

City Council Meeting Minutes

A Regular City Council Meeting of the City of Horseshoe Bay was held Tuesday, December 10, 2019, beginning at 3:00 PM in the City Hall, 1 Community Drive, Horseshoe Bay, Llano County, Texas.

1. **Call the Meeting to Order and Establish a Quorum**

Mayor and City Council Members

Mayor Cynthia Clinesmith
Mayor Pro Tem Jerry Gray
Council Member Kent Graham
Council Member Frank Hosea
Council Member Randy Rives
Council Member Elaine Waddill

Mayor Cynthia Clinesmith called the meeting to order at 3:00pm. All present.

2. **Invocation** - Father Ruben Patino from St. Paul the Apostle Catholic Church, gave the invocation.
3. **Pledges to the Flags** - Mayor Clinesmith led the pledges of allegiance to the United States flag and the Texas flag.
4. **Announcements and Staff Recognition**
 - A. Travis McDaniel - Ten Year Service Award – Fire Chief Brent Batla presented Mr. McDaniel with a plaque and thanked him for his service.
 - B. Jessica Noaker - Five Year Service Award – Ms. Noaker was unable to attend today’s meeting so her award will be given at the January 2020 City Council meeting.
5. **Public Comment** – Mark Bloschock spoke regarding his interest in serving on the Planning and Zoning Commission. Camille Reasor spoke regarding her interest in serving on the Planning and Zoning Commission and informed everyone that she is running for County Attorney.
6. **Presentations**
 - A. Presentation from Patty Gillean, of Gillean and Associates Realty, Regarding Real Estate in Horseshoe Bay – Ms. Gillean provided information and statistics regarding real estate in Horseshoe Bay.
7. **Consent Agenda**
 - A. Approval of Regular Meeting Minutes, November 12, 2019
 - B. Approval of the Revised 2020 City Council Meeting Schedule
 - C. Approval to Amend a Personnel Policy, Article IV. Conditions of Employment, Section 1 Reporting to Work
 - D. Approval of a New Personnel Policy, Article IV. Conditions of Employment, Section 2 Breaks
 - E. Approval of a New Personnel Policy, Article VII. Leaves of Absence, Section 11 Inclement Weather and Other Emergency
 - F. Approval of Ordinance 2020-06: Amending Chapter 14 Zoning, Article 14.02 Zoning Ordinance, by Adding 10 Foot by 20 Foot Public Parking Requirements to the Commercial Classifications in Section 14.02.406(J)(2), Section 14.02.408(F), Section 14.02.411(E)(2), Section 14.02.412(E)(2), Section 14.02.414(D)(10)(B), Section 14.02.412(D)(11)(F) and Section 14.02.421(D)(1)(B); Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting

Council Member Kent Graham motioned to approve all consent items. Mayor Pro Tem Jerry Gray seconded. VOTE: 5-0 in favor, motion passed.

8. Public Hearing Items

- A. Ordinance 2020-07: Amending Chapter 14 Zoning, Article 14.02 Zoning Ordinance, Section 14.02.412 in Zone 10 Siena Creek, by Adding New Subsection (G) for Zoning Classification R-1 Single Family Townhouse Residential for Certain Lots Within Zone 10; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting, *Ron Mitchell, Applicant* - Development Director Eric Winter provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:23pm. Mike Foutz (106 Maravilla) spoke in support of this amendment. Mayor Clinesmith closed the public hearing at 3:29pm. Council Member Randy Rives motioned to approve Ordinance 2020-07 contingent upon all property owners in this specific area signing off on this change. Council Member Graham seconded. VOTE: 5-0 in favor, motion passed.
- B. Ordinance 2020-08: Amending Chapter 14 Zoning and the Zoning Map for Zone 10 Siena Creek, by Rezoning Villas at Siena Creek Condo Units 17-1 Through 17-13 and 17-24 Through 17-28 and Lots 18-1 Through 18-7 in Lot 18 Zone 10 Siena Creek From R-4 Multi-Family Residential To R-1 Single Family Townhouse Residential; and Providing for Severability; Repealer; Effective Date; and Proper Notice and Meeting, *Ron Mitchell, Applicant* - Development Director Eric Winter provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:30pm. No one spoke. Mayor Clinesmith closed the public hearing at 3:31pm. Mayor Pro Tem Gray motioned to approve Ordinance 2020-08 contingent upon this location's property owner's approval and full approval of Ordinance 2020-07. Council Member Elaine Waddill seconded. VOTE: 5-0 in favor, motion passed.
- C. Replat of 5.18 acres of Lot 17, Siena Creek, Phase One to form eighteen (18) R-1 Single Family Townhouse Residential Lots, two (2) Common Area Lots and Maravilla Way, a 50' wide right-of-way, and the replat of all of Lot 18, Siena Creek, Phase Two, to form seven (7) R-1 Single Family Townhouse Residential Lots and Arollo Court, a 50' wide right-of-way. All lots are in the 100 Block of Maravilla Way, and include 100 through 106 Maravilla Way, and the 100 Block of Arollo Ct., *Ron Mitchell, Applicant* - Development Director Eric Winter provided a report, which is on file. Mayor Clinesmith opened the public hearing at 3:33pm. No one spoke. Mayor Clinesmith closed the public hearing at 3:34pm. Council Member Graham motioned to approve the replat contingent upon information contained in the staff comments and full approval of Ordinances 2020-07 and 2020-08. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

9. Monthly Statistical Departmental Reports

- A. City Manager
- B. Finance Department
- C. Utilities Department
- D. Development Services
- E. Fire Department
- F. Police Department
- G. Animal Control

10. Business

- A. Resolution 2020-06: Appointment of the City's Representative on the Capital Area Council of Governments (CAPCOG) General Assembly – City Secretary Kerri Craig provided a report,

which is on file. Council Member Graham motioned to approve Resolution 2020-06 and appoint Randy Rives as the city's representative on CAPCOG. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.

