

# City Council Meeting Minutes

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A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, February 19, 2019, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. **Call the Meeting to Order and Establish a Quorum**

### Mayor and City Council Members

Mayor Steve Jordan  
Mayor Pro Tem Jerry Gray  
Council Member Cynthia Clinesmith  
Council Member Kent Graham  
Council Member Reagan Lambert  
Council Member Elaine Waddill

Mayor Pro Tem Jerry Gray called the meeting to order at 3:00pm. All present except Mayor Jordan, who was attending a family funeral.

2. **Invocation** – Council Member Reagan Lambert gave the invocation.

3. **Pledges to the Flags** - Mayor Pro Tem Jerry Gray led the pledges of allegiance to the United States flag and the Texas flag.

## 4. **Announcements and Staff Recognition**

A. Carlos Almaguer - Five Year Service Award – Fire Chief Joe Morris and Assistant Fire Chief Stephanie Black presented Carlos with a plaque and thanked him for his service.

B. Bill Teeter - Five Year Service Award – Utilities Director Jeff Koska presented Bill with a plaque and thanked him for his service.

C. Hill Country 100 Club Award Recipient: Fire Fighter of the Year - Chase Higginbotham – Fire Chief Joe Morris and Assistant Fire Chief Stephanie Black recognized Chase and thanked him for his service.

D. Hill Country 100 Club Award Recipient: Police Support Person of the Year - Fran Shull – Police Chief Rocky Wardlow recognized Fran and thanked her for her service.

5. **Public Comment** – Gilbert Bennett stated his support for fire fighters, EMTs and 911 dispatchers that support Llano County and the City of Horseshoe Bay, who recently helped save his life while having a heart attack. Francie Dix spoke as the Chair of the Fuchs' House Advisory Committee, on the activities of the Committee including the June 17<sup>th</sup> Golf Tournament. She also announced that Council Member Cynthia Clinesmith was able to secure a \$10,000 grant from the Summerlee Foundation. Mike Brittain, Executive Director of the Horseshoe Bay Business Alliance, thanked the City Council for once again sponsoring the Boogie by the Bay event as done in years past. He announced the Boogie by the Bay event will take place June 5<sup>th</sup> through July 3<sup>rd</sup>.

## 6. **Presentations**

A. Presentation by Baylor, Scott and White Hill Country Region President Tim Ols – Bob Shafer, President of the Baylor, Scott, and White Advisory Board of Directors, introduced Mr. Ols. Mr. Ols provided a presentation highlighting the services provided by Baylor, Scott and White, and its relationships with the hill country community.

## 7. **Consent Agenda**

A. Approval of Workshop Minutes, January 8, 2019

B. Approval of Regular Meeting Minutes, January 15, 2019

- C. Acknowledgement of the Annual Racial Profiling Statistics Report for 2018
- D. Approval of a Resolution 2019-07: Approving an Interlocal Agreement with the Llano Independent School District for the Provision of Police Services; Authorizing the City Manager to Execute the Agreement; and Providing an Effective Date
- E. Approval of Resolution 2019-08: Declaring Utilities Department Property and/or Equipment to be Surplus Property and Authorizing the City Manager to Delegate the Disposition of Such Property in a Manner Which is Beneficial to the City of Horseshoe Bay
- F. Approval of Resolution 2019-09: Amending the City Council Rules of Procedures
- G. Approval of Ordinance 2019-15: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.010(a) By Adding Subsection (13) Mailbox Kiosks or Multi-Family Projects; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting
- H. Approval of the Public Funds for Public Purposes Subcommittee Recommendation Regarding a Funding Request from the Horseshoe Bay Business Alliance for a Boogie by the Bay '19 Sponsorship
- I. Approval of the Public Funds for Public Purposes Subcommittee Recommendation Regarding a Funding Request from the Phoenix Center for a Masquerade Gala Sponsorship

Mayor Pro Tem Jerry Gray stated that, at Mayor Jordan's request, item F will be considered at the March 19, 2019 City Council meeting. Council Member Reagan Lambert motioned to approve all consent items except item F. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed.

## 8. Monthly Statistical Departmental Reports

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department – Fire Chief Joe Morris provided a verbal presentation of his monthly report.
- F. Police Department
- G. Animal Control

## 9. Business

- A. Award Contract for Street Seal Coating Project – City Manager Stan Farmer provided a report, which is on file. Council Member Kent Graham motioned to award the contract to Alpha Paving. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed.
- B. Ordinance 2019-13: Amending Chapter 3 Building Regulations, Article 3.02 Building Code, Adding New Section 3.02.022 Adopting the 2015 Edition of the International Pool and Spa Code; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting – Development Services Director Eric Winter provided a report, which is on file. Council Member Cynthia Clinesmith motioned to approve Ordinance 2019-13. Council Member Elaine Waddill seconded. VOTE: 5-0 in favor, motion passed.

- C. Ordinance 2019-14: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.012 Codifying Requirements for Permit Extensions; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Council Member Cynthia Clinesmith motioned to approve Ordinance 2019-14 which codifies the requirements for permit extensions including the associated fees. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.
  - D. Ordinance 2019-16: Amending Chapter 8 Offenses and Nuisances, Article 8.08 Oak Tree Trimming Protection Exempting Resorts and Golf Courses from Pruning Oak Trees from February 1 to February 14, Requiring No Red Oak Logs Be Brought Into the City as Firewood, Changing the Requirement for Spray Paint, and Allowing Pruning of Oak Branches Rubbing Together or on a Roof or Other Structure Creating Open Wounds Any Time of Year; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Mayor Pro Tem Jerry Gray motioned to approve Ordinance 2019-16. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed.
  - E. Ordinance 2019-17: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Revising Section 3.03.009 to Specify the Requirements for a Temporary Certificate of Occupancy and a Final Certificate of Occupancy, Including to Require a Builder/Owner to Obtain a Sign-Off from the Architectural Control Committee that the Items the Architectural Control Committee Required for Approval of a Building Permit Have Been Completed Before the City Will Issue a Final Certificate of Occupancy; Relocating the Part of the Section Regarding Compliance Inspections to New Section 3.30.016; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Council Member Kent Graham motioned to approve Ordinance 2019-17. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed.
10. **Adjourn** - Mayor Pro Tem Jerry Gray motioned to adjourn the meeting. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:50pm.