

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, May 16, 2017, beginning at 3:00 PM in the City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present.

2. **Invocation** – Garry Kesler, Music Minister at the Church of Horseshoe Bay, gave the invocation.

3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Presentations

A. Presentation from Bill Hayes, Legend Communications, Inc., Regarding the Tuscan Village Development – Bill Hayes provided a presentation. No action taken.

5. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council. – No one spoke.

6. Staff Recognition

A. Jeff Isom - 15 Year Service Award – Fire Chief Joe Morris and Assistant Fire Chief Stephanie Black presented Mr. Isom with his award and thanked him for his service.

B. Introduction of New Employee: Kevin Post, Plant Operator – Community Services Director Jeff Koska introduced Mr. Post and welcomed him to the team.

7. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

A. Approval of Regular Meeting Minutes, April 18, 2017

B. Approval of Special Meeting Minutes, April 26, 2017

C. Direction from Council Regarding Preparation of Service Plans for the Following Tracts of Land Being Considered for Annexation: A) Bobby Green & Norma Green – 15.294 Acres, Property ID No. 12371, M. Putman Abstract 587; B) Glen Salem, Trustee – 34.045 Acres, Property ID No. 10541, N. Mendez Abstract No. 506; C) Suzanne Waller Dillon – (i) 0.96 Acres, Property ID No. 13813, J. Bratton Abstract 37 and (ii) 9.04 Acres, Property ID No. 7688, J. Bratton Abstract 39

- D. Approval of Personnel Policy Revisions: Article XIII, Appendix B: Salary Tables: i. Change Salary Level for Police Captain from 65 to 69

Mayor Pro Tem Craig Haydon motioned to approve all consent items including directing staff to prepare the service plans for item C. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

8. Public Hearing Items

Discuss, Consider and Possibly Take Action Regarding:

- A. Ordinance 2017-11: An Ordinance of the City of Horseshoe Bay Amending Article 14.02 of the City's Zoning Ordinance and the Zoning Map Deleting Exhibit J Sienna Grove Planned Development in Zone 10 Sienna Grove and Adding new Exhibit J Villages of Sienna Grove in Zone 18 The Parks at Horseshoe Bay; Rezoning the Approximate 13.96 Acre Tract A From C-2 Commercial to MU-C2-RPD (Mixed Use C-2 Commercial Residential Planned Development); Amending the Zone 18 The Parks at Horseshoe Bay Zoning Map to Reflect The Villages of Sienna Grove Planned Development Concept Plan; Enacting Certain Development Standards and Land Use Regulations; Approving Variances for Building Sizes, Three (3) Story Building Height, No Separation Between Buildings as Shown on the Concept Plan, and for the rear setback; Requiring a Utilities Service Agreement as a Condition to Develop; Setting Out Administrative and Legislative Procedures; Imposing Civil And Criminal Penalties, Including Fines not to Exceed \$2,000 per Offense; Providing Approval Authority for the City Council; and Providing for Repealer, Severability and an Effective Date. (No Action will be taken on this item at this meeting) – Mayor Jordan explained that no action will be taken on this item at this meeting due to a clerical error in the notice of public hearing that was mailed to property owners by the developer, but it is scheduled to be considered at the July 18th City Council meeting. Mike Thuss stated the POA supports this project and would like to see it approved.
- B. Ordinance 2017-12: An Ordinance of the City of Horseshoe Bay Rezoning Lot No. 40 of A Replat of Lot Nos. 1 thru 72 of Westgate Subdivision From R-1 Single Family Residential to A-1 Recreational; Amending the Zoning Map for Zone 3 Horseshoe Bay West; and Providing for Repealer, Severability, Proper Notice and Meeting, and an Effective Date – Development Services Director Eric Winter provided a report. Staff recommended approval. Mayor Jordan opened the public hearing at 3:40pm. Geneva Dalton stated her support for Westgate Estates. Mayor closed the public hearing at 3:42pm. Mayor Pro Tem Craig Haydon motioned to approve Ordinance 2017-12. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.

9. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

10. **Business**

Discuss, Consider and Possibly Take Action Regarding:

- A. Progress Report by Owner on Construction and Issuing a Building Re-Permit for 201 Mountain Leather, *Jay Perez, Applicant* – Mr. Perez is out of the country. Development Services Director Eric Winter provided an update on this re-permit. No action taken.
- B. Ordinance 2017-13: An Ordinance of the City of Horseshoe Bay, Texas, Amending Sections 3.03.008(a), 3.03.010(a)(9) and 3.03.012 of Article 3.03 Building Permits Relating to Building Permit Approval, Building Permit Extensions, and Building Permit Applications; Providing for Repealer, Severability, Proper Notice and Meeting and Effective Date – Mayor Jordan invited Lynn Hoover to speak. Ms. Hoover made several suggestions for changes to the City’s Building Regulations ordinances. Development Director Eric Winter provided a report, which is on file. Staff recommends approval. Council Member Kent Graham motioned to approve Ordinance 2017-13. Council Member Jerry Gray seconded. Council Member Jerry Gray motioned for an amendment to Council Member Graham’s motion to specify that the third time a building permit extension is requested, it must be considered by City Council, and upon approval a minimum re-permit fee of \$5,000 will be assessed. Council Member Graham accepted the amendment. VOTE: 4-1 in favor, Council Member Reagan Lambert voted Nay, motion passed.
- C. Fiscal Year 2017 Second Quarter Financial Report and Investment Management Report – Finance Director Kristen Woolley provided the reports. Council Member Kent Graham motioned to approve the Second Quarter Investment Management Report. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.

Mayor Pro Tem Craig Haydon acknowledged that Monday was National Peace Officers Memorial Day and this week is National Police Week. He thanked Police Chief Wardlow for he and his department’s service.

- 11. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:30pm.