

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, August 29, 2017, beginning at 3:00 PM in the City Hall, #1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. Call the Meeting to Order and Establish a Quorum

Mayor and City Council Members

Mayor Steve Jordan

Mayor Pro Tem Craig Haydon

Council Member Cynthia Clinesmith

Council Member Kent Graham

Council Member Jerry Gray

Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present.

2. **Invocation** - Garry Kesler, Music Minister at the Church at Horseshoe Bay, gave the invocation.

3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.

4. Announcements and Staff Recognition

A. Kevin Ard - 5 Year Service Award – Police Chief Rocky Wardlow presented Kevin Ard with a plaque and thanked him for his 5 years of service to Horseshoe Bay.

B. Josh Nail - 15 Year Service Award – Fire Chief Joe Morris and Assistant Fire Chief Stephanie Black presented Josh Nail with a plaque and thanked him for his 15 years of service to Horseshoe Bay.

C. The Second Public Hearing Regarding the Adoption of the 2017 Ad Valorem Tax Rate will be held at the September 5, 2017 City Council Meeting at 9:00am – Mayor Jordan announced that a public hearing will be held on September 5, 2017 at 9:00am regarding the 2017 tax rate.

D. A Public Hearing will be held at the September 19, 2017 City Council Meeting Regarding the Adoption of the Fiscal Year 2018 Municipal Budget - Mayor Jordan announced that a public hearing will be held on September 19, 2017 at 3:00pm regarding the fiscal year 2018 budget.

E. Capital Area Economic Development District (CAEDD) Update from Council Member Reagan Lambert – Council Member Lambert provided an update on CAEDD activities, which is a part of CAPCOG (Capital Area Council Of Governments).

5. Public Comment

Citizens wishing to address City Council may do so by signing the Public Comment Sign In sheet on the podium prior to the start of the meeting. This is an opportunity for the public to address City Council on any subject. When called upon by the Mayor, please go to the podium, state your name and address, and speak for up to three minutes. In accordance with the Texas Open Meetings Act, Council Members may not discuss issues raised, answer questions (other than to make statements of fact or to recite existing policy), or take any action at this time. Issues raised may be referred to staff for research and possible future action. If the item you wish to address is on this agenda under the Public Hearing Items section, please wait to speak until that item is addressed by City Council. – Peter Jones, Llano County Commissioner Precinct 1, stated that Llano County was not affected by Hurricane Harvey although they were ready to act if needed. He announced that Llano County will be recognizing September as National Preparedness Month. The Llano County budget and tax rate will be finalized on Sept. 11th at the Commissioners Court meeting. Mayor Jordan briefly discussed the history of the City's efforts to

build pickle ball courts near Martin Park, and announced that the City has received approval to build. Bids were reviewed for various designs and costs for the courts. The Sam Martin Trust has offered to donate \$77,000 to cover the cost of building two pickle ball courts.

6. Presentations

Informational only; no action to be taken.

- A. Update Regarding Capital Improvements at the Horseshoe Bay Resort, *Ron Mitchell, President and CEO of the Horseshoe Bay Resort* - Mr. Mitchell was not present at the meeting. No action taken.
- B. Long Range Plan Implementation Update – City Manager Stan Farmer provided an update on the city’s ongoing efforts related to the Long Range Plan.
- C. Update from the Fuchs' House Advisory Committee, *Francie Dix, Committee Chair* – Francie Dix, Chair of the Fuchs’ House Advisory Committee, provided an update on the committee’s activities.

7. Consent Agenda

All items under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the City Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

- A. Approval of Meeting Minutes, July 17, 2017
- B. Approval of Meeting Minutes, July 18, 2017
- C. Approval of a Letter of Agreement with Llano County Regarding the Annual Contract Fee for Tax Assessment and Collection Services
- D. Approval for Pay Out of Remaining Fire Fighter Accrued Compensation Pay
- E. Approval of Engagement Letter with Neffendorf and Knopp, P.C. to Conduct the Fiscal Year 2017 Audit
- F. Approval of Updated Summit Rock Public Improvement District Assessment Roll
- G. Approval of the Appointment of Council Member Dr. Cynthia Clinesmith as the City Council Liaison for the Fuchs' House Advisory Committee

Council Member Jerry Gray motioned to approve all consent items. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passes.