- B. Annual Appointment of Two Council Members to the Public Funds for Public Purposes City Council Subcommittee - City Secretary Kerri Craig provided a report, which is on file. Council Member Rives motioned to appoint Kent Graham and Jerry Gray to the Public Funds for Public Purposes Council Subcommittee for 2020. Council Member Frank Hosea seconded. VOTE: 5-0 in favor, motion passed.
- C. Appointment of Planning and Zoning Commission Chair and Members - City Secretary Kerri Craig provided a report, which is on file. Mayor Pro Tem Gray motioned to appoint Mark Bloschock, Greg Waldron, and Brent Lane to the Planning and Zoning Commission for two-year terms, and to appoint Beverly Graham to the Commission to replace Pat Bouchard for a partial term ending December 31, 2020. Council Member Elaine Waddill seconded. VOTE: 5-0 in favor, motion passed. Council Member Graham motioned to appoint Brent Lane as Chair of the Commission. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.
- D. Appointment of Board of Adjustment Chair and Members - City Secretary Kerri Craig provided a report, which is on file. Mayor Pro Tem Gray motioned to appoint Frank Gracely, Jr. Bill Knox, and John Minyard to the Board of Adjustment as Regular members, and Carla Rowland and Bill Carrothers as Alternate members. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed. Council Member Graham motioned to appoint Jim Babcock as Chair of the Board. Council Member Waddill seconded. VOTE: 5-0 in favor, motion passed.
- E. Appointment of Parks Advisory Committee Members - City Secretary Kerri Craig provided a report, which is on file. Council Member Graham motioned to appoint Carrie Foran, Mike Widler, and Dana Rushing to the Parks Advisory Committee. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed.
- F. Appointment of Fuchs House Advisory Committee Members - City Secretary Kerri Craig provided a report, which is on file. Council Member Graham motioned to appoint Mike Widler and Francie Dix to the Fuchs House Advisory Committee. Council Member Hosea seconded. VOTE: 5-0 in favor, motion passed.
- G. Appointment of a Broadband Advisory Committee Member and Council Liaison - City Secretary Kerri Craig provided a report, which is on file. Council Member Graham motioned to appoint Kim Lookabaugh to the Broadband Advisory Committee. Mayor Pro Tem Gray seconded. VOTE: 5-0 in favor, motion passed. Mayor Pro Tem Gray motioned to appoint Frank Hosea as the Council Liaison to the Committee. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.
- H. Ordinance 2020-05: Amending Chapter 3 Building Regulations, Article 3.03 Building Permits, Section 3.03.014(B)(3) Adding Forfeiture of the Deposit on Failure to Call for Any Accessory Structure Permit Required Inspection and Any Remodel Permit Required Inspection, and Renumbering of All Subsequent Subsections; Providing for Findings of Fact; Severability; Repealer; Effective Date; and Proper Notice and Meeting - Development Services Director Eric Winter provided a report, which is on file. Mayor Pro Tem Gray motioned to approve Ordinance 2020-05. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.
- I. Progress Report by Contractor on Construction and Request for 3rd Re-Permit for 2807 Fault Line, *Dean Blaine, Applicant* - Development Services Director Eric Winter provided a report, which is on file. Dean Blaine provided a progress report. Mayor Pro Tem Gray motioned to

approve a 3rd re-permit for a period of 105 days and for a fee of \$8,750. Council Member Graham seconded. VOTE: 5-0 in favor, motion passed.

J. Progress Report by Contractor on Construction and Request for 6th Re-Permit for 133 La Serena Loop, *Larry Walker, Applicant* - Development Services Director Eric Winter provided a report, which is on file. Larry Walker provided a progress report. No action taken.

K. Progress Report by Contractor on Construction and Request for 3rd Re-Permit for 409 Hi Circle N, *Larry Walker, Applicant* - Development Services Director Eric Winter provided a report, which is on file. Larry Walker provided a progress report. Council Member Graham motioned to approve the 3rd re-permit for a period of 75 days and for a fee of \$6,250. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed.

11. **Executive Session**

Convened to Executive Session at 4:25pm to discuss Executive Session Items A and B. Item C was not discussed. Present: Mayor Cynthia Clinesmith, Mayor Pro Tem Jerry Gray, Council Member Randy Rives, Council Member Kent Graham, Council Member Elaine Waddill, Council Member Frank Hosea, City Manager Stan Farmer, Development Services Director Eric Winter, City Secretary Kerri Craig, and City Attorney Rex Baker. Reconvened to the regular meeting at 5:12pm.

A. Appointments to the Planning and Zoning Commission and the Board of Adjustment (551.074)

B. Cooperative Agreement with HSB Park Inc. (551.071)

C. Annual Evaluation of the City Manager by City Council (551.071 and 551.074)

12. **Adjourn** - Mayor Pro Tem Gray motioned to adjourn the meeting. Council Member Rives seconded. VOTE: 5-0 in favor, motion passed. Meeting adjourned at 5:22pm.