

# City Council Meeting Minutes

---

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, September 18, 2018, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

## 1. **Call the Meeting to Order and Establish a Quorum**

### Mayor and City Council Members

Mayor Steve Jordan  
Mayor Pro Tem Craig Haydon  
Council Member Cynthia Clinesmith  
Council Member Kent Graham  
Council Member Jerry Gray  
Council Member Reagan Lambert

Mayor Steve Jordan called the meeting to order at 3:00pm. All present.

2. **Invocation** - Rev. Dr. Malcolm McQueen, Church at Horseshoe Bay, gave the invocation.
3. **Pledges to the Flags** - Mayor Steve Jordan led the pledges of allegiance to the United States flag and the Texas flag.
4. **Announcements and Staff Recognition**
  - A. Christopher Carter - 25 Year Service Award – Utilities Director Jeff Koska presented Mr. Carter with his award and thanked him for his service.
  - B. Thomas Kingery - 10 Year Service Award – Police Chief Rocky Wardlow and Assistant Chief Garth Davis presented Officer Kingery with his award and thanked him for his service.
5. **Public Comment** – No one spoke.
6. **Consent Agenda**
  - A. Approval of Budget Workshop Minutes, August 28, 2018
  - B. Approval of Regular Meeting Minutes, August 28, 2018
  - C. Approval of Budget Workshop Minutes, September 4, 2018
  - D. Approval of a Professional Services Agreement for Presiding Municipal Court Judge
  - E. Approval of Updated Summit Rock Public Improvement District Assessment Roll
  - F. Approval of Ordinance 2018-29: A Supplemental Ordinance of the City Council of the City of Horseshoe Bay Updating the Escondido Public Improvement District Service and Assessment Plan and Assessment Roll
  - G. Approval of Amendment to Personnel Policy Article VIII Employee Benefits, Section 1 Insurance - Medical, Dental
  - H. Approval of Changes to the Fiscal Administrative Policy

Mayor Pro Tem Craig Haydon motioned to approve all consent items. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

## 7. **Public Hearing Items**

- A. Public Hearing on the Adoption of the Proposed Fiscal Year 2018-2019 Budget for the City of Horseshoe Bay, Texas – Mayor Jordan opened the public hearing at 3:15pm. No one spoke. Mayor Jordan closed the public hearing at 3:16pm. No action taken.
- B. Ordinance No. 2018-28: Adopting Zoning Regulations for the Expansion of the Lake Area Storage Planned Development District (PD), Establishing Zone Boundaries; Amending The

Zoning Map; Enacting Certain Development Standards and Land Use Regulations; Providing Certain Land Use Rules; Setting Out Administrative and Legislative Procedures; Imposing Civil and Criminal Penalties, Including Fines Not To Exceed \$2,000 Per Offense; Providing Approval Authority for the City Council; Providing For Enforcement and Penalties; and Providing for Repealer, Severability and an Effective Date – No action was taken on this item. Mayor Jordan stated this item will be considered at the October 16, 2018 City Council meeting.

- C. Replat of Lot No. W20063 of Horseshoe Bay Plat No. 20.1, to be Known as Horseshoe Bay West Plat No. W20.063, Dividing the R-4 Multi-Family Zoned Lot Into 2 Single-Family Residential Lots (2600 Block of Diagonal), *The Brent Skillman Estate Trust, Applicant* – Assistant Planner David Aldridge provided a report, which is on file. Mayor Jordan opened the public hearing at 3:19pm. No one spoke. Mayor Jordan closed the public hearing at 3:20pm. Council Member Kent Graham motioned to approve the replat. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

## 8. **Monthly Statistical Departmental Reports**

- A. City Manager
- B. Finance Department
- C. Community Services
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