8. Public Hearing Items

Discuss, Consider and Possibly Take Action Regarding:

- A. First Public Hearing on the Proposed Fiscal Year 2017-2018 Ad Valorem Tax Rate of \$0.2600 per \$100 Assessed Valuation of All Taxable Property Within the Corporate Limits of the City of Horseshoe Bay; Providing for Penalties and Interest; and Providing for the Following: Findings of Fact; Severability; Savings Clause; and Publication - Mayor Jordan opened the public hearing at 3:48pm. No one spoke. Mayor Jordan closed the public hearing at 3:49pm. No action taken.
- B. Ordinance 2017-18: An Ordinance of the City of Horseshoe Bay, Texas, Amending Ordinance 13-10-15F, Which Established Land Use Assumptions, Capital Improvements Plan and Impact Fees to be Assessed by the City of Horseshoe Bay, Texas; Updating the Land Use Assumptions, Capital Improvements Plan and Impact Fees for Water and Wastewater

Utilities; Providing for a Penalty for the Violation of this Ordinance; Providing for Repealing, Savings and Severability Clauses; Providing for an Effective Date; and Providing for the Publication of the Caption Hereof. – Grady Reed, from HDR Engineering, provided a report, which is on file. Mayor Jordan opened the public hearing at 3:53pm. No one spoke. Mayor Jordan closed the public hearing at 3:55pm. Council Member Jerry Gray motioned to approve Ordinance 2017-18. Council Member Cynthia Clinesmith seconded. VOTE: 5-0 in favor, motion passed.

9. Monthly Statistical Departmental Reports

Informational reports only; no action to be taken.

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

10. Business

Discuss, Consider and Possibly Take Action Regarding:

- A. Ordinance No. 2017-16: An Ordinance of the City of Horseshoe Bay, Texas, Providing for the Annexation of Property Within the Extraterritorial Jurisdiction, and Described on Exhibit A (Map of Area Being Annexed) and Exhibit B (Legal Description) Into the City of Horseshoe Bay, Texas, for All Municipal Purposes; Finding That All Necessary and Required Legal Conditions Have Been Satisfied; Providing That Such Area Shall Become A Part of the City and That the Inhabitants Thereof, If Any, Shall Be Entitled To The Rights and Privileges of Other Citizens and Be Bound By The Acts and Ordinances Now In Effect and To Be Hereinafter Adopted; Service Plans for City Services To the Annexed Areas Described on Exhibit C; Providing for Zoning of Such Properties in Accordance With The City's Zoning Ordinance; Providing an Effective Date; Severability and Proper Notice and Meeting - City Attorney Rex Baker provided a report, which is on file. Council Member Kent Graham motioned to approve Ordinance 2017-16. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.
- B. Ordinance 2017-17: An Ordinance of the City of Horseshoe Bay, Texas, Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.009 No Occupancy Prior to Issuance of a Certificate of Occupancy or a Compliance Inspection, Adding New Subsection (g); Providing for the Following: Findings of Fact; Enforcement; Including Fines Not to Exceed Five Hundred Dollars (\$500.00) for Each and Every Offense; Severability; Repealer; Effective Date; and Proper Notice and Meeting – Development Services Director Eric Winter provided a report, which is on file. Council Member Jerry Gray motioned to approve Ordinance 2017-17. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.
- C. Annual Consideration of the City's Drought Contingency Plan Stage – Community Services Director Jeff Koska provided a report, which is on file. Staff recommends the city stay at Stage 2. Mayor Pro Tem Craig Haydon motioned to accept staff's recommendation. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed.
- D. Discussion and Scheduling of a City of Horseshoe Bay Citizen's Forum – Mayor Jordan stated that citizens have requested an annual meeting with the Mayor and Council. Mayor asked that

the Council Members let the City Manager know which dates they are available in October 2017 to schedule the forum.

E. Progress Report by Owner and Contractor on Construction for 201 Mountain Leather, *Jay Perez, Applicant* – Jay Perez provided an update on this project. Council Member Jerry Gray requested that the City Manager add an agenda item to the September 5, 2017 City Council workshop agenda to discuss variance options for this project. No action taken.

11. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 4:45pm.