



Exhibit A  
Antenna Permit Application Checklist

\_\_\_\_\_ Notice has been published in the Horseshoe Bay Beacon and the Highlander Newspapers not less than fifteen (15) days before the council meeting when the application will be considered. (Affidavit of Publisher submitted or copy of newspaper publication attached – date) \_\_\_\_\_.

\_\_\_\_\_ Notice of this application placed on City’s bulletin board not less than fifteen (15) days before the council meeting when the application will be considered. (Copy submitted and signed with posting date).

\_\_\_\_\_ Notice of the public hearing shall be provided to all property owners within two hundred feet (200’) of the affected property at least ten (10) days prior to the public hearing.

\_\_\_\_\_ Copy of notice mailed to property owners and date mailed submitted.

\_\_\_\_\_ List of all property owners notified with names and addresses submitted.

**Review Criteria (Provide Information For Each of the Following):**

1. Describe how your antenna or structure is in compliance with the minimum setback requirements for the zoning use district: \_\_\_\_\_  
\_\_\_\_\_
2. The overall height: \_\_\_\_\_
3. Type of construction: \_\_\_\_\_
4. Whether the entire structure and all appurtenances shall be designed and sealed by a licensed engineer in the state of Texas pursuant to the wind speed design requirements of ASCE 7-95, as may be modified \_\_\_\_\_  
\_\_\_\_\_

5. Whether all structures shall be illuminated in accordance with FAA requirements: \_\_\_\_\_  
\_\_\_\_\_
6. Whether the applicant demonstrates that no existing wireless communications facility can accommodate the applicant's proposed facility, or that use of such existing facilities would prohibit personal wireless services in the area of the city to be served by the proposed antenna-supporting structure: \_\_\_\_\_  
\_\_\_\_\_
7. Whether Radio frequency emissions comply with FCC standards for such emissions on an individual and cumulative basis with any adjacent facilities: \_\_\_\_\_  
\_\_\_\_\_
8. Whether applicant provides for screening between the wireless telecommunications facility and any residential area or public right of ways: \_\_\_\_\_  
\_\_\_\_\_
9. Whether signage, other than warning and other signs required by a governmental agency, will be placed on the structure and all appurtenances: \_\_\_\_\_  
\_\_\_\_\_
10. Whether structures will be configured and located in a manner that will minimize adverse effects including visual impacts on adjacent properties. The following attributes will be considered in this regard: location, mass, scale, height, color, material, illumination, and screening: \_\_\_\_\_  
\_\_\_\_\_
11. Whether site plan submittals and construction plan submittals are sealed by a licensed engineer in the state of Texas \_\_\_\_\_  
\_\_\_\_\_
12. Whether submittals include a copy of the FCC license: \_\_\_\_\_

**Expert Review Required?**    Yes       No

**Changes to Applicant's Design Required by Expert Review:**

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