

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, March 20, 2018, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present.

2. **Invocation** - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.

3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Proclamations

A. Proclamation Declaring April 2018 as "National Child Abuse and Neglect Prevention Month" - Mayor Steve Jordan read allowed the proclamation. Shannon Heep (Executive Director of CASA for the Highland Lakes Area (Court Appointed Special Advocates)), Cheryll Mabray (Judge, Child Protection Court), Donna Davidson (Candidate, Third Court of Appeals Place 6), and Bebe Piatt (Justice of the Peace, Llano County Precinct 1) were present to receive the proclamation.

B. Proclamation Declaring April 22, 2018 as "Earth Day" - Mike Maine, President of the Horseshoe Bay POA, read aloud and received the proclamation from Mayor Jordan. On April 19th, there will be various Earth Day related events at Quail Point. All citizens are encouraged to attend.

5. Announcements and Staff Recognition

A. Hill Country 100 Club Award Recipients:

1. Firefighters of the Year - The Harvey Team (Cpt. Josh Wimberly, Lt. Ben Miller, and Eng. Jacob Esquivel) – Mayor Pro Tem Craig Haydon and Fire Chief Joe Morris congratulated the team on their award and thanked them for their service.

6. **Public Comment** – Jackie Hampton, President of the High Vista POA, spoke regarding issues High Vista has been experiencing with the city while trying to get a deck remodeled on one of their buildings. Development Services Director Eric Winter clarified the regulations related to building permits. Mike Maine provided an overview of the purpose and activities of the Horseshoe Bay Cultural Enrichment Society. Reagan Lambert gave an overview of the “Hear a Siren, Say a Prayer” organization.

7. Presentations

A. Selena Walsh, Director of the Executive Master in Public Leadership Program, LBJ School of Public Affairs – Ms. Walsh provided a presentation on the EMPL program in which City Manager Stan Farmer is currently enrolled.

B. Broadband Advisory Committee Final Report Presentation – Mayor Pro Tem Craig Haydon introduced the committee members and discussed the purpose of the committee. J.J. Guy presented a summary of the report, which can be found on the city’s website at <http://www.horseshoe-bay-tx.gov/507/Broadband-Advisory-Committee>

8. Consent Agenda

A. Approval of Regular Meeting Minutes, February 20, 2018 – Council Member Cynthia Clinesmith motioned to approve the minutes. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.

9. Public Hearing Items

- A. Replat of Lot No. 9105 of Horseshoe Bay Plat No. 9.1, to be known as Horseshoe Bay Plat No. 9.17, Dividing the Lot Into Two Lots to Allow Construction of a Duplex with the Common Wall on the New Dividing Lot Line (400 Block of Hi Circle West), *Venus Custom Homes, LLC, Applicant* - Development Services Director Eric Winter provided a report, which is on file. Mayor Jordan opened the public hearing at 3:56pm. No one spoke. Mayor Jordan closed the public hearing at 3:57pm. Council Member Kent Graham motioned to approve the replat as recommended by staff. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.
- B. Ordinance 2018-06: Rezoning of 77.0 acres from A-1 Recreational to MU-R4C2-PD Mixed Use Multi-Family Residential and Commercial Planned Development, Property Driveway is Located at 3340 Highway 71 West, with the Majority of the Property 2,000 feet+ North and West of HWY 71, *The Phoenix Center, Applicant* – Mayor Jordan announced that no public hearing will be held for this item because the applicant has withdrawn their application for a zoning amendment. If the applicant submits a new zoning amendment application in the future, public hearings will be held at that time. No action taken.

10. Monthly Statistical Departmental Reports

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

11. Business

- A. Presentation of the Audited Financial Report for the Year Ended September 30, 2017 - Keith Neffendorf, from Neffendorf & Knopp, PC provided a presentation on the audited financial report. No action taken.
- B. Ordinance 2018-10: An Ordinance of the City of Horseshoe Bay Approving and Adopting an Amendment to the General Fund Budget for the Fiscal Year Beginning October 1, 2017 and Ending on September 30, 2018 – Finance Director Kristen Woolley provided a report regarding this budget amendment related to the remodel of the central fire station, which is on file. Council Member Kent Graham motioned to approve Ordinance 2018-10 as recommended by staff. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed.
- C. Resolution 2018-17: A Resolution of the City of Horseshoe Bay Directing the City Prosecutor to File a Petition with Municipal Court for Repair, Demolition, and/or Removal of Substandard Residential Structure Under Construction at 106 Diamond Hill – Development Services Director Eric Winter provided a report, which is on file. Richard Gray, who lives across the street from this property, spoke regarding his concern about the lack of completion of the construction, trash and construction material left behind littering the neighborhood, and the impact on their property values. Council Member Reagan Lambert motioned to approve Resolution 2018-17 as recommended by staff. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.
- D. Staff Request for Waiver from the International Residential Code Requirement that a Building Permit for a Project be Issued Within 180 Days of When the Application was Submitted, or the Application is Required to be Resubmitted for Review, for the Last Two Buildings at the Enclave - Development Services Director Eric Winter provided a report, which is on file. No motion was made and no action was taken.

E. Progress Report from Contractor on Construction and Issuing Building Re-Permit for 1113 Mountain Leather, *Robert Cox, Applicant* - Development Services Director Eric Winter provided a report, which is on file. The applicant is requesting an extension on the existing permit for two weeks from today and if the Certificate of Occupancy isn't received by the end of that period, a re-permit will be requested again. Council Member Reagan Lambert motioned to extend the current permit for two weeks from Monday, March 26th, for a fee of \$5,000. If the Certificate of Occupancy is received by the end of that period, the \$5,000 will be returned to the applicant. If the Certificate of Occupancy is not received by the end of that period, the city will keep the \$5,000 and Council will consider a re-permit. Council Member Cynthia Clinesmith seconded. VOTE: 4-0 in favor, motion passed. Council Member Kent Graham recused himself from considering this item due to a potential conflict of interest.

12. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 5:10pm.