL JANUARY 2020 AND FY 2020 ACTIVITY REPORT

The Animal Control Person handled approximately one hundred eleven (111) calls within the month of January. Ninety-three (93) of the calls were dispatched through either the Horseshoe Bay Police Department or Marble Falls Police Department, while eighteen (18) of the calls were initiated by the Animal Control Officer.

The above information reflects the number of calls handled but does not include the number of times traps were checked and did not have an animal in them. Police officers assisted or were assisted by the A.C.O. in twenty (20) of the calls for the month of January.

OPERATIONS	JAN 2020	JAN 2019	FYTD 2020	FYTD 2019
Buck Carcasses	4	4	16	16
Doe Carcasses	2	5	33	37
Fawn Carcasses	0	0	1	0
Total Deer Carcasses:	6	9	50	53
Other Carcasses	10	6	43	31
Blue Lake Carcasses	0	2	2	5
Total All Carcasses:	16	17	95	89
Cat related calls	5	1	15	17
Dog related calls	15	19	60	58
Total Other Calls:	71	69	390	255
Total Cat/Dog to HCHS:	4	2	16	16
Total Calls For Service:	111	108	576	435

Horseshoe Bay Animal Control
Deer Carcasses FY 2020 To Date
(2019-2020)

