

City of Horseshoe Bay
City Council Meeting Agenda
January 13, 2020 at 9:00 AM
City Hall, 1 Community Drive, Horseshoe Bay, Texas

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Cynthia Clinesmith

Mayor Pro Tem Jerry Gray

Council Member Kent Graham

Council Member Frank Hosea

Council Member Randy Rives

Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the workshop to order at 9:00am. All present.

2. Business

- A. Council Protocol – Mayor Clinesmith reviewed the general protocols for communicating during meetings and encouraged all Council Members to review the Rules of Procedure. She also encouraged Council Members to fully review the agenda and packet, and visit with staff if needed, prior to Council meetings so everyone is fully prepared. Mayor Clinesmith also stated the city is getting quotes for improving the Council dais. No action taken.
- B. PID Review/Update – Finance Director Margie Cardenas provided a review and update on the Escondido and Summit Rock Public Improvement Districts. No action taken.
- C. Mayor Outreach Update – Mayor Clinesmith announced she has created a group of all eight Mayors in Llano and Burnet Counties who will be meeting quarterly to discuss common topics such as the lake, workforce development, emergency management, technology, and transportation. No action taken.
- D. Potential Refinancing of Series 2011 Certificates of Obligation for Interest Cost Savings – Finance Director Cardenas provided a report, which is on file. No action taken.
- E. Fire Boat and Self-Contained Breathing Apparatus (SCBA) Presentation – Fire Chief Brent Batla provided a presentation, which is on file. The Fire Department will be requesting funds to replace expiring equipment, at the January 21st Council meeting. No action taken.
- F. Update on Covenants, Conditions and Restrictions Analysis – City Manager Stan Farmer provided a report, which is on file. The City has reviewed and compared the City’s ordinances with the CCRs in every zone of Horseshoe Bay to determine any differences. City staff will be discussing the comparisons with each of the ACCs in Horseshoe Bay. No action taken.
- G. Speculative Home Limits - City Manager Farmer provided a report reviewing the rules regarding speculative homes, which is on file. Council Member Graham directed staff to include the term ending date on the Report on Builder Speculative Construction Sites in the future. No action taken.
- H. New Residential Construction Impact Fee – City Manager Farmer provided an overview of what the impact fee is and why/when it was implemented by the city. Mayor Clinesmith directed staff to review the impact fees for the city and begin to take steps towards preparing for the next study, including adding the study as an item in the FY21 budget. No action taken.
- I. City Council Rules of Procedure Review – City Secretary Kerri Craig stated the Rules are traditionally on the January workshop agenda for review and potential changes. No action taken.
- J. Planning and Zoning Commission Charter – City Secretary Craig stated this item was originally brought to Council by Elaine Waddill in 2019. Council agreed creating a charter for each city group would be beneficial, starting with the Planning and Zoning Commission (PZC). Council reviewed the

draft charter for the Commission. The primary change would be to the number of terms members may serve on the PZC and Board of Adjustment (BOA) from four two-year terms to two two-year terms, to make them consistent with all city groups. The charter for the Planning and Zoning Commission and Board of Adjustment will be brought to Council for approval at the February 18th Council meeting, along with the associated ordinance amendments. No action taken.

K. Departmental Balanced Scorecard Presentations – City Manager Farmer introduced Alfredo Mycue from Re-Engine Consulting, who has been working with the city on a variety of leadership and high performing organization training. Each department head, and Leadership Council member, provided a brief presentation on their individual balanced scorecards being using to monitor and improve performance. No action taken.

3. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 2:14pm.