

CITY OF HORSESHOE BAY

CITY COUNCIL WORKSHOP MINUTES

July 6, 2009

The Council of the City of Horseshoe Bay held a Public Meeting to conduct a Budget Workshop at City Hall, located at #1 Community Drive, Horseshoe Bay, Llano County, Texas, July 6, 2009, in accordance with duly posted notice of said meeting. Mayor Bob Lambert called the meeting to order at 9:00 a.m. with a quorum of Council Members present as follows:

Robert W. Lambert, Mayor
James E. Babcock, Mayor Pro Tem
John Bird, Alderman
Claudia Haydon, Alderwoman
Jeff Robinson, Alderman
Steve Spence, Alderman

The posted agenda for this meeting is made a part of these minutes by attachment and the minutes are herewith recorded in the order the agenda items were considered with the agenda subject and item number shown preceding the applicable paragraph.

1. Call to Order and Establish a Quorum: Mayor Bob Lambert called the budget workshop to order at 9:00 a.m. with a quorum present. Mayor Lambert explained there will be two more Budget Workshops and the budget must be approved by the September 15, 2009 regular meeting. He added, since the City is now a Home Rule, Stan Farmer is the Budget Officer under the City's charter and will need to propose the budget by August 14, 2009 and file a copy with the City Secretary.

2. Budget Workshop: City Manager Stan Farmer discussed the effect of the services recently taken over by the City from the HSB POA that do not have to do with upgrading the streets on the budget. He said he is also in charge of Animal Control although Chief of Police Bill Lane handles the day-to-day operations.

The City Council discussed "Major Points of Street Plan Draft for Discussion Purposes Only By: Bob Lambert, Mayor June 5, 2009". Several suggestions were made regarding the next version of the draft. The Mayor will update the draft, and it will be included on the City's web site. The City Council approved engaging Willis Engineering as discussed under "Likely first group of streets" in the Mayor's draft.

Mr. Farmer asked that funds to upgrade the servers for the computer network that handles the utility, GIS, work order as well as administration operations be included in the capital budget.

Administration Manager, Toni Vanderburg discussed the contingency funds as well as the addition of the budget items for Lot Mowing and Lot Clearing. The Council would like to see the lot clearing be a high priority item in the budget. Aldermen Spence and Robinson both requested that a Request for Proposal be done and bids taken for the next phase of lot clearing. The Council decided to add \$200,000 in the budget for the shortfall for lot clearing and the possibility of a low collection rate from property owners for this item. Alderman Babcock also

asked whether the City can handle the newly acquired services administratively. City Manager Farmer said he feels they can.

Teresa Moore, City Secretary, gave a presentation on Laserfiche software to be used to digitize the City's documents. This is a Capital item.

Eric Winter, Development Services Manager, discussed his department's budget and Capital items for the budget. Alderman Babcock asked if the Development Services department is charging enough on permits to offset the costs. Mr. Winter said he believes it is. Alderman Bird asked if he assumed any increase in building in the next year. Mr. Winter said he based it on this year's actuals.

The meeting was adjourned for a recess at 10:23 a.m. and was reconvened at 10:31 a.m.

Police Chief, Bill Lane stated his department is seeing an increase in dispatch of 35% for 2009. There were 5500 calls for service, 164 arrests with 254 cases investigated. He added there was a position approved in 2009 for an additional investigator. He has held off on filling the position, however; the percentage of cases solved has gone down and because each arrest involves investigation he feels now is the time to fill this position. Chief Lane informed the Council of his plans to change records management providers. Currently the department uses a records management system with the server at the Marble Falls Police Department. MFPD has indicated they are not happy with their current RMS program and plan to phase it out within the next 3 years. Chief Lane has made arrangements to be a part of a federally funded records management system based out of Tarleton University in which 74 Texas law enforcement agencies already participate. The cost of the program is \$280 per month with a \$600 initiation fee. He also said he had put in for a grant to cover the initiation fee as well as the first year's monthly costs. Chief Lane stated he has also applied for a grant to pay for an additional dispatcher and he would like to utilize this to add to the services provided by the Police Department by leaving the Police Department office open on Saturday and Sunday. He added he would like to approach the Council at a later date requesting funds for this item if the grant falls through.

Alderman Spence asked City Manager Farmer for a list of all department personnel with a head count comparing 2009 personnel with the number in the 2010 budget.

The Council then discussed the Deer Management Program and the need to trap 200-300 annually in order to keep the population under control.

Fire Chief, Jim Fiero said the Fire Department requested that the Council approve the hiring of one additional Firefighter per shift. He stated the department has utilized the part-time Firefighter program this year using them for 254 shifts out of the 364 shifts per year. City Manager Stan Farmer said he would like to see the part-time firefighter program be developed further and used for the next fiscal year instead of hiring three additional firefighters. The Council asked to see additional numbers regarding the cost of both part-time and full-time to fill this item.

Utilities Director, Jeff Koska reviewed his budget items including Capital items. He said the City's Rate Study uses a 3.5% increase in growth in residential meters. He is projecting lower revenues due to the possibility of a wetter year. Since the City is no longer providing maintenance for Llano County MUD, that revenue is not included in the budget. He will be negotiating with Allied Waste on their contract and feels a 1% increase in revenue is likely for solid waste. He explained he has increased the budgeted amount for electricity to reflect the