## 9. **Business**

- A. Fuchs House FY2019 Budget – Caryl Calsyn, a member of the City’s Fuchs House Advisory Committee and the Burnet County Historical Commission, spoke in support of preserving and restoring the Fuchs House. Jane Knapik, a member of the Burnet County Historical Commission, spoke in support of preserving and restoring the Fuchs House. Mayor Jordan recognized and thanked Francie Dix and the members of the City’s Fuchs House Advisory Committee for their efforts on behalf of the Fuchs House. Mayor Jordan read aloud a letter from Francie Dix written in support of the Fuchs House and her efforts to secure funding and support from Burnet County for the Fuchs House. Jim Jorden spoke in support of preserving the Fuchs House. Council Member Kent Graham motioned to add \$50,000 to the city’s FY2019 proposed budget for the Fuchs House (which is currently \$20,000) to be used only as matching funds. Council Member Cynthia Clinesmith seconded. VOTE: 3-2 in favor, Mayor Pro Tem Craig Haydon and Council Member Jerry Gray voted Nay, motion passed.
- B. Donation to the Workforce Network – Council Member Cynthia Clinesmith provided an overview of this item. No action taken.
- C. Ordinance No: 2018-25: An Ordinance Adopting A Budget for the Fiscal Year Beginning 10-1-2018 and Ending 9-30-2019 In Accordance with Laws of the State of Texas, Appropriating the Various Amounts Thereof, and Repealing All Ordinances in Conflict Therewith; and Providing for an Effective Date – Finance Director Kristen Woolley provided a report, which is on file. Council Member Cynthia Clinesmith motioned to approve Ordinance 2018-25 and to set and approve the municipal budget for the 2019 fiscal year, with the increase of \$50,000 to the Fuchs House budget on a matching grant basis. Council Member Reagan Lambert seconded. ROLL CALL VOTE: Mayor Pro Tem Craig Haydon: Aye; Council Member Cynthia Clinesmith: Aye; Council Member Kent Graham: Aye; Council Member Jerry Gray:

- Aye; Council Member Reagan Lambert: Aye. The motion to approve Ordinance 2018-25 and to set and approve the municipal budget for the 2019 fiscal year passed on a 5 to 0 vote.
- D. Five-Year Capital Plan – City Manager Stan Farmer provided a report which is on file. Council Member Kent Graham motioned to approve the Five-Year Capital Plan. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.
- E. Ratify the Property Tax Increase Reflected in the Adopted Annual Budget for Fiscal Year 2019 - City Manager Stan Farmer provided a report, which is on file. Council Member Jerry Gray motioned to ratify the property tax increase reflected in the adopted annual budget for fiscal year 2018-2019. Mayor Pro Tem Craig Haydon seconded. VOTE: 5-0 in favor, motion passed.
- F. Ordinance No.2018-26: An Ordinance Levying Ad Valorem Taxes for the Use and Support of the Municipal Government of the City of Horseshoe Bay, Texas, and Providing for the Interest and Sinking Fund for the Fiscal Year 2018-2019; Directing the Collection Thereof; and Providing for the Time of Paying the Ad Valorem Taxes Levied and Providing that Taxes Become Delinquent If Not Paid - Council Member Reagan Lambert motioned to approve Ordinance 2018-26 and that the property tax rate be increased by the adoption of a tax rate of twenty-six seven hundred two cents (\$0.26702) per one hundred dollars of assessed value, which is effectively a 8.03% increase in the tax rate. Council Member Kent Graham seconded. ROLL CALL VOTE: Mayor Pro Tem Craig Haydon: Aye; Council Member Cynthia Clinesmith: Aye; Council Member Kent Graham: Aye; Council Member Jerry Gray: Aye; Council Member Reagan Lambert: Aye. The motion to approve Ordinance 2018-26 and that the property tax rate be increased by the adoption of a tax rate of twenty-six seven hundred two cents (\$0.26702) per one hundred dollars of assessed value, which is effectively a 8.03% increase in the tax rate passed on a 5 to 0 vote.
- G. Ordinance No: 2018-27: An Ordinance of the City of Horseshoe Bay Amending Article A8.00 Utility Fees of the City Establishing Charges and Fees For: Water Service, Sewer Service, Water Meters and Sewer Connections, City Tap Charges, Payment for Service, Deposits, Penalties for Delinquent Bills, Garbage Collection Fees and Charges, and Other Items Associated with the Rate Schedule of the City of Horseshoe Bay; and Making Other Provisions Related and Incidental Thereto Providing for Repealer, Severability, and an Effective Date – Utilities Director Jeff Koska provided a report, which is on file. Mayor Pro Tem Craig Haydon motioned to approve Ordinance 2018-27. Council Member Kent Graham seconded. VOTE: 5-0 in favor, motion passed.
- H. Ordinance 2018-19: Amending Chapter 14 Zoning, Article 14.02 Zoning Ordinance by Adding New Definitions for Gateway, Boardwalk and Boutique to Section 14.02.002; Adding New Section 14.02.406(e)(1)(D) Allowing A-1 Recreational Uses as a Permitted Use in the R-4 Classification in Zone 3 Horseshoe Bay West and Zone 4A Horseshoe Bay Proper; Amending: Section 14.02.406(j)(4) in Zone 3 Horseshoe Bay West and Zone 4A Horseshoe Bay Proper; Section 14.02.407(d) in Zone 5 Bay Country; Section 14.02.411(e) in Zone 9 Escondido; Section 14.02.412(e) in Zone 10 Siena Creek; Sections 14.02.414(d)(10) and 14.02.414(d)(11) in Zone 12 Summit Rock; and Section 14.02.421(d)(1) in Zone 18 The Parks at Horseshoe Bay to Add a List of Uses in These Sections for Which Conditional Use Permits Can be Approved by the City Council; Amending Section 14.02.406(j)(1), Section 14.02.407(d), Section 14.02.411(e), Section 14.02.412(e) and Section 14.02.421(d)(1)(A) to Eliminate Specific Permitted Uses in Each of These Zones; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting – Development Services Director Eric Winter provided a report, which is on file. Mayor Pro Tem Craig Haydon motioned to

