

# City Council Meeting Minutes

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A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, April 17, 2018, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. **Call the Meeting to Order and Establish a Quorum**

### Mayor and City Council Members

Mayor Steve Jordan  
Mayor Pro Tem Craig Haydon  
Council Member Cynthia Clinesmith  
Council Member Kent Graham  
Council Member Jerry Gray  
Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present except Council Member Cynthia Clinesmith.

2. **Invocation** - Rev. Dr. John Duncan from the Church at Horseshoe Bay gave the invocation.
3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.
4. **Proclamations**
  - A. Proclamation Declaring May 6-12, 2018 as "Public Service Recognition Week" – Mayor Jordan read aloud the proclamation.
  - B. Proclamation Declaring May 6-12, 2018 as "Drinking Water Week" - Mayor Jordan read aloud the proclamation.
  - C. Proclamation Declaring the Week of April 15-21, 2018 as "International Dark Sky Week" - Mayor Jordan read aloud the proclamation.
  - D. Proclamation Declaring May 2018 as "Older Americans Month" – Council Member Reagan Lambert read aloud the proclamation.
5. **Announcements and Staff Recognition**
  - A. Terry White - 5 Year Service Award – Fire Chief Joe Morris presented Mr. White with a plaque and thanked him for his service.
6. **Public Comment** – Gilbert Bennett provided a suggested revision to the city's building regulations to prevent construction work from being performed on holiday weekends. Mayor Jordan directed the City Manager to put this addendum on a future City Council agenda for consideration.
7. **Presentations**
  - A. Presentation of the Second Quarter Financial Report for Fiscal Year 2018 – Finance Director Kristen Woolley provided a presentation, a copy of which is on file and available on the city's website.
  - B. Long Range Plan Implementation Update – City Manager Stan Farmer provided an update on the status of the long-range plan implementation, a copy of which is on file and available on the city's website.
8. **Consent Agenda**
  - A. Approval of Regular Meeting Minutes, March 20, 2018

- B. Approval of Workshop Minutes, April 3, 2018
- C. Approval of the Fiscal Year 2018 Second Quarter Investment Management Report
- D. Approval to Amend Personnel Policy Article IV, Conditions of Employment by Revising Section 4, Harassment
- E. Approval to Amend Personnel Policy Article I, Introduction by adding Section 9, Americans with Disabilities Act (ADA) & Americans with Disabilities Amendments Act (ADAAA)
- F. Approval to Amend Personnel Policy Article VII, Leaves of Absence by Revising Section 5, Family & Medical Leave (FMLA)
- G. Approval of an Interlocal Agreement Between the City of Horseshoe Bay and Burnet County for Chip Sealing of City-Owned Streets

Mayor Pro Tem Craig Haydon motioned to approve all consent items. Council Member Kent Graham seconded. VOTE: 4-0 in favor, motion passed.

**9. Monthly Statistical Departmental Reports**

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

**10. Business**

- A. Award Contract for Upgrades to 1.5 Miles of Existing Streets - City Manager Stan Farmer provided a report, which is on file. Staff recommends awarding the contract to Aaron Concrete. Council Member Kent Graham motioned to award the contract to Aaron Concrete in accordance with staff's recommendation. Mayor Pro Tem Craig Haydon seconded. VOTE: 4-0 in favor, motion passed.

- 11. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Reagan Lambert seconded. VOTE: 4-0 in favor, motion passed. Meeting adjourned at 3:50pm.