approve Ordinance 2018-24. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

- I. Ordinance 2018-24: An Ordinance of the City of Horseshoe Bay, Texas, Providing for the Annexation of Property Within the Extraterritorial Jurisdiction Described on Exhibit A (Map of the Area Being Annexed) and Exhibit B (Legal Description Attached Hereto) Into the Corporate City Limits of the City of Horseshoe Bay, Texas, for all Municipal Purposes; Finding that all Necessary and Required Legal Conditions have been Satisfied; Providing that such area Shall Become a part of the City and that the Inhabitants Thereof, if any, Shall be Entitled to the Rights and Privileges of Other Citizens and be Bound by the Acts and Ordinances now In Effect and to be Hereinafter Adopted; Service Plans for the City Services to the Annexed Areas Described on Exhibit C; Providing for Zoning of Such Properties in Accordance with the City's Zoning Ordinance; Providing an Effective Date; Severability and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Council Member Cynthia Clinesmith motioned to approve Ordinance 2018-24. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.
- J. Personnel Policy Revisions: Article V. The Compensation Plan, Section 3 and Article XIII Appendix B: Salary Table and Incentive Pay – Human Resources Director Vicki Briggs provided a report, which is on file. Council Member Jerry Gray motioned to approve the policy revisions. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed.

#### 10. **Executive Session**

- A. Potential Acquisition of Property (*Deliberations Regarding Real Property 551.072*)
- B. Consultation with City Attorney Regarding Terms of Contract (*Consultation with City Attorney 551.071*)

Convened to Executive Session at 4:59 pm to discuss Executive Session Items A and B. Present: Mayor Steve Jordan, Mayor Pro Tem Craig Haydon, Council Member Cynthia Clinesmith, Council Member Kent Graham, Council Member Jerry Gray, Council Member Reagan Lambert, City Manager Stan Farmer, Police Chief Rocky Wardlow, Assistant Police Chief Garth Davis, Fire Chief Joe Morris and City Attorney Rex Baker. Reconvened to the regular meeting at 5:30pm.

After convening to the regular meeting, Mayor Pro Tem Craig Haydon motioned to direct the City Manager and City Attorney to start negotiations with the Horseshoe Bay POA regarding the Lighthouse properties. Council Member Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

11. **Adjourn** – Mayor Pro Tem Craig Haydon motioned to adjourn the meeting. Council Member Reagan Lambert seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 5:32pm.